

Job Title: Environmental Health Technician
Job Location: NASA's Kennedy Space Center, FL
Job Classification: Non-Exempt
Job Type: Regular, Full-Time
Where to Apply: imssfl.com

Duties/Responsibilities:

This position performs logistical and maintenance duties for the Industrial Hygiene Office to support the Environmental Health Program at Kennedy Space Center (KSC), Cape Canaveral Air Force Station (CCAFS) and Patrick Air Force Base (PAFB). The position will maintain equipment and vehicles that support the Industrial Hygiene Office. The position must understand the requirements for maintenance, calibration, of various types of industrial hygiene instruments such as; sound level meters, velometers, integrated air sampling equipment, etc.

- Receive, assemble and may assist an Environmental Health Specialist in delivery of ergonomic equipment as assigned by the IH project manager.
- Deliver equipment to and return equipment from various calibration laboratories
- Clean, organize and maintain the IH equipment room, ensuring materials, supplies and equipment are ready for use. Arrange for replenishment of materials as required. Update the Maximo Property inventory of IH equipment and ensure maintained, calibrated and available / ready for use.
- Maintain and organize the IH equipment rooms for efficiency in use and operation. and document property movement check in / check out in the Maximo system.
- Perform inventory of IH sampling materials, supplies and equipment. Update Maximo and prepare Materials Request for IH management to review and concur for further approvals.
- Inspect and document receipt and movement of materials, supplies and equipment in the Maximo system as required.
- Perform equipment calibration "bump" tests per procedure under the guidance of an Environmental Health Specialist, and schedule assigned by the IH project managers.
- Coordinate with the Property Custodian on all government property as assigned per KEMCON procedures.
- Perform other duties required to support tasks under the guidance of an Environmental Health Specialist as required.
- Performs range of administrative duties required to fulfill program or contractual requirements related to designated area of specialty, including record keeping, training, inventory maintenance, supply requisition, database maintenance and similar duties as assigned.
- Maintains government vehicles according to procedures.
- Maintains work area in a clean and orderly condition. Ensures safe operating conditions within area of responsibility. Performs other related duties as assigned.
- Properly manages by-products, which may include hazardous wastes, resultant from workplace activities. Specific responsibilities may include proper waste segregation, containerization, handling, and following site-specific workplace instructions.

- Properly manages colorimetric indicator tubes and ensure the proper disposal (potentially hazardous waste) of used tubes.
- Field and laboratory equipment including various meters, calibration devices, pumps, vehicles, computers, usual peripherals and common office equipment will be used.

QUALIFICATIONS:

Education / Training:

High School degree required. Associate of Science in science discipline preferred. A minimum of one year of experience is preferred.

Knowledge / Skills / Abilities:

Requires the ability to operate and maintain various types of equipment, record/download data, and effectively communicate verbally and in writing where information includes scientific terminology.

Excellent organizational skills and the ability to communicate clearly and effectively are required.

Must be familiar with Microsoft Office Programs.

Must possess a valid driver's license and be eligible for a security clearance.

Working Conditions:

Must thrive in a team atmosphere and effectively work with all levels of employees. General office environment may require minor lifting, up to fifty (50) pounds, and bending. Demands of work assignments may require some physical exertion such as climbing, walking, stooping, working at heights and in small spaces as well as other more specific, but common, characteristics such as use of personal protective equipment.

Complies with all Company health and safety policies and site-specific health and safety procedures. Participates in and supports the KEMCON safety program. Ensures safe operating conditions within area of responsibility. Identifies potential hazards, concerns, and safety incidents and reports to supervisory personnel.

We are an equal opportunity employer and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability status, protected veteran status, or any other characteristic protected by law.

IMSS is a drug-free workplace.