

**Diocese of New Jersey  
228th Annual Diocesan Convention  
Crowne Plaza, Cherry Hill, New Jersey  
Friday, March 2, 2012**

**Call to Order:**

At 1:00 p.m. Bishop George Cuncell called members of the Convention to take their seats, and Canon Cynthia McFarland, Convention Chaplain, offered opening prayer.

Bishop Cuncell welcomed the Clergy, Lay Deputies, Visitors, and Press to the 228th Annual Diocesan Convention of the Diocese of New Jersey.

Bishop Cuncell introduced those seated at the dais: The Secretary of Convention, Ms. Cheryl Browne; Canon to the Ordinary, the Rev. Canon John Sosnowski; the Chancellor, Parliamentarian, and Chair of the Committee on Rules of Order, Canon John Wood Goldsack, Esq.; and Bishop's Executive Assistant, Ms. Mary Ann Rhoads. At the tables in front of the Bishop: Mrs. Ruth T. Cuncell; Director of Communications and Archivist/Historian, Canon Cynthia McFarland; Director of Youth Ministry, the Rev. Canon Debra Clarke, Dcn.; Canon for Transition Ministry and Clergy Development, Canon Cecilia Alvarez; the Recorder of Information, Paul Ambos, Esq.; Treasurer of the Diocese, Mr. James Bathurst; and Chief Financial Officer, Canon Phyllis Jones.

Bishop Cuncell noted that the announcements for Convention can be found on page 1–2 of the Convention Program booklet.

Ms. Cheryl Browne, Secretary of Convention, reported that one-fifth of the canonically resident clergy and one-fourth of the congregations of the diocese were represented, and she declared that there was a quorum. Bishop Cuncell called the 228th Annual Convention of the Diocese of New Jersey to order.

**Credentials of Lay Deputies:**

The Rev. Charles Sasso-Crandall, Chair of the Committee on the Credentials of Lay Deputies, reported that all parochial reports have been submitted as required by canon and all credentials of lay deputies were in order except for St. Wilfrid's, Camden.

A motion to adopt the report of the Committee on the Credentials of Lay Deputies was made, seconded, and passed.

**Classification of Congregations:**

The Rev. John V. Zamboni, Chair of the Committee on the Classification of Congregations, reported that the following churches have changed their classification status since the close of the 227th Convention:

Grace Church, Elizabeth, an Incorporated Mission, has closed and in accordance with NJSA 16:12–16, Father Zamboni moved that the Convention declare the parish extinct.

St. Luke's Church, Westville, an Incorporated Mission, has closed and in accordance with N.J. Rev. Stat. § 16:12–16, Father Zamboni moved that the Convention declare the parish extinct.

Christ Church, South Vineland, an Incorporated Mission, has closed and in accordance with N.J. Rev. Stat. § 16:12–16, Father Zamboni moved that the Convention declare the parish extinct.

A motion to adopt the report of the Committee on the Credentials of Lay Deputies was made, seconded, and passed.

**Rules of Order and Agenda:**

Canon John Wood Goldsack, Esq. stated that the proposed Rules of Order for Convention 2012 were to be used, with no proposed changes since last year. A copy of the Rules of Order was provided to the clergy and lay deputies in their Convention packets. On behalf of the Committee on Rules of Order,

Canon Goldsack moved the adoption of the Rules of Order for the 228th Annual Convention of the Diocese of New Jersey. The motion was passed.

Canon Goldsack announced that a copy of the proposed Agenda had been included in all clergy and lay deputies' Convention packets. On behalf of the Committee, Canon Goldsack moved the adoption of the proposed Agenda of the 228th Annual Convention of the Diocese of New Jersey. The motion was passed.

### **Bishop's Appointments:**

Bishop Councill noted that the Bishop's Appointments to committees and commissions effective at the close of this Convention were posted on the Diocesan website, Document 41, the reading of which was waived on consent.

### **Nominations:**

The Rev. Richard C. Wrede, Chair of the Nominating Committee, instructed the deputies not to mark their ballots until they have received instructions from the Rev. John W. Hain, Dcn. He reported the following nominations on behalf of the Committee:

Office A. Standing Committee (Vote by Orders)

1 Clergy Member, 4-year term

The Rev. Joseph R. Parrish, Jr.

The Rev. Ophelia G. Laughlin

The Rev. Andrea Rose-Marie Hayden

The Rev. Dr. Gina Walsh-Minor

The Rev. Frank B. Crumbaugh, III

The Rev. Brian K. Burgess

The Rev. Edmund W. Zelle

The Rev. Terry L. Martin

The Rev. Jane T. Brady

There were no nominations from the floor. A motion to close the nominations was made, seconded, and passed.

Office B. Standing Committee (Vote by Orders)

1 Lay Member, 4-year term

Charles H. Perfater

Cheryl D. Browne

There were no nominations from the floor. A motion to close the nominations was made, seconded, and passed.

Office C. Diocesan Council

3 Clergy Members, 3-year terms

1 Clergy Member, 1-year unexpired term

The Rev. J. Matthew Tucker

The Rev. Dr. Francisco Pozo

The Rev. Deborah H. Piggins

The Rev. Dr. Gina Walsh-Minor

The Rev. Dirk C. Reinken

There were no nominations from the floor. A motion to close the nominations was made, seconded, and passed.

Office D. Diocesan Council

3 Lay Members, 3-year terms  
1 Lay Member, 2-year unexpired term

Rachel McKibben  
Corbin C. Cogswell  
Rebecca Spellacy  
Deborah L. Schmidt  
Henry E. Foster  
Stephan P. Sroka  
H. Patrick Touanen

Deborah L. Schmidt withdrew her name from nomination. There were no nominations from the floor. A motion to close the nominations was made, seconded, and passed.

Office E. Cathedral Chapter  
1 Clergy Member, 3-year term

The Rev. Anne McRae Wrede  
The Rev. Jane T. Brady  
The Rev. Frank B. Crumbaugh, III  
The Rev. Emily A. Griffin

There were no nominations from the floor. A motion to close the nominations was made, seconded, and passed.

Office F. Cathedral Chapter  
2 Lay Members, 3-year terms

Rebecca Spellacy  
Shawn P. Fay

There were no nominations from the floor. A motion to close the nominations was made, seconded, and passed.

Office G. Standing Commission on Clerical Compensation  
2 Clergy Members, 3-year terms

The Rev. Catherine E. Brunson, Dcn.  
The Rev. Valerie L. Balling

There were no nominations from the floor. A motion to close the nominations was made, seconded, and passed.

Office H. Standing Commission on Clerical Compensation  
2 Lay Members, 3-year terms

Mary Lou Steed  
Sr. Cass Lavin-Spouse

There were no nominations from the floor. A motion to close the nominations was made, seconded, and passed.

Office I. Standing Committee on Constitution and Canons  
1 Clergy or Lay Member, 3-year term

The Rev. Andrea Rose-Marie Hayden

Paul De Sarno, Esq.

There were no nominations from the floor. A motion to close the nominations was made, seconded, and passed.

Office J. Trustees of Diocesan Trust Funds  
1 Lay Trustee, 5-year term

Edward H. Higgins, Jr.

There were no nominations from the floor. A motion to close the nominations was made, seconded, and passed.

Office K. Finance and Budget Committee  
3 Members, Clergy or Lay, 3-year terms

The Rev. Dr. Hugh E. Brown, III, D.Min.  
Charles H. Perfater  
Stephan P. Sroka  
Cheryl D. Browne

There were no nominations from the floor. A motion to close the nominations was made, seconded, and passed.

Office L. Diocesan Investment Trust  
1 Member, Clergy or Lay, 4-year term

William A. Klun

There were no nominations from the floor. A motion to close the nominations was made, seconded, and passed.

Office M. Audit Committee  
2 Members, Clergy or Lay, 3-year terms  
1 Member, Clergy or Lay, 2-year unexpired term

Linda Worman  
Edmund Abramovitz  
Edward Ferrell

There were no nominations from the floor. A motion to close the nominations was made, seconded, and passed.

Office N. Disciplinary Board  
4 Clergy Members, 3-year terms  
Serve 1 year as a member, 2 years as alternate

The Rev. Dr. Gina Walsh-Minor  
The Rev. John C. Belmont  
The Rev. Susan R. Ironside  
The Rev. Karin R. Mitchell

There were no nominations from the floor. A motion to close the nominations was made, seconded, and passed.

Office O. Disciplinary Board

3 Lay Members, 3-year terms  
Serve 1 year as a member, 2 years as alternate

Grant Brown  
Noreen L. Duncan  
Virgil M. Johnson, Ed.D.

There were no nominations from the floor. A motion to close the nominations was made, seconded, and passed.

Office P. Intake Officer  
1 Member, Clergy or Lay, 1-year term

The Rev. Richard C. Wrede

There were no nominations from the floor. A motion to close the nominations was made, seconded, and passed.

Office Q. Church Attorney  
1 Clergy or Lay, 1-year term

Steven J. Lewis, Esq.

There were no nominations from the floor. A motion to close the nominations was made, seconded, and passed.

Office R. Treasurer  
1 Clergy or Lay, 1-year term

James H. Bathurst

There were no nominations from the floor. A motion to close the nominations was made, seconded, and passed.

Father Wrede acknowledged the members of the Nominating Committee and stated that this concluded the Nominating Committee's Report. Bishop Cuncell thanked Father Wrede and the members of the Nominating Committee for their work.

**Voting Instructions:**

The Rev. John C. Hain, Dcn. gave voting directions and reminded deputies that a sheet of voting instructions was included in their Convention packet.

Deacon Hain asked that the candidates for offices in which there are no contests be declared elected by acclamation. They are:

Office F. Cathedral Chapter  
Rebecca Spellacy  
Shawn P. Fay

Office G. Standing Commission on Clerical Compensation  
The Rev. Catherine E. Brunson, Dcn.  
The Rev. Valerie L. Balling

Office H. Standing Commission on Clerical Compensation  
Mary Lou Steed  
Sr. Cass Lavin-Spouse

Office J. Trustees of Diocesan Trust Funds  
Edward H. Higgins, Jr.

Office L. Diocesan Investment Trust  
William A. Klun

Office N. Disciplinary Board - Clergy  
The Rev. Dr. Gina Walsh-Minor  
The Rev. John C. Belmont  
The Rev. Susan R. Ironside  
The Rev. Karin R. Mitchell

Office O. Disciplinary Board - Lay  
Grant Brown  
Noreen L. Duncan  
Virgil M. Johnson, Ed.D.

Office P. Intake Officer  
The Rev. Richard C. Wrede

Office Q. Church Attorney  
Steven J. Lewis, Esq.

Office R. Treasurer  
James H. Bathurst

Bishop Councill asked if there were any objections. Hearing none, the bishop declared these persons elected by acclamation.

**First Ballot:**

Deacon Hain gave the instructions for the first ballot. The first ballot was cast.

**Acknowledgements:**

Bishop Councill welcomed the Rt. Rev. G. P. Mellick Belshaw, Retired IX Bishop of New Jersey. He acknowledged the Rt. Rev. Joe Morris Doss, Retired X Bishop of New Jersey, and the Rt. Rev. Herbert A. Donovan, Jr., the Rt. Rev. David B. Joslin, and the Rt. Rev. Sylvestre D. Romero, who served as Assisting/Assistant Bishops. Bishop Councill noted that Bishop Romero sent a letter of greeting to members of Convention.

Ms. Cheryl Browne, Secretary of Convention, moved that greetings be sent to retired bishops, assisting and assistant bishops who served in the Diocese of New Jersey, and members of the clergy who were unable to be present due to illness. The motion was seconded and passed.

Bishop Sudarshana Devadhar brought greetings from our brothers and sisters in the United Methodist Church. He expressed his gratitude to Bishop Councill for their Ecumenical relationship and asked for our prayers as they prepare for their General Conference at the end of May.

The Rev. Canon Elizabeth Geitz introduced Sister Jane Mankaa, Founder of the Good Shepherd Home in Cameroon. Sister Jane brought greetings from the children in the orphanage and noted that the Diocese of New Jersey has been very supportive of the Good Shepherd Home.

**Episcopal Election Committee:**

Ms. Deborah Schmidt, Chair of the Episcopal Election Committee, gave a brief report on the composition and work of the committee. She recognized the members of the committee and noted that a survey will

be sent to congregations and will also be online. Ms. Schmidt invited all members of the diocese to participate in the survey and explained the upcoming process.

#### **Visioning Committee:**

The Rev. Philip Carr-Jones, Chair of the Visioning Committee, thanked the members of the committee for their work and introduced the Rev. Canon John Sosnowski, who introduced the Vision Statement that came into being in 2007. The Rev. Marshall Shelly, Chair of the Congregational Development Committee, offered support for the work of the Visioning Committee. He encouraged congregations to invite members of the Visioning Committee for conversation with their vestries. He invited deputies to participate in the Visioning workshop tomorrow morning. Canon Phyllis Jones noted that meetings with the bishop will take place this spring.

#### **Finance and Budget Committee Report:**

On behalf of the Finance and Budget Committee, Diocesan Council, and the Financial Office of the Diocese, Mr. James Bathurst, Treasurer of the Diocese, moved the adoption of the Revised Preliminary Diocesan Budget for 2012. The budget materials appear as Exhibit I to the Financial Reports, also reprinted in the convention booklet of Additional Reports Requiring Action.

A discussion was held. The Revised Preliminary Diocesan Budget for 2012 was passed.

On behalf of the Finance and Budget Committee, Diocesan Council, and the Financial Office of the Diocese, Mr. Bathurst moved the adoption of the Proposed Preliminary Budget for 2013.

The Proposed Preliminary Budget for 2013 was passed.

Mr. Bathurst referred deputies to Document 25a. At its meeting on February 21, 2012, Diocesan Council approved inclusion of the following Report on Disposition of Assets from Closed Churches, including the implementing resolutions for recommendation to Convention, in its report to the 228th Convention. This report was presented to and accepted by both Diocesan Council and the Trustees of Diocesan Trust Funds at their meetings in January, 2012 with the intent that it address the concerns raised by Resolution 2011-7 and reiterated by Resolution 2012-7. Both groups concur that the report and the further action requested in the implementing resolutions are sufficient to address those concerns. On behalf of those bodies he moved the following resolutions:

*Be it resolved* that the 228th Convention of the Diocese of New Jersey accept the Report on Disposition of Assets from Closed Churches, and hereby directs the Chief Financial Officer to establish a separate account in the Diocesan Investment Trust (DIT) to hold the cash proceeds from sale of the assets detailed in the report, as well as those from future such sales, and to transfer said proceeds into that DIT account pending recommendation by Diocesan Council and the Trustees of Diocesan Trust Funds to next year's Convention as to their proper disposition, and

*Be it further resolved* that, in support of the above review process, the Canon to the Ordinary and the Chief Financial Officer produce a document no later than the June meeting of Diocesan Council suitable for broad distribution detailing the procedures for sale of church property in the case of a closed church, who has control over the resulting funds, and highlighting any ambiguities or inconsistencies in the Diocesan canons or between such and New Jersey law/statutes.

A discussion was held. The resolutions were adopted.

The Rev. Joan M. P. Anders introduced Mr. Charles Nakash. Mr. Nakash has discerned a call and will be the first Missionary from the Diocese of New Jersey. He leaves on Sunday for the Diocese of the Dominican Republic and will be there for three years.

#### **Results of the First Ballot:**

Deacon Hain reported the results of the first ballot:

**Office A. Standing Committee (Vote by Orders)**  
**1 Clergy Member, 4-year term**

Total Ballots Cast: 524  
Clergy Ballots Cast: 175 Clergy majority: 88  
Lay Ballots Cast: 349 Lay majority: 175

	Clergy	Lay
The Rev. Joseph R. Parrish, Jr.	11	41
The Rev. Ophelia G. Laughlin	34	45
The Rev. Andrea Rose-Marie Hayden	18	65
The Rev. Dr. Gina Walsh-Minor	17	43
The Rev. Frank B. Crumbaugh, III	28	41
The Rev. Brian K. Burgess	23	50
The Rev. Edmund W. Zelle	13	28
The Rev. Terry L. Martin	6	13
The Rev. Jane T. Brady	25	23

Bishop Council declared there was no election.

**Office B. Standing Committee (Vote by Orders)**  
**1 Lay Member, 4-year term**

Total Ballots Cast: 527  
Clergy Ballots Cast: 173 Clergy majority: 87  
Lay Ballots Cast: 354 Lay majority: 178

	Clergy	Lay
Charles H. Perfater	82	175
Cheryl D. Browne	91	179

Bishop Council declared Cheryl D. Browne elected.

**Office C. Diocesan Council**  
**3 Clergy Members, 3-year terms**  
**1 Clergy Member, 1-year unexpired term**

Total Ballots Cast: 1,956 Votes Necessary to Elect: 245

	Votes
The Rev. J. Matthew Tucker	298
The Rev. Dr. Francisco Pozo	425
The Rev. Deborah H. Piggins	412
The Rev. Dr. Gina Walsh-Minor	426
The Rev. Dirk C. Reinken	395

Bishop Council declared The Rev. Dr. Gina Walsh-Minor, The Rev. Dr. Francisco Pozo, and The Rev. Deborah Piggins elected for three-year terms and The Rev. Dirk C. Reinken elected for a one-year unexpired term.

**Office D. Diocesan Council**  
**3 Lay Members, 3-year terms**  
**1 Lay Member, 2-year unexpired term**



Total Ballots Cast: 1,908                      Votes Necessary to Elect: 239

	Votes
Rachel McKibben	378
Corbin C. Cogswell	283
Rebecca Spellacy	263
Henry E. Foster	384
Stephan P. Sroka	295
H. Patrick Touanen	305

Bishop Councill declared Henry E. Foster, Rachel McKibben, and H. Patrick Touanen elected for three-year terms and Stephan P. Sroka elected for a two-year unexpired term.

**Office E. Cathedral Chapter**  
**1 Clergy Member, 3-year term**

Total Ballots Cast: 519                      Votes Necessary to Elect: 260

	Votes
The Rev. Anne McRae Wrede	93
The Rev. Jane T. Brady	102
The Rev. Frank B. Crumbaugh, III	142
The Rev. Emily A. Griffin	182

Bishop Councill declared there was no election.

**Office I. Standing Committee on Constitution and Canons**  
**1 Clergy or Lay Member, 3-year term**

Total Ballots Cast: 511                      Votes Necessary to Elect: 256

	Votes
The Rev. Andrea Rose-Marie Hayden	239
Paul De Sarno, Esq.	272

Bishop Councill declared Paul De Sarno, Esq. elected.

**Office K. Finance and Budget Committee**  
**3 Members, Clergy or Lay, 3-year terms**

Total Ballots Cast: 1,458                      Votes Necessary to Elect: 244

	Votes
The Rev. Dr. Hugh E. Brown, III, D.Min.	384
Charles H. Perfater	376
Stephan P. Sroka	320
Cheryl D. Browne	378

Bishop Councill declared The Rev. Dr. Hugh E. Brown, III, D.Min., Cheryl D. Browne, and Charles H. Perfater elected.

**Office M. Audit Committee**  
**2 Members, Clergy or Lay, 3-year terms**  
**1 Member, Clergy or Lay, 2-year unexpired term**

Total Ballots Cast: 960                      Votes Necessary to Elect: 241

	Votes
Linda Worman	357
Edmund Abramovitz	305
Edward Ferrell	298

Bishop Councill declared Linda Worman and Edmund Abramovitz elected for three-year terms and Edward Ferrell elected for a two-year unexpired term.

The Rev. Terry Martin withdrew his name from Office A. Standing Committee – Clergy.  
The Rev. Edmund W. Zellely withdrew his name from Office A. Standing Committee – Clergy.  
The Rev. Joseph R. Parrish, Jr. withdrew his name from Office A. Standing Committee – Clergy.  
The Rev. Jane T. Brady withdrew her name from Office A. Standing Committee – Clergy and Office E. Cathedral Chapter – Clergy.

### **Second Ballot:**

Deacon Hain gave the balloting instructions for the second ballot. The second ballot was cast.

Bishop Councill called for a 15-minute break.

### **Joint Financial Task Force:**

Lynne Davis, Esq., Chair of the Joint Financial Task Force, recognized the members and gave some background on the work of the committee. Concern within the Diocese about the processing, management, and reporting of Diocesan Trust Funds, which when combined with issues raised at the 225th Annual Convention in 2009, suggested that a complete review of records, documentation, process, reporting and accounting was in order with respect to the trust funds and other accounts held by the trustees of the six corporations named in Canon 13, as well as those held by Diocesan Council (as trustees) and outside trustees. At the 225th Annual Convention in 2009, Bishop Councill, referred Resolution 2009-6/7 to the Finance and Budget Committee for consideration and to report back to the 226th Annual Convention in 2010. In June 2009, a joint committee meeting of both the Trustees of Diocesan Trust Funds and the Finance and Budget Committee met to review Resolution 2009-6/7 and in July 2009, Bishop Councill formed a Joint Task Force Committee comprised of members of the Trustees of Diocesan Trust Funds, the Diocesan Council and the Finance and Budget Committee. Ms. Davis moved the following Implementing Resolutions on behalf of the Task Force, based on the recommendations in its Report (Document 37), clarifying that any reference in such resolutions to the Chief Financial Officer of the Diocese should be understood as referring to the Treasurer of the Diocese if the office of Chief Financial Officer is vacant:

1. *Resolved*, That the Shannon Trust be consolidated into the Capital and Revolving Loan Fund. (Recommendation 3).

The resolution was passed.

2. *Resolved*, That Diocesan Council include annually, as part of the Revised Preliminary Diocesan Budget, a proposed allocation of the anticipated income from the Venture in Mission Endowment Fund. (Recommendation 4).

The resolution was passed.

3. *Resolved*, That the Chief Financial Officer of the Diocese be authorized and directed to propose to the Diocesan Council and to the Trustees of Diocesan Trust Funds the consolidation of any two or more existing or future Diocesan trusts; *provided*, however, that in the judgment of the said Chief Financial Officer such funds do not by the nature of the bequest or gift require them to be held and accounted for separately. (Recommendations 5 and 14)

The resolution was passed.

*4. Resolved*, That the Finance & Budget Committee, and the Audit Committee, together with the Chief Financial Officer of the Diocese, be authorized and directed to implement fund accounting, in order to provide more complete and transparent accounting for the sources and uses of principal and income from the various Diocesan trust funds; (Recommendation 6) and be it

*Further resolved*, That the Chief Financial Officer of the Diocese, subject to the review of the Finance and Budget Committee and the Audit Committee, be authorized and directed to reconfigure and rename the current catalogue of funds of the Diocese into a new accounting format more consistent with such fund accounting, such format to be finally approved by the Diocesan Council and the Trustees of Diocesan Trust Funds and implemented prior to the 2013 Annual Convention of the Diocese; (Recommendation 7) and be it

*Further resolved*, That such Chief Financial Officer report such reconfiguration to the Diocesan Convention so as to show the changes from the December 31, 2011 chart of funds in a way that maps such new chart of funds to the former chart of funds. (Recommendation 16).

The resolution was passed.

*5. Resolved*, That The Trustees of Church Property of the Diocese of New Jersey be authorized and directed to review the purpose and use of the Episcopal Residence Fund to determine (i) if it should continue to exist and, if so, to set parameters and develop guidelines for the use of its funds or (ii) if the fund should cease to exist, how and to whom should the cash proceeds be disbursed, and to submit such determinations to the 2013 Annual Convention of the Diocese for implementation. (Recommendation 9).

The resolution was passed.

*6. Resolved*, That the Chancellor of the Diocese be authorized and directed to prepare and file appropriate incorporation papers, consistent with authorizing resolutions passed by the 1982 Diocesan Convention, for The Trustees of the Venture in Mission Endowment Fund and The Venture in Mission Loan Fund. (Recommendation 10).

The resolution was passed.

*7. Resolved*, That the Chancellor of the Diocese be authorized and directed to prepare and file appropriate papers, consistent with authorizing resolutions passed by the 1992 Diocesan Convention, for changing the corporate name of the Diocesan Foundation to "The Diocesan Council of the Diocese of New Jersey". (Recommendation 11).

The resolution was passed.

*8. Resolved*, That the Chancellor of the Diocese be authorized and directed to prepare and file appropriate papers for changing the corporate name of The Trustees of the Widows and Orphans of Clergy Fund of the Diocese of New Jersey to "The Trustees of the Widows, Widowers, and Orphans of Clergy Fund of the Diocese of New Jersey". Recommendation 12).

The resolution was passed.

*9. Resolved*, That the Bishop of the Diocese of New Jersey be authorized and requested to appoint, following consultation with The Trustees of Church Property of the Diocese of New Jersey, a new task force to review the status of all real property held in the name of the Diocese of New Jersey, The Trustees of Church Property, The Trustees of the Episcopal Fund, and such other entities as the Trustees of Diocesan Trust Funds may identify, and to make recommendations based upon such research with respect to retitling real property as may in their opinion be desirable; and be it

*Further resolved*, That the Bishop of New Jersey, the Diocesan Council, the Trustees of Diocesan Trust Funds, and such other entities as may be found to be in title to such real property, be authorized and directed to effect transfers of title pursuant to such recommendations of the task force, and to report such transfers to the Diocesan Convention. (Recommendation 13).

The resolution was passed.

*10. Resolved*, That the Chief Financial Officer of the Diocese be authorized and directed to include in future reports to the Diocesan Convention under the Trustees of Church Property the report formerly known as the "Funds Held in Trust for Others". (Recommendation 15).

The resolution was passed.

**Results of the Second Ballot:**

Deacon Hain reported the results of the second ballot:

Office A. Standing Committee (Vote by Orders)

1 Clergy Member, 4-year term

Total Ballots Cast:	520	
Clergy Ballots Cast:	165	Clergy majority: 83
Lay Ballots Cast:	355	Lay majority: 178

	Clergy	Lay
The Rev. Ophelia G. Laughlin	58	77
The Rev. Andrea Rose-Marie Hayden	25	114
The Rev. Dr. Gina Walsh-Minor	24	57
The Rev. Frank B. Crumbaugh, III	28	32
The Rev. Brian K. Burgess	30	75

Bishop Councill declared there was no election.

**Office E. Cathedral Chapter**

**1 Clergy Member, 3-year term**

Total Ballots Cast:	521	Votes Necessary to Elect:	261
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	Votes
The Rev. Anne McRae Wrede	89
The Rev. Frank B. Crumbaugh, III	153
The Rev. Emily A. Griffin	279

Bishop Councill declared The Rev. Emily A. Griffin elected.

The Rev. Dr. Gina Walsh-Minor withdrew her name from Office A. Standing Committee.

**Third Ballot:**

Deacon Hain gave the balloting instructions for the third ballot. The third ballot was cast.

**Investment Advisory Committee Report:**

Katherine F. Lowry, Chair of the Investment Advisory Committee, recognized the members and gave some background on the work of the committee.

Ms. Lowry referred deputies to Document 38. On behalf of the Investment Advisory Committee, she moved the following Implementing Resolution:

*Be it resolved*, that the Statement of Investment, Spending and Conflict of Interest Policies developed by the Investment Advisory Committee and presented as part of its report to the 228th Convention be adopted as the governing policy statement to be complied with by the Bishop and the various Boards of the Diocese with investment and/or spending authority over Diocesan Trust Funds.

The resolution was passed.

**Insurance Committee:**

The Rev. Philip Stowell, Chair of the Insurance Committee, reported that during the seven meetings of the Insurance Committee during 2011, much discussion was given to the annual adoption of the health, dental, and life insurance plans offered to the Diocese through the Church Medical Trust.

As set forth in its Report (Document 18) the Committee voted unanimously to accept the “no change in rates” renewal for the plan offered by Delta Dental in 2012. Additionally, premium rates for our group life insurance plan will also remain unchanged at least through October 1, 2012. The premium rate renewals for the six active medical plans offered through the Church Medical Trust (CMT) (Aetna HMO, CIGNA Open Access In-Network, CIGNA Open Access, Empire Blue Cross Blue Shield HDHP, United Health Care Choice, and United Health Care Choice Plus) will average about 6.2% for 2012. The Medical Trust made changes in co-payments and out-of-pocket minimums for some of these plans to achieve a consistent level for all plans offered. The Committee also voted to maintain the standard prescription drug (RX) benefit for 2012 (85% of the Dioceses with medical plans through the CMT have the standard RX benefit). The committee further approved maintaining the Medicare Supplement Premium Plan (the richest Medicare supplement plan available through the CMT) for our age 65 and older retirees and their spouses.

Father Stowell moved the Rate Structure Resolution on behalf of the Committee:

*Be it resolved*, That the 228th Convention of the Diocese of New Jersey ratify the Insurance Committee's decision to adopt a four-rate structure for the health plans offered through the Church Medical Trust for calendar year 2012, and further, to adopt the four-rate structure for calendar years 2013 and after, as recommended by the Insurance Committee, with rate classifications as follows:

1. Single
2. Two Adults
3. Parent/Child(ren)
4. Family

A discussion was held. The motion was passed. Father Stowell moved the DHP Resolution:

*Be it resolved*, That the 228th Convention of the Diocese of New Jersey, to comply with resolutions A138 and A177 of the 76th General Convention of The Episcopal Church, implement the Denominational Health Plan administered by the Episcopal Church Medical Trust;

*Be it further resolved*, That the minimum employer contribution toward the premium cost of health care coverage for full-time clergy (and dependents) and lay employees (and dependents) who work for a member congregation of the Diocese of New Jersey be 100% of the premium cost for the traditional plan that is selected by the rector, vicar, or priest in charge of the member congregation to cover him/herself and his/her dependent(s);

*And be it further resolved*, That if lay employee(s) or assistant clergy elect to participate in a health plan that has a higher monthly premium cost than that of the plan selected by the rector, vicar, or priest in charge, the member congregation may require that the lay employee(s) and assistant clergy pay the additional premium cost for the plan that he/she elects;

*And be it further resolved*, That if the rector, vicar, or priest in charge of the member congregation elects not to participate in a church offered health care plan, due to having health care coverage

through another approved source, 100% of the lay employee(s) and assistant clergy and dependent(s) premium cost be paid by the member congregation for the lowest priced traditional plan available;

*And be it further resolved,* That if the rector, vicar, or priest in charge of a member congregation elects to participate in a high-deductible health plan option, 100% of the contribution made by the member congregation to a health savings account in conjunction with the priest's participation in a high-deductible health plan option, shall be paid to a health savings account for the member congregation's lay employee(s) or assistant clergy who also elect to participate in a high-deductible health plan option.

A discussion was held. The motion was passed.

### **Results of the Third Ballot:**

Deacon Hain reported the results of the third ballot:

Office A. Standing Committee (Vote by Orders)

1 Clergy Member, 4-year term

Total Ballots Cast:	479	
Clergy Ballots Cast:	143	Clergy majority: 72
Lay Ballots Cast:	336	Lay majority: 169

	Clergy	Lay
The Rev. Ophelia G. Laughlin	58	70
The Rev. Andrea Rose-Marie Hayden	37	159
The Rev. Frank B. Crumbaugh, III	21	32
The Rev. Brian K. Burgess	27	75

Bishop Councill declared there was no election.

The Rev. Frank B. Crumbaugh, III withdrew his name from Office A. Standing Committee.

The Rev. Ophelia G. Laughlin withdrew her name from Office A. Standing Committee.

### **Fourth Ballot:**

Deacon Hain gave the balloting instructions for the fourth ballot. The fourth ballot was cast.

### **Resolutions:**

Paul Ambros, Esq., Chair of the Committee on Resolutions, referred deputies to the Committee's Final Report to Convention, Document 39.

Mr. Ambros directed Convention's attention to Resolution 2012-1, the reading of which was waived by Convention.

RESOLUTION 2012-1:

*Subject: Honoring and Continuing Anti-Racist Leadership in the Diocese*

*Be it resolved,* That this 228th Convention of the Diocese of New Jersey honor the Right Reverend George E. Councill for his consistent modeling of anti-racist leadership in word and deed, and for his unswerving support of the ongoing work for justice by our Diocesan Anti-Racism Commission and Team; and be it

*Further resolved,* That this Convention give thanks that the result of Bishop Councill's advocacy has been the steadfast nurture of a growing anti-racist culture in our diocese marked by significant and welcome progress toward that aim; and be it

*Further resolved*, That our next diocesan bishop be a trained and proven anti-racist, prepared to continue the good work that Bishop Councill has so tirelessly fostered; and be it

*Further resolved*, That, to implement that goal, General Convention Resolution 2000-B049 be applied to require all members of our Episcopal Election Committee to receive anti-racism training, without impact to the Diocesan budget, so that such education in the analysis of systemic racism may positively influence our Diocesan Profile and the eventual election of the Twelfth Bishop of the Diocese of New Jersey.

On behalf of the proposers, Mr. Ambos moved Resolution 2012-1 and noted that the Resolutions Committee made no recommendation as to this proposal. The Resolution was passed.

Mr. Ambos directed Convention's attention to Resolution 2012-2, the reading of which was waived by Convention.

#### RESOLUTION 2012-2:

*Subject: Diocesan Subscription Medical Service*

*Be it resolved*, That the Diocese of New Jersey set as a goal to operate a Diocesan Subscription Medical Service (DSMS) for the benefit of its clergy, parishes, and missions, under which the subscription dues would be (a) waived for employees of the Diocese including of this medical service, retired clergy, and the poor, (b) discounted by thirty percent for active clergy, parish or mission staff, and lay church members, and (c) at full price to members of the general public, employers, municipalities, counties, and the state of New Jersey; a "travel" subscription at a reduced rate would be offered as a rider to any full premium health insurance plans with which the Diocese can negotiate a reciprocal "travel" insurance rider, all such riders to be optional at the choice of the subscriber or insured party; and be it

*Further resolved*, That the Diocese of New Jersey appoint a Commission of Medical Services, Instruction, and Research (CMSIR) to explore the available opportunities to establish the DSMS and, when ready to make the DSMS operational, to direct, coordinate, and approve the hiring of staff and the purchase of facilities and equipment for medical offices, clinics, hospitals, and medical schools, so as to provide the best medical service possible given the funds collected in moderate subscription dues, and to establish an ongoing medical institution which trains its own doctors and offers a favorable environment for medical research, including pharmaceutical research; the CMSIR would negotiate licensing of inventions on behalf of researchers, as well as heavily discounted prices for the DSMS on the medical equipment and medicines produced according to those patents by licensed manufacturers.

On behalf of the proposer, Mr. Ambos moved Resolution 2012-2 and noted that the Resolutions Committee made no recommendation as to this proposal. The Resolution was defeated.

Mr. Ambos directed Convention's attention to Resolution 2012-3, and asked the proposer, the Rev. Elmer L. Sullivan, if he wanted to withdraw Resolution 2012-3 in light of the Convention's passing of the Insurance Committee's Rate Structure Resolution. Father Sullivan withdrew Resolution 2012-3.

Mr. Ambos directed Convention's attention to Resolution 2012-4, and asked Fr. Sullivan, the proposer, if he wanted to withdraw Resolution 2012-4 in light of the Convention's passing of the Investment Advisory Committee's Investment Policies. Father Sullivan declined to withdraw Resolution 2012-4. Mr. Ambos then directed Convention's attention to Resolution 2012-4, the reading of which was waived by Convention.

#### RESOLUTION 2012-4:

*Subject: Investment Policy of the St. James' Fund*

*Be it resolved*, That the resolution establishing The Saint James' Endowment Fund for Mission and Ministry, adopted by Diocesan Convention in 1984 and amended by Convention in 1987, be further amended by adding the following paragraph:

BE IT FURTHER RESOLVED, That effective March 5, 2012, all dividends received from investment in shares of the Diocesan Investment Trust shall be considered income, and any appreciation of the value of DIT shares shall be considered capital and shall be added to principal.

On behalf of the proposer, Mr. Ambos moved Resolution 2012-4 and noted that the Resolutions Committee made no recommendation as to this proposal. A discussion was held. The Resolution was defeated.

Mr. Ambos directed Convention's attention to Resolution 2012-5, the reading of which was waived by Convention.

RESOLUTION 2012-5:

*Subject: Distributions from the St. James' Fund*

*Be it resolved*, That the Treasurer of the Diocese is hereby directed to make no distributions from the income or principal of the St. James' Fund for Mission and Ministry until such time as the Trustees of the Missionary Funds and the members of the Diocesan Council have issued the detailed financial reports required by Convention Resolution 2011-5 and until the Convention has had adequate time to consider these reports and act on them, and be it

*Further resolved*, That the Investment Advisory Committee is requested to propose to the Trustees of the Missionary Funds and the Convention a policy and procedure for limiting distributions and increasing the principal of such Fund in order to place it on a more sound footing and provide greater income in the future.

On behalf of the proposer, Mr. Ambos moved Resolution 2012-5 and noted that the Resolutions Committee made no recommendation as to this proposal. A discussion was held. The Resolution was defeated.

Mr. Ambos noted that Resolution 2012-6 was withdrawn by the Proposer.

Mr. Ambos directed Convention's attention to Resolution 2012-7, the reading of which was waived by Convention.

RESOLUTION 2012-7:

*Subject: Extinct Parish Fund*

*Be it resolved*, That the Convention hereby directs (1) that the Treasurer of the Diocese create an account called "The Extinct Parish Fund", (2) that such Fund be vested in the Trustees of Church Property of the Diocese of New Jersey, (3) that the assets of the three churches that have been declared extinct by the Convention in recent years — namely, All Saints', Highland Park; St. George's, Helmetta; and Holy Communion, Fair Haven — be held in trust in this account, (4) that the assets of all churches that shall be declared extinct by the Convention in the future be held in trust in this account, (5) that the Chief Financial Officer of the Diocese be responsible for the accounting and tracking of the assets in this account and reporting appropriately to the Trustees of Church Property, (6) that an annual report of the extinct parish fund be made to the Convention by the Trustees of Church Property, (7) that the Trustees of Church Property may authorize such disbursements from



the fund as may be necessary to maintain the assets held in trust, and (8) that the use to which any part of the assets may be applied be determined by a resolution of the Convention.

On behalf of the proposer, Mr. Ambos moved Resolution 2012-7 and noted that the Resolutions Committee made no recommendation as to this proposal. A discussion was held. The Resolution was defeated.

Mr. Ambos directed Convention's attention to Resolution 2012-8, the reading of which was waived by Convention.

#### RESOLUTION 2012-8:

*Subject: General Convention Resolution: New Ministries to Community Colleges*

*Be it resolved*, That the Two Hundred Twenty-Eighth Annual Convention of the Diocese of New Jersey submit the following resolution to the 77th General Convention of The Episcopal Church:

*Resolved*, the House of \_\_\_\_\_ concurring, That the 77th General Convention of The Episcopal Church reaffirm our commitment to the Episcopal Church Strategic Planning Survey Report's statement that "The Church needs to see campus ministry and young adult ministry as the most important evangelism and mission area there is. It is where our culture is the most dynamic, most committed, most culturally diverse;" and be it further

*Resolved*, That The Episcopal Church recognize the increasing importance of community colleges as critical places for evangelism and Christian formation, particularly among racially, ethnically, and socioeconomically diverse populations; and be it further

*Resolved*, That to respond to this pastoral need, the General Convention support the creation of two new campus ministries at community colleges in each of the nine Provinces of The Episcopal Church and provide training for local leaders of these mission activities; and be it further

*Resolved*, That the General Convention direct the Office of Young Adult & Campus Ministries at the Episcopal Church Center, in cooperation with the Provincial Coordinators for Campus Ministry, to oversee a process for application for and allocation of grants to fund these new missions; and be it further

*Resolved*, That the General Convention request that the Joint Standing Committee on Program, Budget and Finance consider a budget allocation of \$760,000 for the implementation of this Resolution.

#### Explanation:

In the current economy, a four-year college education is increasingly expensive and is financially accessible to fewer people. At the same time, there is a trend toward higher enrollments at community colleges, which offer broader access to higher education for socio-economically and ethnically diverse populations. It is important for The Episcopal Church to take note of such trends, and respond boldly by starting new ministries at community colleges as the focal point of accessibility for higher education.

On behalf of the proposers, Mr. Ambos moved Resolution 2012-8 and noted that the Resolutions Committee made no recommendation as to this proposal. The Resolution was passed.

Without objection, the Chair directed that the remainder of the report of the Committee on Resolutions be postponed until tomorrow's session.

#### **Committee on the Priesthood:**

The Rev. John C. Belmont and Ms. Connie White, Co-Chairs of the Committee on the Priesthood, reported on the ordination process and introduced the people in the process:

Postulants for Ordination to the Priesthood

Paul Adler	Princeton University, Princeton
Donna Donohue	Church of the Good Shepherd, Berlin
Kristen Foley	Grace Church, Plainfield
Alice Hodgkins	St. Andrew's, New Providence
Benjamin Maddison	Grace Church, Haddonfield
Katlin McCallister	Holy Trinity, South River
Kathleen Murray	Grace Church, Pemberton
Terrence O'Connor	St. Mark & All Saints, Galloway
Anthony Puca	St. George's by-the-River, Rumson
Megan Thomas	All Saints', Princeton
Heather Webster	St. Luke's, Gladstone

Applicants ordained in other denominations to  
be Received/Ordained in The Episcopal Church

Robert Haller	Trinity Church, Rocky Hill
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Candidates for Ordination to the Priesthood

Melinda Hall	Trinity Church, Princeton
Peter Helman	Princeton University, Princeton

Transitional Deacons to be ordained to the Priesthood

Amy Cornell	Trinity Church, Cranford
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**School for Deacons:**

The Rev. Linda Moeller introduced the members of the School for Deacons:

Class of 2012

Hank Bristol	Trinity Church, Princeton
Janet Daniels	Christ Church, Toms River
Carl Dunn	Church of the Good Shepherd, Pitman
Ted Foley	St. Peter's, Spotswood
Sally Maurer	Church of the Good Shepherd, Pitman
Clive Sang	St. Mark's, Plainfield

**Keynote Speaker:**

Our Keynote Speaker, Dr. Bruce Main, President of UrbanPromise, introduced a group of young people, who are in the United States for a year from Malawi and Uganda. These remarkable young people sang for us. Natasha, a senior in high school, was the winner of the Martin Luther King, Jr. essay contest. She read her essay.

Dr. Main noted that UrbanPromise started 25 years ago in Camden. He spoke on love, meaning, and hope. What does love mean to children – attention. Meaning is a deep reality. Hope is one of the greatest gifts God has to give.

The mission of UrbanPromise is to equip children and teens with the skills necessary for academic achievement, life management, spiritual growth, and leadership rooted in the principles of Christian faith.

As a non-denominational organization, the UrbanPromise community seeks to fulfill this mission through after school programs, summer camps, alternative schools, job training initiatives, and a host of other programs that challenge youth to develop their academic, social, creative, spiritual, and leadership potential. Unique to the vision of UrbanPromise is a commitment to involving local teenagers (StreetLeaders) in the tutoring, mentoring, and coaching of younger children in the community. By involving teens in the leadership process, UrbanPromise is creating a new generation of young, visionary leaders who embody a commitment to change their own community.

#### **Announcements:**

After closing announcements, Bishop Councell declared that the Convention would be in recess until 11:15 a.m. tomorrow morning, following the morning workshops.

Canon Cynthia McFarland, Convention Chaplain, closed the session with prayer.

#### **Saturday – March 3, 2012**

#### **Convention resumes, morning session:**

Canon Cynthia McFarland, Convention Chaplain, opened the session with prayer at 11:15 a.m.

#### **Results of the Fourth Ballot:**

Deacon Hain reported the results of the Fourth ballot:

Office A. Standing Committee (Vote by Orders)

1 Clergy Member, 4-year term

Total Ballots Cast:	486	
Clergy Ballots Cast:	144	Clergy majority: 73
Lay Ballots Cast:	342	Lay majority: 172

	Clergy	Lay
The Rev. Andrea Rose-Marie Hayden	102	250
The Rev. Brian K. Burgess	42	92

Bishop Councell declared The Rev. Andrea Rose-Marie Hayden elected.

Bishop Councell thanked the Balloting Committee, VoteScan, and all those who offered themselves for Nomination.

#### **Committee on Resolutions (continued):**

Referring again to Document 39, Mr. Ambos noted that Resolution 2012-9 was submitted to the Resolutions Committee after the January 15, 2012 deadline under Rule VIII of the Rules of Order. It may come before Convention only upon a two-thirds prior consent for its consideration. A vote was taken and the required two-thirds vote was not received. The resolution was not considered.

Mr. Ambos thanked the committee members and reminded deputies that resolutions for next year's Convention must be submitted by January 15, 2013.

#### **NetsForLife:**

The Rev. Frank Crumbaugh, III, Chair of NetsForLife, presented a short video. The Diocese of New Jersey has launched a *NetsForLife Campaign* to purchase 10,000 nets at \$12 each - a goal of \$120,000. The campaign continues through Convention 2013. He reported on four of our congregations already on board supporting NetsForLife: St. David's, Cranbury; St. Barnabas, Monmouth Junction; St. Stephen's, Beverly/Riverside; and Holy Innocents', Beach Haven. He advises members of the Convention to check the Diocesan website, [newjersey.anglican.org](http://newjersey.anglican.org) for more information on NetsForLife.

**Celebratory Greetings:**

Canon Cynthia McFarland presented the following Special Resolutions:

*Whereas* Trinity Church, Moorestown, celebrates the 175th anniversary of its organization in 1837; and

*Whereas* St Stephen's Church, Beverly, celebrates the 175th anniversary of its organization in 1837; and

*Whereas* St Mary the Virgin Church, Keyport, celebrates the 150th anniversary of its organization in 1862;

*Be it therefore resolved*, That the 228th Annual Convention of the Diocese of New Jersey, assembled in Cherry Hill, tender congratulations to the clergy and congregations of these churches, wishing them God's blessing in the years ahead.

*Whereas* Doane Academy (formerly Saint Mary's Hall) in Burlington celebrates the 175th anniversary of its founding in 1837 by the second Bishop of New Jersey, George Washington Doane;

*Be it therefore resolved*, That the 228th Annual Convention of the Diocese of New Jersey, assembled in Cherry Hill, tender congratulations to students, graduates, faculty, administration, and trustees of the only Episcopal preparatory school in the Diocese of New Jersey, wishing them God's blessing in the years ahead.

*Whereas* the Reverend Canon James Edward Hulbert, retired, celebrates the sixtieth anniversary of his ordination and canonical residency in this diocese; and

*Whereas* the Reverend Robert Edmund Sullivan Jr., retired, celebrates the sixtieth anniversary of his ordination and canonical residency in this diocese; and

*Whereas* the Reverend William Roth Speer, retired, celebrates the fiftieth anniversary of his ordination; and

*Whereas* the Reverend Deacon Warren Garfield Thomas, retired, celebrates the fiftieth anniversary of his ordination and canonical residency in this diocese;

*Be it therefore resolved*, That the 228th Annual Convention of the Diocese of New Jersey, assembled in Cherry Hill, offer heartfelt congratulations and warmest thanks for their dedicated ministry.

Canon McFarland moved the resolutions. They were seconded and passed.

**Retired Clergy:**

The Rev. Canon Ronald Albury acknowledged retired clergy:

**RETIRING CLERGY IN 2011**

The Ven. Victoria S. Cuff, Dcn.	April 1, 2011
The Rev. Douglas J. Reans	April 1, 2011
The Rev. Eugene W. Zeilfelder	November 1, 2011
The Rev. Philip H. Kasey	December 1, 2011

**RETIRING CLERGY IN 2012**

The Rev. Jonathan B. Percival	February 1, 2012
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Canon Albury invited all retired clergy to attend the retired clergy luncheons held at Diocesan House. Bishop Councill thanked Canon Albury for his care as Chaplain for Retired Clergy.

**Gift from Life Touch:**

The Photographer, Life Touch, held a contest — with a Kindle as the prize — for all clergy who had their photo taken for the Diocesan Clergy Directory. The Kindle was won by the Rev. Robert Critelli.

**Jubilee Ministries:**

Ms. Clara Gregory, Jubilee Ministries Officer, explained the work of Jubilee Ministries. She noted that Christ Church, New Brunswick; St. Andrew's, Camden; St. Peter's, Spotswood; St. Peter's, Perth Amboy; Diocesan Jubilee Office; St. Peter's, Freehold; and Trinity Cathedral, Trenton, have received grants from Jubilee Ministries. Two Jubilee Ministries Centers were designated this year in the Diocese of New Jersey: St. Peter's, Perth Amboy and All Saints', Princeton.

**Companion Diocese Committee:**

Mr. John "Pete" Ackerman, Chair of the Companion Diocese Committee, reported on the work of the committee during the past year. On behalf of the Companion Diocese Committee, Mr. Ackerman moved the following resolution:

*Whereas*, the Committee has examined and evaluated the companion relationship between this Diocese and the Diocese of Ecuador Central previously entered in to on March 1, 2009; and

*Whereas*, the Committee, after due deliberation, has reached the conclusion that the companion relationship between the Diocese of New Jersey and the Diocese of Ecuador Central has been beneficial to both Dioceses; and

*Whereas*, the Committee has also examined and evaluated the prayer relationship between this Diocese and the Diocese of Ecuador Litoral initiated during 2011; and

*Whereas*, the Committee, after due deliberation, has reached the conclusion that this relationship between the Diocese of New Jersey and the Diocese of Ecuador Litoral has been beneficial to both Dioceses, and that further discussions between the dioceses are continuing;

*Be it therefore resolved* That the 228th Convention of the Diocese of New Jersey hereby declares that a Companion Relationship between the Diocese of New Jersey and the Diocese of Ecuador Central be continued for a further period of three years commencing on March 1, 2012 and a prayer relationship between the Diocese of New Jersey and the Diocese of Ecuador Litoral be continued pending further discussions.

The resolution was passed. The Committee expresses its thanks to Bishop Councill for his assistance and encouragement throughout this process.

**Board of Missions:**

The Rev. Gretchen Zimmerman, Vicar for Missions, reported for the Board of Missions. She thanked the Board members for their dedicated work throughout the year. A full Report of the Board of Missions can be found in the Convention Reports on the Diocesan website, Document 4.

**Standing Committee on Constitution and Canons:**

Paul Ambos, Esq., Chair, Standing Committee on Constitution and Canons, referred deputies to the Report of the Standing Committee on Constitution and Canons, Document 27, and also reprinted in the Convention booklet beginning at p. 34. He noted that Parts I through III of the Report are for information only and not for action at this Convention. Directing Convention's attention to Part IV, on behalf of the

Committee, Mr. Ambros moved the following Implementing Resolution, the reading of which was waived by the Convention, noting that the Committee recommended its adoption:

**Implementing Resolution IV:** *Resolved*, That Canon 38 and Canons 46 through 57 of the Canons of the Diocese of New Jersey be deleted and new Canons 46 through 60 be inserted as Part IV of such Canons, as follows:

#### PART IV – LOCAL CONGREGATIONS AND THEIR STRUCTURE

##### CANON 46

##### Classification of Congregations

SECTION 1. All Congregations which are a part of the Diocese of New Jersey shall be classified in one of the following categories:

1. The Cathedral
2. Parishes, including Associated Parishes
3. Missions
4. Chapels
  - a. Seasonal Chapels
  - b. Collegiate Chapels
  - c. Institutional Chapels
  - d. Parochial Chapels

Classification shall be determined in accordance with the provisions set forth in the Constitution and Canons of the Diocese. Each Congregation of the Diocese shall be governed in the manner provided in the Constitution and Canons of the Diocese for Congregations in its category.

SECTION 2. There shall be a Committee on Congregational Life appointed by the Bishop to consist of not fewer than six persons, including a Chair. It will be the responsibility of this Committee to assist the Ecclesiastical Authority in developing plans for the renewal and revitalization of congregations identified as being in need and in determining facts relevant to any change in the classification of a congregation. The Committee will submit to the Convention, annually and at least 30 days before the opening day of Convention, a list of proposed changes in the classification of congregations as approved by the Ecclesiastical Authority. Such changes in classification may be ratified as presented or adopted with amendment by the Convention. The determination of the Convention shall be final.

##### CANON 47

##### Boundaries

SECTION 1. The boundaries of a parish or a missionary cure shall be the limits as fixed by law of the municipality in which the parish or mission is located. If there be but one parish or mission within the limits of a municipality it shall be deemed the Cure of the member of the clergy having charge thereof. If there be two or more parishes or missions therein it shall be deemed the Cure of the members of the clergy having charge thereof. The Bishop may extend the boundaries of a parish or mission to include all or part of the municipalities adjacent to a parish or mission and adjacent to each other, provided there be no parish or mission already located in the adjacent municipality. A list of all such boundary extensions shall be printed annually in the Journal of the Diocese.

SECTION 2. All territory in the Diocese not included within the boundaries of a parish or mission by virtue of the provisions of Section 1 of this Canon shall be deemed to be the Cure of the Bishop of the Diocese.

SECTION 3. Members of the clergy in charge of or officiating in Seasonal Chapels, Collegiate Chapels, or Institutional Chapels shall not be deemed to hold a Cure in the Diocese or to have pastoral jurisdiction over any territory in the Diocese.

#### CANON 48

##### Erection of New Church Buildings

The erection of a church building or chapel on a new site must have the previous written consent of the Bishop acting with the advice and consent of the Standing Committee. Any application for the erecting of a church building or chapel on a new site shall be in writing and shall be sent to the Bishop, who shall forthwith lay the matter before the Standing Committee, and at the same time give notice by registered mail to the three Parishes whose houses of worship are nearest to the location of the proposed new building, that such application has been made and that any objections submitted to the Bishop in writing within thirty days after the date of mailing the notice will be duly considered. After the expiration of said thirty days, the Standing Committee shall proceed to the consideration of the application and of any objections thereto and shall advise the Bishop of their conclusions. If approval be given, the Bishop may then give canonical consent in the following form:

The erection of a new Church or Chapel in the city (or town) of ....., County of ..... to be known as ..... Church (or Chapel), having been duly considered by the Standing Committee and approved by them, I do hereby give my canonical consent to the erection of said Church or Chapel.

Given under my hand this..... day of..... in the year of our Lord, two thousand .....

Bishop of New Jersey

Attest:

.....

Secretary of Standing Committee

#### CANON 49

##### The Cathedral

SECTION 1. Trinity Cathedral of the Diocese of New Jersey, situated at Trenton in the Diocese of New Jersey, is designated as The Cathedral of the Diocese, with the rights, powers, and privileges conferred upon it by law and by the Joint Consolidation Agreement entered into on the May 4, 1949, between the corporation known as The Cathedral Church of the Diocese of New Jersey and the parish corporation known as Trinity Cathedral in the Diocese of New Jersey, and by the Constitution and Bylaws of the Cathedral adopted pursuant to such Agreement.

SECTION 2. The governing body of Trinity Cathedral shall be a Chapter. The Chapter shall consist of the Bishop, who shall be the presiding officer; the Bishop Coadjutor, if there be one, the Suffragan Bishops, if there be any; the Archdeacons of the Diocese, if there be any; the Dean of the Cathedral; four presbyters and four lay persons elected by the Diocesan Convention for three-year terms; three members appointed in writing by the Bishop for three-year terms; the following members elected by and from the Cathedral congregation, namely, a Senior Warden and a Junior Warden each elected for two-year terms, and nine other lay persons elected for three-year terms; and a Treasurer and a Clerk elected by the Chapter.

SECTION 3. There shall be a Minor Chapter, within the Chapter, which shall have such powers and duties as provided by the Constitution and Bylaws of the Cathedral, and which shall consist of the Bishop, who shall be the presiding officer; the Dean of the Cathedral; the Junior and Senior Wardens; the nine lay persons elected by the Cathedral congregation; and the Treasurer and the Clerk.

SECTION 4. Members of the Chapter elected by the Convention may not be elected to succeed themselves, but may be reelected after the expiration of at least one year. The Treasurer shall be elected by the Chapter at its annual meeting, to hold office for one year and until a successor is elected. The Clerk shall be one of the members elected by the Cathedral congregation; the Clerk shall be elected by the Chapter at its annual meeting for such period as it may prescribe. Vacancies in the Cathedral Chapter shall be filled as provided in the Constitution and Bylaws of the Cathedral.

SECTION 5. The Treasurer shall annually report to the Convention the condition of the affairs of the Cathedral committed to the Treasurer's charge.

## CANON 50

### Election of Church Officers in Parishes and Missions

SECTION 1. There shall be an annual meeting in every Parish for the election of officers, prayers having been said immediately before said meeting, and due notice having been given as required by law. Said meeting shall be held on a date which may be fixed at a regular or special meeting of the Congregation. There shall be an annual meeting for those Missions that elect officers, to be held also with opening prayers and upon like notice.

SECTION 2. The persons entitled to vote at such meetings must be:

- (a) baptized,
- (b) at least sixteen years of age,
- (c) of good moral character
- (d) adhering to The Episcopal Church and to no other religious body,
- (e) regular attendants at the services of the Church in said Parish or Mission, and
- (f) regular contributors to the current expenses of the Parish or Mission for six months next before the said annual meeting.

A record of the regular contributors for the support of the Parish or Mission shall be maintained by the Treasurer, with the dates of their contributions. Such records shall be sufficient evidence as to the qualification of a voter with respect to the last preceding requirement. Any voters not baptized in the Parish or Mission must have been enrolled as members in accordance with the provisions of the Canons of The Episcopal Church. Rectors, Vicars, or Wardens shall keep a list of all members of the Congregation who have been received as voters, which list shall be open to inspection by the members of the Congregation. No one shall be permitted to vote or be eligible to office in more than one Parish or Mission in this Diocese, although members of a Parish or Mission may be eligible also to vote or hold office in a Chapel.

SECTION 3. At said annual meeting the qualified voters shall elect by ballot, by a majority of the votes cast, to serve for the ensuing year, from among the voters in the Parish, three Deputies and three alternate Deputies to the Diocesan Convention, and a Warden or Wardens, who shall all be communicants in good standing; and also such other Vestrymembers or Mission Committee members, and such other officers as may be provided for by the Parish or Mission charter or bylaws, and six Representatives to the Convocation in which the Congregation is located, who shall all be communicants if such suitable for the office can be found.



SECTION 4. For the purposes of this Canon, the term "communicant" shall be as defined by the Constitution and Canons of The Episcopal Church.

SECTION 5. No provision of this Canon which may conflict with the Charter of any Parish shall have any force in such Parish.

See Revised Statutes of New Jersey, Sections 16:12–10 and –11

#### CANON 51

##### Duties of Rectors, Vicars, Wardens, and Vestrymembers or Mission Committee Members

SECTION 1. The Rector or Vicar has exclusive charge, under the Canons, of all things affecting the spiritual interests of the Parish, subject only to the Bishop. It is the Rector's or Vicar's duty to give orders concerning the worship of the Church, together with all that appertains thereto. The Rector or Vicar may from time to time appoint fit and proper persons to perform under his or her supervision, such duties relative to the service and the decoration of the church buildings as may be properly done by laity. The Rector or Vicar shall be at all times entitled to access to the church buildings, to open the same for public worship, for catechetical or other religious instruction, marriages, baptisms, funerals, and all other offices authorized by the Church. The Rector or Vicar shall have spiritual direction and control of all Sunday Schools, Parish Schools, and other educational and charitable associations connected with the Parish, and shall preside, with right to vote, at all Parish and Vestry meetings or Mission and Mission Committee meetings.

SECTION 2. It shall be the duty of the Wardens and Vestrymembers or members of the Mission Committee, under the Rector or Vicar, to protect the Church property, and to see that all things needed for the orderly worship of God, and for the administration of the Sacraments and Ordinances of the Church, be provided. It shall also be their duty to see that the funds of the Parish or Mission are expended properly, to provide for the maintenance of the Rector or Vicar, and in the case of a Parish to elect and call the Rector.

SECTION 3. All members of the congregation are responsible for the goals set forth in Canon 53 as implemented by Effective Ministry Standards.

See Revised Statutes of New Jersey, Sections 16:12–6, –7, and –9

#### CANON 52

##### The Calling of a Rector or an Assistant

SECTION 1. When a Parish is without a Rector, or Mission is without a Vicar, the Wardens or other proper officers shall promptly notify the Ecclesiastical Authority of the Diocese. If the authorities of the Parish or Mission shall for thirty days have failed to make provision for services of public worship, it shall be the duty of the Ecclesiastical Authority to take such measures as may be deemed expedient for the temporary conduct of public worship. After consultation with the Vestry or Mission Committee, the Bishop may appoint a priest to serve as Interim pending the election of a Rector or appointment of a Vicar, pursuant to the terms of a written agreement with the Parish or Mission.

SECTION 2. In the case of a Parish, no election of a Rector shall be had until the name of the Priest whom it is proposed to elect has been made known to the Ecclesiastical Authority of the Diocese, and sufficient time, not exceeding sixty days, has been given to the Ecclesiastical Authority to communicate with the Vestry thereon, nor until such communication, if made within that period, has been considered by the Vestry at a meeting duly called and held for that purpose. Written notice of the election, signed by the Wardens,

shall be sent to the Ecclesiastical Authority of the Diocese. If the Ecclesiastical Authority be satisfied that the person so chosen is a duly qualified Priest and that the Priest has accepted the office, the notice shall be sent to the Secretary of the Convention, who shall record it. The record shall be sufficient evidence of the relation between the Priest and the Parish. The Bishop may submit to the Vestry the names of several clergy whom the Bishop considers suitable to be chosen as Rector. Rectors may have a letter of agreement with the Parish setting forth mutual responsibilities, subject to the Bishop's approval.

SECTION 3. After consultation with the Vestry, the Bishop may appoint a Priest to serve as Priest-in-Charge of any Congregation in which there is no Rector or Vicar. In such Congregations, the Priest-in-Charge shall exercise the duties of Rector or Vicar subject to the authority of the Bishop, pursuant to the terms of a written agreement with the Parish or Mission; Priests-in-Charge shall be eligible thereafter to serve as Rector or Vicar in such Congregation.

SECTION 4. All assistant clergy in a Parish, by whatever title they may be designated, shall be selected by the Rector, subject to the approval of the Vestry, and shall serve under the authority and direction of the Rector. Before the selection of an assistant, the name of the member of the clergy proposed for selection shall be made known to the Ecclesiastical Authority of the Diocese and sufficient time, not exceeding sixty days, shall be given for the Ecclesiastical Authority to communicate with the Rector and Vestry on the selection. Written notice of the selection of an assistant shall be sent forthwith to the Ecclesiastical Authority by the Rector and Wardens. Any assistant selected shall serve at the discretion of the Rector, but may not serve beyond the period of service of the Rector except that, pending the call of a new Rector, the assistant may continue in the service of the Parish if requested to do so by the Vestry of the Parish and under such conditions as the Ecclesiastical Authority and Vestry shall determine.

See Revised Statutes of New Jersey, Section 16:12-7

## CANON 53

### Parishes and Effective Ministry Standards

Each Parish of the Diocese is expected to be a congregation that cares for the spiritual and sacramental lives of its members and which, in justice and compassion, also reaches into its community and the world seeking Christ in all persons and proclaims the Gospel to those who are lost or have not heard. These are the responsibilities of all the members of the congregation, and not only its ordained and elected leadership. In discharging these responsibilities, each Parish of the Diocese is expected to meet the following standards of effective ministry ("Effective Ministry Standards"):

- a. Providing for the celebration of the Holy Eucharist as its principal act of public worship each Sunday;
- b. Presenting itself as a parish of this Diocese and of The Episcopal Church by conforming to the doctrine, discipline, and worship thereof and taking no action inconsistent therewith;
- c. Engaging in ministries of evangelism, service and advocacy in the surrounding community and beyond in ways appropriate to the resources of the congregation and needs of the world.
- d. Seeking and, once called, supporting a priest of The Episcopal Church as the Rector of the Parish;

- e. Welcoming the Bishop of New Jersey as its pastor in all matters, spiritual, sacramental and otherwise;
- f. Supporting the work of the Diocese by pledging and paying its annual Fair Share Pledge as a high priority within the budget of the parish and at the highest percentage of Fair Share Asking possible;
- g. Paying in a timely manner the minimum amounts of compensation required for the Rector and clerical and lay employees, including required expenses, health insurance premiums, and pension contributions;
- h. Maintaining insurances and paying the premiums thereof on buildings and properties of the parish, including fire and other casualty and liability as required by Convention or, if not so required, then as is reasonably prudent in the circumstances;
- i. Paying the operating expenses of the parish in a regular and timely manner without resorting to the invasion of endowment principal;
- j. Maintaining the structural integrity of parish buildings so as to permit their safe use by the parish;
- k. Otherwise conforming to the requirements of the Constitution and Canons of the Diocese of New Jersey, the Constitution and Canons of The Episcopal Church and the Statutes of the State of New Jersey in all respects, but including the holding of annual meetings, election of officers and Vestrymembers, maintaining parish records, and submitting all required Parochial Reports.

#### CANON 54

##### Associated Parishes

SECTION 1. When two or more Independent Parishes wish to share the services of a priest as Rector of both Parishes, they may make application to the Bishop. The application shall include resolutions passed by each Vestry, two-thirds of the members thereof concurring, stating:

- (a) That they wish to be associated with another Parish in sharing the services of a Rector,
- (b) The name of the priest whom they propose to elect as Rector,
- (c) An agreement specifying each Parish's share in the support of the Rector, and
- (d) An agreement specifying how the Rector's services are to be shared.

If the Bishop approves the application the Bishop shall obtain the written consent of the priest named in the application to serve as Rector under the conditions set forth in the application, and shall then forward the application together with the consent of the proposed Rector to the Standing Committee of the Diocese for its approval. If the Standing Committee approve the application, the Parishes in question shall be designated Associated Parishes and the election of the Rector may proceed without further notice.

SECTION 2. Each Associated Parish shall be entitled to representation in Convention by three Deputies and three Alternate Deputies, and in Convocation by six Representatives.

SECTION 3. If any Parish wishes to withdraw from an Associated Parish relationship, it shall first obtain the written consent of the Bishop and Standing Committee of the Diocese. Such consent may be conditioned upon the reclassification of one or more of the Parishes involved to Mission status.

SECTION 4. A Mission may enter into an Associated Parish relationship pursuant to the procedures of Section 1 of this Canon if it otherwise qualifies for Parish status and completes all procedures necessary for reclassification prior to the election of the rector of the Associated Parishes.

## CANON 55

### Missions

SECTION 1. (a) (i) The residents of any municipality who may desire the services of the Church may give notice of their desire to the Bishop of the Diocese, who may take such action as the Bishop may deem proper. If the Bishop approve, application shall be made in the following form:

To the Right Rev....., Bishop of New Jersey:

We, the undersigned residents of the town of....., County of....., Diocese of New Jersey, being desirous of obtaining the services of the Protestant Episcopal Church, do hereby request you to provide them for us as you think fit. For which benefits we do hereby agree to put ourselves under your charge, promising conformity to the Constitution, Canons, doctrine, discipline and worship of said Church, and to the Constitution and Canons of the Diocese of New Jersey, and in accordance with these obligations we are now desirous to be organized as a Mission, under the name of..... Mission..... and we hereby agree to provide the sum of \$..... at least, to support the budget of the Mission for the first year.

All the adults who are willing to become members of the Mission shall affix their signatures to the application, together with the sum each pledges for its support.

(ii) Alternatively, the Bishop may initiate the formation of a Mission at any time.

(b) The Bishop shall then give notice of the application to the three Parishes whose houses of worship are nearest to the location of the proposed Mission. If after thirty days from the giving of such notice, there is no objection on the part of the three nearest Parishes, the Bishop may then consent to the action proposed. If objections be made within thirty days, the Bishop shall lay the application and the objections before the Standing Committee, and if the Standing Committee approve, the Bishop may consent to the action proposed, which consent shall be submitted to the next Annual Convention of the Diocese by the Committee on Congregational Life for approval of the classification of such Mission.

### SECTION 2.

(a) Following the Bishop's consent to the formation of the Mission, the Bishop shall appoint a Vicar, or pending the appointment of a member of the clergy a lay Pastoral Leader, who, subject to approval of the Bishop, shall appoint annually the following officers: A Warden, who shall be a communicant, a Treasurer, and a Secretary. If there be no Vicar or Pastoral Leader, the Bishop may appoint these officers.

(b) When the revenue, exclusive of all appropriations from outside sources, shall amount to more than \$25,000 per annum, said officers shall be elected annually by the voters of the Mission at an annual meeting of the Mission to be held on a date in the month of January, due notice of said meeting being given in the same manner as prescribed for parishes. The qualifications for voters shall be the same as those for voters in parish elections. The voters shall also adopt bylaws, subject to the approval of the Bishop, and shall elect Deputies, Alternate Deputies, and Representatives pursuant to the provisions of Canon 50, Section 3.

SECTION 3. The Warden, subject to the approval of the Vicar, shall provide a place of public worship; see that the same be kept clean and in good repair and furnished with all things necessary for conducting the services of the Church decently and in order. The Warden shall provide and if the Vicar be nonresident, shall have the custody of the Register required by Canon 73 but shall not make entries therein except by the Vicar's request unless there be no Vicar.

SECTION 4. The Treasurer shall receive all money contributed by the Mission and disburse the same as directed by the officers. The Treasurer shall report to the Bishop and the Board of Missions periodically as directed.

SECTION 5. The Secretary shall keep the minutes of all meetings and shall perform the normal duties of this office.

SECTION 6. The Vicar shall preside at all meeting of the officers with right to vote. The Vicar shall appoint the Sexton, Organist, Choir, Sunday School Superintendent and any other helper the Vicar may find necessary. If there be no Vicar, such appointment shall be made by the Warden, with the approval of the Bishop.

SECTION 7. The title to real estate, given to or purchased by the Mission for Church purposes, unless otherwise ordered by the members of the Diocesan Council, shall be vested in The Trustees of Church Property of the Diocese of New Jersey, to be held by them until such time as the said property may be sold pursuant to Section 9 of Canon 13, or until such time as the Mission shall become duly incorporated as a Parish and admitted into union with the Convention, when the title may be transferred to the Church corporation if it shall so elect.

SECTION 8. Each Mission shall report to the Board of Missions and to the Bishop through the Vicar, Pastoral Leader, or Secretary, as may be directed by the Bishop. Every member of the Mission is expected to pledge a definite sum for its support.

SECTION 9. When a Mission reaches a size large enough to warrant additional leadership, the Bishop may, with the consent of the Standing Committee, direct that it shall be organized with the following officers:

- (a) The Vicar, appointed by the Bishop
- (b) Two Wardens, who shall be elected in alternate years by the voters at the annual meeting for two-year terms
- (c) Three, six, or nine Mission Committee members, as the Bishop shall determine and as shall be set forth in the Mission's bylaws, who shall be elected by the voters at the annual meeting for three-year terms, one-third being elected each year
- (d) A Treasurer, elected annually by the officers
- (e) A Secretary, elected annually by the officers.

The duties of these officers shall be the same as those delineated in Sections 3, 4, and 5 of this Canon and, as regards the Mission Committee, Section 2 of Canon 51. The Bishop's directive, with the Standing Committee's consent, shall be in writing and shall be filed with the Mission and the Board of Missions, and the Mission bylaws shall be amended to conform to it.

SECTION 10. Upon the failure of a Mission to fulfill its purposes, the Bishop may withdraw the Vicar, and dissolve the organization.

See also: Constitution Article VI – Admission of New Parishes; Revised Statutes of New Jersey, Sections 16:12–1 to 12–2

### Seasonal Chapels

SECTION 1. The temporary residents of any Summer Resort desiring to maintain regular services for a part of the year may give notice to the Bishop of the Diocese of their desire, who may take such action as the Bishop may deem proper. If the Bishop approves, application shall be made in the following form:

To the Rt. Rev....., Bishop of New Jersey:

We, the undersigned, temporary residents of the town of....., County of....., Diocese of New Jersey, being desirous of obtaining the services of The Episcopal Church, do hereby request you to provide them for us as you think fit. For which benefits we do hereby agree to put ourselves under your charge, promising conformity to the Constitution, Canons, doctrine, discipline and worship of said Church, and to the Constitution and Canons of the Diocese of New Jersey. In accordance with these obligations we are now desirous to be recognized as a Seasonal Chapel under the name of..... Chapel, ..... and we agree to pay all expenses of the same. Furthermore, it is our wish that this Seasonal Chapel shall be regularly organized as a Mission under Canon 60, Section 3, whenever in the judgment of the Bishop there shall be enough resident communicants in..... to warrant an all-year organization.

Respectfully your obedient servants,

This application should be signed by all the adults who propose to attend the services of the Seasonal Chapel, and the Bishop shall then take the same action as provided for in the Canons in regard to giving notice to the neighboring parishes as provided for in Canon 55, Section 1(b). The Bishop shall, at the Bishop's discretion, appoint clergy to supply for Chapel the services of the Episcopal Church in due season. No member of the clergy shall officiate at any service in a Chapel governed by the provisions of this Canon without the written consent of the Bishop; or, if there be no Bishop, of the Ecclesiastical Authority. After its formation, each Seasonal Chapel shall adopt bylaws in form subject to approval by the Bishop.

SECTION 2. There shall be an annual meeting of every such Congregation on the Monday after the first Sunday in August as may be determined by the bylaws of the Seasonal Chapel for the election of officers. Due notice shall be given of this meeting as required by law in the case of an annual Parish meeting. The voters shall be baptized communicants in good standing of The Episcopal Church at least sixteen years of age who are regular attendants at the services of the Seasonal Chapel and duly enrolled contributors to the current expenses.

(a) At the said annual meeting, the qualified voters shall elect by ballot by a majority of votes cast a Board of Trustees for the ensuing year from among the voters of the Seasonal Chapel. The number of said Board shall be three, six, or nine as determined by the bylaws, of whom one-third shall be elected annually to serve for three years. At the first election, one-third shall be elected for three years, one-third for two years, and one-third for one year.

(b) Any Congregation organized and operating under the provisions of this Canon may, at its annual meeting, elect from among its voting members a communicant in good standing of the Episcopal Church to be its representative to the Diocesan Convention. The representative shall be entitled to a seat and voice, but not a vote.

SECTION 3. Title to all real and personal property and endowment funds of a Seasonal Chapel, unless otherwise directed by the members of the Diocesan Council, shall be vested in the Trustees of Church Property of the Diocese of New Jersey.

SECTION 4. No baptism, confirmations, weddings, or funerals shall be conducted at a Seasonal Chapel without the written consent of the Bishop of the Diocese. Every Seasonal Chapel shall maintain a register as provided in Canon 73, but duplicate entry of every baptism, confirmation, wedding and funeral shall be made in the register of a neighboring Parish or Mission or in the register of the home Parish or Mission of the person receiving the rite or sacrament, as the Bishop shall direct. The entry in the register of the Seasonal Chapel shall not be used for statistical reporting. Every Seasonal Chapel shall maintain a list of the families associated with the Chapel, including the names of the members thereof, and of all individuals not included as members of a family; but it shall not maintain an official communicant list or an official list of baptized members, or include in its annual report any membership statistics.

See also: Canon 47, Section 4

## CANON 57

### Collegiate Chapels

SECTION 1. At any institution of higher learning in this Diocese it shall be lawful for the Diocese to establish a college chaplaincy and center for ministry to college students and staff. Such establishments are to be made upon the recommendation of the Bishop and the approval of the Diocesan Council and, if financially supported by the William Alexander Procter Foundation, such Foundation. Chapels or other places of meeting or of worship established at such centers, and their congregations, shall have the status of "Chapels of the Diocese."

SECTION 2. There shall be an advisory committee for each Collegiate Chapel. The members of this committee shall be communicants of this Church in good standing. It shall be the duty of the advisory committee to care for the properties of the Chapel to which they are appointed, to make recommendations to the proper authority for needed repairs and improvements, to ascertain that the use of the Chapel is in accordance with the regulations of the local institution as well as those of the Diocese, and to assist the college chaplain in the furtherance of the church's work on the campus.

SECTION 3. There shall be for each Collegiate Chapel a Register as provided in Canon 73. The Chapel communicant register shall consist only of those persons who have been confirmed or received into The Episcopal Church at the Chapel. It shall be a special duty of the chaplain to seek to transfer such members upon their permanent departure from the institution.

SECTION 4. It shall be lawful for the college chaplain to organize from the faculty and student body of the institution to which the chaplain has been assigned such student vestries, choirs, auxiliaries, guilds and societies as the chaplain may think advisable for the furthering of the ministry of The Episcopal Church on the campus.

SECTION 5. Any Collegiate Chapel congregation operating under the provisions of this canon may elect from among its regular communicants a communicant in good standing of The Episcopal Church to be its deputy to the Diocesan Convention, who shall be entitled to seat, voice, and vote at Diocesan Convention. The chaplain and any member of the advisory committee shall certify the election of the deputy to the Secretary of Diocesan Convention.

SECTION 6. The chaplain and the advisory committee shall make annual reports to the Bishop of the Diocese in such form as the Bishop may direct.

See also: Canon 47, Section 4

## CANON 58

### Institutional Chapels

SECTION 1. Any educational, health-care, residential, or other institution within the Diocese may establish a Chapel to serve its attendees, residents, and staff. Any erection of a chapel building for Episcopal services must be approved pursuant to the provisions of Canon 48. The appointment of any full-time or part-time member of the clergy of The Episcopal Church to serve as Chaplain for such institution must be approved in writing by the Ecclesiastical Authority of the Diocese. The Chaplain shall make annual reports to the Bishop of the Diocese in such form as the Bishop may direct.

SECTION 2. Institutional Chapels shall have no lay representation in Diocesan Convention or in Convocations.

## CANON 59

### Parochial Chapels

SECTION 1. The establishment of a Parochial Chapel by a Parish must have the previous written consent of the Bishop acting with the advice and consent of the Standing Committee. An application for such purpose shall be in writing and shall be sent to the Bishop, who shall lay the matter before the Standing Committee, and at the same time give notice by registered or certified mail to the three Parishes whose houses of worship are nearest to the location of the proposed Parochial Chapel, that such application has been made and that any objections submitted to the Bishop in writing within thirty days after the date of mailing the notice will be duly considered. After the expiration of said thirty days, the Standing Committee shall proceed to the consideration of the application and of any objections thereto and shall advise the Bishop of their conclusions. If approval be given, the Bishop may then authorize the Parish to organize a Parochial Chapel upon such conditions as may be set forth in such approval. Upon the establishment of such a Parochial Chapel, the Parish shall cause a copy of a certificate of organization to be forwarded to the Bishop and to the Committee on Congregational Life, which shall report such establishment to the next Diocesan Convention.

SECTION 2. Unless otherwise provided in the conditions for approval of the Parochial Chapel, the member of the clergy in charge of a Parochial Chapel shall be appointed by the Rector with the consent of the Bishop, shall be subject to the direction of the Rector, and shall serve at the pleasure of the Rector. Title to property and funds allocated to a Parochial Chapel shall be held in the name of the parish, which shall be financially responsible for all operations of the Parochial Chapel. The Parish shall make annual reports to the Bishop of the Diocese with respect to the Parochial Chapel in such form as the Bishop may direct.

SECTION 3. Parochial Chapels shall have no lay representation in Diocesan Convention or in Convocations.

## CANON 60

### Reclassification

SECTION 1. (a) An existing Mission that seeks reclassification as a Parish must show that it has maintained Effective Ministry Standards for a period of three consecutive years without receiving financial support from the Diocese and must demonstrate the reasonable prospect that it will be able to continue to meet those standards and that it does and will be able to continue to pay its full Fair Share Asking according to the formula approved by



Diocesan Convention. A congregation which seeks such reclassification will make a written application to the Bishop, signed by the Vicar and Secretary of the Mission and as many members of the congregation as possible, declaring that the prospective parish will: (1) at all times adhere to and observe the doctrine, discipline, and worship of The Episcopal Church existing at the time of its formation and as may thereafter be amended, and the laws of the State of New Jersey; (2) be subject to the spiritual jurisdiction of the Bishop of the Diocese of New Jersey, or in case of a division of the Diocese, to that of the Bishop within whose jurisdiction it may come; (3) apply as soon as possible after its incorporation for admission into union with the Convention of the Diocese, and become subject to the Constitution and Canons thereof; (4) pay its Rector no less than the canonical minimum salary and provide a rectory or other suitable living quarters; and, (5) hold all parish assets in trust in perpetuity for the Episcopal Church and the Diocese. The Mission shall also present such documents in support of the application as the Bishop may request. The Bishop shall then give notice of the application to the three Parishes whose houses of worship are nearest to the location of the Mission. If after thirty days from the giving of such notice, there is no objection on the part of the three nearest Parishes, the Bishop may then consent to the action proposed. If objections be made within thirty days, the Bishop shall lay the application and the objections before the Standing Committee, and if the Standing Committee approve, the Bishop may consent in writing to the formation of a parish corporation pursuant to statute, in the following form:

The reclassification from Mission to Parish in the city (or town) of ....., County of ..... to be known as ..... Church, having been duly considered by the Standing Committee and approved by them, I do hereby give my canonical consent to the formation of said Parish and the incorporation thereof.  
Given under my hand this..... day of..... in the year of our Lord, two thousand .....

Bishop of New Jersey

Attest:

.....

Secretary of Standing Committee

(b) If the congregation seeking reclassification so requests, the Bishop, with the consent of the Standing Committee, may stipulate that for a fixed period of time the pastoral, spiritual and sacramental needs of the congregation will be met by the services of a priest working for a specified number of hours less than full time, with full compensation appropriate to such part-time service, subject to further review at the end of the period specified. Upon such review, the permission to maintain a part-time rector may be continued for a further specified period, until such time as a full-time position may be justified, or until Section 2 of this Canon may become applicable.

(c) After receipt of the Bishop's consent for incorporation, the congregation shall take the steps necessary to incorporate pursuant to the procedures of the New Jersey Statutes applicable to Episcopal Parishes. Following incorporation and the election of wardens and vestrymembers, the Vicar may with the consent of the Bishop, to be confirmed in writing, be elected to continue as Rector of the new Parish notwithstanding any noncompliance with the prior-notice requirements of Sections 1 and 2 of Canon 52.

(d) Following incorporation, the new Parish shall apply for admission into union with the Convention of the Diocese as provided in Article VI of the Constitution and become subject to the Constitution and Canons thereof. Upon approval by the Diocesan Convention, the Mission shall be deemed reclassified as a Parish and shall thereafter be so reported by the Committee on Congregational Life.

SECTION 2. (a) If a Parish is unable or anticipates being unable to comply with the requirements set for Parishes by Article VI of the Constitution and Canon 53 for a period of

six months, the elected leadership of the Parish shall so inform the Bishop. If it appears that the six-month period has passed and the elected leadership of the parish has not informed the Bishop, then the Rector of the Parish, the Canon to the Ordinary, if there be one, or the Committee on Congregational Life, on its own motion, may so inform the Bishop. In either such event the Bishop shall invite the Rector, Wardens, and Vestrymembers of the Parish to meet with the Bishop and the Committee on Congregational Life to discuss and formulate a plan to address the problem. If within 90 days of the Bishop's first being advised of the problem no plan can be agreed by all parties, or, if a plan is agreed but the Parish is unable to achieve Effective Ministry Standards within a period of twelve months after it is adopted, the Bishop may determine that the problem cannot be resolved and that the Parish is no longer viable and will so inform the Rector, Wardens, and Vestrymembers of the Parish concerned. The Committee on Congregational Life shall report the Bishop's findings to an annual or special Convention of the Diocese, together with the Bishop's recommendation that the parish be classified to the category of a Mission as governed by Canon 56. If the recommendation be adopted by the Convention, the Congregation shall be so classified and shall be subject to the Constitution and Canons of the Diocese which govern Congregations in such category.

(b) If the Rector, Wardens, and Vestrymembers of a Parish wish their Parish to be reclassified for any of the reasons given in Section 2(a) of this Canon, or when, after discussion initiated by the Bishop in accordance with Section 2(a) of this Canon, the Rector, Wardens, and Vestrymembers agree to such reclassification, they may make application to the Bishop in writing to be reclassified. The application shall be signed by a majority of all the current members of the Vestry. If the Bishop consents to the reclassification, the Bishop shall lay the matter before Standing Committee, and if it consents, the Bishop may forthwith reclassify the Parish as a Mission, and the Committee on Congregational Life shall report such reclassification to the next annual Convention of the Diocese. In such event, no further action by Convention shall be required to effect such reclassification.

(c) If the Vestry of a Parish fails to comply promptly with a judgment issued under canons relating to the Dissolution of the Pastoral Relation, the Bishop shall lay the matter before Standing Committee, with notice and opportunity for such Vestry to appear and be heard. If the Standing Committee consents, the Bishop may forthwith reclassify the Parish as a Mission, and the Committee on Congregational Life shall report such reclassification to the next annual Convention of the Diocese. In such event, no further action by Convention shall be required to effect such reclassification.

(d) When a Parish is reclassified as a Mission, the following changes will be made in its organization:

(i) The Rector shall relinquish the Rector's tenure. The appointment of a priest to be Vicar in charge of the Mission, who may be the former Rector, shall be by the Bishop. The Vicar shall serve without tenure. The Bishop may appoint a full-time or part-time vicar as the Bishop thinks best.

(ii) If the reclassification is to status of a Mission and was the result of a failure of the former Parish to conform to and obey the doctrine, discipline, and worship of The Episcopal Church and the Constitutions and Canons of the General Convention and of this Diocese, then the Bishop may forthwith appoint a Treasurer, Secretary, one or two Wardens, and Mission Committee members for the Mission in lieu of their being elected by the Congregation, until such time as the Bishop certifies in writing that the Mission is conforming to such doctrine, discipline, and worship and such Constitutions and Canons, after which the Congregation may elect such officers at its next annual or special meeting called for such purpose.

(iii) If the Bishop does not appoint new officers, the existing Treasurer and Wardens shall continue in office until their successors are elected or appointed, and the Clerk shall continue as the Secretary of the Mission and the Vestrymembers shall continue as members of the Mission Committee, until their successors are elected or appointed.

(iv) The appropriate corporate officers shall take such steps as required by law to consolidate the Parish corporation into the Trustees of Church Property, so that title to all real and personal property and endowment funds of the former Parish shall be transferred by operation of law to the Trustees of Church Property of the Diocese of New Jersey, to be held by them in trust for the purposes of the Diocese. The Trustees of Church Property have the discretion not to consent to any such consolidation; if they do not consent, the Parish officers must otherwise transfer such title to the Trustees of Church Property.

SECTION 3. A Parochial Chapel, or a Seasonal Chapel that provides services throughout the year, may apply to become a Mission by complying with the provisions of Canon 55, Section 1.

*And be it further resolved*, That Section 3 of Canon 62 be amended to read as follows (deletions shown by strikethrough, insertions by underline):

SECTION 3. If the Vestry fails to comply with the terms of a judgment as provided in Canon III.9.13(e)(2), this will be a violation of the Discipline of The Episcopal Church that can be grounds for reclassification as a ~~an incorporated~~ Mission under Canon ~~53~~ 60(2)(c).

*And be it further resolved*, That existing Incorporated Missions shall comply with the provisions of Canon 60(2)(d)(iv) on or before December 31, 2013.

A motion was made and seconded to refer the proposed canonical changes back to the Committee. A debate was held on whether the proposed canonical changes should be referred back to the Committee. A motion was made and passed to call the question. To verify the vote, red and green cards were used for the vote. The motion was passed to refer the proposed canonical changes back to the committee.

Mr. Ambos referred Convention to Part V of the Report. On behalf of the Committee, Mr. Ambos moved the following Implementing Resolution, the reading of which was waived by the Convention, noting that the Committee recommended its adoption:

**Implementing Resolution V:** *Resolved*, That Canon 74 of the Diocese of New Jersey be deleted and replaced by the following text:

#### CANON 74

##### Minimum Compensation for Clergy

SECTION 1. Each parish and mission in the Diocese shall provide compensation for its rector, vicar, assistant, interim, or priest-in-charge in accordance with the provisions of this section. Terms of compensation shall be set forth in a letter of agreement, subject to the approval of the Bishop. Compensation shall include cash salary, housing, professional expense reimbursement, Social Security offset, and continuing education allowance, in accordance with the following subsections:

(a) Cash salary shall not be less than the applicable mandatory minimum for position category established in the Clergy Compensation Chart adopted by Diocesan Convention. The clergyperson may agree with the parish or mission to pay a specified portion of such cash salary into a tax deferred savings plan. All churches in the Diocese shall set the compensation for all clergy employees according to a fiscal

year that begins on January 1. The employment year for salary schedule purposes will be considered to begin on the 1st of January closest to the date the clergyperson's employment begins; provided, however, that all dates in July shall be considered closest to January 1st of the following year.

(b) Housing shall be provided in accordance with one of the following three alternatives:

(1) The parish or mission shall pay the clergyperson a housing allowance, not less than the minimum amount established by Diocesan Convention. This provision is intended to apply to situations in which the clergyperson owns a home as a primary residence. In special circumstances the clergyperson may make a written agreement with the parish or mission to accept a lesser amount for a given period of time, but all such agreements must be reviewed and approved in writing by the Standing Commission on Clerical Compensation.

(2) The parish or mission shall provide a rectory, pay the cost of utilities, repairs, and maintenance, and provide a housing equity plan for the clergyperson. As its share of the housing equity plan the parish or mission shall pay a sum not less than the amount set forth in the Clergy Compensation Chart per year into a tax deferred savings plan or other account specified by the clergyperson.

(3) The parish or mission shall rent suitable living quarters for the clergyperson and pay the cost of utilities. It may also provide a housing equity plan. When rented housing is provided in accordance with the provisions of this paragraph, the parish or mission shall, at the time when the member of the clergy is employed, make an agreement in writing with the member of the clergy stipulating the amount of the rent or rental allowance. A copy of the agreement shall be filed with the Commission on Clerical Compensation. This amount shall not be decreased by the parish or mission during the time that the member of the clergy remains employed by the church.

If alternative (1) of this subsection (b) is selected, the clergyperson may require the parish or mission to designate a portion of the cash salary as additional housing allowance in an amount specified by the clergyperson, but this additional housing allowance shall be applied to the requirement for cash salary provided for in subsection (a) of this section.

If alternative (2) or (3) of this subsection (b) is selected, the clergyperson may require the parish or mission to designate a portion of the cash salary as cash housing allowance in an amount specified by the clergyperson, but this cash housing allowance shall be applied to the requirement for cash salary provided for in subsection (a) of this section.

The foregoing requirements of this subsection (b) for housing or a housing allowance shall not apply to priests who are employed full-time as interim rectors or interim vicars or as assistant or associate clergy. The Congregation and such priest shall negotiate a mutually-acceptable written agreement as to compensation, including any agreed-upon housing and/or housing allowance. A copy of the agreement, signed by both parties, shall be filed with the Commission on Clerical Compensation.

(c) The parish or mission shall pay the clergyperson a professional expense reimbursement in accordance with one of the following alternatives:

(1) The clergyperson shall submit periodically to the parish or mission treasurer an accounting of professional expenses incurred and shall be reimbursed for the amount billed; provided, however, that the total of the amount billed shall be in accordance with the amount set by the Clergy Compensation Chart or a higher negotiated amount.

(2) The parish or mission shall provide the clergyperson with an automobile for professional use and pay the cost of operating it. In addition, the clergyperson shall submit periodically to the parish or mission treasurer an accounting of other professional expenses incurred and shall be reimbursed for the amount billed.

(d) Social Security offset shall be one-half the clergyperson's Social Security Self Employment Tax on cash salary and housing provided by the parish or mission. If the clergyperson has taken the proper legal steps to be exempt from Social Security, the vestry shall pay the clergyperson an equivalent amount. The clergyperson may direct the vestry to pay all or part of this amount into a tax-deferred saving plan of the clergyperson's choice. The balance, if any, shall be paid to the clergyperson directly.

(e) The annual amount of continuing education allowance shall be not less than 3% of the minimum cash stipend for a newly ordained full-time Curate or Assistant as established in the Clergy Compensation Chart adopted by Diocesan Convention. The clergyperson is entitled to one week of leave time per year with full compensation for continuing education purposes. Both unused leave time and continuing education allowance may be accumulated for as much as seven years. Accumulated leave time and allowance are forfeited upon termination of the pastoral relationship. The leave time and allowance can be used by the clergyperson only in a continuing education pursuit approved by the vestry. If the vestry withholds approval, the clergyperson may appeal to the Standing Committee of the Diocese, and the decision of the Standing Committee shall be final and binding on all parties.

(f) The parish or mission shall pay medical, dental, and life insurance premiums to the extent provided in Canon 36.

SECTION 2. The standards for compensation of Vicars or Rectors who are employed full time as clergy with pastoral charge of more than one Congregation shall be those provided in Section 1 of this Canon. It shall be the joint responsibility of each of the Congregations and of the Board of Missions, if applicable, to see that the provisions of this Section are carried out.

SECTION 3. The standards of compensation for members of the clergy serving part-time for a Congregation in the Diocese shall be not be less than the mandatory minimum level established in the Clergy Compensation Chart for part-time clergy adopted by Diocesan Convention, based upon the clergyperson's Work Units. (A "Work Unit" is a block of time on the schedule of morning, afternoon, or evening blocks, consisting of two and a half to four hours per block. The assumption is that twelve Work Units is the standard for full-time employment.) The Congregation must pay a Social Security offset and, if the clergy person is not retired, a pension assessment. The amount of professional expense reimbursement and a continuing education allowance shall be prorated for the number of Work Units. Provision of a rectory or a housing allowance, medical, dental, and life insurance coverage, and continuing education leave are not mandatory though strongly recommended to be negotiated between the clergyperson and the Congregation. The Congregation shall enter into a written agreement with the clergyperson setting forth the number of Work Units required and other components of compensation, and a copy of the agreement shall be filed with the Commission on Clerical Compensation. Any proposed

compensation below the mandatory minimums must have the written approval of the Standing Commission on Clerical Compensation.

SECTION 4. Upon request and with the written consent of the member of the clergy concerned, the Commission on Clerical Compensation may approve adjustments in the cash salary, housing allowance (if any), and professional expense reimbursement required by Sections 1 through 3 of this Canon if the total of these three items meets the appropriate minimum requirements in these three areas.

SECTION 5. The failure of any parish or mission to comply with the foregoing provisions of this Canon is a violation of Section 6 of Article II of the Constitution of the Diocese.

SECTION 6. The Standing Commission on Clerical Compensation shall annually review the all components of clerical compensation and offer its recommendations of changes, if any, to the parishes and missions by November 1 of each year, as follows:

(a) The Commission shall annually review provisions of Sections 1 and 3 of this Canon with regard to a Cost of Living Adjustment based on the Bureau of Labor Statistics Consumer Price Index for the Northeast United States for All Urban Consumers (not seasonally adjusted) for a 2-month average of August and September of such year compared with the same period of the prior year, and other compensation factors deemed appropriate by the Commission. The COLA shall be applicable to the clergyperson's current cash stipend, and subject to confirmation by Diocesan Convention.

(b) The Commission shall review the Clergy Compensation Chart in years divisible by three in order to adjust the minimum salaries of the position categories, housing equity or allowance, professional expense, and continuing education expense as needed based on market and economic factors, such as COLA.

SECTION 7. All proposed changes in the level of insurance benefits provided for in Canon 36, Section 2 shall be submitted to the Commission on Clerical Compensation for its study, report and recommendations, if any, at least sixty days prior to the Convention at which they are to be considered.

See also: Canon 33 - Commission on Clerical Compensation

The resolution was passed.

Mr. Ambos then directed the Convention's attention to Part VI of the Report. He noted that there is included an amendment to the printed report, by request of the Joint Task Force on Diocesan Trust Funds, which he read. On behalf of the Committee, he moved the following Implementing Resolution, the full reading of which was waived by the Convention, noting that the Committee recommends its adoption:

**Implementing Resolution VI:** *Resolved*, That Canon 13 of the Canons of the Diocese of New Jersey be deleted and a new Canon 13 be inserted as follows:

#### CANON 13

##### Trustees of Diocesan Trust Funds

SECTION 1. One board of six trustees consisting of the Bishop and five lay persons elected by Diocesan Convention shall serve as trustees of six trust funds of the Diocese. The corporate titles of these trust funds are: The Trustees of the Episcopal

Fund of the Diocese of New Jersey; The Trustees of the Aged and Infirm Clergy Fund of the Diocese of New Jersey; The Trustees of the Missionary Funds of the Diocese of New Jersey; The Trustees of Church Property of the Diocese of New Jersey; The Trustees of the Widows, Widowers, and Orphans of Clergy Fund of the Diocese of New Jersey; and The Trustees of the Venture in Mission Endowment Fund of the Diocese of New Jersey.

SECTION 2. Lay trustees shall at all times be communicants in good standing of a parish, mission, or other congregation of the Diocese of New Jersey. One lay trustee shall be elected at each annual Convention to serve for a five-year term. No trustee elected by the Convention for a full five-year term shall be eligible for reelection.

SECTION 3. Vacancies among the elected trustees created by death, resignation, removal, incapacity, or removal from the Diocese may be filled by the remaining trustees until the next annual meeting of the Convention, when a trustee shall be elected by the Convention to fill the unexpired term. Any elected trustees deemed negligent of their duties or unqualified to hold office may be removed by a vote of three elected trustees, the Bishop recommending or concurring.

SECTION 4. The Bishop shall be chair of the Board of Trustees. The Treasurer of the Diocese shall serve as treasurer of the funds named above.

The Board of Trustees shall meet at least once yearly, shall keep a minute book which shall clearly delineate their acts with respect to each of the said funds, and all their acts shall be entered as soon as adopted. These books, their books of account, and their securities, shall always be subject to inspection by the Bishop, the members of the Standing Committee and the members of the Finance and Budget Committee. Four trustees shall be a quorum, all having been cited to meet, and a majority of the quorum, duly convened, shall be competent to act.

No investment or reinvestment decision shall be executed unless approved at a duly convened meeting or approved in writing by a majority of the trustees, all of whom shall have been notified of the proposed action.

The disbursement of income and the disposition of property held in trust shall be subject to the conditions of the trust, or as directed by Canon or by resolution of the Convention.

SECTION 5. The trustees shall present to each annual meeting of the Convention separate reports of the various trusts under their control. These reports shall contain a detailed statement of the names and properties in each fund, with all additions and changes therein, including appropriations made therefrom.

#### The Trustees of the Missionary Funds of the Diocese of New Jersey

SECTION 6. The income of the Missionary Funds, where the conditions of the trust do not conflict, shall be paid to the Treasurer of the Diocese, to be applied to missionary purposes. The income of funds that are subject to conditions shall be applied only according to the tenor of those conditions.

#### The Trustees of the Aged and Infirm Clergy Fund of the Diocese of New Jersey

SECTION 7. It shall be the duty of the Rector or Minister-in-Charge of every Parish or Mission to take an annual offering for the Fund for the Aged and Infirm Clergy.

The Trustees of the Fund shall report to the Bishop and to the Standing Committee at its December meeting in each year the amount available, or estimated to become available, for the following fiscal year.

Appropriations shall be made at the discretion of the Standing Committee upon the written recommendations of the Ecclesiastical Authority. Such appropriations shall be paid by the Trustees upon the order of the Standing Committee certified by its Secretary. In cases of extraordinary and urgent need, arising during the recess of the Standing Committee, the Secretary of the Committee is, on the written request of the Ecclesiastical Authority, authorized to issue an interim order for temporary relief, which shall be paid by the Trustees upon receipt of such order. Clergy must be canonically resident in the Diocese to be eligible for the benefits of the Fund.

The Trustees of the Widows, Widowers, and Orphans of Clergy Fund of the Diocese of New Jersey

SECTION 8. It shall be the duty of the Rector or Minister-in-Charge of every Parish or Mission to take an annual offering for the Fund for the Relief of Widows, Widowers, and Orphans of Clergy in the Diocese.

The Trustees of the Fund shall report to the Bishop and to the Standing Committee at its December meeting in each year the amount available, or estimated to become available, for the following fiscal year.

Appropriation shall be made at the discretion of the Standing Committee upon the written recommendations for the Ecclesiastical Authority. Such appropriations shall be paid by the Trustees upon the order of the Standing Committee certified by its Secretary.

In case of extraordinary and urgent need, arising during the recess of the Standing Committee, the Secretary of the Committee is, on the written request of the Ecclesiastical Authority, authorized to issue an interim order for temporary relief, which shall be paid by the Trustees upon receipt of such order. The families of clergy who are canonically resident in the Diocese are eligible to the benefits of the Fund.

Upon the death of any member of the clergy canonically resident in the Diocese, the Trustees shall pay, if the Ecclesiastical Authority shall so order it in writing, a sum not exceeding one thousand dollars to the widow, widower or orphans of said member of the clergy as a death benefit.

The Trustees of Church Property of the Diocese of New Jersey

SECTION 9. The Trustees of Church Property shall have power to receive, hold, and dispose of all funds and other property that may be given, conveyed, or otherwise transferred to it in trust for any religious, charitable, or educational purpose connected with The Episcopal Church in the Diocese of New Jersey or with any congregation in the Diocese, to be held in trust for such Diocese or for such congregation. The disbursement of income and the disposition of property held in trust by the Trustees of Church Property shall be subject to the conditions of the trust or, if not so specified, as directed by canon or as directed by resolution of the Convention. If no express trust is contained in the instrument vesting title or possession in the Trustees of Church Property, or if the Trustees of Church Property shall become the owner of property of a dissolved parish or other church property, then they shall hold and dispose of such property as may be directed by resolution of the Convention.

The Trustees of the Episcopal Fund of the Diocese of New Jersey



SECTION 10. The income of trust funds vested in The Trustees of the Episcopal Fund, where the conditions of the trust do not otherwise provide, shall be paid to the Treasurer of the Diocese to be applied to the support of the episcopate through the diocesan budget.

The Trustees of the Venture in Mission Endowment Fund of  
the Diocese of New Jersey

SECTION 11. The Trustees of the Venture in Mission Endowment Fund shall receive and invest or reinvest the funds of this trust according to the standards of fiduciary management and in accordance with such requirements as may be set forth in the Constitution and Canons of the Episcopal Church and the Diocese of New Jersey.

After the final allocation of Venture in Mission Funds by the Convention in November 1984, the Principal of this Fund shall be inviolate and shall constitute a permanent endowment of this Diocese.

The income of this Fund shall be delivered periodically to the members of the Diocesan Council to be administered by them in a manner approved and directed by the Convention in support of the programs set forth in the Final Report of the Commission on Planning and Development and approved by the Convention on November 8, 1980, or such programs as may hereafter be authorized by the Convention for purposes consistent with the objectives set forth therein. Each year the Diocesan Council shall present to the Convention for approval a Venture in Mission Endowment Fund Budget for the current year to support the said programs.

The Trustees shall retain the right to receive additional funds on account of principal at any time, and may, with the concurrence of the members of the Diocesan Council, convert to principal any portion of income not currently required for purposes of the Trust.

Sale and Conveyance of Title to Real Estate

SECTION 12. Where the title to real estate of a duly incorporated parish is vested in the Trustees of Church Property or the Trustees of the Episcopal Fund, such parish may apply, in writing, to the Trustees of Church Property or the Trustees of the Episcopal Fund, as the case may be, to convey the title to such property to such corporation. Upon receipt of any such applications, and after due consideration, the Trustees of Church Property, or the Trustees of the Episcopal Fund, as the case may be, by a majority vote of such Trustees, is hereby authorized to convey the same; provided, however, that the application for such conveyance of title shall be made by the parish corporation; and provided, further, that no conveyance shall be made without the written consent of the Bishop and a majority of the Standing Committee.

Where the title to real estate of a mission is held by the Trustees of Church Property or the Trustees of the Episcopal Fund, the Trustees of Church Property or the Trustees of the Episcopal Fund, as the case may be, by a majority vote of such Trustees, is hereby authorized to sell and convey the same upon request of the members of the Diocesan Council, and the proceeds of such sale shall be disposed of at the direction of the members of the Diocesan Council.

The resolution was passed.

Mr. Ambos then directed the Convention's attention to Part VII of the Report and on behalf of the Committee moved the following Implementing Resolution, the reading of which was waived by the Convention, noting that the Committee recommended its adoption:

**Implementing Resolution VII:** *Resolved*, That there be enacted a new Canon 28 of the Diocese of New Jersey, to read as follows:

## Canon 28

### Allocation of Bequests and Other Gifts

Section 1. Legacies and other gifts of money left to the Bishop of the Diocese of New Jersey with no designated purpose shall be deposited in an account named "The Bishop's Special Account". This money may be disbursed at the Bishop's discretion for the work of the Church in the Diocese of New Jersey. Unless restricted by the donor, both the principal and any income from the account may be expended by the Bishop. This account shall not be considered a discretionary fund and shall not be subject to the standards set for clergy discretionary funds in the "Manual of Business Methods in Church Affairs."

All or part of the money in this Special Account may be transferred by the Bishop into one of the Bishop's Discretionary Fund accounts, in which case such funds shall thereafter be subject to the provisions governing clergy discretionary accounts. The Bishop shall promptly disclose to the Diocesan Council the amount of each such gift, whether it is being transferred to the Discretionary Fund account or retained in the Special Account, and if it is to be held for a specific purpose, the nature of such purpose.

The receipts and expenditures from this Special Account shall be reported annually to the Convention in a manner determined by the Treasurer of the Diocese in consultation with the Chief Financial Officer of the Diocese and approved by the Finance and Budget Committee and shall be subject to audit.

SECTION 2. Legacies and other gifts of money left to the Diocese of New Jersey or the Convention of the Diocese of New Jersey with no designated purpose shall be allocated in the following manner:

(a) Those valued at less than \$50,000 shall be deemed to be the property of the Diocesan Council and shall be put to such use or uses as the Council may think appropriate.

(b) Those valued at \$50,000 or more shall be placed by the Diocesan Council under the temporary custody of the Trustees of the Episcopal Fund with authority to invest the same. The Trustees of the Episcopal Fund shall work with the Ecclesiastical Authority, the Treasurer of the Diocese, the Chief Financial Officer, and the Diocesan Council to develop recommendations regarding the appropriate use of the money, and the Trustees of the Episcopal Fund shall present these recommendations to the Convention. Final allocation of the funds shall be made by a resolution of the Diocesan Convention.

The Diocesan Council and the Trustees of the Episcopal Fund shall make a detailed annual report to the Convention regarding such funds.

SECTION 3. Legacies and other gifts of money to the Diocese of New Jersey or the Convention of the Diocese of New Jersey for a specific designated purpose shall be allocated by the Diocesan Council to an existing or new trust to be administered either

by the Diocesan Council or by the Trustees of Diocesan Trust Funds. The Diocesan Council shall make a detailed annual report to the Convention regarding all such allocations.

SECTION 4. Legacies and other gifts of securities or other personal property to the Bishop, the Convention, or the Diocese shall be allocated pursuant to the foregoing Sections of this Canon. The person or body responsible for allocating the gift shall promptly sell any securities (other than restricted securities) and allocate the proceeds of sale, or in the case of other personal property shall have discretion to determine whether to hold the property in kind for the designated purpose if any or to sell it and allocate the proceeds of sale.

The resolution was passed.

Mr. Ambos referred Convention to Part VIII of the Report. On behalf of the Committee, Mr. Ambos moved the following Implementing Resolutions, the reading of which was waived by the Convention:

**Implementing Resolution VIII-A:** *Resolved*, That the first sentence of Section 2 of Canon 36 of the Canons of the Diocese of New Jersey be amended by inserting the following clause following the words "by the Diocesan Convention" and before the period:

*; provided, however*, that on and after January 1, 2013, the Diocese and every Episcopal employer subject to its authority shall participate in the Denominational Health Plan established by General Convention Resolution 2009-A177 and Canon I.8.1 of The Episcopal Church.

**Implementing Resolution VIII-B:** *Resolved*, That the following sentence be inserted after the first sentence of Section 2 of Canon 36 of the Canons of the Diocese of New Jersey:

The minimum employer funding requirement for all eligible clergy and lay employees' health insurance coverage will be 100% of the premium cost of both employee and dependent coverage for whichever of the medical plan options offered by the Denominational Health Plan the eligible clergy and lay employees may choose.

The Chair of Convention directed that these implementing resolutions be referred back to the Committee.

Mr. Ambos referred Convention to Part IX of the Report. On behalf of the Committee, Mr. Ambos moved the following Implementing Resolution, the reading of which was waived by the Convention, noting that the Committee recommended against its adoption:

**Implementing Resolution IX:** *Resolved*, That Canon 18 of the Diocese of New Jersey be deleted;

*And be it further resolved*, That Section 2 of Canon 15 of the Diocese of New Jersey be amended to add, following subparagraph (e), the following text:

(f) To ensure that the financial management of all diocesan functions is performed in accordance with generally accepted accounting practices;

(g) To prescribe the methods of accounting and record keeping of all such Boards, Trusts, Committees, Treasurers and Financial Officers of the Diocese, with power to summon them or any of them, or their auditors, with their books, records and securities for examination as to the conduct of their offices and the condition of the funds entrusted to them;

(h) To appoint auditors, as required under the canon on Accounts, for the audit of all diocesan accounts, funds and trusts and to gather and review the audit reports of all such accounts of the Diocese annually;

(i) To designate areas of financial management for internal audit as deemed necessary, and to prescribe the methods for the conduct of such internal audits;

(j) To ensure that all funds and accounts of any diocesan or congregational entities, including discretionary accounts and funds, are audited annually;

(k) To report to the Convention annually the results of any Internal and external audits conducted.

A debate was held. A motion was made and passed to call the question. The implementing resolution was defeated.

Mr. Ambos referred Convention to Part X of the Report. On behalf of the Committee, Mr. Ambos moved the following Implementing Resolution, the reading of which was waived by the Convention, noting that the Committee recommended against its adoption:

**Implementing Resolution X:** *Resolved*, That Section 12 of Canon 13 of the Diocese of New Jersey be amended to add an unnumbered paragraph at the end of such Section, to read:

Where the title to real estate of a congregation that was classified as an Incorporated Mission on January 1, 2012 is vested in the Trustees of Church Property, said property shall be held in trust for that congregation. The Trustees of Church Property may sell or convey the same only with the written consent of the vestry or governing body of the local congregation for whom said property is held in trust, and the proceeds of such sale shall either be conveyed to the vestry or governing body of the local congregation or held in trust for said congregation by the Trustees of Church Property, and all income from said trust shall be paid to the vestry or governing body of the congregation; *provided, however*, that if such congregation is declared extinct by the Diocesan Convention in accordance with the provisions of statute, all property of said church shall vest in the Trustees of Church Property, in trust, until such time as the Convention shall direct the use to which the property and the income therefrom and the proceeds of any sale thereof shall be applied, in accordance with the provisions of Section 16:12–16 of the Revised Statutes of New Jersey.

A debate was held. A motion was made and passed to call the question. The implementing resolution was defeated.

Mr. Ambos thanked the committee and reminded deputies to submit proposals for canonical amendments by the deadline of sixty days prior to the opening of next year's Convention.

#### **Standing Commission on Clerical Compensation:**

The Rev. Valerie Balling, Chair of the Standing Commission on Clerical Compensation, reported for the Commission.

In order to adhere to Resolution 2011-3 passed by the 227th Convention that asked for the Standing Commission on Clerical Compensation to issue recommendations by November 1, 2011, the Standing Commission on Clerical Compensation offered a recommendation of a 2% COLA increase to clergy's current salaries, as long as they were still receiving the established minimums according to years of service as set forth in the 2011 Salary Compensation Grid. This recommendation was made with consideration of the significant increase to the health insurance premiums for families and the continuing economic hardship. Similarly, even though the Northeast Urban Consumer Price Index suggested a

higher COLA, the Standing Commission on Clerical Compensation did not believe it was in the congregations' best interests to follow that calculation, though it has been used in the past.

The Standing Commission on Clerical Compensation also chose not to change the 2011 Salary Grid or the other commensurate benefits (Housing Equity/Allowance, Professional Expenses, Continuing Education) for 2012 in light of the desired canonical changes.

Accordingly, Rev. Balling moved on behalf of the Commission the following implementing resolutions for fiscal year 2012:

*Be it resolved*, that the Diocesan Convention approve a 2% Cost of Living Adjustment (COLA) to parochial clergy current salaries.

*Be it further resolved* that the 2011 Salary Grid be adopted for use in 2012.

The resolutions were passed.

For fiscal year 2013, the Standing Commission on Clerical Compensation submits the Clergy Compensation Chart for Full-Time Clergy and the Clergy Compensation Chart for Part-Time Clergy for Convention approval. The new charts reflect the philosophy and intention of the revised Diocesan Canon 74 (just adopted by the Convention), do not refer to church levels, and offer a comprehensive overview of all the components that comprise clergy compensation. The chart for full-time clergy also delineates various parochial positions and incorporates a calculation for minimum compensation based on "Years of Credited Service" (YCS — terminology used by the Church Pension Fund). The formulas used in the new Chart for Full-Time Clergy are comparable to those used in the grid format, specifically the yearly merit increase for years of service. The increase used in the grid was 2.83% and the increase used in the chart is 2.5%. While the chart allows for any YCS to be used, the Standing Commission on Clerical Compensation will only enforce the minimum standard up to 20 years in order to allow clergy greater opportunities in their ministries.

The Chart for Part-Time Clergy is a brand-new document to help support those serving in that capacity. The salary calculation is based on Work Units (WU — a period of time no less than 2.5 hours and no more than 4). Twelve WUs is considered Full-Time, so  $\frac{3}{4}$  Time is 9 WUs,  $\frac{1}{2}$  Time is 6 WUs and  $\frac{1}{4}$  Time is 3 WUs. The number of WUs is multiplied by a base to offer a minimum cash stipend. The other components are either prorated or negotiated depending on the specific circumstances of the clergy and congregation.

Both Charts have extensive notes and definitions to explain all of the factors involved with clergy compensation. As always, the members of this Commission are willing to assist both clergy and leaders in the congregations in the process of negotiating fair and equitable compensation or explaining any of the nuances involved.

Accordingly, Rev. Balling moved on behalf of the Commission the following implementing resolutions for fiscal year 2013:

*Be it resolved*, that the Diocesan Convention adopt the Clergy Compensation Chart for Full-Time Clergy and the Clergy Compensation Chart for Part-Time Clergy for use in 2013.

A discussion was held. A motion was made and seconded to refer this resolution back to the Standing Commission on Clerical Compensation. In response to a request for a point of information, Chancellor John Wood Goldsack advised that if the 2013 Charts were not adopted at this Convention, there would be no required minimum clergy compensation for the 2013 calendar year until there should be further action by next year's Convention. Following discussion, the motion to refer was requested to be withdrawn by the mover, and permission to do so was granted by the Chair without objection. The Commission's resolution was thereafter carried.

**Trinity Cathedral:**

The Very Rev. René John reported for Trinity Cathedral. He thanked the members of the Diocese of New Jersey for their continued support, and referred deputies to Trinity Cathedral's Report, Document 6.

Bishop Councill and Canon Chuck Perfater presented the Bishop's Cup to St. Peter's, Medford, the winners of the 2011 golf outing.

At the February 21, 2012 Cathedral Chapter meeting, Bishop Councill nominated clergy and laity to be named as Honorary Canons of Trinity Cathedral. The Chapter approved. Bishop Councill announced the new Honorary Canons and noted that there will be an installation held at Trinity Cathedral at a later date: The Rev. Canon John C. Belmont, Jr., The Rev. Canon Pedro S. Guzman, The Rev. Canon Anna S. Powell, The Rev. Canon Lee Powers, The Rev. Canon Dr. Francisco Pozo, and Canon Constance L. White.

**Province II Report:**

Due to time constraints, Canon Chuck Perfater, Province II Coordinator, deferred reporting orally. The written report is Document 43.

**Report on Property Matters:**

Due to time constraints, Canon John Wood Goldsack deferred reporting until next year's Convention.

**Newly ordained clergy, new clergy in the diocese, clergy in new cures, and interim clergy:**

Canon Cecilia Alvarez introduced the newly ordained clergy, new clergy in the diocese, clergy in new cures, and interim clergy. We did not introduce clergy at last year's Convention due to the schedule of a one-day Convention. Therefore, some of the clergy being announced have been in place for more than a year.

Priests in New Cures

The Rev. Valerie Balling	Rector, St. Barnabas, Monmouth Junction
The Rev. Kathleen Bishop	Associate, St. Mary's-by-the-Sea, Point Pleasant Beach
The Rev. Edwin Chinery	Part-time Priest-in-Charge, St. Mark's, Keansburg and Assistant, Grace, Plainfield
The Rev. Justin Falciani	Rector, Christ Church, Somers Point
The Rev. Lisa Hoffman	Part-time Vicar, St. Barnabas by the Bay, Villas, Part-time Outreach Minister, St. Mary's, Stone Harbor
The Rev. Susan Ironside	Rector, St. John-on-the-Mountain, Bernardsville
The Rev. Dr. Anne-Marie Jeffery	Rector, St. Peter's, Perth Amboy
The Rev. Terry L. Martin	Rector, St. Stephen's, Waretown
The Rev. Reginald Nuamah	Priest-in-Charge, St. Paul's, Bound Brook
The Rev. Jennifer Replogle	Curate, Trinity Church, Princeton
The Rev. Susan Richardson	Rector, Grace-St. Paul's, Mercerville
The Rev. Toribio Rodriguez Santos	Priest-in-Charge, San Jose, Elizabeth
The Rev. Jeffrey Roy	Curate, St. George's-Church-by-the-River, Rumson
The Rev. Marshall Shelly	Rector, St. Peter's, Spotswood
The Rev. Gideon Uzomechina	Priest-in-Charge, St. Alban's, New Brunswick

Interim Clergy in New Cures

The Rev. Barbara Crafton	Interim Rector, St. Luke's, Metuchen
The Rev. Joanna Graham	Interim Rector, Holy Trinity, South River
The Rev. Frank Hubbard	Interim Rector, Christ Church, New Brunswick
The Rev. Susan "Becky" Michelfelder	Interim Rector, Christ Church, Middletown
The Rev. John Negrotto	Interim Rector, St. Thomas, Red Bank
The Rev. Deborah Piggins	Interim Rector, All Saints', Navesink

Deacons:

Dcn. David Lawson Beck	Now at St. John the Baptist, Linden
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Dcn. Frances Clark  
Dcn. Ted Moore  
Dcn. Terry Suruda  
The Ven. Vicki Cuff  
Dcn. Joe Sweeney  
Dcn. Kathy DeJohn

Resigned from Good Shepherd, Berlin  
Also serving as Chaplain at Kean University  
Retired from Trinity Church, Matawan  
Retired from Christ Church, Middletown  
Resigned from Grace Church, Pemberton  
Resigned from St. Peter's, Perth Amboy

**Acknowledgments:**

Bishop Councill thanked Dcn. Pete Cornell, Dcn. Amy Cornell, and Nancy Lesiw for organizing and operating the audio and visual equipment.

Bishop Councill thanked all of the volunteers, pages, and everyone who helped with the arrangements of Convention, especially our Convention Coordinator – Ann Notte!

Bishop Councill acknowledged Diocesan House Staff: The Rev. Canon John W. Sosnowski, The Rev. Canon Debi Clarke, Dcn., Canon Phyllis Jones, Canon Cynthia McFarland, Canon Cecilia Alvarez, Canon Connie White, Ms. Ann Notte, Ms. Mary Ann Rhoads, Ms. Sarah Paige, Mr. Emanuel Strauss, Mr. Rich Grant, and Mr. Ron Gritz. He also acknowledged our faithful volunteers throughout the year: The Rev. Bill Breedlove, Dcn. Mary Ann Jensen, Ms. Paula Morgan, and Mrs. Winnie Scheid.

**Annual Reports by Title:**

Bishop Councill requested that the following Annual Reports be received by title. Deputies have received these reports by mail or in their Convention packet, or they have been made available at the information table.

Document 1	Planned Giving Committee
Document 2	Youth Council
Document 3	Recovery Ministry
Document 4	Board of Missions
Document 5	JOP Turner Fund
Document 6	The Dean of Trinity Cathedral
Document 7	Millennium Development Goals Task Force
Document 8	Episcopal Church Women
Document 9	Church Architecture Commission
Document 10	Standing Committee
Document 11	Companion Diocese Committee
Document 12	Sudan-Darfur Committee
Document 14	Right Onward Visioning Committee
Document 15	Altar Guild
Document 16	Migrant Ministry Committee
Document 19	Ministry with the Disabled Commission
Document 20	Girls Friendly Society
Document 21	Commission on Ministry
Document 22	Committee on Priesthood
Document 23	Committee on Diaconate
Document 24	Lifelong Christian Formation Committee
Document 25	Diocesan Council

Document 26	Financial Report for Trinity Cathedral
Document 28	Stewardship Commission
Document 29	The Registrar and Historiographer
Document 30	The Archivist
Document 32	Anti-Racism Commission
Document 33	The Bishop's Parochial Visitations
Document 34	The Bishop's Journal
Document 35	Diocesan Jubilee Officer
Document 40	Loan and Grant Committee

#### **Statistics**

Statistics I	Canonical Clergy
Statistics II	Canonical Congregations
Statistics III	Transfers In/Out
Statistics IV	Official Acts

A motion was made, seconded, and passed to receive these reports by title.

#### **Necrology:**

The Rev. Canon Ronald G. Albury read the Necrology Report for the year 2011:

The Rev. Frederick J. Krause	1941 – 2011
The Rev. Canon William H. Paul	1922 – 2011
The Rev. Dr. Wayne Lamarr Smith	1934 – 2011
The Rev. Harry Robert Ripson	1933 – 2011
The Rev. Albert C. Walton, Sr.	1925 – 2011
The Rev. John Crocker, Jr.	1923 – 2011

Canon Albury offered a prayer for these members of our clergy

#### **Adjournment:**

Bishop Councill announced that the 229th Annual Convention of the Diocese of New Jersey is scheduled to take place on Friday and Saturday, March 1–2, 2013 at the Wildwoods Convention Center.

A motion to adjourn was made, seconded, and passed.

Canon Cynthia McFarland, Convention Chaplain, closed with prayer and Bishop Councill gave a blessing. The Convention stood adjourned at 2:30 p.m.

Respectfully submitted,  
Mary Ann Rhoads  
Assistant Secretary