

Empowering Church

VISION

Proverbs 29:18a (KJV)

**Seventy-Eighth Annual Session
California Southern Baptist Convention**

**Clovis Hills Community Church
October 23-24, 2018**

Future CSBC Convention Meeting Dates and Sites

2019 — October 21-23 — El Cajon

2020 — October 26-28 — Clovis

Future SBC Convention Meeting Dates and Sites

2020 — June 9-10 — Orlando, FL

2021 — June 15-16 — Nashville, TN

2022 — June 14-15 — Anaheim, CA

2022 — June 13-14 — Charlotte, NC

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2019 CONVENTION OFFICERS

Shawn Beaty, President, Clovis Hills Community Church, 10590 N. Willow Ave., Clovis 93619

Josh Sanchez, Vice President, First Southern Baptist Church, 1275 E. Broadway, Anaheim 92805-4212

Laura Craig, Music Director, Stonebrooke Church, PO Box 820, Vista 92085-0820

Beth Ketcheside, Recording Secretary, 678 E. Shaw Ave., Fresno 93710

Deanna Villegas, Assistant Recording Secretary, 678 E Shaw Ave., Fresno 93710

Margie Prout, Assistant Recording Secretary, 678 E Shaw Ave., Fresno 93710

Veronica Morales, Assistant Recording Secretary, 678 E Shaw Ave., Fresno 93710

CONVENTION COMMITTEES

2019

2020

2021

Committee on Board Nominations

Grant Bennett (Region 3)
First Baptist Church,
Gilroy

Scott Barham (Region 4)
Country Oaks Baptist Church,
Elk Grove

(L) Debbie Patterson (Region 9)
Arbor Christian Fellowship,
Lake Forest

(L) Paulette Alexander (Region 7)
Holy Tabernacle of God Baptist
Church, Los Angeles

(L) Darlene Griffin (Region 8)
Fellowship in the Pass Church,
Beaumont

David Peugh (Region 6)
The Avenue, Fresno

John Carter (Region 1)
First Baptist Church,
Fortuna

Tim Craig (Region 2)
Sutter Baptist Church,
Yuba City

Dan Nelson (Region 5)
First Baptist Church,
Camarillo

Committee on Board Convention Operations

Jeffery Hood (Region 4)
First Baptist Church,
Fairfield

J. Larry McCain (Region 1)
Trinity Baptist Church,
Arcata

(L) Daniell Whittington (Region 9)
First Baptist Church of Walnut
Valley, Walnut

Tito Villegas (Region 6)
RISE Church,
Fresno

(L) **Sandra Williams (Region 7)**
Evening Star Missionary
Baptist Church, Compton

Charles Woods (Region 2)
Feather River Baptist Church,
Marysville

Region 3

Steve Jones (Region 8)
Crossview Bible Church,
Yucca Valley

Thomas Williams (Region 5)
First Baptist Church,
Nipomo

Committee on Resolutions, Credentials and Membership

(L) Kathryn Chavers (Region 5)
Life Way Fellowship,
Santa Maria

David Henry (Region 2)
First Baptist Church,
Gridley

Ethan Lawson (Region 1)
First Baptist Church,
McKinleyville

(L) David Joslin (Region 4)
Bethel Baptist Church,
Concord

Israel Kim (Region 9)
New Life One Way,
Irvine

Port Wilburn (Region 3)
Rock Harbor Christian
Fellowship, San Pablo

(L) **Brenda Banks (Region 8)**
First Baptist Church,
Barstow

Francis Chung (Region 7)
Mandarin Baptist Church of
Los Angeles, Alhambra

(L) **Bill Pierce (Region 6)**
The Avenue, Fresno

Committee on Committees (appointed by CSBC President)

(L) Lizz Bell (Region 7)
Antioch Church,
Long Beach

Michael Stewart (Region 5)
Foothill Baptist Church,
Santa Clara

David Turner (Region 2)
Cooper Avenue Baptist Church,
Yuba City

(L) Narri Cooper (Region 9)
New Seasons Church,
Spring Valley

Mark Davis (Region 1)
New Heart Community Church,
McKinleyville

Steve Lennertz (Region 8)
Eagle Ridge Church,
Menifee

Ken Campbell (Region 4)
Capital City Baptist Church,
Elk Grove

(L) **Jenice Moore (Region 3)**
Gatetree Baptist Church,
Danville

Mike Solorio (Region 6)
El Encino Baptist Church,
Fresno

(L) = Layperson

(R) = Region

* = Moved since nomination

CALIFORNIA SOUTHERN BAPTIST CONVENTION EXECUTIVE BOARD

678 East Shaw Avenue
Fresno, California 93710
(559) 229-9533
www.csbc.com

Victor Chayasirisobohn, Chairman
Duane Tadlock, Vice Chairman
Shawn Beaty, CSBC President
Bill Agee, Executive Director

Term Expiring 2019

Stephen Aoki, 445 Greenwood Beach Road, Tiburon 94920
Shawn Beaty, 10590 N. Willow Ave., Clovis 93619
Victor Chayasirisobohn, 1275 E. Broadway St., Anaheim 92805
Jeff Coburn, 7440 Fruitridge Road, Sacramento 95820
Don Fugate, 1774 Foxworthy Ave., San Jose 95124
Sarah Graham, 2200 W. Imperial Highway, La Habra 90631
Eddie Pate, 27568 Linda Vista Drive, Barstow CA 92311
David Spear, 10668 Eglantine Court, San Diego 92131

Term Expiring 2020

Alan Chan, 110 West Woodward Ave., Alhambra, CA 91801
Timothy Chan, 658 Gibraltar Court, Milpitas, CA 95035
Becky Duron, 12836 Craig Drive, Rancho Cucamonga, CA 91739
Jane Gross, 1925 E. Portland Ave., Fresno, CA 93720
Brent Ives, 2459 Neptune Court, Tracy, CA 95304
Young Su McCann, 317 E. Foothill Blvd., San Luis Obispo, CA 93405
Derk Schulze, 555 Bayside Road, Arcata CA 95521
Donald St. John Jr., 585 Kimball Road, Red Bluff, CA 96080
Duane Tadlock, 7451 Garden Ridge Way, Sacramento CA 95829
David Yi, 1201 Montague Expressway, Milpitas CA 95035

Term Expiring 2021

Daniel Cassels, P.O. Box 7019, Santa Maria CA 93456
Dale Garland, 1480 Kirby St., Hemet CA 92545
Jeff Lettow, 2910 Main St., Lemon Grove, CA 91945
Jason Mahill, 144 Dairy Ave., Corcoran, CA 93212
Kendrick Neal, 7115 Shoup Ave., West Hills CA 91307
Susan Roper, 26 N. Cypress Ave., Clovis, CA 93611
Jim Ryan, 21618 Golden Triangle Road #201, Santa Clarita, CA 91350
Barbara Smith, 4040 E. Piedmont Drive #256, Highland, CA 92346
Kyle Windsor, 305 W. Main Ave., Morgan Hill, CA 95037
Charles Woods, 5400 Chestnut Road, Olivehurst, CA 95961

Term Expiring 2022

Rick Bennett, 351 N. 9th St., Grover Beach, CA 93433
Ryan Blackwell, 22 Waller St., San Francisco CA 94102
Bushawn Carpenter, 400 S. Second Ave., Ste. 103, Barstow, CA 92311
Gregory Davidson, 401 W. Monte Vista Ave., Vacaville CA 95687
Robert Doña, 327 Dale Drive, San Jose, CA 95127
James Farrell, 6809 E. Andrews Ave., Fresno CA 93727
Matt Lawson, 320 E. Angeleno Ave., Burbank CA 91502
Sean Paulson, P O Box 302, Copperopolis, CA 95228
Andy Prince, 2550 Jewetta Ave., Bakersfield CA 93308
Jonathon Sakovich, 20425 E. La Puente Road, Walnut CA 91789

Executive Board Staff

* Denotes persons who serve in volunteer, consultant or Mission Service Corps roles, but are not employees of CSBC.

Administrative Team

Executive Director – **Bill Agee**
 Executive Assistant – **Beth Ketcheside**
 Associate Executive Director – **Mike McCullough**
 Executive Assistant – **Deanna Villegas**
 Director, Strategic Giving – **Judy Logan**
 Legal Assistant – **Sandy Goins**

Financial Services Team

Financial Service Leader & Chief Financial Officer – **Marc Tempesta**
 Accountant – **Sharyl Wright**

Business Services Team

Business Services Team Leader – **J. Stephen Pearson**
 Executive Assistant – **Margie Prout**
 Ministry Assistant – **Karen Ehrlich**
 Ministry Specialist, Human Resources and Church Compliance – **Max Herr**
 Applications Data Specialist – **Steve Foss**
 Facility Services Coordinator – **Kathy Pine**

Jenness Park Christian Camp

29005 Highway 108, Cold Springs 95335
 800.258.7554; 209.965.3735
 FAX 209.965.4179; Web Site: www.jenesspark.com
 E-mail: registrar@jenesspark.com

Administration:

Barry Lloyd, *Camp Director*
Anthony Beaird, *Sales/Marketing*
Michelle Veach, *Office Staff*

Facilities:

Bryon Mills, *Facilities Manager*
Shawn Keller, *Maintenance*
Larry Pacheco, *Maintenance*
Buddy Price, *Maintenance*
Deborah Alexander, *Accommodations Lead*
Miles Thomazin, *Accommodations*

Food Services:

Stephen Lundgren, *Food Services Manager*
Jonathan Garcia, *Shift Cook*
Josh Rowton, *Shift Cook*
Bruce Rohr, *Cook*

Guest Services/Adventure Recreation:

Bob Veach, *Guest Services Manager*
Diane Mills, *General Store Manager*
Whitney Rowton, *Program Registrar*
Nathan Rohr, *Recreation Coordinator*

Volunteer Missionaries:

***Bill and Mary Jane Baker**
 ***Joe & Sandy Bartell**
 ***Julia Berryman**
 ***Don & Mary Hoepker**
 ***Greg & Jennifer Leard**
 ***Teresa McDaniel**
 ***Norma North**
 ***Ray & Penny Young**

Church Planting Initiatives TeamChurch Planting Initiatives Team Leader – **Ross Shepherd**Administrative Assistant – **Veronica Morales**Ministry Assistant – **Ann Ehrlich****NAMB Church Planting Catalysts:****Linda Bergquist**

Bay Area

233 Chester Ave., San Francisco 94132; 415.359.3397

Howard Burkhart

Deaf and Coordinator of Basic Training for Church Planters Statewide

229 West G St., Benicia 94510; 707.746.8782; TDD 707.746.8687

Jimmie Davidson

Multi-Ethnic: Long Beach Harbor, LASBA, Orange County

257 S. Spring St., Apt. 4G, Los Angeles 90012; 276.492.3309

David P. Godoy

Hispanic/Multi-Ethnic, Part-time Church-Based

San Diego; 760.405.4019

Michael Kell

Multi-Ethnic: Inland Empire

15371 Avenida De Portugal, Moreno Valley, 92555; 951.217.3857

Song Sik Kim, Korean Statewide

1324 Carleton Way, Fullerton 92833; 714.606.1100

Rodolfo Martinez, Hispanic

Long Beach Harbor Baptist Association

Los Angeles Southern Baptist Association

LAX Urban Center

San Fernando Valley

190 West Grove St. #1, Pomona 91767; 909.732.7995

Ivan Mileyev

European/Slavic Statewide

836 Lemieux Lane, Clovis 93619; 559.347.1127

Kirk Overstreet

Set Free USA

10791 Morning Ridge Dr., Moreno Valley, CA 92557; 909.615.0427

David Whitehead

Anglo: High Desert, SF Valley, LAX Gold Coast

2018 W. Avenue H-8, Lancaster, 93536; 661.341.7757

Communications Group

Communications Group Leader – **Terry Barone**
 Editor, *California Southern Baptist* – **Terry Barone**
 Administrative Assistant – **Linda Barone**
 Managing Editor, *California Southern Baptist* – **Holly Smith**
 Website Coordinator – **Lindsay Haussler**

Church Revitalization Initiatives Team

Church Revitalization Initiatives Team Leader – **Ralph Neighbour**
 Music & Worship Specialist – **Roger Byrd**
 Certified Ministry Assistant – **Katheryn Vana**
 Ministry Assistant – **Beverly Regensberg**

Church Revitalization Initiatives Team Field Staff

***Jerry McCullah**, *Prayer Consultant*
 15724 Calle Hermosa, Green Valley 91390; 661.270.9671
***Neil Walker**, *Collegiate Campus Ministry Coordinator*
 293 E. Starbird Drive, Monterey Park 91755; 626.806.5299

College & University Campus Ministers**California State University, Chico**

***David Clark**
 530.513.2320; davidalexanderclark1@gmail.com

***Paul Worcester**
 530.680.3299; paul@challengecsuc.com

California State University, Fresno

***Jeff Jimerson**
 626.552.6507; jeff.jimerson@gmail.com

California State University, San Diego

***Kevin Thorsell**
 619.699.9952; 760.533.5655; kevin.thorsell1@gmail.com

California State University, San Marcos

***Milt Hughes**
 760.583.2380; unclmiltie@juno.com

University of Southern California

***Erin Gillum**
 626.673.2575; egillum@gmail.com

***Neil Walker**
 626.806.5299; neilw@usc.edu

Evangelism & Missions Initiatives Team

Evangelism & Missions Initiatives Team Leader – **Pete Ramirez**
 Administrative Assistant – **Rosalinda Mendez**
 Women's Ministry – **Eva De La Rosa**
 Volunteer Mobilization and Disaster Relief – **Mike Bivins**
 Ministry Assistant – **Amaris Guerrero**
 Migrant Ministries – **Oscar Sanchez**
 Student Evangelism – **Sherann Kim**

Small Church Initiatives Team

Small Church Initiatives Team Leader – **Ken Sartain**

DIRECTORS OF ASSOCIATIONAL MISSIONS**Lyman Alexander** (East Bay Association)

1221 Pacific Ave., San Leandro 94577-2514; 510.613.8160

J Ballard (Feather River Association)

P.O. Box 805, Portola 96122; 530.515.0014

Randy L Bennett (Kern County Association)

25 Garnsey Ave., Bakersfield 93309-1842; 661.325.1265

Jason Blankenship (Mid-Valley Association)

678 E Shaw Ave., Fresno 93710; 559.292.0290

John Bohrer (Shasta Association)

330 Kaer Ave., Red Bluff 96080; Cell: 530.200.4112

Bill Campbell (Delta Valley Association)

P.O. Box 690577, Stockton 95269-0577; 209.476.9235

Scott Capshaw (Tahoe Association)

P.O. Box 409, Tahoe City 96145-0409; 530.523.3095

Michael Carlisle (San Diego Association)

4608 Gardena Ave., San Diego 92110-3519; 619.275.2550

Bushawn Carpenter – Moderator (High Desert Association)

48303 20th St. W., Space 211, Lancaster 93534; 661.802.4873

Walter Carter – Interim (Long Beach Harbor Association)

4508-A Atlantic Ave. #101, Long Beach 90807; 562.221.0135

Christopher Codrington – Co-Interim DOM (LAX Urban Center)**Quentin Oden – Co-Interim DOM** (LAX Urban Center)

9520 Redfern Ave., Inglewood 90301-3628; 310.671.4772

Michael Cook (Mother Lode Association)

P.O. Box 338, San Andreas 95249; 805-709-1538

Rod D. Earls (Central Valley Association)

2831 N. Berkeley Ave., Turlock 95382-9150; 209.667.2903

Michael Ent – Moderator (Golden Hills Association)

P.O. Box 387, El Verano 95433; 415.596.0833

Sal Fernandez (Sequoia Association)

P.O. Box 3868, Visalia 93278; 559.429.4864

G. G. Ferraren – Interim (Los Angeles Association)

9617 Lakewood Blvd., Downey 90240-3308; 562.869.5391

Vern Hancock, (Gold Coast Association)

P.O. Box 1800, Simi Valley 93062; 805.306.1107

J. Gregory Holmes (Mendo Lake Association)

P.O. Box 1088, Lucerne 95458; 707.322.2985

Deryl Lackey (Inland Empire Association)

3210 E. Guasti Road, Suite 545, Ontario 91761; 909.687.1360

Bob Lawler (Redwood Empire Association)

P.O. Box 2042, Vacaville 95696; 707.761.1346

Bob Lewis – Interim (Sacramento Region Baptist Network)

8239 Blue Oak Way, Citrus Heights 95610; 916.863.5426

J Larry McCain (North Coast Association)

2450 Alliance Road, Arcata 95521; 707.845.7310

Richard Moore – Moderator (Trinity Association)

P.O. Box 776, Holtville, 92250; 760.356.2268

T.A. Nguyen (San Fernando Valley Association)

P.O. Box 330280, Pacoima 91333-0280; 818.834.8362

Michael Proud, Jr (Orange County Association)

250 N. Golden Circle Drive, Suite 101, Santa Ana 92705-4022; 714.547.5409

Jack Roberts (CostaMeda Association)

P.O. Box 6500, Concord 94524-1500; 925.429.5314

Michael Stewart (Great Commission Association of Southern Baptist Churches)

17705 Hale Ave., Building H, Suite 4, Morgan Hill 95037; 408.748.3500

Port Wilburn (San Francisco Peninsula Association)

732 Bryant St., San Francisco 94107; 415.541.4995

Charles Woods (Sierra Butte Association)

P.O. Box 1316, Gridley 95948; 530.846.7222

THE BAPTIST FOUNDATION OF CALIFORNIA

MAIN OFFICE: 3210 E. Guasti Road, Suite 640, Ontario 91761; 877.322.1001

info@bfcalf.org; website: www.bfcalf.org

NORTH OFFICE: 678 E. Shaw Ave., Fresno 93710; 559.322.1001

Board of Directors:

Rob Zinn, Chairman

Deryl Lackey, Vice Chairman

Term Expiring 2019

Rob Zinn, 28355 E. Baseline Road, Highland 92346

Deryl Lackey, 7267 Seville, Highland 92346

Jeffrey Pih, 526 Mission Street, South Pasadena 91030

Larry Hodges, 6706 W. Oak Ave., Fresno 93722

Term Expiring 2020

Garrett Perks, PO Box 1004, Arcata 95518

Bruce McAbee, 1943 N. Nadine Ave., Clovis 93619

Dennis Schmierer, 266 W. Indianapolis Ave., Fresno 93705

Gregory Perkins, 26701 McCall Blvd., Sun City 92586

Term Expiring 2021

Dan Bandy, 1540 E. Shaw Ave., Suite 109, Fresno 93710

Susan Morris, 2728 W. Bullard #101, Fresno 93711

Brian Kennedy, 224 W. California St., Ontario 91762

Michael Hooper, 1752 Park Place Drive, Carmichael 95608

Term Expiring 2022

Richard Niemi, 1322 Fairway Oaks Ave., Banning 92220

Floyd Clark, 5740 Mayberry Ave., Alta Loma 91737

Johnny Mendez, 1182 Filbert Ave., Clovis 93611

Nancy Whitehead, 2018 W. Avenue H-8, Lancaster 93536

BAPTIST FOUNDATION STAFF

Philip W. Kell, President

Jonathan W. Jarboe, Senior Vice President, President-Elect

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Douglas E. Griffin, Vice President, General Counsel

Robert A. Duncan, Investment Officer/Trust Services Manager

CHURCH FIRST FINANCIAL

Ty Salter, Chief Credit and Capital Officer

CALIFORNIA BAPTIST UNIVERSITY

8432 Magnolia Avenue, Riverside 92504; 877.228.3615; FAX 951.351.1808; website: www.calbaptist.edu

Term Expiring 2019

Cindy Cook, 26325 Buckhorn Ridge Road, Pioneer, CA 95666
Robert Gates, 303 Riello Drive, Greer, SC 29651
Nathan Granillo, 389 Cynthia Circle, Redlands 92373
Tom Hixson, 4858 Laurel Ridge Drive, Jurupa Valley 92509
Hilda Kennedy, 22365 Barton Road, Suite 210, Grand Terrace 92313
Chrystal Kern, 3 Franklin St., Stafford, VA 22556
Tom Lance, 8279 Yarrow Lane, Riverside 92508
Nancy Mellinger, 20686 Suffolk Court, Riverside 92508
Michael Nolen, 1331 Hepburn St., Tracy 95376

Term Expiring 2020

Joshua Daffern, 4554 Geysers Creek Loop, Haymarket, VA 20169
Steve Davidson, 14410 Spyglass Circle, Chowchilla, CA 93610
William Eng, 754 E. Olive St., Anaheim 92805
E.W. McCall, P.O. Box 4413, Cedar Hill, TX 75054
Eydie Miskel, 8823 Denver St., Ventura 93004
Gus Reyes, 1010 Antelope Ridge, Cedar Park, TX 78613
Wayne Reynolds, 28859 Latimer St., Highland 92346
Bart Shifter, 951 Rutgers Ave., Chula Vista 91913
Jim Williams, 1708 N. Osmun Ave., Clovis, CA 93619

Term Expiring 2021

Brian Chelett, 6727 Redlands Court, Riverside 92506
Heather Dean, 5452 Antique Rose Way, Riverbank 95367
David Kennedy, 1092 Chetford Drive, Lexington, KY 40509
Phoebe Lambeth, 3640 Summitridge Lane, Orange 92867
Mike Poma, 1678 Calle Solejar, Redlands 92373
Walter Price, 36359 Bay Hill Drive, Beaumont, CA 92223
J.T. Reed, 5716 Goldfinch St., Jurupa Valley 91752
Wayne Stacks, 4100 Swift Water Court, Carmichael 95608
Mike Staver, 14793 E. Summit Drive, Fountain Hill, AZ 85268

Term Expiring 2022

Anthony Dockery, 1720 N. Walnut Ave., La Puente, CA 91790
Chuck Doremus, 720 Windsor Park Drive, Bakersfield, CA 93311
Margaret Hollis, 13401 Galway St., Garden Grove, CA 92844
Stacy Johnson, 31234 Black Maple Drive, Temecula, CA 92592
Robert Mohn, 16317 Jacobs Circle, Riverside, CA 92504
Charlie Moulton, 1428 Roadrunner Drive, Corona, CA 92881
Mike Procter, P.O. Box 110905, Anchorage, AK 99511
Gary Vick, 17560 Foothill Circle, Salinas, CA 93908
John Wells, 24233 Larksbury Court, Lake Elsinore, CA 92532

CALIFORNIA SOUTHERN BAPTIST CONVENTION

Bill Agee, Executive Director, Fresno

Shawn Beaty, President, Clovis

CALIFORNIA BAPTIST UNIVERSITY STAFF

Ronald L. Ellis, President

Russell R. Tuck, President Emeritus

Chuck Sands, Provost and Vice President for Academic Affairs

Mark Howe, Vice President for Finance and Administration

Mark A. Wyatt, Vice President for Marketing and Communication

Paul Eldridge, Vice President for University Advancement

Kent Dacus, Vice President for Enrollment and Student Services

Pamela Daly, Vice President for Online and Professional Studies

Adam Burton, Esq., Vice President and General Counsel

Larry Linamen, Vice President for Global Initiatives

Taylor Neece, Dean of Admissions

CALIFORNIA BAPTIST UNIVERSITY FOUNDATION

Paul Eldridge, President

SOUTHERN BAPTIST CONVENTION BOARDS AND AGENCIES

Executive Committee, SBC, 901 Commerce St., Suite 700, Nashville, TN 37203; 615.244.2355;

www.sbc.net; Ronnie Floyd, President

Gateway Seminary, 3210 E. Guasti Road, Ontario 91761-8642; 909.687.1800;

www.gs.edu; Jeff Iorg, President

Gateway Seminary San Francisco Campus, 38891 Mission Blvd., Fremont 94536; 510.449.0654;

sfc-info@gs.edu; Rick Durst, Regional Director

GuideStone Financial Resources, 5005 LBJ Freeway, Suite 2200, Dallas, TX 75244; 888.984.8433;

www.guidestone.org; O.S. Hawkins, President - Chief Executive Officer

International Mission Board, 3806 Monument Ave., Richmond, VA 23230-0767; 804.353.0151; www.imb.org;

Paul Chitwood, President

LifeWay Christian Resources, One LifeWay Plaza, Nashville, TN 37234; 615.251.2000; 800.458.2772;

www.lifeway.com; Ben Mandrell, President and CEO

North American Mission Board, 4200 North Point Parkway, Alpharetta, GA 30022-4176; 800.634.2462;

www.namb.net; Kevin Ezell, President

Southern Baptist Foundation, 901 Commerce St., Suite 600, Nashville, TN 37203; 800.245.8183;

www.sbfdn.org; Warren Peek, President

The Ethics & Religious Liberty Commission, 901 Commerce St., Suite 550, Nashville, TN 37203-3696;

615.244.2495; www.erc.com; Russell Moore, President

Washington Office

505 Second St. NE, Washington, DC 20002; 202.547.8105

Woman's Missionary Union, P.O. Box 830010 (100 Missionary Ridge), Birmingham, AL 35283-0010;

205.991.8100; 800.968.7301; www.wmu.com; Sandra Wisdom-Martin, Executive Director

OTHER ORGANIZATIONS

CSBC PASTORS' CONFERENCE OFFICERS

Mark Rogers, President, Fellowship Church, 650 Oak Valley Parkway, Beaumont 92223; 951.845.2693

CALIFORNIA BAPTIST FELLOWSHIP OF CHURCH MUSICIANS

Roger Byrd, Advisor, CSBC, 678 E. Shaw Ave., Fresno 93710; 559.256.0857

CSBC WOMAN'S MISSIONARY UNION/WOMEN'S MINISTRIES OFFICERS

Phyliss Bennett, President, Shadow Mountain Community Church, Central Coast, P.O. Box 338,

Grover Beach 93483

Margaret Collins, President-Elect, St. Stephen Missionary Baptist Church, 1720 Walnut Ave.,

La Puente 91744-1272

Sandra Hughes, Vice-President, Mountain View Southern Baptist Church, PO Box 2963, Lake Isabella 93240-2963

Beverly Regensberg, Secretary, LifeWay Baptist Church, 4520 W. Bullard Ave., Fresno 93722

CALIFORNIA COUNCIL ON ALCOHOL PROBLEMS

James B. Butler, Executive Director, 803 Vallejo Drive, Sacramento 95818; 916.441.1844;

www.calcap.org

CALIFORNIA FAMILY COUNCIL

Jonathan Keller, Chief Executive Officer, P.O. Box 7937, Fresno 93747; 866.866.7993; www.californiafamily.org

CONSTITUTION OF CALIFORNIA SOUTHERN BAPTIST CONVENTION

ARTICLE I. NAME

This body shall be known as California Southern Baptist Convention.

ARTICLE II. PURPOSE

Section 1. This Convention serves our culturally diverse congregations as we fulfill The Great Commandment and The Great Commission.

Section 2. This Convention is an independent Baptist group and shall achieve its objectives through such means as the Convention alone determines.

Section 3. This Convention shall have no ecclesiastical authority whatsoever, and shall never assume to write creeds or to exercise judicial or legislative control over the churches.

Section 4. This Convention recognizes the Southern Baptist Convention as the primary instrument used by Baptists to further the cause of Christ on a worldwide basis. The Convention pledges its loyalty and support to the purposes served by the Southern Baptist Convention and recognizes that there exists a spirit of cooperation between this Convention and the Southern Baptist Convention for the fulfillment of those purposes.

ARTICLE III. MEMBERSHIP

Section 1. This Convention shall be composed of Messengers who are members in good standing of Baptist churches cooperating with the Convention and who have been elected and certified by those churches.

Section 2. As an independent Baptist Group, the Convention reserves the right to determine what constitutes a cooperating Baptist church. Churches shall be considered cooperating which are in sympathy with the purpose of this Convention, having contributed financially to the work of the Convention through the Cooperative Program during the 12 months previous to the month of the annual meeting, and who are in agreement with *The Baptist Faith and Message* as adopted by the Southern Baptist Convention. The Convention shall be the final judge of the qualifications of its members.

Section 3. The Cooperative Program is defined as undesignated, unrestricted financial gifts through the state convention for world missions.

Section 4. Each cooperating Baptist church having two hundred (200) members or less shall be entitled to three (3) Messengers; each having more than two hundred (200) shall be entitled to an additional Messenger for each additional one hundred (100) members or fraction thereof until the maximum of ten (10) is reached.

Section 5. Messengers shall be the members of the California Southern Baptist Convention. The membership of a Messenger shall commence upon the beginning of the session of the Convention to which the Messenger is elected and certified, and shall expire upon the final adjournment of that session.

ARTICLE IV. OFFICERS

Section 1. The officers of the Convention shall be a president, a vice president, a music director, a recording secretary, assistant recording secretaries, and the Executive Director. Only qualified messengers who are not employed by the Executive Board can be elected to the offices of president, vice president, and music director.

Section 2. Officers shall be chosen no later than the last evening session of the Convention. They shall be nominated separately and elected separately. Nominations shall be from the floor with the exception of the recording secretary and assistant recording secretaries, who shall be nominated by the Executive Director, and the music director, who shall be nominated by the Committee on Convention Operations. Election shall be by ballot except when there is a single nominee for an office, in which case the president shall instruct the recording secretary to cast a unanimous ballot for the nominee. If an officer candidate does not receive a majority of votes cast on the first ballot, subsequent ballots shall carry the names of those who are included in the top fifty percent of the totals cast in the previous ballot.

Section 3. The officers, with the exception of the Executive Director shall be elected annually by the Messengers of the Convention and shall hold their respective offices until their successors are elected. Terms of office shall commence at final adjournment of the Convention in session at the time of election and shall not exceed two successive terms with the exception of the recording secretary and assistant recording secretaries. In case of death, disability of, or other causes making necessary the retirement of the president, the vice president shall succeed. The Executive Board may determine when an office is vacant due to the disability or other causes of the incumbent.

Section 4. The president shall preside over all deliberations of the Convention and shall perform such other duties as may be customary to the position or as determined in the Bylaws or by resolution, and shall, by his election become an ex officio member of the regular Convention committees and boards, excluding those of separately incorporated agencies and institutions.

Section 5. The vice president may, in the absence of the president or when requested by the president, preside over the Convention and shall perform such other duties as may be provided in the Bylaws or as requested by the president.

Section 6. Should the president and vice president be unable to serve, the duties of president shall devolve upon the chairman of the Executive Board until the Executive Board shall elect an interim president.

Section 7. The music director shall plan, coordinate and direct the music at the Convention and shall perform such other duties as may be provided by the Bylaws or as requested by the president.

Section 8. The recording secretary shall keep accurate and faithful minutes of all sessions of the Convention and shall cause these to be published in suitable form in the Annual of the Convention, together with such other information as the Convention or the Executive Board of the Convention deems necessary and proper.

Section 9. The Executive Director shall be elected by the Executive Board for an indefinite term.

Section 10. The chief executive officer of the Convention shall be the Executive Director. He shall supervise and administer all the affairs of the Convention and all its activities and shall represent and carry out the policies of the Convention and of the Executive Board. He shall be an ex officio member of all boards and standing committees, including those of separately incorporated agencies and institutions.

ARTICLE V. COMMITTEES AND BOARDS OF THE CONVENTION

Section 1. The procedures of organization for electing members to standing committees and boards of the Convention shall be established in the Bylaws of the Convention. The plan of organization for standing committees of the Convention shall be established in the bylaws of the Convention. The plan of organization for the Executive Board of the Convention, the California Baptist Foundation Board and California Baptist University Board shall be established in their respective bylaws.

Section 2. Special committees shall serve for one (1) year or less as provided in the implementing actions creating such committees.

Section 3. The members of all standing committees (except the Committee on Committees) and the permanent boards of the Convention shall be elected by the Convention. Interim vacancies on all boards may be filled only by the Executive Board of the Convention. Interim vacancies on committees may be filled by presidential appointment and in either case, such appointments will prevail only until the next annual session.

Section 4. Boards shall report annually to the Convention in the manner specified by the Executive Board of the Convention unless the Convention itself directs otherwise.

Section 5. Each committee and board of this Convention shall supply the Executive Director with an official copy of its charter or other legal evidence authorizing its establishment and a copy of its Bylaws, as well as copies of the official minutes of their regular and special meetings. The Executive Director shall maintain these in a manner that is readily available to all members of cooperating California Baptist churches at the state offices of the Executive Board of the Convention.

Section 6. All changes in the Articles of Incorporation of auxiliary boards and agencies of the Convention shall be subject to approval by the Executive Board.

Section 7. After consulting with the California Baptist Foundation and/or California Baptist University in advance concerning any and all proposed changes that may affect the Foundation and/or the University, the Executive Board shall review and make appropriate recommendations to the Convention with respect to any proposal or action that changes or affects in any significant way the relationships between the Convention and the California Baptist Foundation and/or California Baptist University.

ARTICLE VI. THE EXECUTIVE BOARD OF THE CONVENTION

Section 1. The Executive Board of the Convention shall serve as the Convention *ad interim*, as the Convention's principal advisory committee on total program, and as the Convention's operating board for Convention-sponsored general programs not specifically assigned elsewhere. The Executive Board will have authority to act for the Convention between its sessions except that it cannot impose its will upon the Convention by contravening any action of the Convention taken at its regular session.

Section 2. There shall be at least nine geographic regions from which Executive Board membership shall be determined. The messengers to the convention shall determine the number and boundaries of regions.

Section 3. The Executive Board shall consist of forty (40) members, elected at the annual meeting. There shall be two members on the Executive Board from each region of the state. The remaining board members will be selected from the regions based on the ratio of churches within each region compared to the total number of churches in the convention. One fourth (1/4) of the Board shall retire each year. A member elected to serve a full term on the Executive Board shall be eligible for reelection to a second full term on the Board. A member elected for two successive terms on the Executive Board shall not be eligible to succeed himself until one (1) year has passed. In the event a member moves within the state, he shall serve out his full term. The president of the Convention shall be an ex officio member of the Executive Board. The members of the Executive Board shall be the directors of the Convention.

Section 4. The Convention shall annually elect members to fill all vacancies in the Board.

Section 5. The elected officers of the Executive Board of the Convention shall consist of a chairman and a vice chairman chosen annually by the membership of the Executive Board. They shall have the duties customarily associated with such positions. The Board itself shall elect an Executive Director for an indefinite term.

Section 6. The Executive Board itself shall determine its time of meeting, organization, and method of procedure subject to this Constitution and the Convention's Bylaws.

Section 7. The Executive Board of the Convention shall report annually to the Convention concerning the total Convention program, the operating programs entrusted to the Board, and such other matters as the Board deems necessary and proper.

Section 8. The Executive Board of the Convention shall recommend annually to the Convention the appropriation or allocation of undesignated financial resources of the Convention. All designated funds shall be distributed as designated.

Section 9. The Executive Board of the Convention shall serve as the general corporate authority of this Convention. The Convention alone shall authorize new auxiliary corporations and these only after a recommendation is sought from its Executive Board and favorable action by two successive annual Conventions.

Section 10. No person employed by the Executive Board or agencies of this Convention, nor any person whose compensation is paid directly or indirectly in whole or in part, out of financial aid from this Convention, shall be eligible for election to the Executive Board. This shall not include contributions from the California Southern Baptist Convention to ministerial annuity programs.

ARTICLE VII. THE DENOMINATIONAL PAPER

Section 1. *The California Southern Baptist* shall be the official paper of this Convention.

Section 2. The Executive Board of this Convention shall be responsible for the conduct of this program. The Editor shall be elected by the Executive Board of the Convention for an indefinite term. The Board shall not make him responsible for Editorial policy to other than the Board itself through one of its committees.

ARTICLE VIII. MEETINGS

Section 1. The Convention shall meet in regular or special session at such time and place as shall be determined by the Convention. Notice of the time and place of each regular and special session of the Convention shall be published at least once in *The California Southern Baptist* no less than thirty days prior to the date of the session.

Section 2. The president, upon approval of the Executive Board of the Convention, may call the Convention into special session. The Board shall establish the time and place of the regular session if the Convention fails to act, or if grave conditions arise subsequent to adjournment that makes the previous choice of the Convention wholly undesirable.

ARTICLE IX. AMENDMENTS

Section 1. This Constitution may be amended at any annual session of the Convention, or at a special session called specifically for that purpose by two thirds (2/3) of the Messengers present and voting, provided:

The proposed amendment to be presented in writing at any session of the previous Convention and voted by the next annual Convention as presented in the order of business adopted by the Convention.

Section 2. Section 3 of Article II shall not be changed or amended but shall be held inviolate.

Revised 10/12

BYLAWS OF CALIFORNIA SOUTHERN BAPTIST CONVENTION

ARTICLE I. PARLIAMENTARY LAW AND CUSTOM

Section 1. Robert's Rules of Order (latest revised edition) shall be recognized as the standard authority to guide the Convention on questions of parliamentary law and custom.

Section 2. Messengers registered and present shall constitute a quorum for the transaction of business by the Convention. The minutes of the Convention shall indicate that a quorum was present for all sessions.

Section 3. No person addressing the Convention may speak more than twice on the same subject until all others desiring to speak have spoken, or by consent of the body.

Section 4. The president is charged at all times with the maintenance of decorum and order.

Section 5. All items of miscellaneous business coming before the Convention that are duly moved and seconded shall be referred, without debate, to the Committee on Convention Operations for a time of consideration. The committee will then select a time and inform the Convention when each item of miscellaneous business will be considered and acted upon by the Convention. (The committee will not have authority to keep any matter from the Convention once it has been moved and seconded and referred to the committee.) In the last session of the Convention during the miscellaneous business period, items of new business could be considered by a majority vote of the Messengers present.

Section 6. The Convention shall express its official position only through its Constitution, Bylaws, and implementing actions. The acceptance of a report shall not, in the absence of implementing actions, be construed as authorizing action by Convention committees, boards, and agencies.

Section 7. Voting by proxy shall not be permitted.

ARTICLE II. PERMANENT PLAN OF ORGANIZATION OF THE CONVENTION AND ITS COMMITTEES AND BOARDS

The permanent organization of the Convention shall be as follows:

- A. Executive Board
- B. Board of Trustees, California Baptist University
- C. Board of Directors, The Baptist Foundation of California
- D. Committee on Committees
- E. Committee on Board Nominations
- F. Committee on Convention Operations
- G. Committee on Resolutions and Credentials

ARTICLE III. COMPOSITION AND DUTIES OF COMMITTEES AND BOARDS

Section 1. The composition and duties of boards of trustees of agencies and institutions of this Convention shall be clearly set forth in the Convention actions authorizing their establishment and included subsequently in appropriate form in their respective corporate charters. All corporate charters and amendments thereto shall be expressly approved by the Convention or by the Executive Board of the Convention.

Section 2. The Committee on Committees shall be composed of nine (9) members, one from each region, with one-third appointed annually by the president in consultation with the vice president. It shall nominate to the Convention all members of standing committees of the Convention and may nominate the membership of special committees if so directed by the Convention.

Section 3. The Committee on Board Nominations shall be composed of nine (9) members, one elected from each region. It shall nominate to the Convention all members of the Executive Board of the Convention, the Board of Trustees for the California Baptist University, and the Board of Directors for the The Baptist Foundation of California. No member of this committee may begin service on any board or the Committee on Convention Operations until one year has passed following his term of service on the committee.

Section 4. The Committee on Convention Operations shall be composed of nine (9) members, one elected from each region. The vice president and the music director shall be members ex officio of this committee. It shall present to the opening session of the Convention for adoption a recommended agenda for the Convention session. It shall enlist parliamentarians for annual sessions and shall guard jealously the schedule adopted by the Convention. It shall recommend the preacher and alternate for the Convention. It shall recommend the music director for the Convention. It shall recommend date and place for each Annual Meeting.

Section 5. The Committee on Resolutions and Credentials shall be composed of nine (9) members, one elected from each region. It shall be responsible for initiating, reviewing, commenting on, and recommending Convention action on all resolutions. It shall be responsible for accreditation of Messengers to the Convention. It shall recommend action to the Convention concerning disputes as to status of Messengers.

Section 6. Throughout the year the Executive Board shall confer to make decisions regarding membership status of churches wishing to affiliate with the Convention, reporting its actions to the Convention annually.

Section 7. The financial transactions of all standing and special committees of the Convention shall be conducted only in accordance with policies and procedures established by the Executive Board of the Convention. The Executive Board shall retain authority over the custody and disbursements of all funds made available for expenses of committees of the Convention and the Convention itself.

Section 8. Trustees of corporate boards established under authority of the Convention shall be responsible for initiating charter amendments whenever such action is necessary to make charter provisions consistent with actions of the Convention.

Section 9. An ex officio member shall have full privileges unless otherwise designated.

ARTICLE IV. MEMBERSHIP OF COMMITTEES AND BOARDS

Section 1. All members of committees and boards shall be members of Baptist churches cooperating with the California Southern Baptist Convention, with the exception of up to three (3) The Baptist Foundation of California Directors; and up to eight (8) California Baptist University global trustees who shall, however, be members of Southern Baptist churches within the United States or churches cooperating with their respective Baptist Conventions outside the United States. The total number of authorized members on the board of California Baptist University shall be 36. The total number of authorized members on the board of The Baptist Foundation of California shall be 16.

Section 2. The Convention affirms its adherence to the policy of periodic rotation of the membership of its committees and boards.

Section 3. The terms of committees and boards shall be established as three (3) years for committees and four (4) years for boards. A member elected for a full term on a committee shall not be eligible to succeed himself until one (1) year has passed. A member elected for a full term on any board shall be eligible for re-election to a second full term on that board. A member elected for two successive terms on any board shall not be eligible to succeed himself until one (1) year has passed. A person shall not be elected to serve on any committee, on the Executive Board, or as a non-global trustee of any board, before a minimum of six months as a member of a church cooperating with the California Southern Baptist Convention.

Section 4. The Executive Board shall be limited to one (1) person serving from any church at any time. The The Baptist Foundation of California Board of Directors and the California Baptist University Board of Trustees respectively shall be limited to two (2) persons serving from any church.

Section 5. Membership on any board not exceeding one year shall not bar election to a full term at the next annual session.

Section 6. One-third (1/3) or more of the membership of each committee and one-fourth (1/4) or more of each board shall be elected at each annual regular session of the Convention by vote of a majority of the Messengers present and voting. The membership of committees and boards shall be composed of two groups, pastors and church-related vocational workers, and laypersons, with neither group to have more than three-fourths (3/4) of the particular board or committee membership.

Section 7. Membership on a Convention standing or special committee, except the Committee on Board Nominations, shall not bar service on any Convention board. However, no person shall be permitted to serve on more than one board at a time.

Section 8. The Convention may remove a board member or declare vacant the board of auxiliary corporation, in the following manner.

- A. The Convention may remove any one or more members of the Executive Board, of the Board of Directors of The Baptist Foundation of California, or of the Board of Trustees of California Baptist University, at any time, by two-thirds vote of the Messengers present and voting at a duly called and held session of the Convention at which a quorum is present.
- B. The Convention reserves to itself the right to declare vacant the entire board of directors of any of its auxiliary corporations. In the unlikely event it shall be necessary for the Convention to initiate action to vacate the board of directors of an auxiliary corporation, a seventy-five percent (75%) majority vote of those present and voting shall be necessary for such motion to carry. Upon passage of such a Convention action, the Executive Board shall automatically serve as the board of directors of the subject corporation until such time as the Convention elects a new board of directors.

Section 9. All persons regularly elected or appointed to committees and boards shall be elected or selected on the day preceding final adjournment of the Convention, with their terms commencing upon final adjournment of the Convention at which they are elected. The Committee on Committees and Committee on Board Nominations shall present their reports to the Convention of persons nominated for election to committees and boards. Additional nominations may be made only in accordance with the following procedures: Any Messenger to the Convention may nominate one or more persons for election to one or more committees or boards at the time the report of the

committee presenting nominations for election to such committee or board is made to the Convention. Each person nominated to a committee or board by a Messenger shall be nominated as a substitute for a person nominated in the committee report. When one or more persons are nominated as a substitute for a person nominated in the committee report, the person receiving a majority of the votes cast shall be elected.

Section 10. Each committee of the Convention shall elect its own officers under its own rules and regulations. The Executive Director of the Executive Board, or the members of his staff assigned by the Executive Director, shall serve with each committee of the Convention as liaison.

Section 11. The Executive Director of the Convention or his designee shall call together the members and preside at the initial meeting of newly authorized committees and boards until such times as a presiding officer is elected.

Section 12. The term of service for officers of standing committees of this Convention shall be one (1) year with the option of election to one additional term, not to exceed two (2) successive terms. The term of service for officers of boards of this Convention shall be one (1) year with the option of election to two, additional, one-year terms, not to exceed three (3) successive terms.

Section 13. Boards and committees of this Convention may appoint persons other than members to special limited-purpose subcommittees and advisory committees, provided such persons shall serve only in an advisory capacity and shall never be permitted to vote at meetings of the authorizing committee or board.

Section 14. Employees of the state Executive Board shall not be elected to serve on any board or committee. If an individual serving on any committee or board is employed by the Executive Board, he shall resign his place on the committee or board. Persons receiving church pastoral aid are not considered state Executive Board employees.

ARTICLE V. FINANCIAL PLAN

Section 1. The Convention recognizes the importance of the Cooperative Program as the primary mode of financing the work of the Convention.

Section 2. The Convention recognizes the right of every Baptist and every Baptist group to determine the method or methods through which stewardship obligations are fulfilled.

Section 3. The Convention endorses the policy of limited special offerings to permit Baptists who are so inclined to contribute directly to programs in which they have a special interest or concern, provided such offerings do not adversely affect the Cooperative Program.

Section 4. The Convention reserves unto itself the right to determine which of its agencies shall be permitted to participate in special offerings and to what degree.

Section 5. No agency of the Convention other than California Baptist University may approach churches, associations, or other groups for gifts except with the approval of the Convention itself, or its Executive Board.

Section 6. No agency or institution of the Convention shall, without approval of the Convention or its Executive Board, obligate itself to aggregate debt service exceeding 15 percent of its annual operating budget.

Section 7. The Convention authorizes its Executive Board, under emergency conditions, to alter, change, or reduce Cooperative Program allocations approved by the Convention, provided the Executive Board report to the next Convention the basis for its action and the results achieved.

Section 8. The Convention authorizes its Executive Board to make reasonable inquiries at any time of any Convention-sponsored agency or institution as to its adherence to financial policies of the Convention.

Section 9. No agency or institution of the Convention shall, without the approval of the Convention or its Executive Board, pledge directly or indirectly the faith and credit of the Convention.

Section 10. The Convention expects and anticipates that each agency and institution will follow sound business practices in accounting for funds under its control and will maintain, as soon as practical, reasonable financial reserves to protect itself against a temporary failing to achieve anticipated annual revenue.

Section 11. The Convention recognizes that the acceptance of financial aid from non-Convention sources may affect the control of the Convention over its agencies and institutions; therefore, it reserves the right to determine the broad limits within which various types of such aid may be accepted by its agencies and institutions.

Section 12. The Convention recognizes the right of each Board of Trustees to determine for itself how reserve, endowment, or other funds shall be invested, but urges each Board to utilize the The Baptist Foundation of California to the greatest extent possible in developing an investment program through use of the Foundation services, provided that no Board of Trustees of Convention-sponsored agencies other than the Executive Board and the The Baptist Foundation of California, shall lend funds to churches or other Southern Baptist groups.

Section 13. The Convention binds itself and its agencies faithfully to apply and use all designated gifts for the purpose specified by the donor.

Section 14. Each agency of the Convention is hereby ordered and instructed to keep all trust funds sacred to the trust; and that they are not to be used even temporarily for any other purpose than the purpose specified.

ARTICLE VI. INCLUSION OF THE CONSTITUTION AND BYLAWS OF THE CONVENTION AND THE BYLAWS OF THE EXECUTIVE BOARD IN THE ANNUAL OF THE CONVENTION

The Executive Director of the Convention shall include the Constitution and Bylaws of the Convention and the Bylaws of the Executive Board of the Convention in each edition of the Convention's Annual.

ARTICLE VII. AVOIDANCE OF LEGAL ACTION

No action of the Convention shall be construed as authorizing its committees or boards to take any action that may be contrary to law.

ARTICLE VIII. AMENDMENT OF BYLAWS

These Bylaws may be amended at any regular or special session of the Convention by affirmative vote of two-thirds (2/3) of the Messengers present and voting. Amendments sponsored by the Executive Board shall be published in The California Southern Baptist at least one (1) month in advance of the meeting of the Convention.

Revised 10/18

BYLAWS OF THE EXECUTIVE BOARD CALIFORNIA SOUTHERN BAPTIST CONVENTION

ARTICLE I. GENERAL FUNCTIONS

Section 1. It is the function of the Executive Board to perform such duties and responsibilities as may be authorized by California Southern Baptist Convention including serving as the Convention ad interim and serving as the Convention's principal administrator of the ministries entrusted to it by the Convention. The Executive Board shall, by resolution, enumerate its specific duties and responsibilities under the general delegations of responsibility by the Convention.

Section 2. Duties and responsibilities of this Board as set forth in the Constitution and Bylaws of the Convention shall be construed as incorporated in these Bylaws. The Board shall at no time authorize action contrary to the instructions of the Convention.

ARTICLE II. PERMANENT PLAN OF ORGANIZATION

Section 1. The plan of organization of the Executive Board, its committees, and staff shall be as follows:

A. Standing Committees of the Executive Board

1. The Executive Committee shall consist of the chairman of each standing committee of the Executive Board, the chairman of the Executive Board, the vice chairman of the Executive Board, one member selected by the Executive Board chairman in consultation with the other chairmen, and the Convention president. The chairman of the Executive Board will serve as chairman of the Executive Committee and as an ex officio member of all committees.

The committee shall:

- a. Recommend actions to be taken by the Executive Board sitting as the Convention ad interim.
- B. Be responsible for recommending to the full board action to be taken in regards to the internal affairs of the Board, such as organization, methods, procedure, and order of business.

- c. Be available to the Executive Director as an advisory committee in personnel matters. Make recommendations regarding salary and benefit administration.
 - d. Submit a list of committee assignments for all newly elected Executive Board members for approval by the full board during its annual organizational meeting.
 - e. Recommend to the entire Executive Board persons to fill interim vacancies on all boards of the Convention.
 - f. Be responsible for notifying the Convention's Committee on Board Nominations any vacancies that may occur during the year.
 - g. Upon recruitment and recommendation by the Executive Director, recommend to the Executive Board the election of those in Grade V and above.
 - h. Evaluate annually the performance of the Executive Director and report to the full board.
 - i. Recommend annually general counsel for the Executive Board.
 - j. Affirm new associational directors of missions and report their affirmation to the Board.
 - k. Recommend changes in the plan of organization of California Southern Baptist Convention, and in this capacity, give oversight to the strategic plan of the Convention.
 - l. Recommend assignment or reassignment of ministry responsibilities among agencies of the Convention.
 - m. Review and evaluate the cooperating relationships among Southern Baptist groups and recommend to the Executive Board actions designed to improve these relationships.
 - n. Receive reports of Convention agencies and make appropriate recommendations to the Executive Board.
 - o. Recommend broad policies of all types having general applicability to agencies of the Convention.
 - p. Formulate annually that portion of the Executive Board report dealing with the actions of this committee.
2. *Strategic Ministries Committee shall consist of ten members.* The committee shall:
- a. Review the ministries of the Executive Board annually; monitor indicators for achievement of ministry objectives and goals.
 - b. Recommend for approval the annual calendar of activities of the Convention.
 - c. Annually set the California Mission Offering goal and present broad allocations for the offerings use to the Finance Committee.
 - d. Establish and review mission partnerships with other Baptist entities (state conventions, nations, etc.) and bring to the board appropriate actions.
 - e. Formulate annually that portion of the Executive Board report dealing with the actions of the committee.
3. *Board Operations Committee shall consist of ten members.* The committee shall:
- a. Establish, review and maintain the policies of the Executive Board as related to its operations, staff and ministries. The committee will provide a surveillance of compliance to these policies. Financial policies will be established, reviewed and maintained by the Finance Committee.
 - b. Develop and maintain a policy manual for the Convention. It shall list only the policies approved by Convention actions currently in operation.
 - c. Advise the Executive Board of points where undesirable duplication of efforts exist which create waste or hamper the development of a coordinated and cooperative plan of ministry.
 - d. Give oversight to the management of the Executive Board's real properties.
 - e. Give oversight to the policies and strategies for the Office of Strategic Giving and receive regular ministry reports from the director of strategic giving.
 - f. Review recommendations submitted by the Committee on Resolutions, Credentials and Membership of churches seeking

affiliation with California Southern Baptist Convention and recommend those approved for affiliation to the Executive Board.

- g. Work with the Executive Board chairman and executive director in determining skills and expertise needed on the Board and discovering appropriate people to recommend for service as Executive Board members. This duty may be assigned to a sub-group of the Board Operations Committee.
 - h. Formulate annually that portion of the Executive Board report dealing with the actions of this committee.
4. *Communications Committee shall consist of nine members.* The committee shall:
- a. Establish, review and maintain Executive Board communication policies as related to its ministries, staff and the churches of the Convention.
 - b. Serve as managing committee for editorial policies of The California Southern Baptist.
 - c. Review and approve the report of the Communications Group Leader.
 - d. Provide oversight to the Executive Board's public relations/marketing policies, needs and activities.
 - e. Provide oversight to the policies guiding the Executive Board's Web site and other electronic and printed communication tools.
 - f. Provide oversight to media campaigns and policies, including the annual California Mission Offering emphasis.
 - g. Track emerging trends in communications, public relations and marketing and establish policies to regulate their deployment.
 - h. Provide oversight to policies guiding exhibits and displays at CSBC events.
 - i. Review and evaluate trends in public affairs. Identify basic problems and provide constructive solutions to be recommended for action by the Executive Board and/or the Convention.
 - j. Formulate annually that portion of the Executive Board report dealing with the actions of this committee.

5. *Finance Committee shall consist of ten members.* The committee shall:

- a. Establish, review and maintain the financial plan and policies of the Executive Board.
- b. Monitor the financial plan of the Convention and see that its policies are adhered to and report any infraction to the Executive Board.
- c. Determine total budget needs for Executive Board operations and ministries and present a detailed budget of Executive Board operations to the Board for approval.
- d. Review and exercise surveillance of the general financial audit of the Executive Board, report to and apprise the Board of any financial concern.
- f. Recommend annually the outside financial auditor for Executive Board operations.
- g. Recommend financial goals and the overall allocation of undesignated funds of the Convention and the Southern Baptist Convention.
- h. Recommend broad allocations of undesignated funds among the agencies of the Convention.
- i. Receive and review financial audits from The Baptist Foundation of California and California Baptist University and apprise the Executive Board of any areas of financial concern.
- j. Recommend financial policies and specific goals concerning any action by agencies of the Convention seeking direct financial assistance in any form from the churches.
- k. Formulate annually that portion of the Executive Board report dealing with the actions of this committee.

B. Ministry Responsibility of the Executive Board

- 1. Administration
- 2. Healthy Churches
- 3. Church Starting
- 4. Mission Advancement/Missions Education
- 5. Communications
- 6. Business Services

Section 2. The Board may, at its discretion, either as a Board or through one of its standing committees, use special committees for limited purposes that can be completed in one year or less. Such committees shall not assume jurisdiction over responsibilities assigned to standing committees unless expressly directed to do so by the Executive Board.

Section 3. The Executive Board shall not take action on any motion from the floor in any committee's area of responsibility not previously considered by the appropriate committee, but shall refer it to the committee for action or recommendation.

Section 4. The corporate officers of the Executive Board shall be Chief Executive Officer/Executive Director; Chief Operating Officer/Associate Executive Director; Chief Financial Officer/Business Services Group Leader; and Corporate Secretary/ Associate Executive Director.

ARTICLE III. MEETINGS

Section 1. The Executive Board shall at the last regularly scheduled meeting of the year, elect by nominations from the floor the chairman and vice chairman of the Executive Board. The term of office for the chairman shall commence at the conclusion of the State Convention annual meeting and shall be for one year with the option of election for one additional year not to exceed two successive years. A member serving in their first year as chairman, but during the last year of their first term on the Executive Board may be reelected as Board chairman contingent on being reelected to the Executive Board during the CSBC annual meeting. Should the chairman fail to be reelected to the Board, the vice-chairman automatically becomes chairman and a new vice-chairman will be elected at the January Board meeting.

Section 2. The Executive Board shall hold a minimum of two meetings annually. The Board shall, by resolution, establish a definite time, date, and place for each meeting. The Board may hold such other meetings as it deems necessary. The Executive Committee shall meet more often if needed.

Section 3. The January meeting of the Board shall be deemed the annual organizational meeting for purpose of electing its committees and setting up other needed organization not expressly provided for elsewhere in these Bylaws and for the conduct of regular business of the Board. Interim vacancies on any board of the Convention may be filled at any meeting, but such appointment shall be valid only until the next annual meeting of the Convention.

Section 4. The chairman of the Executive Board may, for good cause, call the Board to special meetings.

Section 5. Fifty-one percent (51%) of the elected membership of the Board or committees shall constitute a quorum for the purpose of conducting business. The minutes shall always indicate the presence of a quorum at the opening of any business session.

Section 6. In the event a member is absent three consecutive regular board meetings, that membership is automatically vacated.

ARTICLE IV. COMMITTEES

Section 1. Committees authorized in Article II of these Bylaws shall answer to the Board. The Executive Board may, however, delegate responsibility to a committee to act in the name of the Board for specifically defined purposes.

Section 2. A member shall generally serve on the same committee during his term on the Board. Composition of committees shall be based on a balanced rotation. The board chairman shall serve as an ex officio member of each committee.

Section 3. No member shall be elected to more than one committee. All Board members are required to serve on the committee for the term to which they are elected though they will be invited to express a preference before the election.

Section 4. All standing committees shall be elected by the entire Executive Board. After consultation with the Executive Committee and the CSBC Executive Director, the Executive Board chairman shall appoint a chairman for each committee. Each standing committee shall elect their vice chairman during the annual organizational meeting of the Executive Board.

Section 5. The Executive Director of the Board shall serve as an ex officio member without vote of each committee and the Executive Board. He shall see that accurate minutes are maintained of each committee for all committee sessions and for all plenary sessions of the full board, and may appoint appropriate staff persons to assist him in the discharge of his duties.

Section 6. Each committee shall be responsible for reporting to the Executive Board at each regular board meeting.

Section 7. Between the annual meeting of the Convention and the annual meeting of the Executive Board in January, the chairman of the Board, for good cause, is authorized to convene a meeting of any board committee and to preside.

ARTICLE V. THE EXECUTIVE DIRECTOR

Section 1. The Executive Director shall serve as chief executive officer of the Executive Board. He shall be responsible for providing executive direction and leadership to all ministries assigned to the Executive Board. The Executive Committee shall formulate and the Executive Board shall approve responsibilities of the Executive Director except, however, the committee itself shall not assume any executive or administrative functions.

Section 2. The Executive Director shall be elected by the following procedures:

1. In the event vacancy of the office of the Executive Director occurs, the associate executive director shall assume the responsibilities of the office until a successor is elected by the Executive Board.
2. A search committee of seven members of the Executive Board shall be elected without nomination by the members of the Executive Board by secret ballot. The seven persons receiving the largest number of votes shall form the committee. The chairman of the search committee shall be elected by the Board after the seven persons have been selected. The chairman of the Executive Board shall serve as an ex officio member with voting privileges.
3. The search committee shall seek input from a variety of sources, including, but not limited to, leadership from various entities and fellowships within California Southern Baptist life. Consideration also should be given allowing non Executive Board leaders to serve as non-voting advisors/consultants to the search committee. The committee should also consider seeking professional assistance in the search process.
4. When the search committee has a nomination to make to the Executive Board, a meeting of the Executive Board will be called to consider the nomination. Election of the nominee shall be by majority vote.

Section 3. The Executive Director shall serve as the staff assistant to the Executive Board and all its committees. In performing this function, the Executive Director is expected and directed to utilize all talents available to the Executive Board to the end that the Executive Board may be provided with the best possible assistance and advice.

Section 4. The Executive Director shall recruit and recommend for election all persons subject to his jurisdiction, except where otherwise specified:

1. His specific duties and responsibilities are to:
 - a. Serve as the principal staff advisor and assistant to all Convention committees.
 - b. Serve as executive director and chief executive officer of the Executive Board.
2. Pursuant to these responsibilities, the Executive Board shall hold the Executive Director directly and immediately responsible to:
 - a. Formulate and recommend overall Convention objectives that are consistent with denominational objectives.
 - b. Formulate and recommend the basic objectives for major ministries of the Convention.
 - c. Formulate and recommend the basic framework and modification of the plan of organization for the Convention. Formulate and recommend the basic framework and modification of the plan of organization of the Executive Board and its staff.
 - d. Recommend a sound plan of delegated responsibility within the Executive Board staff.
 - e. Recommend basic administrative policies and procedures.
 - f. Appraise overall ministry progress and recommend remedial actions as appropriate.
 - g. Direct the ministries of the Executive Board through delegation of responsibility to appropriate subordinates.
 - h. Appraise the progress of the Executive Board ministries and initiate remedial actions as necessary.
 - i. Appraise the effectiveness of key members of the Executive Board staff. Recommend the election of employees whom the Executive Board or its committees must elect.
 - j. Approve operating policies and procedures and appraise their effectiveness.
 - k. Represent the denomination, the Convention, or the Executive Board as necessary.
 - l. Formulate the position of the Executive Board and the Convention upon questions of relationships with cooperating Southern Baptist groups and develop working relationships with such groups based upon established policy.

Section 5. The Executive Director shall prepare and submit for approval to the Executive Board a chart of the organization of the Executive Board and its staff. He shall maintain it on a current basis reflecting the changes as they may be authorized by Executive Board action.

ARTICLE VI. THE EDITOR OF THE CALIFORNIA SOUTHERN BAPTIST

Section 1. The editor shall serve as editor and general manager of the state's denominational paper. He shall be responsible for executive direction and leadership of the paper under the direction of the executive director with the exception of editorial policy, which resides in the Communications Committee.

Section 2. The editor shall exercise his right of freedom of expression in the Editorial columns of the paper in a manner consistent with his responsibilities to the Executive Board and in accordance with Editorial policies defined in writing by the Communications Committee and approved by the Executive Board.

Section 3. The editor shall utilize a reasonable portion of the paper for the promotion of Convention ministries.

ARTICLE VII. AMENDMENTS

Section 1. These Bylaws may be amended at any regular meeting of the Board provided:

1. Committee-sponsored amendments are announced at the preceding meeting of the Board, or submitted in writing to the Board membership at least one month in advance of the regular meeting at which they are to be considered.
2. Proposed amendments from the floor during a regular meeting of the Executive Board will be acted upon at the next regular meeting.

Section 2. All amendments must receive a two-thirds (2/3) majority of those present and voting for approval.

Revised January 25, 2018