



## Supervisor Talking Points

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- **As a group discuss the following:**
  - Types of energy sources that may be encountered in the workplace (electrical, pneumatic, gravity, hydraulic, etc.).
  - The company’s lockout/tagout policy/procedure(s).
  - Types of lockout/tagout equipment available to employees and where it is located.
  - Procedure for removing locks if left on equipment inadvertently.
  - Importance of communicating lockout/tagout activities to affected employees working in the general area of the equipment.
  - Importance of ensuring that all guards and safety equipment are re-attached and operational prior to restarting equipment.
  - Lockout tagout requirements for contractors when working on equipment at the facility.
  - The requirement for all persons to attach their lockout/tagout devices to a hasp or other group lockout device when multiple persons are performing servicing or maintenance on equipment.
  - The company’s procedure for transferring lockout/tagout to the next shift when servicing or maintenance is not completed during the shift.