

**School Emergency Drills
Documentation Form**

- Type of Drill**
- Fire Drill (5 required)
 - Tornado Safety Drill (2 required)
 - Shelter in Place Drill
 - Lockdown (3 required)

- Type of Drill**
- Standard
 - Class Change
 - Recess
 - Other Events

Name of Reporting School: Britton Deerfield Schools, Britton Building

Name of person conducting drill: Karen Schell

Title of person conducting drill: Elementary Coordinator

Date of Drill: 9-20-2016 Time drill was held: 9:00 AM PM

Exact time required to evacuate/shelter/secure: 8 min

Total Participants: 403

This report is for emergency drill # 1 for school year 2016-2017

Remarks:

Drill was coordinated with:

- Emergency Management Coordinator
Name & Title: Curtis Parsons, Lenawee Co. Emergency Mgt. Coord.

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title: _____

OR

- Fire (fire chief or designee)
Name & Title: _____

Principal's signature 