



The Diocese of New Jersey

808 West State Street
Trenton, NJ 08618
(609) 394-5281 Fax (609) 394-9546

APPLICATION FORM FOR A LOAN OR GRANT - 2017

Church \_\_\_\_\_ Location \_\_\_\_\_

Contact Person Name \_\_\_\_\_ Title \_\_\_\_\_

Address \_\_\_\_\_

Phone# \_\_\_\_\_ E-mail \_\_\_\_\_

Loan Application \_\_\_\_\_ Amount \$ \_\_\_\_\_

or
Grant Application \_\_\_\_\_ Amount \$ \_\_\_\_\_
(Missions Only)

Purpose: (Brief statement describing need for these monies. Comprehensive detail should be attached to this application.)

\_\_\_\_\_
\_\_\_\_\_

If building construction is involved, have you complied with Canon 34, Commission on Church Architecture? \_\_\_\_\_

Repayment: Indicate your repayment desire:

Number of years \_\_\_\_\_
Payments: Monthly \_\_\_\_\_ Quarterly \_\_\_\_\_ Annually \_\_\_\_\_

Statistical Information: (From the most recent parochial report)

Average Sunday Attendance \_\_\_\_\_ Active Baptized Members \_\_\_\_\_

Are these numbers: Increasing \_\_\_\_\_ Stable \_\_\_\_\_ Decreasing \_\_\_\_\_

Financial Information: (From Page 3 of the three most recent Parochial Reports)

Table with 4 columns: Revenues, Year, Year, Year. Rows include Plate & Pledge, Investment Income, Other operating income, Unrestricted bequests, Diocesan assistance, and Total Operating Revenue.

<b>Operating Expenses:</b>	<b>Year</b> _____	<b>Year</b> _____	<b>Year</b> _____
<b>Line 12</b> To diocese	_____	_____	_____
<b>Line 14</b> All other operating expenses	_____	_____	_____
<b>Total Operating Expenses:</b>	_____	_____	_____

<b>Other Financial Assets:</b>	
	Market Value
Endowments	_____
DIT	_____
Building Fund	_____
Other Capital Funds	_____

**Outstanding Indebtedness:**

1. Lender: \_\_\_\_\_ Balance \$ \_\_\_\_\_

Terms: Payment \$ \_\_\_\_\_ per \_\_\_\_\_ @ \_\_\_\_\_% Until \_\_\_\_\_

**Other Information:**

Is a capital campaign planned? \_\_\_\_\_

**Describe circumstances:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Are there other financial issues now, or in the near future?** \_\_\_\_\_

**Describe:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

In addition to attaching comprehensive details about the reason for this request, attach current year financial statements, including the **budget**, and the **two most recent annual financial statements**, the most recent **audit report**, the last three **parochial reports**, the previous year's **Clergy Compensation Report** to our Diocese, and copies of any **bids** received for the work to be done and send to Loan & Grant Committee, 808 West State Street, Trenton, NJ 08618. **Treasurers** of congregations must be **bonded for the full financial assets of the applicant church**, including any proposed loan(s).

**Signatures:**

**Warden** \_\_\_\_\_ **Treasurer** \_\_\_\_\_

**Rector/Vicar** \_\_\_\_\_ **Date** \_\_\_\_\_