TOWN OF KIAWAH ISLAND

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TOWN COUNCIL MEETING

Kiawah Island Municipal Center
Council Chambers
May 2, 2017; 2:00 PM

AGENDA

I. **Call to Order**

II. **Pledge of Allegiance**

III. **Approval of Minutes:**
- **A.** Minutes of the Town Council Meeting of April 4, 2017 **[Tab 1]**

IV. **Mayor's Update:**

V. **Citizens' Comments** (Agenda Items Only):

VI. **Old Business**
- **A. Ordinance 2017-05** – To Amend the Municipal Code of the Town of Kiawah Island to Provide For Residential Sprinkler Designs – **Second Reading** **[Tab 2]**
- **B. Ordinance 2017-06** - To Amend the Municipal Code of the Town of Kiawah Island to Eliminate Garage Space Restrictions – **Second Reading** **[Tab 3]**
- **C. Ordinance 2017-07** - An Ordinance to set qualification requirements for the Design of Fire Alarm Systems within the Town of Kiawah Island – **Second Reading** **[Tab 4]**

VII. **New Business:**
- **A. Ordinance 2017-08** - An Ordinance to Adopt the Fiscal Year 2017-2018 Budget for the Town of Kiawah Island, SC (7/1/17 through 6/30/18) – **First Reading** **[Tab 5]**
- **B.** Approval to Amend the Charleston County Sheriff's Office Contract to Add One (1) Additional Deputy on Weekends; and One (1) Additional Deputy during the Weekdays Commencing the Friday before Memorial Day through Labor Day **[Tab 6]**
- **C.** Approval to Extend the Original Agreement for Construction Services with LS3P for an Additional Three Months **[Tab 7]**
- **D.** Approval of the Office Copier/Printer Lease Agreement **[Tab 8]**
- **E.** Approval to Amend the Environmental Committee Charter **[Tab 9]**
- **F.** Discussion of the New Town Hall Facility Rental Guidelines **[Tab 10]**

VIII. **Town Administrator's Report:**
- **a.** Review Budget vs. Actuals Third Quarter Report **[Tab 11]**

IX. **Council Member:**
- **a.** Committee Updates
- **b.** General Comments

X. **Citizens' Comments:**

XI. **Executive Session:**

XII. **Adjournment:**

FOIA: Notice of this meeting has been published and posted in accordance with the Freedom of Information Act and the requirements of the Town of Kiawah Island.

TOWN COUNCIL MEETING

Kiawah Island Municipal Center
Council Chambers
April 4, 2017; 2:00 PM

MINUTES

I. **Call to Order:** ***Mayor Weaver called the meeting to order at 2:00pm.***

II. **Pledge of Allegiance**

Present at the meeting:	Craig Weaver, Mayor John R. Wilson, Mayor Pro-Tempore Jack Koach Diana Mezzanotte Chris Widuch
Also Present:	Stephanie Monroe Tillerson, Town Administrator Dwayne Green, Town Attorney Petra Reynolds, Town Clerk

Mayor Weaver asked to amend the agenda to strike **New Business** item **G.** *Approval of Employer Health Insurance Supplement to State Minimum Contribution for 2017.*

Mrs. Mezzanotte made a motion to strike New Business item G. The motion was seconded by Mr. Widuch and was unanimously passed.

III. **Approval of Minutes:**

A. Minutes of the Town Council Workshop of January 26 & 27, 2017

Mr. Wilson made a motion to approve the minutes of the January 26 & 27, 2017 Town Council Workshop Meeting. The motion was seconded by Mr. Koach and were unanimously approved.

B. Minutes of the Town Council Meeting of March 7, 2017

Mr. Widuch made a motion to approve the minutes of the March 7, 2017 Town Council Meeting. The motion was seconded by Mr. Koach and the minutes were unanimously approved.

IV. **Mayor's Update:**

Mayor Weaver stated that Mr. Wilson has been appointed as Council Liaison to the Public Works Committee.

Mayor Weaver gave an update on the Utility's 25% rate increase request submitted to the Public Service Commission (PSC). He stated the Town, Community Association, Kiawah Island Utility (KIU), and ORS (Office of Regulatory Staff) had reached a tentative agreement on a negotiated water and sewer rate increase of 14.6% increase which is expected to be approved by the PSC. Mayor Weaver thanked the Community Association for their support as interveners in the case.

Mayor Weaver gave an update on dune renourishment. He stated the Partners have submitted for consideration by OCRM (Ocean and Coastal Resource Management) a request for General Permit to perform dune reconstruction, sand fencing, and revegetation work on their property. Due to the number of requests, OCRM has scheduled a Public Hearing on Tuesday, April 18th at 6:00pm in Town Hall Council Chambers. If approved by OCRM no work can begin before November 1, 2017.

V. **Citizens' Comments** (Agenda Items Only):

Wendy Kulick – 38 Marsh Edge

1. *Ordinances 2017-05 and 2017-06 under "New Business" relate to the Municipal Code and/or ordinances concerning residential sprinkler systems.*

    a. *What was the impetus for these two ordinances?*
    b. *What input was the St. John's Fire District asked to provide?*

2. *The minutes from the March 2017 Council meeting, as well as those from January and February Council meetings this year reflect comments I made/questions I asked regarding when those of us who ask questions would receive responses. Chapter 3, Section 2-308(a)(2)(d) of the Town's Municipal Code states "The town will make a good faith effort to respond to such question(s) at the meeting when the question(s) is presented if the question(s) can be accurately and readily answered. If not, the town will make a good faith effort to respond to such question(s) in writing within two weeks of the public presentation of the question(s)." To date, no responses have been provided to the majority of the questions I have asked since January. Will these questions be answered? If so, when? If not, does the Town intend to change the Municipal Code to eliminate the time period during which Council will provide answers to citizens?*

3. *And I again ask when was the forensic accountant's report turned over to the Ninth Circuit Solicitor's office?*

Mayor Weaver indicated that all Mrs. Kulick's questions will be answered at today's meeting.

Dennis McGill – 100 Pleasant Valley Drive

Mr. McGill thanked Mrs. Kulick and Mrs. Lehder on their work in compelling OCRM to hold the Public Hearing announced earlier in the meeting.

Mr. McGill called attention to the March Council meeting in which two items were discussed during Executive Session, one being the settlement with KIU which was made public after the meeting. He questioned why the other item relating to an update from the Town Attorney on the status of the criminal complaints against the former Town Treasure and Administrator was discussed in the Executive Session and why there had not been a public update.

Mr. McGill also stated that with the quick resolution of the KIU rate increase he assumed the "not to exceed" amount for legal representation had not been reached and asked what Mr. Ellerbe's bill amount was.

Mayor Weaver indicated that not all the final billing has been received.

VI. **Proclamation recognizing Earth Day 2017**

Mayor Weaver read the proclamation declaring the Kiawah Island Conservancy as the Earth Day Partners of the Town of Kiawah Island.

VII. **Old Business**

A. **Ordinance 2017-01** – To Amend the Municipal Code of the Town of Kiawah Island to Change the Nomination from Ordinance Violation Penalty to Fine for Violating Provisions of Ordinance – **Second Reading**

B. **Ordinance 2017-02** - To Amend the Municipal Code of the Town of Kiawah Island to Change Language Penalizing Intent to Language Penalizing Activities Evidencing an Intent to Engage In Prohibited Businesses – **Second Reading**

C. **Ordinance 2017-03** - To Amend the Municipal Code of The Town of Kiawah Island to Change Nomination of Violations to Building Code from Ordinance Violation Penalty to Fine – **Second Reading**

D. **Ordinance 2017-04** - To Amend the Municipal Code of the Town of Kiawah Island to Change Building Code Violation Penalties to Be Nominated As Fines – **Second Reading**

Mrs. Mezzanottee made a motion to approve the second reading of Ordinance 2017-01, 2017-02, 2017-03, and 2017-04. The motion was seconded by Mr. Koach and was unanimously approved.

VIII. **New Business:**

A. **Ordinance 2017-05** - To Amend the Municipal Code of the Town of Kiawah Island to Provide For Residential Sprinkler Designs – **First Reading**

Mr. Spicher, Town Building Official, stated Ordinance 2017-05 amendment to Ordinance originally written. Guidelines for the design of sprinkler systems required a Level 3 or 4 professional for commercial applications. What was overlooked was the design of systems in single-family homes. The use of a Level 3 or 4 professional would cause an unnecessary expense for the single-family homeowner. The amendment would allow a Level 2 professional to design a sprinkler system in a single-family home which would provide a cost savings and the possibility of more competitive pricing.

Mr. Spicher addressed Mrs. Kulick's earlier question by stating the fire department did not provide input to the Amendment. He noted that the fire department does not regulate the Guidelines for the design of sprinkler systems.

Mr. Wilson made a motion to approve the first reading of Ordinance 2017-05. The motion was seconded by Mrs. Mezzanottee and was unanimously approved.

B. **Ordinance 2017-06** - To Amend the Municipal Code of the Town of Kiawah Island to Eliminate Garage Space Restrictions – **First Reading**

Mr. Spicher stated the Ordinance would provide for the elimination of the 800 square foot limitation of garages under homes. He explained the limitation was originally written with the intention of receiving credit through FEMA's (Federal Emergency Management Agency) National Flood Insurance Program's (NFIP) Community Rating System (CRS) which lowers flood insurance rates for Island homeowners. NFIP did not issue a credit for the Ordinance and the determination that a dehumidification issue was created with the limitation prompted the amendment.

Mr. Widuch made a motion to approve the first reading of Ordinance 2017-06. The motion was seconded by Mrs. Mezzanottee and was unanimously approved.

C. **Ordinance 2017-07** – An Ordinance to set qualification requirements for the Design of Fire Alarm Systems within the Town of Kiawah Island – **First Reading**

Mr. Spicher stated there is a state statute that allows a licensed electrical contractor to design a fire alarm system. The design of multi-family and commercial systems is very complex; therefore, the Ordinance would set requirements for fire alarm design professionals and licensing of electrical contractor professionals installing fire alarms systems.

Mr. Widuch made a motion to approve the first reading of Ordinance 2017-07. The motion was seconded by Mrs. Mezzanottee and was unanimously approved.

D. Approval to Enter into a Contract with The Mercer Group to Conduct an Operations Review Of the Business License/Permit, Support Services/Code Enforcement, and Building Services Departments Public Works Committee Appointments

Mayor Weaver stated the recommendation from the Ways and Means Committee to enter into a contract with the Mercer Group in an amount not to exceed $12,950.00 for an Organizational Review of the Town's Business License, Building Permit, and Code Compliance processes. The focus of the review would be to examine how to make the processes more "user-friendly" for residents and businesses, more efficient for employees and a better flow of inter-relationships with other entities.

Mr. Widuch made a motion to authorize the Town Administrator to enter into an agreement with the Mercer Group for Organizational Review Services in an amount not to exceed $12,950. The motion was seconded by Mr. Wilson and unanimously passed.

E. Approval to Enter into a Contract with The Mercer Group to Complete a Classification and Compensation Study

Mayor Weaver stated the recommendation from the Ways and Means Committee to enter into a contract with the Mercer Group in an amount not to exceed $8,950.00 for a Classification and Compensation Study. He indicated the objective of the Classification and Compensation

Study is to develop a sustainable salary administration process to be put in place and institutionalized for the future.

Mr. Widuch made a motion to authorize the Town Administrator to enter into an agreement with the Mercer Group for a Classification and Compensation Study in an amount not to exceed $8,950.00. The motion was seconded by Mr. Koach and unanimously passed.

F. Approval of the Extension of AirMedCare Contract for an Additional Year.

Mr. McAden, with AirMedCare, gave an update on additional resources being added to the service. Mr. Widuch stated the Municipal Site Plan (MSP) Membership covers transportation for any full-time resident on the Island at a cost of $8,163.00 annually which would be funded by the Town. Residents would not incur any additional costs over what is paid by medical insurance for transport to any area medical facilities. He indicated the contract will renew at the same rate and terms.

Mr. Widuch made a motion to recommend to Council the approval of the renewal of the contract with AirMedCare in the amount of $8,163.00. The motion was seconded by Mrs. Mezzanotte and unanimously passed.

G. Approval of Employer Health Insurance Supplement to State Minimum Contribution for 2017

H. Approval to Increase Employee 401K Benefit for FY 2017 - 2018

Ms. Tillerson indicated the Town does a 50% match to employee contribution to a State 401K. In the prior year, the match was increased to $2,000.00 and in February, the Ways and Means Committee recommended the approval of an increase to $3,000.00.

Mayor Weaver made a motion to increase the State 401K employee match amount from $2,000.00 to $3,000.00 effective July 1, 2017. The motion was seconded by Mrs. Mezzanotte and unanimously passed.

IX. Town Administrator's Report:

Ms. Tillerson stated a Post and Courier article designated the new development "The Timbers" as a vacation time-share. Town ordinance does not allow for time-share properties but does allow for a multiple vacation ownership property. She indicated "The Timbers" has filed with the South Carolina Real Estate Commission as a multiple vacation ownership project and a copy of the registration was received by the Town. She stated the State allowed for a maximum of thirteen owners but Town ordinance only allows for nine.

Ms. Tillerson stated that Staff follow-up with the South Carolina Real Estate Commission revealed "The Timbers" as the only multiple vacation ownership property registered on Kiawah. This has prompted a review to see how many homes on Kiawah may fall under the definition of a multiple vacation ownership property. Staff, along with the Town Attorney, will prepare a process of education and notification of those property owners of the State and Town requirements.

Ms. Tillerson gave a follow-up report on the question if other Municipalities subsidies their employee health insurance. She indicated that a majority of those responding offer a supplement for the employee only portion, and only a few offer a supplement for the dependent portion.

X. Council Member:

a. Committee Updates
b. General Comments

Mr. Koach had no update or comment.

Mr. Widuch reported the Municipal Center construction continues. The project is on schedule with an anticipated certificate of occupancy date of July 10th and is under budget. The Public Safety has established a subcommittee to study the feasibility of a helipad and will include representation from the Fire District, the Community Association, the Town, and Charleston County EMS.

Mr. Wilson reported he attended a Charleston Area Transportation Study (CHATS) Committee meeting and reviewed items of interest discussed. The Committee passed a resolution to be presented to the Governor and Legislature suggesting a ten-cent increase in the state gasoline tax with 80% going to the County and 20% to the State.

Mr. Wilson reported a member of the Department of Transportation (DOT) staff presented a study on permitting of a short section of a parkway in Summerville. The permitting process up to now have taken eight to nine years through the state levels, now the federal approval process in expected to take an additional two to three years.

Mr. Wilson reported the new Public Works Committee will meet on April 10th.

Mrs. Mezzanotte reported the Arts Council presented six major events and two piano bars since the last Town Council meeting. She reviewed the upcoming events with the last event being "Piccolo comes to Kiawah" which will be held at Mingo Point.

She reported the Environmental Committee has established a subcommittee to study "Low Impact Communities" and the Sea Level Rise Subcommittee in in the process of arranging meeting with other Municipalities to conduct crossover studies.

XI. Citizens' Comments:

Wendy Kulick – 38 Marsh Edge Lane

1. *I appreciate Bruce's response to my earlier question, but it doesn't really answer my question. The STJFD has expertise which might have picked up working or issues which should be revisited. This might be especially helpful since Bruce acknowledged there were revisions to*

ordinances approved today because of information the Town didn't have or didn't realize was pertinent and again suggest the involvement of the STJFD.

2. *Y'all are used to hearing me talk about process. I do so again now. In the latest edition of Town Notes, part of the Mayor's column is devoted to expressing the Town's support for the KP application to OCRM re: sand fencing and nourishment next to the Timbers project.*

Mayor Weaver stated that Mrs. Kulick must have misread the article because his comments did not state any position in support of, or against Kiawah Partners proposed dune reconstruction application.

Mrs. Kulick suggested that at some point Council should publically discuss the developer's application and consider if it will support it. She indicated there is a question if this is really minor work to be done.

Mrs. Kulick suggested contacting the Community Association with regard to obtaining information on fractional memberships on the Island.

Ms. Tillerson indicated the Community Association has already been contacted.

Dennis McGill – 100 Pleasant Valley Drive

Mr. McGill stated in reference to the Mercer Group on the issue of salaries and salary ranges, he attended the HR (Human Resource) workgroup and spoke to the information from the different municipalities that was used as guide for their work on salary ranges. He expressed his concern with using very large municipalities as a guide for the very small Kiawah Municipality.

Mayor Weaver clarified the information used by the HR Committee was not used to get the Town's salary levels, but to look at job structure and questions on things like; how wide were the salary ranges for different job bands, or the spread in the step from on grade to another.

Wendy Kulick – 38 Marsh Edge Lane

You said earlier, Craig, that all my questions would be answered today. They have not. When was the forensic accountant's report turned over to the Ninth Circuit Solicitor's office?

To date, no responses have been provided to the majority of the questions I have asked since January. Will these questions be answered? If so, when?

Mayor Weaver responded to Mrs. Kulick's request for responses to the questions she has asked but believes have not been answered. He noted there had been numerous conversations with Ms. Kulick and he indicated a commitment to review what questions had been answered and what questions had not been answered. He stated that in the pursuit of better transparency, the Town will follow the ordinance and processes in place.

Mayor Weaver indicated he reviewed all the comments and questions asked by residents over the last year in an attempt to gain an understanding of what questions, if any, remained

unanswered. He noted that a majority of the questions were answered at the time they were asked or soon after. He found thirty-six questions were asked by Mrs. Kulick during the year; of those, he considered that twenty-seven had been answered in a timely manner.

Mayor Weaver indicated he requested Mrs. Kulick give him an outline of the questions she felt were not answered. There were four question which were unanswered and he would address.

- When did the Town know about the sale of the Kiawah Island Utility and why did the Town not formally protest the sale to the Public Service Commission?

Mayor Weaver indicated he was able to locate a response by former Mayor Lipuma made at a public meeting. In essence, former Mayor Lipuma stated that since the entire Town Council made the decision not to pursue the purchase of the utility and notified Kiawah Partners of the decision in writing, they were free to pursue another purchaser. The Town saw no purpose on intervening with the PSC at the time of the sale. Mayor Weaver and the Town Attorney could find no basis that the Town would have had reason to intervene in the matter.

- When is the former Town Administrator and Treasurer going to be criminally charged, why has this not happened, and what is the Town doing about it.

Mayor Weaver stated he responded to this question at the January or February Town Council meeting and there has been relatively little change since that time. He stated that on the advice of legal counsel all materials related to the allegations against the former Town Treasurer and Administrator were, and have been conveyed to federal law enforcement authorities and federal prosecutor and through them, the state authorities are aware of and have access to that information. The Town, through the Town Attorney, follow-ups on a periodic basis. The Town has been assured in each follow-up that an active investigation has been and continues to be underway and the FBI has played an active role in that investigation. This is the only information that has been received. The forensic information has not been given directly to the State because the Town is following the recommendations and protocol recommended by of the law enforcement authorities that are involved. The federal authorities have chosen to take the leading role in reviewing the case and if they give the Town any indication that they are not going to move forward with any legal action, the Town will move forward with the next steps.

Mrs. Kulick asked if "the State" included the Ninth Circuit Solicitor's Office.

Mr. Green stated it was his understand that the investigation is done by SLED or the FBI, then given to the prosecutor who will make the decision on what charges are going to be pursued. Information gathered in the investigation will not be forwarded until the conclusion of the investigation and the federal prosecutor has made its decision. The Solicitor's Office does not have the information at this point.

Mayor Weaver emphasized that the Town is not going to let the case drop and will continue doing those things to let law enforcement know that this is important to the Town.

Mr. Green reminded that without a clear admission of guilt the investigation takes time and the Town does not have the option to choose the end date. He reminded that some of the delay may have been the two high profile federal cases being prosecuted in Charleston in recent months.

- When would Mrs. Kulick be getting a response to her questions asked in 2016, and to her suggestion that the Town consider different actions of answering questions ranging from; the responses to questions not answered at the meeting being read into the minutes of the next meeting or having the questions and answers be published to the town's website.

He explained that he is committed, on behalf of the Town and Town Council, to act in accordance to its Ordinance regarding questions by citizens which obligates the Town to make a good faith effort to provide written response not answered in public session within fourteen days. He apologized if for some reason it was not done in the past but going forward it is the intent to do that. He stated there is not always an answer to every question and he wants to balance the maximum openness and transparency with the recognition that Town Council meetings are business meetings and not a question and answer period. The intent and preference will always be to answer questions accurately and efficiently at the meeting. Not all questions can or will be answered, and if a question is not answered, a response will be provided directly to the individual as soon as feasible following the meeting.

Mayor Weaver stated he gave a good deal of consideration to the suggestion that responses be read into the minutes of the next meeting, or the questions and answers would be published to the Town's website, and concluded it was not feasible. He stated that after the move to the New Municipal Center meetings will be taped for viewing and help with answers to questions.

Mayor Weaver noted the policy for multiple citizen comment opportunities and a requirement for a written response exceeds that of most communities. He also asked that it would be a great help that if someone feels that his or her question is not adequately answered at a meeting to please write down the question and give it to the Town Clerk.

Virginia Abbott – Sea Forrest Drive

Mrs. Abbott stated she appreciated that a majority of the time her questions have been answered at the time she asked and thanked the Mayor for his informative report and thanked Mrs. Kulick for keeping residents informed.

Mrs. Abbott asked if there was a statute of limitations in the fraud charges.

Mr. Green, along with Mayor Weaver, indicated there was a three-year limitation on a civil case from the time of discovery and that time was not close to expiring.

XII. **Executive Session:**
None

XIII. **Adjournment:**

Mr. Widuch motioned to adjourn the meeting at 5:05 pm. The motion was seconded by Mr. Wilson and carried unanimously.

Submitted by,

____

Petra S. Reynolds, Town Clerk

Approved by,

____

Craig E. Weaver, Mayor

____

Date

TOWN OF KIAWAH ISLAND

Ordinance 2017-05

AN ORDINANCE TO AMEND THE MUNICIPAL CODE OF THE TOWN OF KIAWAH ISLAND TO PROVIDE FOR RESIDENTIAL SPRINKLER DESIGNS

WHEREAS, the Town of Kiawah Building Ordinance 2013-08, Article 9, Section 20 states: "Fire protection system drawings, shop drawings, fire sprinkler specification sheets, manufacture specifications data for each system component for the fire protection system(s) shall be submitted to indicate conformance with this code and the construction documents and shall be approved prior to the start of system installation. All documentation shall be performed by a registered SC licensed engineer bearing his/her seal or fire sprinkler contractor with a qualifying party with a NICET Level IV Technician Certification in "Fire Protection Engineering Technology Automatic Sprinkler System Layout."

WHEREAS, a Level III Technician Certification in "Fire Protection Engineering Technology Automatic Sprinkler System Layout" should be added to Level IV as currently provided;

NOW, THEREFORE, BE IT ORDERED AND ORDAINED, by the Council of the Town of Kiawah Island, South Carolina and it is ordained by the authority of said Council. That the new revised ordinance should read as follows:

SECTION 1

Sec. 9.20 – Fire Protection System Drawings

Fire protection system drawings, shop drawings, fire sprinkler specification sheets, manufacture specifications data for each system component for the fire protection system(s) shall be submitted to indicate conformance with this code and the construction documents and shall be approved prior to the start of system installation. All documentation shall be performed by a registered SC licensed engineer bearing his/her seal or fire sprinkler contractor with a qualifying party with a Level III or IV Technician Certification in "Fire Protection Engineering Technology Automatic Sprinkler System Layout."

Exception: Residential sprinkler drawings for a 13 D multi---purpose system shall be prepared at minimum by a NICET Level II or III Technician Certification in "Fire Protection Engineering Technology Automatic Sprinkler System Layout."

SECTION 2

If any part of this Ordinance is held to be unconstitutional, it shall be construed to have been the legislative intent to pass said Ordinance without such unconstitutional provision, and the remainder of said Ordinance shall be deemed to be valid as if such portion had not been included. If said Ordinance, or any provisions thereof, is held to be inapplicable to any person, group of persons, property, kind of property, circumstances or set of circumstances such holding shall not affect the applicability thereof to any other persons, property, or circumstances.

SECTION 3 Effective Date and Duration

This Ordinance shall be effective upon second reading approval.

PASSED, APPROVED, AND ADOPTED BY COUNCIL FOR THE TOWN OF KIAWAH ISLAND ON THIS 4th DAY OF APRIL 2017.

____

Craig Weaver, Mayor

____

Petra Reynolds, Town Clerk

First Reading Approval: March 7, 2017

Second Reading Approval: April 4, 2017

TOWN OF KIAWAH ISLAND

Ordinance 2017-06

AN ORDINANCE TO AMEND THE MUNICIPAL CODE OF THE TOWN OF KIAWAH ISLAND TO ELIMINATE GARAGE SPACE RESTRICTIONS

WHEREAS, the Town of Kiawah Flood Ordinance 2013-11, Article 14, Section 178(5) states, in relevant part, that Garages for elevated buildings "shall not exceed an overall dimension of 800 square feet"; and

WHEREAS, neither the NFIP nor FEMA provide a limitation on garage square footage; and

WHEREAS, the limitation on square footage has created a barrier to homeowners by prohibiting them from installing dehumidification systems to prevent mold growth underneath their homes; and

WHEREAS, the Town hereby wishes to amend its Municipal Code so as to remove any such barriers to homeowners.

NOW, THEREFORE, BE IT ORDERED AND ORDAINED, by the Council of the Town of Kiawah Island, South Carolina and it is ordained by the authority of said Council that the new revised ordinance should read as follows:

SECTION 1. New Ordinance

Sec. 14.178 – Elevated Buildings
5) Properties that are located in areas that are designated as an "A" zone shall be permitted to utilize the structures perimeter footprint and an additional 300 square feet of enclosed space within the defined footprint to be used as storage.

SECTION 2

If any part of this Ordinance is held to be unconstitutional, it shall be construed to have been the legislative intent to pass said Ordinance without such unconstitutional provision, and the remainder of said Ordinance shall be deemed to be valid as if such portion had not been included. If said Ordinance, or any provisions thereof, is held to be inapplicable to any person, group of persons, property, kind of property, circumstances or set of circumstances such holding shall not affect the applicability thereof to any other persons, property or circumstances.

SECTION 3. Effective Date and Duration

This Ordinance shall be effective upon second reading approval.

PASSED, APPROVED, AND ADOPTED BY COUNCIL FOR THE TOWN OF KIAWAH ISLAND ON THIS 4th DAY OF APRIL 2017.

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Craig Weaver, Mayor

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Petra Reynolds, Town Clerk

First Reading Approval: March 7, 2017

Second Reading Approval: April 4, 2017

TOWN OF KIAWAH ISLAND

Ordinance 2017-07

AN ORDINANCE TO AMEND THE MUNICIPAL CODE OF THE TOWN OF KIAWAH ISLAND TO REQUIRE SPECIFIC QUALIFICATIONS FOR DESIGNING OF FIRE ALARM SYSTEMS

WHEREAS, the SC Alarm System Business Act (Title 408798310) permits an electrical contractor to design a fire alarm system;

WHEREAS, a fire alarm system requires a series of calculations, zone design, and is very complex in just the design requirements themselves;

WHEREAS, electrical contractors do not have the training, certification, or knowledge to perform this type of design work;

NOW, THEREFORE, BE IT ORDERED AND ORDAINED, by the Council of the Town of Kiawah Island, South Carolina and it is ordained by the authority of said Council.

SECTION 1

Sec. 9.3(1) – Fire Alarm System Drawings and Installation.

Fire alarm and emergency communication system plans and specifications shall be developed in accordance with adopted codes and by design professionals who are certified/licensed as either NICET Level III Technician Certification "Fire Protection Engineering Technology for Fire Alarm Systems", or a SC certified Fire Protection Engineer.

Sec. 9.33(2) – Fire Alarm System Drawing Submittals.

Fire alarm system drawing submittals shall be provided with nomenclature section identifying the project street address, owner, date, and designers contact information and license or certification number. All submittals shall be included with product and manufacturer specification sheets, calculations, and all shop drawings. Plan sheets shall be completed on 24" x 32" dimensional paper. Plans shall include all of the following applicable items:

(a) Building floor plan with proper floor name.
(b) Location of all doors, windows, and walls (exterior and interior). Show all rated walls.
(c) Location of all obstructions exceeding six feet above finished floor.
(d) Intended use of each room (e.g. storage, classroom, restroom, vestibule, etc.).
(e) Ceiling heights, ceiling details, and configuration. This information may be shown on an additional sheet (with reference key to each unique area).
(f) Reflected ceiling details for all areas when devices and/or appliances are installed on the ceiling.

(g) Location of main control panel, sub panels, power booster panels, annunciators, etc.
(h) Location of associated branch circuit panels for all fire alarm system components.
(i) Location of all detection devices and notification appliances along with temperature ratings and candela ratings.
(j) Location of all ancillary components, i.e. door hold open devices, fuel shut off solenoid, interconnected HVAC fans and associated control equipment, interconnected fire/smoke dampers and associated control equipment, interconnected elevator control equipment (i.e. shunt trip, recall, etc.), and all other interconnected equipment and components.
(k) Location of all fire sprinkler risers, waterflow switches, and tamper switches.
(l) Location of all fire pumps and controllers.
(m) Location of all remote alarm indicators.
(n) Location of zone boundaries, if a conventional system.
(o) Show approximate circuit layout including number of conductors.
(p) Show all adjacent devices or appliances and rooms for tenant improvement work.
(q) Riser Diagram: Complete riser diagram showing all devices by floor/area as connected to the circuit, device addresses, wire color-coding schedule, wire count, wire type and conduit fill with calculations shown.
(r) Circuit wiring diagram. Device/appliance mounting height profile.
(s) Typical device and ancillary device wiring.
(t) The interface of fire safety control functions.
(u) Voltage Drop Calculations:
(v) Provide Voltage drop calculations for each circuit showing wire size, circuit load, and voltage drop.
(w) Provide resistance values with supporting data sheets or provide NEC values and reference.
(x) Indicate method used and show all formulas/equations. Stand8by Battery Calculation:
(y) Provide Standby battery calculations for each control panel, sub panel, monitoring station transmitter, power supply or any component requiring secondary power.
(z) Zone description and scripting details.

Sec. 9.33(3). – Fire Alarm System Installers

All individuals and or firms who engage in providing installation services for fire alarm systems shall be licensed by the State of South Carolina Contractor's Licensing Board a Division of South Carolina Department of Licensing, Labor, and Regulation as a fire alarm system contractor.

<u>SECTION 2</u> – Severability

If any part of this Ordinance is held to be unconstitutional, it shall be construed to have been the legislative intent to pass said Ordinance without such unconstitutional provision, and the remainder of said Ordinance shall be deemed to be valid as if such portion had not been included. If said Ordinance, or any provisions thereof, is held to be inapplicable to any person, group of persons, property, kind of property, circumstances or set of circumstances such holding shall not affect the applicability thereof to any other persons, property, or circumstances.

SECTION 3 – Effective Date and Duration

This Ordinance shall be effective upon second reading approval.

PASSED, APPROVED, AND ADOPTED BY COUNCIL FOR THE TOWN OF KIAWAH ISLAND ON THIS 2nd DAY OF MAY 2017.

Craig Weaver, Mayor

Petra Reynolds, Town Clerk

First Reading Approval: April 4, 2017

Second Reading Approval: May 2, 2017

TOWN OF KIAWAH ISLAND

ORDINANCE 2017-08

AN ORDINANCE TO ADOPT THE FISCAL YEAR 2017-2018 BUDGET FOR THE TOWN OF KIAWAH ISLAND, SOUTH CAROLINA (7/1/17 THROUGH 6/30/18)

WHEREAS, the Town of Kiawah Island requires a budget to guide and direct its receipt and expenditure of revenues during Fiscal Year 2017-2018; and

WHEREAS, Section 5-7-260 of the South Carolina Code of Laws, 1976, as amended, requires that certain acts by municipal councils be done by ordinance, including the adoption of a budget; and

WHEREAS, the annual budget shall be based upon estimated revenues and shall provide appropriations for Town operations and debt service for all Town departments; and

WHEREAS, South Carolina law requires that a duly noticed public hearing be held prior to the adoption of a municipal budget; and

WHEREAS, this duly noticed public hearing was held on the 2nd of June 2017.

NOW, THEREFORE, BE IT ORDERED AND ORDAINED BY THE COUNCIL OF THE TOWN OF KIAWAH ISLAND, SOUTH CAROLINA, AND IT IS ORDAINED BY THE AUTHORITY OF SAID COUNCIL.

Section 1 Purpose

This Ordinance is adopted to provide the Town of Kiawah Island with an operating budget for Fiscal Year 2017-2018.

Section 2 Creation of the Fiscal Year 2018-2018 Budget for the Town of Kiawah Island, South Carolina

By passage of this Ordinance, the Town of Kiawah Island adopts as its budget for Fiscal Year 2017-2018 **"Exhibit A,"** incorporated fully herein by reference, said budget subject to all terms and restrictions pursuant to Ordinances 93-6 and 98-7 (ordinances establishing budget preparation and administrative procedures).

Section 3 Budget Amendment

Council reserves the right to amend and alter any appropriation contained herein.

Section 4 Severability

If any part of this Ordinance is held to be unconstitutional, it shall be construed to have been the legislative intent to pass said Ordinance without such unconstitutional provision, and the remainder of said Ordinance shall be deemed to be valid as if such part had not been included. If said Ordinance, or any provision thereof, is held to be inapplicable to any person, group of persons, property, kind of property, circumstances, or set of circumstances, such holding shall not affect the applicability thereof to any other persons, property, or circumstances.

Section 5 Effective Date and Duration

This Ordinance shall be effective from July 1, 2017, to June 30, 2018.

PASSED, APPROVED, AND ADOPTED BY THE COUNCIL FOR THE TOWN OF KIAWAH ISLAND ON THIS 6th DAY OF JUNE, 2017.

____
Craig Weaver, Mayor

____
Petra S. Reynolds, Town Clerk

First Reading: May 2, 2017

Second Reading: June 6, 2017

"EXHIBIT A"

Town of Kiawah Island
Budget FY2018 to Projected Budget FY2017
All Funds Consolidated
Cash Basis

	Budgeted Sources & Uses			
Revenues*:	Annualized FY2017	Budget FY2018	VARIANCE	%
Building Permits	$ 1,100,000	$ 1,153,900	$ 53,900	5%
Business Licenses	2,125,000	2,200,000	75,000	4%
Property Lease	21,858	-	(21,858)	-100%
Franchisee Fees	777,629	802,908	25,279	3%
Local Option tax	490,000	534,100	44,100	9%
State ATAX	1,730,000	1,772,000	42,000	2%
Local ATAX	950,000	988,000	38,000	4%
County ATAX	477,000	422,000	(55,000)	-12%
Hospitality Tax	540,000	566,000	26,000	5%
Environmental Services	365,000	375,000	10,000	3%
Interest	35,000	40,000	5,000	14%
Other	148,197	137,000	(11,197)	-8%
Total Revenue	**8,759,684**	**8,990,908**	**231,224**	**3%**
Expenses:**				
Salaries	1,570,224	1,602,197	(31,973)	-2%
Overtime	28,000	18,700	9,300	33%
Benefits	398,631	424,041	(25,410)	-6%
Payroll Tax	152,389	159,380	(6,991)	-5%
Employee Subtotal	**2,149,244**	**2,204,318**	**(55,074)**	**-3%**
Utilities & Supplies	128,928	208,259	(79,331)	-62%
Advertising & Promotions	6,200	6,200	-	0%
Communications	45,031	51,495	(6,464)	-14%
Waste Management	981,800	982,000	(200)	0%
Insurance	67,333	87,673	(20,340)	-30%
Professional Services	65,000	130,000	(65,000)	-100%
Consultants	131,685	120,800	10,885	8%
Maintenance	341,466	405,224	(63,758)	-19%
Travel & Training	68,035	71,765	(3,730)	-5%
Rentals	152,180	69,392	82,788	54%
Tourism & Recreations	1,863,457	1,919,265	(55,808)	-3%
Contributions	150,000	150,000	-	0%
Other	284,283	236,453	47,830	17%
Debt Service	18,871	370,969	(352,098)	-1866%
Total Expenses	**6,453,513**	**7,013,813**	**(560,299)**	**-9%**
Revenue Less Expenses	**2,306,171**	**1,977,095**	**(329,075)**	**-14%**
Capital Expenditures & Uses :				
Building	7,417,539	-	7,417,539	100%
Vehicles	60,951	-	60,951	100%
Other	140,000	300,000	(160,000)	-114%
Total Capital Expenditures & Uses	**7,618,490**	**300,000**	**7,318,490**	**96%**
Net Changes in Fund Balance	**$ (5,312,319)**	**$ 1,677,095**	**$ 6,989,415**	**-132%**

Notes:

* The Revenue section FY2017 does not include following sources:

- 21 Beachwalker sale proceeds of $1,575,000
- General Obligation Bond proceeds of $3,000,000

** Expenditures do not include storm cleanup, estimated at $700K

Town of Kiawah Island FY 2017-18 Budget

Main Functions	Unrestricted Funds	% of Total Expenses	Restricted Funds	% of Total Expenses	Total
Administration	$1,064,764	23%	$ -	0%	$1,064,764
Public Works/Town Buildings	2,161,129	48%	279,279	8%	2,440,408
Planning/Zoning	54,350	1%	-	0%	54,350
Building Services/Licensing	777,893	17%	-	0%	777,893
Law Enforcement	118,919	3%	532,208	15%	651,127
Beach Management	-	0%	451,665	13%	451,665
Total Main Functions	**$4,177,055**	**92%**	**1,263,152**	**35%**	**$5,440,207**

Other Functions	Unrestricted Funds		Restricted Funds		Total
Tourism	-	0%	1,622,265	46%	1,622,265
Arts Council	118,000	3%	241,361	7%	359,361
Charities	150,000	3%	-	0%	150,000
Wildlife Research	103,514	2%	435,910	12%	539,425
Total Other Functions	**371,514**	**8%**	**2,299,537**	**65%**	**2,671,051**
Grand Total	**$4,548,570**	**100%**	**$3,562,689**	**100%**	**$8,111,258**

Note Dollars do not include capital expenditures but do include depreciation

Town Of Kiawah Island Projected Fund Balances

	FY 2016-17	FY 2017-18	Change	%
Unrestricted				
General Fund	5,742,806	6,597,207	854,401	14.88%
Arts & Cultural Fund	-	-	-	0.00%
Capital Fund	1,572,645	1,922,645	350,000	22.26%
Subtotal	7,355,525	8,554,926	1,199,401	16.31%
Restricted				
State ATAX	219,312	213,712	(5,600)	-2.55%
County ATAX	1,177,125	1,148,149	(28,976)	-2.46%
Local ATAX	3,654,306	3,937,326	283,020	7.74%
Hospitality Tax	2,718,592	2,947,842	229,250	8.43%
Beverage Tax	40,074	35,074	(5,000)	-12.48%
Other	22,617	22,617	-	0.00%
Subtotal	7,832,026	8,304,720	472,694	6.04%
Subtotal	**15,147,477**	**16,824,572**	**1,677,095**	**11.07%**
GO Bond Liability	(3,000,000)	(2,667,000)	333,000	-11.10%
Total	**12,147,477**	**14,157,572**	**2,010,095**	**16.55%**

Town of Kiawah Island
Net Position Analysis

	As of 6/30/2016	As of 6/30/2017	As of 6/30/2018
Fund Balances			
Tourism Related Expenditures	$ 7,800,837	$ 7,809,409	$ 8,282,103
Capital Improvements	1,222,645	1,572,645	1,922,645
Victims' Assistance	22,617	22,617	22,617
Unrestricted	7,752,006	5,742,806	6,597,207
Total Fund Balances	**16,798,105**	**15,147,477**	**16,824,572**
Employees Receivable	73,692	47,092	20,493
Capital Assets -Net	10,278,569	18,316,985	17,753,922
Net Pension Liability	(2,275,280)	(2,275,280)	(2,275,280)
GO Bond Liability	-	(3,000,000)	(2,667,000)
Total Net Position	**$ 24,875,086**	**$ 28,236,274**	**$ 29,656,708**

Town Of Kiawah Island Projected Departmental Expenses

	Annualized FY 2016-17	Proposed FY 2017-18	Change	%
Administration	$703,098	$752,583	$49,485	7%
Environmental	$475,882	$539,425	$63,543	13%
Financial	$506,136	$502,098	-$4,038	-1%
Communications	$149,679	$173,466	$23,787	16%
Public Safety	$598,949	$651,127	$52,179	9%
Permit, Inspection	$447,899	$473,061	$25,162	6%
Code Enforcement	$296,347	$304,832	$8,485	3%
Operations	$1,843,592	$1,878,262	$34,670	2%
Infrastructure, CERT	$163,000	$250,000	$87,000	53%
Council	$21,000	$21,500	$500	2%
Planning	$13,200	$13,700	$500	4%
	$5,218,782	$5,560,055	$341,272	7%

** FY 2016-17 excludes $700,000 in storm cleanup

Town of Kiawah Island
FTE Report

Department	Projected FY2017 FTE	Budgeted FY2018 FTE
Conservation	2.0	2.0
Administration	3.5	3.0
Communication	1.8	2.0
Code Enforcement	3.0	3.0
Financial	3.0	3.0
Building Department	4.0	4.0
Total Regular Employees	17.3	17.0
Deputies	15.3	16.4

TOWN OF KIAWAH ISLAND
BUDGET FOR YEAR ENDED 6/30/2018
ALL FUNDS

	General Fund	State Accom Tax	County Accom Tax	Local Accom Tax	Beverage Tax	Hospitality Tax	Victims Assist	Arts and Cultural	Capital Fund	Consolidated
BEGINNING FUND BALANCE - 6/30/16 AUDITED	$ 7,752,006	$ 181,719	$ 1,737,761	$ 3,331,321	$ 51,074	$ 2,498,962	$ 22,617	$ -	$ 1,222,645	$ 16,798,105
SOURCES:										
REVENUES	5,118,487	1,600,000	485,883	955,826	39,000	545,000	3,000	12,488	4,575,000	13,334,684
TRANSFERS IN		-		-	-			348,539	3,247,410	3,595,949
TOTAL	5,118,487	1,600,000	485,883	955,826	39,000	545,000	3,000	361,027	7,822,410	16,930,633
USES :										-
EXPENDITURES	4,574,777	1,562,407	584,019	224,302	-	203,370	3,000	361,027		7,512,902
CAPITAL OUTLAY									7,472,410	7,472,410
TRANSFERS OUT	2,552,910	-	462,500	408,539	50,000	122,000				3,595,949
TOTAL	7,127,687	1,562,407	1,046,519	632,841	50,000	325,370	3,000	361,027	7,472,410	18,581,261
ENDING FUND BALANCE - 6/30/17 PROJECTED	5,742,806	219,312	1,177,125	3,654,306	40,074	2,718,592	22,617	-	1,572,645	15,147,477
SOURCES:										
REVENUES	5,319,908	1,632,000	427,000	993,000	45,000	571,000	3,000	-		8,990,908
TRANSFERS IN	-			-	-			359,361	720,969	1,080,330
TOTAL	5,319,908	1,632,000	427,000	993,000	45,000	571,000	3,000	359,361	720,969	10,071,238
USES :										
EXPENDITURES	3,676,538	1,637,600	455,976	290,618		219,750	3,000	359,361		6,642,844
CAPITAL OUTLAY	300,000									300,000
TRANSFERS OUT	488,969			419,361	50,000	122,000				1,080,330
DEBT SERVICE									370,969	370,969
TOTAL	4,465,507	1,637,600	455,976	709,980	50,000	341,750	3,000	359,361	370,969	8,394,143
NET CHANGE	854,401	(5,600)	(28,976)	283,020	(5,000)	229,250			350,000	1,677,095
BUDGETED ENDING FUND BALANCE - 6/30/18	$ 6,597,207	$ 213,712	$ 1,148,149	$ 3,937,326	$ 35,074	$ 2,947,842	$ 22,617	$ -	$ 1,922,645	$ 16,824,572

TOWN OF KIAWAH ISLAND
BUDGET FOR YEAR ENDED 6/30/2018
ALL FUNDS

	2017-2018 Budget									
	General Fund Budget	State Accom Tax Fund Budget	County Accom Tax Fund Budget	Local Accom Tax Fund Budget	Beverage Tax Fund Budget	Hospitality Tax Fund Budget	Victims Assist Fund Budget	Arts and Cultural Events	Capital Fund Budget	Total Funds Budget
Revenues & Other Sources :										
Accommodations Tax	$ 140,000	$ 1,632,000	$ 422,000	$ 988,000	$	$ -	$	$	$ -	$ 3,182,000
Hospitality Tax	-	-		-		566 000				566,000
Aid to subdivisions	35,000	-								35,000
Permit Fees	4,000	-								4,000
Business License Revenue	2,200,000	-	-	-			-			2,200,000
Building Permits	1,153,900	-	-	-						1,153,900
Local Option Sales Tax	534,100		-	-						534,100
Franchise Fee - Electric	417,908		-							417,908
Franchise Fee - Beach	230,000									230,000
Franchise Fee - Other	155,000	-	-				-		-	155,000
Fines & Forfeitures	15,000	-	-				3,000			18,000
Interest Revenue	25,000	-	5,000	5,000		5,000				40 000
Solid Waste Collections	375,000	-					-			375 000
Beverage Tax / Permits	-	-			45 000					45,000
Miscellaneous Revenue	35,000	-								35,000
Transfers In	-	-				-		359,361	720,969	1,080,330
Total Revenues & Other Sources	**5,319,908**	**1,632,000**	**427,000**	993,000	45,000	571,000	**3,000**	**359,361**	**720,969**	10,071,238
Expenditures & Uses :										
Salary and Benefits	1,490 391	423 000		234,618				56,308		2,204,318
Utilities & Supplies	122,581		8 375	2,500		71 750		3,053		208 259
Advertising	6 200									6,200
Communication	51,495									51,495
Waste Management	910,000		30 000	42,000						982,000
Printing	17,000			7,000						24,000
Professional Services	130,000									130,000
Consulting	120,800									120,800
Maintenance	247,788		9 436			148 000				405,224
Insurance	87,673									87,673
Travel & Training	71,765									71,765
Rentals	69,392									69,392
Tourism Related Cost	(5,000)	1 214 600	408 165	4 500				297 000		1,919 265
Contributions	150,000									150,000
Capital Outlay	300,000									300,000
Other	156,453						3 000	3 000		162,453
Contingency	50,000								-	50,000
Debt Service									370,969	370,969
Transfers Out	488 969	-		419,361	50 000	122 000			-	1,080,330
Total Expenditures & Uses	4,465,507	1,637,600	455,976	709,980	50,000	341,750	3,000	**359,361**	**370,969**	**8,394,143**
Change in Fund Balance	$ **854,401**	$ (5,600)	$ (28,976)	$ 283,020	$ (5,000)	$ 229,250	$ -	$ -	$ 350,000	$ 1,677,095

TOWN OF KIAWAH ISLAND
BUDGET FOR YEAR ENDED 6/30/18
GENERAL FUND

	2016-2017 Budget	2016-2017 Amended Budget	Annualized 2016/2017	2017-2018 Budget	FY 17 Budget $ Change	FY 17 Budget % Change	FY 17 Projections $ Change	FY 17 Projections % Change	Justifications/Notes
GENERAL FUND									
REVENUES:									
BUSINESS LICENSE REVENUE	$ 1,836,000	$ 1,836,000	$ 2,125,000	$ 2,200,000	$ 364,000	20%	$ 75,000	4%	Based on the trend 3.5% increase
STATE ACCOMMODATIONS TAX	120,000	120,000	130,000	140,000	20,000	17%	10,000	8%	Based on the trend ($25K plus 5%)
AID TO SUBDIVISION	35,000	35,000	35,000	35,000		0%		0%	Based on current year actuals
SOLID WASTE REVENUE	350,000	350,000	365,000	375,000	25,000	7%	10,000	3%	Based on the trend 3% increase
ZONING PERMITS	4,000	4,000	4,000	4,000		0%		0%	Based on current year actuals
BUILDING PERMITS	1,250,000	1,250,000	1,100,000	1,153,900	(96,100)	8%	53,900	5%	Based on the trend 5% increase
LEASE REVENUE	18,150	18,150	21,858		(18,150)	100%	(21,858)	100%	
LOCAL OPTIONS SALES TAX	490,000	490,000	490,000	534,100	44,100	9%	44,100	9%	Based on the trend 9% increase
FRANCHISE FEE ELECTRIC	410,000	410,000	397,629	417,908	7,908	2%	20,279	5%	Based on the trend
FRANCHISE FEE BEACH SERVICE	225,000	225,000	230,000	230,000	5,000	2%		0%	25% of Island Beach Services gross receipts
FRANCHISE FEES OTHER	160,000	160,000	150,000	155,000	(5,000)	3%	5,000	3%	Based on the trend
COURT FEES, FINES & FORF	12,000	12,000	15,000	15,000	3,000	25%		0%	Based on the trend
INTEREST REVENUE	80,000	80,000	20,000	25,000	(55,000)	69%	5,000	25%	Based on the trend
MISCELLANEOUS REVENUE	20,000	20,000	35,000	35,000	15,000	75%		0%	Based on the trend
TOTAL REVENUES	5,010,150	5,010,150	5,118,487	5,319,908	309,758	6%	201,421	4%	
OTHER FINANCING USES/SOURCES:									
DEFICIENCY OF REVENUES OVER EXPENDITURES	1,393,115	1,393,115	2,009,200		(1,393,115)	100%	(2,009,200)	100%	
TOTAL REVENUES & OTHER SOURCES	$ 6,403,265	$ 6,403,265	$ 7,127,687	$ 5,319,908	(1,083,357)	-17%	(1,807,779)	-25%	

TOWN OF KIAWAH ISLAND
BUDGET FOR YEAR ENDED 6/30/18
GENERAL FUND

	2016-2017 Budget	2016-2017 Amended Budget	Annualized 2016/2017	2017-2018 Budget	FY 17 Budget $ Change	FY 17 Budget % Change	FY 17 Projections $ Change	FY 17 Projections % Change	
EXPENDITURES:									
SALARIES, PR TAXES & BENEF/REG EMPLOYEES	1,615,090	1,615,090	1,513 359	1,578,191	(36,900)	2%	64 831	4%	Salaries for current employees
SALARIES PR TAXES & BENEF/DEPUTIES	598,131	598,131	573 949	626 127	27 996	5%	52 179	9%	Salaries for deputies
UTILITIES & SUPPLIES									
UTILITIES	76,306	76,306	76,306	113 800	37,494	49%	37 494	49%	Based on current year actuals and estimates for the New Town Hall
GENERAL	46,859	46,859	64,200	63 459	16,600	35%	(741)	1%	Estimate for supplies, uniforms based on current year actuals
MINOR ASSETS	14,400	14,400	14 865	31 000	16 600	115%	16 135	109%	Estimate for new pc printers
ADVERTISING	6,200	6,200	6,200	6 200		0%		0%	Based on current year actuals
COMMUNICATION									
CELL PHONES & IPADS	19,959	19,959	20,495	21 495	1 536	8%	1 000	5%	Based on current year actuals
REGULAR PHONES	21,620	21,620	24,536	30 000	8 380	39%	5 464	22%	Based on current year actuals
WASTE MANAGEMENT	982,000	982,000	981,800	982,000		0%	200	0%	Based on current year actuals
PRINTING	13,183	13,183	12,300	24,000	10,817	82%	11,700	95%	Based on current year actuals
PROFESSIONAL SERVICES	85,000	85,000	65,000	[illegible]	35,800	42%	55,800	86%	Based on current year actuals
CONSULTING	140,000	140 000	131,685	120,800	(19 200)	14%	(10,885)	8%	Town Attorney and County Planner
MAINTENANCE	306,900	306,900	355,412	405,224	98 324	32%	49 812	14%	Based on current year actuals
INSURANCE	63,752	63,752	104,581	87 673	23,921	38%	(16,908)	16%	Based on current year actuals
TRAVEL & TRAINING	77,200	77 200	74 008	71,765	(5,435)	7%	(2,243)	3%	Based on current year actuals
RENTALS	147,012	147 012	152,180	69,392	(77,620)	53%	(82 788)	54%	Based on current year actuals
TOURISM & RECREATIONS	488 810	488,810	527,337	604,665	115 855	24%	77 328	15%	Based on current year actuals
CONTRIBUTIONS	150 000	150,000	150,000	150,000		0%		0%	
CAPITAL OUTLAY	231,000	231,000	300,951	300 000	69 000	30%	(951)	0%	
OTHER	172,717	172,717	104 884	159 453	(13 264)	8%	54 569	52%	Based on current year actuals
CONTINGENCY	50 000	50 000	50,000	50 000		0%		NA	
NON BUDGETED COST			626,597			NA	(626,597)	100%	
TOTAL EXPENDITURES	**5,306,139**	**5,306,139**	**5,930,645**	**5,625,244**	**319,104**	**6%**	**(305,402)**	**-5%**	
ALLOCATION TO SATAX	618,000	618,000	618 000	613 000	(5,000)	1%	(5,000)	1%	Consolidated amount for various departments
ALLOCATION TO COUNTY ATAX	336,046	336 046	336 046	471 529	135,483	40%	135,483	40%	Consolidated amount for various departments
ALLOCATION TO LOCAL ATAX	198,822	198 822	198 822	288,118	89,296	45%	89,296	45%	Consolidated amount for various departments
ALLOCATION TO HOSPITALITY TAX	203 000	203 000	203 000	219,750	16 750	8%	16,750	8%	Consolidated amount for various departments
ALLOCATION TO ARTS & CULTURAL EVENTS	48,539	48,539	48 539	56,308	7 769	16%	7 769	16%	
TOTAL NET EXPENDITURES	**3,901,732**	**3,901,732**	**4,574,777**	**3,976,538**	**82,575**	**2%**	**(598,239)**	**-13%**	
OTHER FINANCING USES/SOURCES:									
TRANSFER TO ARTS & CULTURAL EVENTS	118,000	118,000	118 000	118,000		0%		0%	
TRANSFER TO CAPITAL FUND	2,383,533	2,383,533	2 434 910	[illegible]	(2 012,564)	84%	(2,063 941)	85%	
EXCESS OF REVENUES OVER EXPENDITURES				854 401	854,401	NA	854,401	NA	
TOTAL OTHER FINANCING USES/ SOURCES	**2,501,533**	**2,501,533**	**2,552,910**	**1,343,370**	**(1,158,163)**	**-46%**	**(1,209,540)**	**-47%**	
TOTAL EXPENDITURES & OTHER USES	**$ 6,403,265**	**$ 6,403,265**	**$ 7,127,687**	**$ 5,319,908**	**(1,083,357)**	**-17%**	**(1,807,779)**	**-25%**	

	2016-2017 Budget	2016-2017 Amended Budget	Annualized 2016/2017	2017-2018 Budget	FY 17 Budget $ Change	FY 17 Budget % Change	FY 17 Projections $ Change	FY 17 Projections % Change	Justifications
Department: 40200 - ADMINISTRATION									
TOWN ADMINISTRATION									
SALARIES REGULAR EMPLOYEES	$ 232,777	$ 232,777	$ 210,277	$ 193,411	$ (39 367)	17%	$ (16 867)	8%	Salaries for Town Administrator, clerk, and receptionist
OVERTIME	1,200	1,200	1,200	1,200		0%		NA	
SALARIES TEMPORARY	25,000	25,000	25,000	25,000		0%		NA	
INSURANCE MEDICAL	37,010	37,010	27,010	33 949	(3 061)	8%	6 940	26%	
FICA ER MATCH	17,807	17,807	17,675	14 796	(3,011)	17%	(2,879)	16%	
RETIREMENT MATCH	28,909	28,909	26,553	29,877	968	3%	3,323	13%	
WORKERS COMPENSATION COSTS	30,000	30 000	37,248	37,500	7 500	25%	252	1%	
CATERING COSTS	30,000	30,000	10,000	30 000		0%	20,000	200%	Estimate for Christmas dinner $8k misc meals $5k Hurricane Awareness lunch $5k Grand Opening Ceremony
PROFESSIONAL SERVICES	140,000	140,000	118,685	155 000	15,000	11%	36,315	31%	Estimate for county planner $50k and attorney $90k BL consultants $10K, photographer $5k
TELEPHONE CELL	1,452	1,452	2,000	2 400	948	NA	400	NA	Based on cost for 1 cell phone and 2 iPad
TRAVEL & TRAINING	20,000	20,000	20,000	15 000	(5 000)	25%	(5,000)	25%	Estimate SCAPA, ICMA SCCMA (Stephanie T) & training for Petra (Clerk Institute)
DUES	4,450	4,450	4,450	4,450		0%		0%	Based on current year actuals
SUBSCRIPTIONS	1,000	1,000	1,000	1,000		0%		0%	Based on current year actuals
ADVERTISING COSTS	5,000	5,000	5,000	5,000		0%		0%	Estimate for advertising cost
COMMUNITY ACTIVITIES	15,000	15,000	15,000	15,000		0%		0%	Estimate for volunteer appreciation lunch gifts and various community activities
COMMUNITY OUTREACH	150,000	150,000	150,000	150,000		0%		0%	Charitable contributions
SUPPLIES OFFICE	10,000	10,000	10 000	10 000		0%		0%	Based on current year actuals
SUPPLIES OTHER	1,100	1,100	10 000	12,000	10 900	991%	2,000	20%	Estimate for coffee supplies water pop medicine supply and misc
BOOKS & PERIODICALS			2,000	2,000	2 000	NA		0%	Municode copies of supplement to zoning SC Code of Laws
MISCELLANEOUS EXPEND	10,000	10,000	10,000	15 000	5,000	50%	5,000	50%	Include medicure cost
	760,705	760,705	703,098	752,583	(8,123)	-1%	49,485	7%	
COUNCIL DEPARTMENT									
RENTAL FACILITIES COST	5 000	5,000	6,000	6 500	1,500	30%	500	8%	Council Retreat
TRAVEL & TRAINING	10,000	10,000	10 000	10 000		0%		0%	Mainly HEAD and MASC Annual Meeting
TELEPHONE CELL	4,452	4 452	4 500	4 500	48	1%		0%	
SUPPLIES OFFICE	-		500	500	500	NA		0%	
	19,452	19,452	21,000	21,500	2,048	11%	500	2%	
PLANNING & ZONING DEPARTMENT									
STENOGRAPHERS COSTS	5,000	5,000	5 000	5 000		0%		0%	Estimate for BZA meetings
ADVERTISING COSTS	1,200	1,200	1,200	1 200		0%		0%	Estimate for P&C advertising
TRAVEL & TRAINING	5,000	5,000	5 000	5 000		0%		0%	Estimate for registration fees and travel to attend conferences
DUES	2,000	2 000	2,000	2 500	500	NA	500	25%	Estimate for dues/membership
	13,200	13,200	13,200	13,700	500	4%	500	4%	
TOTAL ADMINISTRATION	$ 793,357	$ 793,357	$ 737,298	$ 787,783	$ (5,575)	-1%	50,485	7%	

	2016-2017 Budget	2016-2017 Amended Budget	Annualized 2016/2017	2017-2018 Budget	FY 17 Budget $ Change	FY 17 Budget % Change	FY 17 Projections $ Change	FY 17 Projections % Change	Justifications
Department: 40100 - ENVIRONMENTAL									
SALARIES REGULAR EMPLOYEES	$ 144,671	$ 144,671	$ 128 132	$ 149,011	$	0%	$ 20,879	16%	Salaries for Town s biologist and an assistant
FICA ER MATCH	11,067	11,067	10 726	11,399		0%	674	6%	
INSURANCE MEDICAL	27 742	27 742	27 742	25,401	(2,341)	8%	(2,341)	8%	
RETIREMENT MATCH	18,724	18,724	18,724	23 206	4 482	24%	4 482	24%	
PROFESSIONAL SERVICES	13,000	13,000	8,000	1 000	(12,000)	92%	(7,000)	88%	Surveys
REPAIR AND MAINT VEHICLES	4 200	4 200	1 500	3,500	(700)	17%	2,000	133%	An estimate for gas and repairs for 3 vehicles
TELEPHONE CELL	3 003	3,003	3 003	3,003		0%	(0)	0%	Based on cost for 2 cell phones and 2 iPad
REPAIR AND MAINTENANCE SOFTWARE	2 000	2 000	2 000	2,000		0%		0%	Based on the cost for Wildlife website $144 GIS hosting $1 5K and misc $356
INSURANCE AUTO	705	705	705	705		0%		0%	Toyota Tacoma
DUES	400	400	200	400		0%	200	100%	Based on current year actuals
SUBSCRIPTIONS	1 200	1 200	1 200	1 200		0%		0%	Based on current year actuals
PRINTING	7 000	7 000	7 000	1,000	(6 000)	86%	(6,000)	86%	
TRAVEL & TRAINING	5,000	5 000	4 000	4,000	(1,000)	20%		0%	Based on current year actuals
ARIAL PHOTOGRAPHY				30,000	30 000	NA	30,000	NA	
TURTLE PATROL EXPENDITURES	3,500	3 500	3 500	4,500	1,000	29%	1,000	29%	
BEACH MONITORING & REPAIRS	100 000	100,000	100 000	100,000		0%		0%	Macroinvertebrate survey $28k piping plover survey $15 5K consultants $8k
RESEARCH	46,550	46,550	46,550	45 000	(1,550)	3%	(1 550)	3%	For the fall migration marsh sparrow and wilson s plover banding, bobcat gps project, and alligator study
COMMUNITY OUTREACH	2,500	2,500	2,000	2,000	(500)	20%		0%	
PROGRAMS	17,500	17,500	17,500	35 000	17,500	100%	17,500	100%	
KI CONSERVANCY	58,000	58,000	58,000	77 000	19,000	33%	19,000	33%	Funding for projects contingent on Town s approval
FISH STUDIES & EQUIPMENT	5,000	5,000	5 000	7,000	2 000	40%	2,000	40%	
POND MANAGEMENT				5,000	5,000	NA	5,000	NA	
SUPPLIES OFFICE	500	500	500	700	200	40%	200	40%	Based on current year actuals
SUPPLIES OTHER	1 500	1,500	1,500	1,500		0%		0%	Estimate for various supplies for wildlife studies
UNIFORMS	1,500	1,500	1,200	1 200	(300)	20%		0%	Based on current year actuals
BOOKS & PERIODICALS	200	200	200	200		0%		0%	
VEHICLES	25,000	25,000	24,000		(25,000)	100%	(24 000)	100%	
EQUIPMENT MINOR	2 000	2,000	2 000	2,000		0%		0%	
COMPUTER & SOFTWARE MINOR	1 000	1,000	1 000	2 500	1,500	150%	1,500	150%	
TOTAL DEPARTMENT EXPENDITURES	503,462	503,462	475,882	539,425	35,963	7%	63,543	13%	
ALLOCATION TO LOCAL ATAX:									
60% OF SALARIES, PR TAXES, AND BENEFITS	121,322	121,322	111,194	125 410					
TURTLE PATROL COST	3,500	3,500	3,500	4 500					
VEHICLES	25 000	25,000	24 000						
PRINTING	7 000	7,000		7,000					
	156,822	156,822	138,694	136,910					
ALLOCATION TO COUNTY ATAX									
RESEARCH	46,550	46,550	46 550	45,000					
BEACH MONITORING & REPAIRS	100,000	100,000	100,000	100 000					
KI CONSERVANCY	58,000	58,000	58,000	77,000					
PROGRAMS	17,500	17,500	17 500	35,000					
ARIAL PHOTOGRAPHY				30,000					
FISH STUDIES & EQUIPMENT	5,000	5 000	5,000	7 000					
POND MANAGEMENT				5,000					
	227,050	227,050	227,050	299,000					
TOTAL NET EXPENDITURES	$ 119,590	$ 119,590	$ 110,137	$ 103,514	$ (16,075)	-13%	$ (6,623)	-6%	

	2016-2017 Budget	2016-2017 Amended Budget	Annualized 2016/2017	2017-2018 Budget	FY 17 Budget $ Change	FY 17 Budget % Change	FY 17 Projections $ Change	FY 17 Projections % Change	Justifications
Department: 40300 - FINANCIAL									
SALARIES REGULAR EMPLOYEES	$ 158,269	$ 158,269	$ 158,269	$ 163,017	$ 4,748	3%	$ 4,748	3%	Salaries for the treasurer, accountant and finance clerk
OVERTIME	4,000	4,000	2,000	2,000	(2,000)	50%		0%	
INSURANCE MEDICAL	33,609	33,609	33,609	25,177	(8,432)	25%	(8,432)	25%	
FICA ER MATCH	12,108	12,108	12,108	12,471	363	3%	363	3%	
RETIREMENT MATCH	20,296	20,296	17,985	23,461	3,165	16%	5,476	30%	
AUDITING COSTS	35,000	35,000	35,000	35,000		0%		0%	Based on the contract
PROFESSIONAL SERVICES	12,000	12,000	12,000	12,000		0%		0%	Estimate for consulting/legal cost
TELEPHONE CELL	972	972	972	972		0%		0%	Based on cost for 1 cell phone
REPAIR AND MAINTENANCE SOFTWARE	170,000	170,000	170,000	170,000		0%		0%	Cost for ADP $57K VC3 $56K, VC3 web hosting $2K Comcast $2K, Tyler $36K QS1 $12K and misc $5K
RENTAL STORAGE	1,752	1,752	1,193		(1,752)	100%	(1,193)	100%	Discontinue Mountain storage
TRAVEL & TRAINING	10,000	10,000	10,000	10,000		0%		0%	Estimate for registration fees and travel to attend conferences and courses
DUES	1,000	1,000	1,000	1,000		0%		0%	Cost for membership to MASC and GFOA
PRINTING COSTS	2,000	2,000	2,000	2,000		0%		0%	Based on current year actuals/Utility billing printing
SUPPLIES OFFICE	2,000	2,000	3,000	3,000	1,000	50%		0%	Based on current year actuals
SUPPLIES POSTAGE	10,000	10,000	10,000	10,000		0%		0%	Postage for day to day business, business license and utility billing mailing
SUPPLIES OTHER	1,200	1,200	1,500	1,500	300	25%		0%	Based on current year actuals
BOOKS & PERIODICALS	600	600	500	500	(100)	17%		0%	Estimate for periodicals
BANK COSTS	15,000	15,000	35,000	25,000	10,000	67%	(10,000)	29%	Cost for WF cc terminals, bank fees & check processing
COMPUTER & SOFTWARE MINOR	2,400	2,400	-	5,000	2,600	108%	5,000	NA	Replace PCs (all over 6 years old)
TOTAL DEPARTMENT EXPENDITURES	492,206	492,206	506,136	502,098	9,892	2%	(4,038)	-1%	
ALLOCATION TO COURT DEPARTMENT	16,963	16,963	16,963	16,829	(135)	-1%	(134)	-1%	30% of Salaries, payroll taxes and benefits for finance clerk allocated to the Court Department
TOTAL NET EXPENDITURES	$ 475,243	$ 475,243	$ 489,173	$ 485,269	$ 10,027	2%	$ (3,904)	-1%	

	2016-2017 Budget	2016-2017 Amended Budget	Annualized 2016/2017	2017 2018 Budget	FY 17 Budget $ Change	FY 17 Budget % Change	FY 17 Projections $ Change	FY 17 Projections % Change	Justifications
Department: 40500 - COMMUNICATIONS									
SALARIES REGULAR EMPLOYEES	$ 88,466	$ 88,466	$ 88,466	$ 91 121	$ 2 655	3%	2,655	3%	Salaries for Communication Specialist and Assistant
OVERTIME	2,000	2,000	2,000	2,000		0%		0%	
INSURANCE MEDICAL	19,262	19,262	14 540	14,689	(4 573)	24%	150	NA	
FICA ER MATCH	6 767	6 767	6 767	6 971	204	3%	204	3%	
RETIREMENT MATCH	10,226	10 226	10 799	12,486	2,260	22%	1,687	16%	
TELEPHONE CELL	480	480	1 200	1,800	1,320	275%	600	50%	Cost for 1 iPad and 2 cell phones
REPAIR AND MAINTENANCE SOFTWARE	5,000	5 000	5 000	8,300	3 300	66%	3,300	66%	Estimate for Adobe $1,200 Constant Contact $1 100 Web QA $5,760 and misc
PRINTING COSTS	3,000	3,000	1 100	6 400	3,400	113%	5 300	482%	Estimate for outsourcing design of the Town Notes
PRINTING TOWN NOTES	8,000	8,000	2 000	14 400	6 400	80%	12 400	620%	Estimate for printing and mailing Town notes $3 600 quarterly to 4k recipients
TRAVEL & TRAINING			743	3,500	3 500	NA	2 757	371%	Estimate for registration fees and travel to attend conferences and courses
SUPPLIES OFFICE	1 200	1 200	1 200	1 200		0%		0%	Estimate for office supplies
SUPPLIES OTHER	600	600	1 000	600		0%	(400)	40%	
COMPUTER & SOFTWARE MINOR	5,000	5,000	9,865	5 000		0%	(4,865)	49%	
MISCELLANEOUS EXPEND	5,000	5,000	5 000	5,000		0%		0%	
TOTAL DEPARTMENT EXPENDITURES	155,001	155,001	149,679	173,466	18 465	12%	23 787	16%	75% of Salaries, payroll taxes and benefits of Communication Assistant and 25%
ALLOCATION TO ARTS & CULTURAL FUND	48,539	48 539	48 539	56,308	7 769	16%	7,769	16%	Communication Specialist
TOTAL NET EXPENDITURES	106,462	106,462	101,140	117,158	10,696	10%	16,018	16%	
Department: 40600 - COURT DEPARTMENT									
SALARIES REGULAR EMPLOYEES	12,010	12 010	12,010	12 360	350	3%	350	3%	30% of finance clerk salary
INSURANCE MEDICAL	2,637	2 637	2 637	1,847	(790)	30%	(790)	30%	
FICA ER MATCH	920	920	920	946	25	3%	25	3%	
RETIREMENT MATCH	1,396	1,396	1,396	1 676	280	20%	280	20%	
TELEPHONE CELL	1,200	1,200	1,200	1 200		0%		0%	Cost for 1 cell phone
TRAVEL & TRAINING	2,200	2,200	2,200	2,200		0%		0%	Estimate for registration fees and travel to attend conferences for the Judge
DUES	260	260	260	260		0%		0%	Based on current year actuals
SUPPLIES OFFICE	—		200	200	200	NA		0%	
	$ 20,623	$ 20,623	$ 20,823	$ 20,689	$ 65	0%	$ (135)	-1%	

	2016-2017 Budget	2016-2017 Amended Budget	Annualized 2016/2017	2017-2018 Budget	FY 17 Budget $ Change	FY 17 Budget % Change	FY 17 Projections $ Change	FY 17 Projections % Change	Justifications
Department: 40900 - PUBLIC SAFETY DEPARTMENT									
SALARIES DEPUTIES	$ 489,083	$ 489,083	$ 471 448	$ 501 648	$ 12,565	3%	$ 30 200	6%	Based on the current contract
OVERTIME	15,000	15,000	10,000	10 000	(5,000)	33%		0%	
FICA ER MATCH	39,935	39,935	40 359	45,100	5 165	13%	4,741	12%	
RETIREMENT MATCH	54,113	54,113	52 142	69 379	15 266	28%	17 237	33%	
COUNTY DEPUTY VEHICLE FEES	15,000	15,000	16 000	16 000	1 000	7%		0%	Based on current contract $10 per deputy per shift
COUNTY RADIO COSTS	9,000	9,000	9 000	9,000		0%		0%	Based on current year actuals
TOTAL DEPARTMENT EXPENDITURES	622,131	622,131	598,949	651,127	28,996	5%	52,179	9%	
ALLOCATION TO STATE ATAX	423,000	423 000	423 000	423,000		0%		0%	Salaries and payroll taxes allocated to SATAX
ALLOCATION TO LOCAL ATAX				109,208	109 208	NA	109,208	NA	Salaries and payroll taxes allocated to LATAX
TOTAL NET EXPENDITURES	199,131	199,131	175,949	118,919	(80,212)	-40%	(57,029)	-32%	
Department: 40800 - CODE ENFORCEMENT DEPARTMENT									
SALARIES	209,038	209,038	168 038	182,350	(26,688)	13%	14,311	9%	Salaries for 3 employees
OVERTIME	2,000	2,000	2,500	2,000		0%	(500)	20%	
INSURANCE MEDICAL	38,851	38 851	29 226	29,545	(9 306)	24%	319	1%	
FICA ER MATCH	15,991	15 991	13,543	13,950	(2 041)	13%	406	3%	
RETIREMENT MATCH	26,165	26,165	21,087	27,987	1 822	7%	6,899	33%	
REPAIR AND MAINT VEHICLES	6,000	6 000	15,000	15 000	9 000	150%		0%	An estimate for gas and repairs for 3 vehicles
TELEPHONE CELL	4,980	4,980	4,980	4 980		0%		0%	Cost for 3 cell phones and 3 iPads
INSURANCE AUTO	2,321	2,321	2,321	2 321		0%		0%	Insurance for 3 trucks
VEHICLE	35 000	35,000	36,951		(35,000)	100%	(36,951)	100%	New vehicle purchase
PRINTING COSTS	183	183	200	200	17	9%		0%	Estimate for printing decals based on current year actuals
TRAVEL & TRAINING	6,000	6 000	5 000	5,000	(1,000)	17%		0%	Estimate for registration fees and travel to attend conferences and courses
SUPPLIES OFFICE	2,000	2,000	2 000	2 000		0%		0%	Based on current year actuals
SUPPLIES OTHER	500	500	1,500	1,500	1,000	200%		0%	Based on current year actuals
UNIFORMS	3,000	3,000	3,000	3 000		0%		0%	Based on current year actuals
EQUIPMENT MINOR	2,000	2,000	500	15,000	13,000	650%	14 500	2900%	Radio update additional system with KICA replace pc
	$ 354,029	$ 354,029	$ 305,847	$ 304,832	$ (49,197)	-14%	(1,015)	0%	

	2016-2017 Budget	2016-2017 Amended Budget	Annualized 2016/2017	2017-2018 Budget	FY 17 Budget $ Change	FY 17 Budget % Change	FY 17 Projections $ Change	FY 17 Projections % Change	Justifications
Department: 41500 - PERMIT, INSPECT & PLANNING									
SALARIES	$ 278,910	$ 278,910	$ 278,910	$ 296,640	$ 17 730	6%	$ 17 730	6%	Salaries for Building department and building permits tech
OVERTIME	1,500	1,500	1,500	1,500		0%		0%	
INSURANCE MEDICAL	45,147	45 147	45 147	42,065	(3,082)	7%	(3,082)	7%	
FICA ER MATCH	21 336	21,336	21 336	22,693	1,357	6%	1 357	6%	
RETIREMENT MATCH	46 242	46 242	46 242	49 224	2 982	6%	2 982	6%	
TUITION REIMBURSEMENT			9 000	17,595	17,595	NA	8,595	96%	
PROFESSIONAL SERVICES			10 000	7,800	7,800	NA	(2 200)	22%	Duncan & Parnell document services
REPAIR AND MAINT VEHICLES	8,500	8 500	4 824	4,824	(3,676)	43%		NA	An estimate for gas and repairs for 2 vehicles
REPAIR AND MAINT SOFTWARE	600	600	600	600		0%		0%	Estimate for Adobe pro, MS Office software for new computers
TELEPHONE CELL	3 420	3 420	2 640	2,640	(780)	23%		NA	Cost for 3 cell phones
INSURANCE AUTO	2,321	2 321		2,321		0%	2 321	NA	Cost for 3 vehicles
DUES	1,535	1 535	1 535	1 535		0%		NA	Estimate for dues for 4 employees
TRAVEL & TRAINING	19 000	19 000	17 065	17,065	(1,935)	10%		NA	Estimate for registration fees and travel to attend conferences and courses, 50% tuition reimbursement
SUPPLIES OFFICE	1,200	1,200	2 200	2 200	1,000	83%		0%	Including departmental copies and supplies
SUPPLIES OTHER	1,459	1 459	4,000	1 459		0%	(2,541)	NA	Safety equipment replacement of safety items in disaster go boxes
UNIFORMS	2,300	2 300	1 400	1 400	(900)	39%		NA	4 staff members uniforms
COMPUTER & SOFTWARE MINOR	2,000	2 000	1 500	1,500	(500)	NA		NA	software products for electronic plan review daily operations
	$ 435,470	$ 435,470	$ 447,899	$ 473,061	$ 37,591	9%	25,162	6%	

	2016-2017 Budget	2016-2017 Amended Budget	Annualized 2016/2017	2017 2018 Budget	FY 17 Budget $ Change	FY 17 Budget % Change	FY 17 Projections $ Change	FY 17 Projections % Change	Justifications
Department: 41000 - OPERATIONS									
WATER & SEWAGE	$ 61,200	$ 61,200	$ 61,200	$ 81 800	$ 20,600	34%	$ 20 600	34%	Estimate for water and irrigation for the new Town Hall
SOLID WASTE DISPOSAL	915,000	915,000	915,000	915,000		0%		0%	Based on current year actuals
CUSTODIAL COSTS	25,000	25,000	25,000	25 000		0%		0%	Based on current year actuals
LANDSCAPING COSTS MINOR	145,000	145,000	135,500	180,000	35 000	24%	44 500	33%	Based on the contract plus estimate for new Town Hall
BEACH PATROL COSTS	258,960	258,960	294 787	299 165	40 205	16%	4 378	1%	Based on the contract with Island Services
BEACH UPKEEP	42,000	42,000	41,714	42 000		0%	286	1%	Based on the contract with Carolina Waste
REPAIR & MAINT BUILDING	600	600	7 618	3,000	2,400	400%	(4,618)	61%	
REPAIR AND MAINT EQUIPMENT	3,000	3,000	3 000	3,000		0%		0%	Light repairs and replacements at the Round A Bout
PEST CONTROL COSTS	1,500	1,500	1,000	2,400	900	60%	1,400	140%	
RENTAL BUILDING	100,260	100,260	104 987	22,892	(77 368)	77%	(82 095)	78%	Estimate for 2 months
RENTAL EQUIPMENT	40,000	40,000	40,000	40 000		0%		0%	Estimate for copier leases , based on current year actuals
INSURANCE DATA PRO	305	305	305	305		0%		0%	Based on current year premiums
INSURANCE LIAB/TOR	25,000	25,000	25,000	25 000		0%		0%	Based on current year premiums increased for Building Inspections Department
INSURANCE BUILDING & PERSONAL PROPERTY	6,085	6 085	1,100	13 700	7 615	125%	12,600	1145%	Based on an estimate from SC Fiscal Accountability
INSURANCE D&O	26,000	26 000	31 902	35,000	9,000	35%	3,098	10%	Based on current year premiums
TELEPHONE REGULAR	20 000	20 000	14 536	20,000		0%	5 464	38%	Based on current year actuals
EMERGENCY COMMUNICATION COST	1,620	1,620	10,000	10,000	8,380	517%		0%	Monthly charges for satellite phones
SECURITY SYSTEM COSTS	372	372	3,410	6 000	5 628	1513%	2 590	76%	Estimate for building and summer traffic cameras
SUPPLIES OFFICE	3 000	3,000	3,000	3 000		0%		0%	Based on current year actuals
SUPPLIES OTHER	3,000	3 000	4 000	4,000	1,000	33%		0%	Based on current year actuals
CHRISTMAS DECORATIONS	12,000	12,000	10,370	15,000	3,000	25%	4 630	45%	Based on current year actuals
ELECTRICITY COSTS	15,106	15,106	10 163	32,000	16 894	112%	21,837	215%	
SIGNS & FENCES MINOR COSTS	100,000	100,000	100,000	100,000		0%		0%	Estimate for Parkway and Beachwalker signage
STORM CLEAN UP			626 597			NA	(626,597)	100%	
	1,805,008	1,805,008	2,470,189	1,878,262	$ 73,254	4%	(591,927)	-24%	
ALLOCATION TO STATE ATAX	195 000	195 000	195 000	190,000	(5 000)	3%	(5,000)	3%	
ALLOCATION TO COUNTY ATAX	108,996	108,996	146 969	172,529	63 533	58%	25,560	17%	
ALLOCATION TO LOCAL ATAX	42,000	42,000	42,000	42,000		0%		0%	Beach upkeep
ALLOCATION TO HOSPITALITY ATAX	203,000	203,000	203 370	219 750	16 750	8%	16,380	8%	
TOTAL NET EXPENDITURES	$ 1,256,012	$ 1,256,012	$ 1,882,850	$ 1,253,983	(2,029)	0%	(628,867)	-33%	

	2016-2017 Budget	2016-2017 Amended Budget	Annualized 2016/2017	2017-2018 Budget	FY 16 Budget $ Change	FY 17 Budget % Change	FY 16 Projections $ Change	FY 17 Projections % Change	Justifications
Department: 40400 - ROADS AND BRIDGE									
REPAIR AND MAINT ROADS	$ 106,000	$ 106,000	$ 140,000	$ 200,000	$ 94 000	89%	$ 60 000	43%	Estimate for bank erosion and bridge repairs
GENERAL INSURANCE BRIDGE	6,000	6,000	6,000	6,000		0%		0%	Estimate for bridge insurance
PROFESSIONAL SERVICES	20,000	20,000	13 000	40,000	20 000	100%	27 000	208%	Estimate for engineering for resurfacing KI Parkway and erosion
MISCELLANEOUS EXPEND	1,200	1,200	1,000	1,000	(200)	17%	—	0%	Estimate for misc
	133,200	133,200	160,000	247,000	113,800	85%	87,000	54%	
Department: 41400 - CERT TEAM									
CERT TEAM	3 000	3 000	3 000	3 000		0%		0%	
	$ 3,000	$ 3,000	$ 3,000	$ 3,000	-	0%	-	0%	

TOWN OF KIAWAH ISLAND

BUDGET FOR YEAR ENDED 6/30/18

STATE ACCOMMODATION TAX FUND

	2016-2017 Budget	2016-2017 Amended Budget	Annualized 2016/2017	2017-2018 Budget	FY 16 Budget $ Change	FY 17 Budget % Change	FY 16 Projections $ Change	FY 17 Projections % Change	Justifications
STATE ACCOMMODATIONS TAX REVENUE	$ 1,600,000	$ 1,600,000	$ 1 600 000	$ 1 632 000	$ 32 000	2%	$ 32,000	2%	Estimated 2 % increase based on trends
	1,600,000	1,600,000	1,600,000	1,632,000	32,000	2%	32,000	2%	
EXPENDITURES:									
CVB PAYMENTS	490,407	490,407	490,407	509,600	19 193	4%	19 193	4%	30% of SATAX
SATAX CURRENT YEAR FUNDING	1 100 000	1 100 000	1,072 000	1 128 000	28,000	3%	56 000	5%	
TOTAL STATE ACCOMMODATION TAX EXPENDITURES	1,590,407	1,590,407	1,562,407	1,637,600	47,193	3%	75,193	5%	
NET INCREASE/(DECREASE) IN FUND BALANCE	$ 9,593	$ 9,593	$ 37,593	$ (5,600)	$ (15,193)	-158%	$ (43,193)	-115%	

Town of Kiawah Island
State Accommodation Tax Applications Schedule
FY 2017/2018

Category #	Tab #	Project	Applicant Sponsor	2016 Requested Amount	2016 Funded Amount		FY 2017 To Date Estimated Events Attendees	2017 Application Request	SATAX Committee Recommended	Ways & Means Committee Recommended	Council Approved	Recommended to Other Funds
2	5	Events Promotion	TOKI/Freshfields Village	$ 15,000	$ 9,000		26,025	$ 15,000	$ 15,000	$ 15,000		
1	6	Marketing & Advertising Promoting Tourism	TOKI/Freshfields Village	$ 50,000	$ 25,000		26,025	$ 50,000	$ 25,000	$ 25,000		
8	7	The Wildside Guest Pocket Guide	KICA/KINHC	$ 15,000	$ -			$ 15,000	$ 15,000	$ 15,000		
1	8	Public Access Events	TOKI / Kiawah Island Golf Resort	$ 420,000	$ 420,000		57,540	$ 475,000	$ 435,000	$ 435,000		
1,2,6	9	Kiawah Island Motoring Retreat	Kiawah Island Motoring Retreat	$ 90,000	$ 28,000	*		$ 90,000	$ 25,000	$ 25,000		
4	10	Emergency Medical Quick Response Vehicle	St. John's Fire District	$ -	$ -			$ 60,000	$ -			
4	11	Beach Patrol	Town of Kiawah Island	$ 194,220	$ 195,000			$ 189,752	$ 190,000	$ 190,000		
4	12	Charleston County Sherriff Deputies	Town of Kiawah Island	$ 501,464	$ 423,000			$ 532,208	$ 423,000	$ 423,000		
		Alligator Documentary and Symposium	Kiawah Island Concervancy	$ 35,000.00	$ -			$	$ -			
			Totals for Year Ending	**$ 1,320,684**	**$ 1,100,000**			**$ 1,426,960**	**$ 1,128,000**	**$ 1,128,000**		

Total Available for Funding 2017		$ 1,128,000	$ 1,128,000	$ 1,128,000
			$ -	
Total in excess of Funding		$ 298,960	$ -	$ -

Recap by Organization

Town of Kiawah Island	$ 695,684	$ 618,000	$ 721,960	$ 613,000
TOKI / Kiawah Island Golf Resort	$ 420,000	$ 420,000	$ 475,000	$ 435,000
KICA/KINHC	$ 15,000	$	$ 15,000	$ 15,000
TOKI/Freshfields Village	$ 65,000	$ 34,000	$ 65,000	$ 40,000
Kiawah Island Motoring Retreat	$ 90,000	$ 28,000	$ 90,000	$ 25,000
St. John's Dire District	$	$	$ 60,000	$ -
KI Concervancy	$ 35,000			
Other		$	$	$
	$ 1,320,684	$ 1,100,000	$ 1,426,960	$ 1,128,000

NOTE: These line items involves State ATAX revenues. As such, the anticipated applicants must fully account to the Town and satisfy the Town that the applicants funds were approximately expended in accordance with ATAX requirements, and then the Town will disburse the funds accordingly.

* **Authorized funding for the KI Motoring Retreat but event was canceled.**

TOWN OF KIAWAH ISLAND
BUDGET FOR YEAR ENDED 6/30/18
COUNTY ACCOMMODATION TAX FUND

	2016-2017 Budget	2016-2017 Amended Budget	Annualized 2016/2017	2017 2018 Budget	FY 17 Budget $ Change	FY 17 Budget % Change	FY 17 Projections $ Change	FY 17 Projections % Change	Justifications
REVENUES:									
COUNTY ACCOMMODATION TAX	$ 480,000	$ 480,000	$ 477,000	$ 422,000	$ (58,000)	12%	$ (55,000)	12%	Based on the trend 6% increase
GRANTS			3,883			NA	(3,883)	100%	
INTEREST REVENUE	10,000	10,000	5,000	5,000	(5,000)	50%	–	0%	Based on current year actuals
TOTAL CATAX REVENUES	490,000	490,000	485,883	427,000	(63,000)	-13%	(55,000)	11%	
EXPENDITURES:									
WATER & SEWAGE	3,200	3,200	3,500	4,375	1,175	37%	875	25%	50% allocation from GF
SOLID WASTE DISPOSAL	25,000	25,000	25,000	25,000		0%		0%	50% allocation from GF
CUSTODIAL COSTS	5,000	5,000	5,000	5,000		0%		0%	100% of trash can pickup
LANDSCAPING COSTS MINOR	500	500	500	500		0%		0%	50% allocation from GF
REPAIR & MAINT - BUILDING	1,000	1,000	1,000	1,000		0%		0%	50% allocation from GF
PEST CONTROL COSTS	250	250	250	250		0%		0%	50% allocation from GF
TELEPHONE - REGULAR	7,500	7,500	7,500	7,500		0%		0%	
SECURITY SYSTEM COSTS	186	186	432	186		0%	(246)	57%	50% allocation from GF
AERIAL PHOTOGRAPHY				30,000	30,000	NA	30,000	NA	
BEACH PATROL COSTS	258,960	258,960	294,787	299,165	40,205	16%	4,378	1%	Contract with Island Beach Services
BEACH MONITORING & REPAIRS	100,000	100,000	100,000	100,000		0%		0%	Beach Mitigation Annual beach survey and report (CSE)
THE WILDSIDE GUEST POCKET	15,000	15,000	15,000		(15,000)	100%	(15,000)	100%	
KI CONSERVANCY	58,000	58,000	58,000	77,000	19,000	33%	19,000	33%	
ENVIRONMENTAL RESEARCH	46,550	46,550	46,550	45,000	(1,550)	3%	(1,550)	3%	Bobcats GPS, Bird banding, Interns, Alligators
EDUCATIONAL PROGRAMS	17,500	17,500	17,500	35,000	17,500	100%	17,500	100%	
FISH STUDIES & EQUIPMENT	5,000	5,000	5,000	7,000	2,000	40%	2,000	40%	Estimate for fish tissue testing and stocking
POND MANAGEMENT				5,000	5,000	NA	5,000	NA	
ELECTRICITY COSTS	2,400	2,400	4,000	4,000	1,600	67%		0%	50% allocation from GF
TOTAL CATAX EXPENDITURES	546,046	546,046	584,019	645,976	99,930	18%	61,957	11%	
FUND ALLOCATIONS TO OTHER FUNDS:									
ALLOCATE TO SATAX	(195,000)	(195,000)	(195,000)	(190,000)	5,000	3%	5,000	3%	
TRANSFER TO CAPITAL FUND	462,500	462,500	462,500		(462,500)	100%	(462,500)	100%	
TOTAL LATAX FUND EXPEND, ALLOCATIONS	813,546	813,546	851,519	455,976	(357,570)	44%	(395,543)	46%	
NET INCREASE/(DECREASE) IN FUND BALANCE	$ (323,546)	$ (323,546)	$ (365,636)	$ (28,976)	$ (162,930)	50%	$ (116,957)	32%	

TOWN OF KIAWAH ISLAND
BUDGET FOR YEAR ENDED 6/30/18
LOCAL ACCOMMODATION TAX FUND

	2016-2017 Budget	2016-2017 Amended Budget	Annualized 2016/2017	2017-2018 Budget	FY 17 Budget $ Change	FY 17 Budget % Change	FY 17 Projections $ Change	FY 17 Projections % Change	Justifications
REVENUES:									
LOCAL ACCOMMODATION TAX	$ 950,000	$ 950,000	$ 950,000	$ 988 000	$ 38 000	4%	$ 38 000	4%	Based on the trend 4% increase
DONATIONS			826			NA	(826)	-100%	
INTEREST REVENUE	30,000	30,000	5 000	5 000		0%		0%	Based on current year actuals
TOTAL LATAX REVENUES	980,000	980,000	955,826	993,000	38,000	4%	37,174	4%	
EXPENDITURES:									
SALARIES REGULAR EMPLOYEES	86,803	86,803	76 879	89,407	2,604	3%	12,528	16%	60% of the biologists
FICA ER MATCH	6,640	6,640	6 435	6 840	199	3%	404	6%	
INSURANCE MEDICAL	16,645	16,645	16 645	15,240	(1,405)	8%	(1,405)	8%	
RETIREMENT MATCH	11 234	11 234	11 234	13,924	2,689	24%	2,689	24%	
DEPUTIES COST				109,208	109,208	NA	109 208	NA	
BEACH UPKEEP	42,000	42 000	42 000	42,000		0%		0%	Cost for Carolina Waste, based on current contract
TURTLE PATROL	3 500	3 500	3 500	4,500	1 000	29%	1,000	29%	
VEHICLE	25 000	25,000	20 108		(25 000)	100%	(20 108)	100%	
COMMUNITY OUTREACH MOTORING RETREAT	62 000	62 000	30 000		(62,000)	100%	(30 000)	100%	
PRINTING COSTS	7 000	7 000	15 000	7,000		0%	(8 000)	53%	
BEACH SUPPLIES COSTS	2 500	2 500	2 500	2,500		0%		NA	
TOTAL LATAX EXPENDITURES	263,323	263,323	224,302	290,618	27,296	10%	66,316	30%	
FUND TRANSFERS AND ALLOCATIONS TO OTHER FUNDS:									
TRANSFER TO ARTS & CULTURAL FUND	208,539	208,539	208 539	219,361	10 822	5%	10,822	5%	
TRANSFER TO CAPITAL FUND	200,000	200,000	200 000	200 000		0%		0%	Future Beach Renourishment
TOTAL LATAX FUND EXPEND, TRANSFERS & ALLOCATIONS	671,862	671,862	632,841	709,980	38,118	6%	10,822	2%	
NET INCREASE/(DECREASE) IN FUND BALANCE	$ 308,138	$ 308,138	$ 322,985	$ 283,020	$ (118)	0%	$ (39,965)	-12%	

TOWN OF KIAWAH ISLAND
BUDGET FOR YEAR ENDED 6/30/18
BEVERAGE PERMITS FUND

	2016-2017 Budget	2016-2017 Amended Budget	Annualized 2016/2017	Budget	FY 17 Budget $ Change	FY 17 Budget % Change	FY 17 Projections $ Change	FY 17 Projections % Change	Justifications
REVENUES:									
BEVERAGE TAX REVENUE	$ 39 000	$ 39,000	$ 39 000	$ 45 000	$ 6 000	15%	$ 6,000	15%	$3k per alcoholic beverage permit (15 entities)
	39,000	39,000	39,000	45,000	-	0%	6,000	15%	
FUND TRANSFERS TO OTHER FUNDS :									
TRANSFER TO CAPITAL FUND	50,000	50 000	50 000	50 000		0%		0%	
	50,000	50,000	50,000	50,000	-	0%	-	0%	
NET INCREASE/(DECREASE) IN FUND BALANCE	$ (11,000)	$ (11,000)	$ (11,000)	$ (5,000)	$ -	$ -	$ 6,000	$ 0	

TOWN OF KIAWAH ISLAND
BUDGET FOR YEAR ENDED 6/30/18
HOSPITALITY TAX FUND

	2016-2017 Budget	2016 2017 Amended Budget	Annualized 2016/2017	2017 2018 Budget	FY 17 Budget $ Change	FY 17 Budget % Change	FY 17 Projections $ Change	FY 17 Projections % Change	Justifications
REVENUES:									
HOSPITALITY TAX	$ 500 000	$ 500,000	$ 540 000	$ 566 000	$ 66 000	13%	$ 26,000	5%	Based on the trends 5% increase
INTEREST REVENUE	25 000	25 000	5 000	5 000	(20 000)	80%		0%	Based on current year actuals
TOTAL HOSPITALITY TAX REVENUES	525,000	525,000	545,000	571,000	46,000	9%	26,000	5%	
EXPENDITURES									
WATER & SEWAGE	55 000	55 000	55,000	68,750	13 750	25%	13 750	25%	Irrigation for KI Parkway, round a bout, Beachwalker Dr and Betsy Kerrison Parkway (Assuming 25% increase)
LANDSCAPING COSTS MINOR	133 000	133 000	135 000	133 000		0%	(2 000)	1%	Contract with Greenery for maintenance of KI Parkway, round a bout, Beach walker Dr and Betsy Kerrison Parkway
CHRISTMAS DECORATIONS	12 000	12 000	10 370	15 000	3 000	25%	4 630	45%	Estimate for Christmas decorations
ELECTRICITY COSTS	3 000	3 000	3 000	3 000		0%		0%	Electricity for round a bout lights
TOTAL EXPENDITURES	203,000	203,000	203,370	219,750	16,750	8%	16,380	8%	
FUND TRANSFERS TO OTHER FUNDS									
TRANSFER TO ARTS & CULTURAL FUND	22 000	22 000	22 000	22 000		0%		0%	
TRANSFER TO CAPITAL FUND	100 000	100 000	100 000	100 000		0%		0%	
TOTAL HOSPITALITY FUND EXPEND & TRANSFERS	325,000	325,000	325,370	341,750	16,750	5%	16,380	5%	
NET INCREASE/(DECREASE) IN FUND BALANCE	$ 200,000	$ 200,000	$ 219,630	$ 229,250	$ 29,250	15%	$ 9,620	4%	

TOWN OF KIAWAH ISLAND

BUDGET FOR YEAR ENDED 6/30/18

ARTS & CULTURAL FUND

	2016-2017 Budget	2016-2017 Amended Budget	Annualized 2016/2017	2017-2018 Budget	FY 17 Budget $ Change	FY 17 Budget % Change	FY 17 Projections $ Change	FY 17 Projections % Change
SOURCES :								
TRANSFER FROM LATAX FUND	$ 208,539	$ 208,539	$ 208,539	$ 219,361	$ 10,822	5%	$ 10,822.36	5%
TRANSFER FROM HOSPITALITY TAX FUND	22,000	22,000	22,000	22,000		0%		0%
TRANSFER FROM GENERAL FUND	118,000	118,000	118,000	118,000		0%		0%
TICKET SALES			12,488			NA	(12,488)	100%
TOTAL SOURCES	348,539	348,539	361,027	359,361	10,822	3%	(1,666)	0%
EXPENDITURES								
PAYROLL & RELATED EXPENSES	45,486	45,486	45,486	56,308	10,822	24%	10,822	24%
OFFICE/PRINTING EXPENSES	3,053	3,053	1,053	3,053		0%	2,000	190%
ARTS COUNCIL	115,000	115,000	119,488	115,000		0%	(4,488)	-4%
ADMINISTRATIVE COST	3,000	3,000	5,000	3,000		0%	(2,000)	40%
CULTURAL EVENTS	182,000	182,000	190,000	182,000		0%	(8,000)	-4%
TOTAL EXPENDITURES	348,539	348,539	361,027	359,361		0%	(12,488)	-48%
NET INCREASE/(DECREASE) IN FUND BALANCE	$ -	$ -	$ -	$ -	$ 10,822	3%	$ 10,822	48%

TOWN OF KIAWAH ISLAND

BUDGET FOR YEAR ENDED 6/30/18

VICTIMS ASSISTANCE FUND

	2016-2017 Budget	2016-2017 Amended Budget	Annualized 2016/2017	2017 2018 d Budget	FY 17 Budget $ Change	FY 17 Budget % Change	FY 17 Projections $ Change	FY 17 Projections % Change	Justifications
SOURCES :									
VICTIMS ASSISTANCE FEES	2,000	2,000	3,000	3,000	1,000	50%		0%	
TOTAL SOURCES	2,000	2,000	3,000	3,000	1,000	50%	-	0%	
EXPENDITURES:									
CONTRIBUTIONS TO VICTIMS PROGRAMS	2,000	2,000	3 000	3 000	1 000	50%		0%	
TOTAL EXPENDITURES	2,000	2,000	3,000	3,000	1,000	50%	-	0%	
NET INCREASE/(DECREASE) IN FUND BALANCE	$ -	$ -	$ -	$ -	$ -	0%	$ -	0%	

TOWN OF KIAWAH ISLAND

BUDGET FOR YEAR ENDED 6/30/18

CAPITAL FUND

	2016-2017 Budget	2016-2017 Amended Budget	Annualized 2016/2017	2017-2018 Budget	FY 17 Budget $ Change	FY 17 Budget % Change	FY 17 Projections $ Change	FY 17 Projections % Change	Justifications
SOURCES :									
DEBT PROCEEDS	$ 3,000,000	$ 3,000,000	$ 3,000,000	$	$ (3,000,000)	100%	$ (3,000,000)	100%	
PROCEEDS FROM TOWN HALL SALE	1,600,000	1,600,000	1,575 000		(1,600,000)	100%	(1,575,000)	100%	
TRANSFER FROM GENERAL FUND	2 383,533	2 383,533	2 434 910	370 969	(2,012,564)	84%	(2,063 941)	85%	
TRANSFER FROM COUNTY ACCOMMODATION FUND	462 500	462 500	462 500		(462,500)	100%	(462,500)	100%	
TRANSFER FROM LOCAL ACCOMMODATION FUND	200,000	200 000	200 000	200,000		0%		0%	
TRANSFER FROM BEVERAGE FUND	50,000	50,000	50 000	50,000		0%		0%	
TRANSFER FROM HOSPITALITY TAX FUND	100 000	100 000	100,000	100,000		0%		0%	
TOTAL SOURCES	7,796,033	7,796,033	7,822,410	720,969	(7,075,064)	-91%	(7,101,441)	-91%	
EXPENDITURES:									
MUNICIPAL BUILDING/CONSTRUCTION	7 395 619	7 395 619	7 395 619		(7,395,619)	100%	(7,395 619)	100%	
DEBT SERVICE/PRINCIPAL				333,000	333 000	NA	333,000	NA	
DEBT SERVICE/CLOSING COST & INTEREST	50,414	50,414	76 791	37 969	(12,445)	25%	(38,822)	51%	
TOTAL EXPENDITURES	7,446,033	7,446,033	7,472,410	370,969	(7,075,064)	-95%	(7,101,441)	-95%	
NET INCREASE/(DECREASE) IN FUND BALANCE	$ 350,000	$ 350,000	$ 350,000	$ 350,000	$ -	4%	$ -	0%	

STATE OF SOUTH CAROLINA)

COUNTY OF CHARLESTON)

AMENDMENT TO AGREEMENT BETWEEN THE TOWN OF KIAWAH ISLAND AND THE CHARLESTON COUNTY SHERIFF'S OFFICE

WHEREAS, the **Town of Kiawah Island** and the **Charleston County Sheriff's Office (CCSO)** entered into an agreement on August 2, 2016 for the purpose of providing police protection, traffic control, and emergency response for the jurisdictions of the Town of Kiawah Island and Freshfields Village.

WHEREAS, the Town and the CCSO wish to amend said agreement in the following particulars:

NO. OF DEPUTIES NEEDED:

1 deputy in Freshfields / 2 deputies on the Island - 1st shift
2 deputies in Freshfields / 2 deputies on the Island - 2nd shift
1 deputy in Freshfields / 2 deputies on the Island - 3rd shift
1 additional deputy each shift Saturday and Sunday
1 additional deputy each shift Weekdays commencing the Friday before Memorial Day through Labor Day

All other provisions of the agreement entered into on August 2, 2016 shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment this 25th day of April, 2017.

WITNESSES

TOWN OF KIAWAH ISLAND

____

____

By: Craig Weaver
Its: Mayor

CHARLESTON COUNTY SHERIFF'S OFFICE

____

____

By:
Its: Operations Chief/Designee

STATE OF SOUTH CAROLINA)

COUNTY OF CHARLESTON)

AMENDMENT TO AGREEMENT BETWEEN THE TOWN OF KIAWAH ISLAND AND LS3P ASSOCIATES LTD

WHEREAS, the **Town of Kiawah Island** and the **Ls3p Associates LTD (LS3P)** entered into an agreement on June 15, 2015 for the purpose the Planning, Design and Construction Administration Services for a new Town Hall for the Town of Kiawah Island.

WHEREAS, the 13-month construction schedule ends March of 2017.

WHEREAS, the Town and the LS3P wish to amend said agreement in the following particulars:

1. **TERM:** The agreement will be extended for three additional months commencing on April 1, 2017 and expiring June 30, 2017.
2. **COMPENSATION**: not to exceed $18,194.00.

All other provisions of the agreement entered into on June 15, 2015 shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment this 2nd day of June 2017.

WITNESSES

TOWN OF KIAWAH ISLAND

____

____

By: ________________________________ Craig Weaver
Its: Mayor

LS3P ASSOCIATES LTD

____

____

By: ________________________________
Its:

Request for Town Council Action

TO: Mayor and Council Members

FROM: Stephanie Braswell Edgerton, Communication Specialist

SUBJECT: Copier/Printer Lease Contract

DATE: May 2, 2017

BACKGROUND:
The Town of Kiawah Island is currently leasing the office copiers and printers from Xerox. The lease began May 8, 2012 was for a duration 60 months ending on May 8th of 2017. The Town currently leases two – Xerox W7535 copier/printer for general office use and one - Xerox 560 light print production machine for advanced printing jobs such as council/committee packets, Town Notes and Arts Council promotional materials. The current monthly lease cost is $2,689.26.

ANALYSIS:
With the lease coming to completion and the transition to the new municipal center, the Town investigated three potential printer suppliers obtaining estimates from each. The three estimates were received and reviewed by the Town Administrator and Communication Specialist. The estimates were based on leasing two copier/printer for general office use and one light print production machine. The three firm names and monthly lease amounts were:

- Carolina Business Equipment (Sharp/Toshiba products) - $1,888.35 monthly
- Konica Minolta - $2,175.37 monthly
- Xerox - $2,086.00 monthly
    - **Xerox- (Reduction to general office use copier/printer and one - light print production printer for general office $1943.00 monthly.**

Each estimate incorporates equipment upgrades, supplies such as toner, waste containers staples and drum cartridges and an allotted pool of copies included in the lease. Each company was asked to provide samples of Town Notes printed on the proposed machines to examine quality. Xerox print quality was superior.

The Town Administrator would like to start off at the new municipal center with one general office use copier/printer and one light print production printer. If approved Xerox will exchange the new equipment mid-May and return move to the New Municipal Center at no cost.

ACTION REQUESTED:

On April 25th the Ways and Means Committee recommended the approval for the Mayor to enter a five (5) year contract with Xerox for copier/printer services at a cost not to exceed $36,000 annually commencing May 9, 2017 until May 8, 2022.

BUDGET & FINANCIAL DATA:

Town Council approved $3,000 monthly for copiers in the 2016-2017 Budget year and is currently reviewing the 2017-2018 budget where it is also estimated at $3,000 monthly, and coded in Operations under Rental Equipment.

Cost Per Impression Agreement

Supplier Name-Address: **DOCUGRAPHICS** - 2408-A Ashley River Rd., Charleston, SC 29414	
Owner: **XEROX FINANCIAL SERVICES LLC** - 45 Glover Avenue, Norwalk, CT 06856	Agreement Number:

CUSTOMER INFORMATION

Full Legal Name: Town of Kiawah Island			Phone: (843) 768-9160
Billing Address: 21 Beachwalker Drive			Contact Name: Stephanie Braswell Edgerton
City: Kiawah Island	State: SC	Zip Code: 29455	Contact Email: sbraswell@kiawahisland.org

EQUIPMENT

Quantity	Model and Description	Quantity	Model and Description
1	Xerox C70/Production Finisher/Fiery/Interface Module/2 Tray Advanced HCF		
1	Xerox 7835i 4 Tray/Fax Module/Finisher		

Equipment Location (if different from Billing Address):

TERM	BASE PAYMENT - (Monthly frequency unless otherwise noted)	TYPE	Impressions Included	Excess Charge	Prints Included	Excess Charge
Initial Term: (in months) 60	Base Payment (plus applicable taxes): $ 1,943.00	B&W	10,000	.0079		
	Frequency: ☒ Monthly ☐ Quarterly ☐ Annually	Color	14,000	.059		

CUSTOMER ACCEPTANCE

BY YOUR SIGNATURE BELOW, YOU ACKNOWLEDGE THAT YOU ARE ENTERING INTO A NON-CANCELLABLE AGREEMENT AND THAT YOU HAVE READ AND AGREED TO ALL APPLICABLE TERMS AND CONDITIONS SET FORTH ON PAGES 1 AND 2 HEREOF.

Authorized Signer X:	Date:	**Federal Tax ID # (Required)**:
Print Name:	Title:	

OWNER ACCEPTANCE

Accepted By: Xerox Financial Services LLC	Name and Title:	Date:

TERMS & CONDITIONS

1. Definitions. The words "you" and "your" mean the legal entity identified in "Customer Information" above, and "XFS," "we," "us" "Owner" and "our" means Xerox Financial Services LLC. "Party" means you or XFS, and "Parties" means both you and XFS. "Supplier" means the entity identified as "Supplier" above. "Acceptance Date" means the date (a) Supplier determines Equipment is operating satisfactorily and is available for your use, or (b) Equipment identified by Supplier as being installable by you is delivered to your premises. "Agreement" means this Cost Per Impression Agreement, including any attached Equipment schedule. "Commencement Date" will be a date after the Acceptance Date, as set forth in our first invoice, for the purpose of facilitating an orderly transition and to provide a uniform billing cycle. "Discount Rate" means 3% per annum. "Equipment" means the items identified in "Equipment" above and in any attached Equipment schedule, plus any Software, attachments, accessories, replacement parts, substitutions and repairs thereto. "Excess Charges" means the applicable excess impression print/copy charges. "Interim Period" means the period, if any, between the Acceptance Date and the Commencement Date. "Interim Payment" means one thirtieth of the Base Payment multiplied by the number of days in the Interim Period, if any. "Payment" means the Base Payment specified above, which includes a fixed component of maintenance charges payable to Supplier under the Maintenance Agreement, the Excess Charges (unless otherwise agreed by you, Supplier and XFS) and other charges you, Supplier and XFS agree will be invoiced by XFS on a monthly basis, plus Taxes. "Maintenance Agreement" means a separate agreement between you and Supplier for maintenance and support purposes. "Origination Fee" means a one-time fee of $125 billed on your first invoice which you agree to pay, covering origination, documentation, processing and certain other initial costs for the Agreement. "Term" means the Interim Period, if any, together with the Initial Term plus any subsequent renewal or extension terms. "UCC" means the Uniform Commercial Code of the State of Connecticut.

2. Agreement, Payments and Late Payments. You agree and represent all Equipment was selected, configured and negotiated by you based upon your judgment and has been, or is being, supplied by Supplier. At your request, XFS has or will acquire same to lease to you under this Agreement and you agree to lease the same from XFS. The Initial Term commences on the Commencement Date. You agree to pay XFS the first Payment plus any applicable Interim Payment no later than 30 days after the Commencement Date, each subsequent Payment shall be payable on the same date of each month thereafter. **If any Payment is not paid in full within 5 days after its due date, you will pay a late charge of the greater of 10% of the amount due or $25, not to exceed the maximum amount permitted by law.** For each dishonored or returned Payment, you will be assessed the applicable returned item fee, which shall not exceed $35. Restrictive covenants on any method of payment will be ineffective.

3. Equipment and Software. To the extent that the Equipment includes intangible property or associated services such as software licenses, such intangible property shall be referred to as "Software." You acknowledge and agree that XFS has no right, title or interest in the Software and you will comply throughout the Term with any license and/or other agreement ('Software License") with the supplier of the Software ("Software Supplier"). You are responsible for determining whether any Software Licenses are required, and entering into them with the Software Supplier(s) no later than the Acceptance Date. You agree the Equipment is for your lawful business use in the United States (including its possessions and territories), will not be used for personal, household or family purposes, and is not being acquired for resale. You will not attach the Equipment as a fixture to real estate or make any permanent alterations to it.

4. Non-Cancellable Agreement. THIS AGREEMENT CANNOT BE CANCELLED OR TERMINATED BY YOU PRIOR TO THE END OF THE INITIAL TERM. YOUR OBLIGATION TO MAKE ALL PAYMENTS IS ABSOLUTE AND UNCONDITIONAL AND NOT SUBJECT TO DELAY, REDUCTION, SET-OFF, DEFENSE, COUNTERCLAIM OR RECOUPMENT FOR ANY REASON WHATSOEVER, IRRESPECTIVE OF THE PERFORMANCE OF THE EQUIPMENT, SUPPLIER, ANY THIRD PARTY, OR XFS. Any pursued claim by you against XFS for alleged breach of our obligations hereunder shall be asserted solely in a separate action; **provided, however, that your obligations under this Agreement shall continue unabated.**

5. End of Agreement Options. If you are not in default and if you provide no greater than 150 days and no less than 60 days' prior written notice to XFS, you may, at the end of the Initial Term or any renewal term, either (a) purchase all, but not less than all, of the Equipment "AS IS, WHERE IS" and "WITH ALL FAULTS" by paying its fair market value, as determined by XFS in its sole but reasonable discretion, ("Determined FMV"), plus Taxes, or (b) de-install and return the Equipment within 30 days of the end of the then applicable term, at your expense, fully insured, to a continental US location XFS specifies. If you have not elected one of the above options, this Agreement shall renew for successive 3-month terms. Either party may terminate the Agreement at the end of any 3-month renewal term on 30 days' prior written notice and your taking one of the actions identified in (a) or (b) in the preceding sentence of this section. Any purchase option shall be exercised with respect to each item of Equipment on the day immediately following the date of expiration of the Term of such item, and by the delivery at such time by you to XFS of payment, in form acceptable to XFS, of the amount of the applicable purchase price thereof. Upon payment of the applicable amount, XFS shall transfer our interest in the Equipment to you on an "AS IS, WHERE IS," "WITH ALL FAULTS" basis, without representation or warranty whatsoever.

6. Equipment Return. If the Equipment is returned to XFS, it shall be in the same condition as when delivered to you, except for ordinary wear and tear and, if not in such condition, you will be liable for all expenses XFS incurs to return the Equipment to such "ordinary wear and tear" condition. **IT IS SOLELY YOUR RESPONSIBILITY TO SECURE ANY SENSITIVE DATA AND PERMANENTLY DELETE SUCH DATA FROM THE INTERNAL MEDIA STORAGE PRIOR TO RETURNING THE EQUIPMENT TO XFS. YOU SHALL HOLD XFS HARMLESS FROM YOUR FAILURE TO SECURE AND PERMANENTLY DELETE ALL SUCH CUSTOMER DATA AS OUTLINED IN THIS SECTION.**

7. Equipment Delivery and Maintenance. Equipment will be delivered to you by Supplier at the Equipment location(s) specified herein, and you agree to execute a Delivery & Acceptance Certificate at XFS's request (and confirm same via telephone and/or electronically) confirming that you have received, inspected and accepted the Equipment, and authorizing XFS to fund Supplier for the Equipment. If you fail to accept the Equipment, this Agreement shall terminate; however, you assume all responsibility for any Equipment purchase order or other contract issued on your behalf directly with Supplier. Equipment may not be moved to another location without XFS's prior written consent, which shall not be unreasonably withheld. You shall permit XFS or its agent to inspect Equipment and any maintenance records relating thereto during your normal business hours upon reasonable notice. You represent you have entered into a Maintenance Agreement with Supplier to maintain the Equipment in good working order in accordance with the manufacturer's maintenance guidelines and to provide you with Equipment supplies. **You acknowledge that XFS is acting solely as an administrator for Supplier with respect to the billing and collecting of the charges under the Maintenance Agreement.** IN NO EVENT WILL XFS BE LIABLE TO YOU FOR ANY BREACH BY THE SUPPLIER OF ANY OF ITS OBLIGATIONS TO YOU, NOR WILL ANY OF YOUR OBLIGATIONS UNDER THIS AGREEMENT BE MODIFIED, RELEASED OR EXCUSED BY ANY ALLEGED BREACH BY SUPPLIER.

8. Meter Readings and Annual Adjustments. You agree that Meter Reading submittal is covered by a separate full service and maintenance agreement between you and Supplier. At any time after 12 months from the Commencement Date and for each successive 12 month period thereafter during the Term, XFS may increase your Base Payment and the Excess Charges by a maximum of fifteen percent (15%) of the then-current Base Payment therefor and you agree to pay such increased amounts.

9. Equipment Ownership, Labeling and UCC Filing. If and to the extent a court deems this Agreement to be a security agreement under the UCC, and otherwise for precautionary purposes only, you grant XFS a first priority security interest in your interest in the Equipment and all proceeds thereof in order to secure your performance under this Agreement. XFS is and shall remain the sole owner of the Equipment, except the Software. You authorize XFS to file a UCC financing statement to show, and to do all other acts to protect, our interest in the Equipment. You agree to pay any filing fees and administrative costs for the filing of such financing statements. You agree to keep the Equipment free from any liens or encumbrances and to promptly notify XFS if there is any change in your organization such that a refiling or amendment to XFS's UCC financing statement against you becomes necessary.

10. Assignment. YOU MAY NOT ASSIGN, SELL, PLEDGE, TRANSFER, SUBLEASE OR PART WITH POSSESSION OF THE EQUIPMENT, THIS AGREEMENT OR ANY OF YOUR RIGHTS OR OBLIGATIONS UNDER THIS AGREEMENT (COLLECTIVELY "ASSIGNMENT") WITHOUT XFS'S PRIOR WRITTEN CONSENT, WHICH SHALL NOT BE UNREASONABLY WITHHELD, BUT SUBJECT TO THE SOLE EXERCISE OF XFS'S REASONABLE CREDIT DISCRETION AND EXECUTION OF ANY NECESSARY ASSIGNMENT DOCUMENTATION. If XFS agrees to an Assignment, you agree to pay the applicable assignment fee and reimburse XFS for any costs we incur in connection with that Assignment. XFS may sell, assign or transfer all or any part of the Equipment, this Agreement and/or any of our rights (but none of our obligations except for invoicing and tax administration) under this Agreement. XFS's assignee will have the same rights that we have to the extent assigned, YOU AGREE NOT TO ASSERT AGAINST SUCH ASSIGNEE ANY CLAIMS, DEFENSES, COUNTERCLAIMS, RECOUPMENTS, OR SET-OFFS THAT YOU MAY HAVE AGAINST XFS, and you agree to remit Payments to such Assignee if so designated. XFS agrees and acknowledges that any Assignment by us will not materially change your obligations under this Agreement.

11. Taxes. You will be responsible for, indemnify and hold XFS harmless from, all applicable taxes, fees or charges (including sales, use, personal property and transfer taxes (other than net income taxes), plus interest and penalties) assessed by any governmental entity on the Equipment, this Agreement, or the amounts payable hereunder (collectively, "Taxes"), which will be included in XFS's invoices to you unless you timely provide continuing proof of your tax exempt status. For jurisdictions where certain taxes are calculated and paid at the time of agreement initiation, you authorize XFS to finance and adjust your Base Payment to include such Taxes over the Term. Unless and until XFS notifies you in writing to the contrary, the following shall apply to personal property taxes and returns. XFS will file all personal property tax returns covering the Equipment, pay the personal property taxes levied or assessed thereon, and collect from your account all personal property taxes on the Equipment. XFS MAKES NO WARRANTY, EXPRESS OR IMPLIED, REGARDING THE TAX OR ACCOUNTING TREATMENT OF THIS AGREEMENT.

12. Equipment Warranty Information and Disclaimers. XFS HAS NO INVOLVEMENT IN THE SALE, MANUFACTURE, CONFIGURATION, DELIVERY, INSTALLATION, USE OR MAINTENANCE OF THE EQUIPMENT. XFS DISCLAIMS, AND YOU WAIVE SOLELY AGAINST XFS, ALL EQUIPMENT WARRANTIES, WHETHER EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, THE IMPLIED WARRANTIES OF MERCHANTABILITY, NON-INFRINGEMENT AND FITNESS FOR PARTICULAR PURPOSE, AND XFS MAKES NO REPRESENTATIONS OF ANY KIND OR TYPE, INCLUDING, BUT NOT LIMITED TO, THE EQUIPMENT'S SUITABILITY, FUNCTIONALITY, DURABILITY, OR CONDITION. Since you have selected the Equipment and Supplier, you acknowledge that you are aware of the name of the manufacturer of each item of Equipment, Supplier's contact information, and agree that you will contact manufacturer and/or Supplier for a description of any warranty rights you may have under the Equipment supply contract, sales order, or otherwise. Provided you are not in default hereunder, XFS hereby assigns to you any warranty rights we may have against Supplier or manufacturer with respect to the Equipment. If the Equipment is returned to XFS, such rights are deemed reassigned by you to XFS. **IF THE EQUIPMENT IS NOT PROPERLY INSTALLED, DOES NOT OPERATE AS WARRANTED, BECOMES OBSOLETE, OR IS UNSATISFACTORY FOR ANY REASON WHATSOEVER, YOU SHALL MAKE ALL RELATED CLAIMS SOLELY AGAINST MANUFACTURER OR SUPPLIER AND NOT AGAINST XFS, AND YOU SHALL NEVERTHELESS CONTINUE TO PAY ALL PAYMENTS AND OTHER SUMS PAYABLE UNDER THIS AGREEMENT.**

13. Liability and Indemnification. XFS IS NOT RESPONSIBLE FOR ANY LOSSES, DAMAGES, EXPENSES OR INJURIES OF ANY KIND OR TYPE, INCLUDING, BUT NOT LIMITED TO, ANY SPECIAL, INDIRECT, INCIDENTAL, CONSEQUENTIAL OR PUNITIVE DAMAGES (COLLECTIVELY, "CLAIMS"), TO YOU OR ANY THIRD PARTY CAUSED BY THE EQUIPMENT OR ITS USE, EXCEPT THOSE CLAIMS ARISING DIRECTLY AND PROXIMATELY FROM XFS'S GROSS NEGLIGENCE OR WILLFUL MISCONDUCT. In addition, except for Claims arising directly and proximately from XFS's gross negligence or willful misconduct, you assume the risk of liability for, and hereby agree to indemnify and hold safe and harmless, and covenant to defend, XFS, its employees, officers and agents from and against: (a) any and all Claims (including legal expenses of every kind and nature) arising out of the manufacture, purchase, shipment and delivery of the Equipment to you, acceptance or rejection, ownership, leasing, possession, operation, use, return or other disposition of the Equipment, including, without limitation, any liabilities that may arise from patent or latent defects in the Equipment (whether or not discoverable by you), any claims based on absolute/strict tort liability or warranty and any claims based on patent, trademark or copyright infringement; and (b) any and all loss or damage of or to the Equipment.

14. Default and Remedies. You will be in default under this Agreement if XFS does not receive any Payment within 10 days after its due date, or you breach any other obligation under this Agreement or any other agreement with XFS. If you default, and such default continues for 10 days after XFS provides notice to you, XFS may, in addition to other remedies (including disabling or repossessing the Equipment and/or requesting Supplier to cease performing under the Maintenance Agreement), require you to promptly return the Equipment as provided in Sections 5 and 6 hereof, and require immediate payment, as liquidated damages for loss of bargain and not as a penalty, of the sum of: (a) all amounts then past due, plus interest from the due date until paid at the rate of 1.5% per month; (b) the Payments remaining in the Term (including the fixed maintenance component thereof, if permitted under the Maintenance Agreement), discounted at the Discount Rate to the date of default, and (c) Taxes. In addition, if you do not return the Equipment as required above, you agree to pay XFS the Determined FMV, discounted at the Discount Rate to the date of default. **You agree to pay all reasonable costs, including attorneys' fees and disbursements, incurred by XFS to enforce this Agreement.**

15. Risk of Loss and Insurance. You assume and agree to bear the entire risk of loss, theft, destruction or other impairment of the Equipment **upon delivery**. You, at your own expense, (i) shall keep Equipment insured against loss or damage at a minimum of full replacement value thereof, and (ii) shall carry public liability insurance against bodily injury, including death, and against property damage in the amount of at least $2 million (collectively, "Required Insurance"). All such Equipment loss/damage insurance shall be with lender's loss payable to "XFS, its successors and/or assigns, as their interests may appear," and shall be with companies reasonably acceptable to XFS. XFS shall be named as an additional insured on all public liability insurance policies. YOU MUST PROVIDE XFS OR OUR DESIGNEES WITH SATISFACTORY WRITTEN EVIDENCE OF REQUIRED INSURANCE WITHIN 30 DAYS OF THE ACCEPTANCE DATE AND ANY SUBSEQUENT WRITTEN REQUEST BY XFS OR OUR DESIGNEES. **IF YOU DO NOT DO SO, THEN IN LIEU OF OTHER REMEDIES FOR DEFAULT, XFS IN OUR DISCRETION AND AT OUR SOLE OPTION MAY (BUT IS NOT REQUIRED TO) OBTAIN INSURANCE FROM AN INSURER OF XFS'S CHOOSING, WHICH MAY BE AN XFS AFFILIATE, IN SUCH FORMS AND AMOUNTS AS XFS DEEMS REASONABLE TO PROTECT XFS'S INTERESTS (COLLECTIVELY "EQUIPMENT INSURANCE"). EQUIPMENT INSURANCE WILL COVER THE EQUIPMENT AND XFS; IT WILL NOT NAME YOU AS AN INSURED AND MAY NOT COVER ALL OF YOUR INTEREST IN THE EQUIPMENT AND WILL BE SUBJECT TO CANCELLATION AT ANY TIME. YOU AGREE TO PAY XFS PERIODIC CHARGES FOR EQUIPMENT INSURANCE (COLLECTIVELY "INSURANCE CHARGES") THAT INCLUDE: AN INSURANCE PREMIUM THAT MAY BE HIGHER THAN IF YOU MAINTAINED THE REQUIRED INSURANCE SEPARATELY; A FINANCE CHARGE OF UP TO 1.5% PER MONTH ON ANY ADVANCES MADE BY XFS OR OUR AGENTS; AND COMMISSIONS, BILLING AND PROCESSING FEES; ANY OR ALL OF WHICH MAY GENERATE A PROFIT TO XFS OR OUR AGENTS. XFS MAY ADD INSURANCE CHARGES TO EACH PAYMENT. XFS shall discontinue billing or debiting Insurance Charges for Equipment Insurance upon receipt and review of satisfactory evidence of Required Insurance.** You must promptly notify XFS of any loss or damage to Equipment which makes any item of Equipment unfit for continued or repairable use. You hereby irrevocably appoint XFS as your attorney-in-fact to execute and endorse all checks or drafts in your name to collect under any such Required Insurance. Insurance proceeds from Required Insurance or Equipment Insurance received shall be applied, at XFS's option, to (x) restore the Equipment so that it is in the same condition as when delivered to you (normal wear and tear excepted), or (y) if the Equipment is not restorable, to replace it with like-kind condition Equipment from the same manufacturer, or (z) pay to XFS the greater of (i) the total unpaid Payments for the entire Term hereof (discounted to present value at the Discount Rate) plus XFS's residual interest in such Equipment (herein agreed to be 20% of the Equipment's original cost to XFS, discounted to present value at the Discount Rate) plus any other amounts due to us under this Agreement, or (ii) the Determined FMV immediately prior to the loss or damage. **NO LOSS OR DAMAGE TO EQUIPMENT, OR XFS'S RECEIPT OF INSURANCE PROCEEDS, SHALL RELIEVE YOU OF ANY OF YOUR REMAINING OBLIGATIONS UNDER THIS AGREEMENT.** Notwithstanding procurement of Equipment Insurance or Required Insurance, you remain primarily liable for performance under subclauses (x), (y) or (z) in the third sentence of this paragraph in the event the applicable insurance carrier fails or refuses to pay any claim. **YOU AGREE (I) AT XFS'S SOLE ELECTION, TO ARBITRATE ANY DISPUTE WITH XFS, OUR AGENTS OR ASSIGNS REGARDING THE EQUIPMENT INSURANCE AND/OR INSURANCE CHARGES UNDER THE RULES OF THE AMERICAN ARBITRATION ASSOCIATION IN FAIRFIELD COUNTY, CT, (II) THAT IF XFS MAKES THE FOREGOING ELECTION, ARBITRATION (NOT A COURT) SHALL BE THE EXCLUSIVE REMEDY FOR SUCH DISPUTES; AND (III) THAT CLASS ARBITRATION IS NOT PERMITTED. This arbitration option does not apply to any other provision of this Agreement.**

16. Finance Lease and Customer Waivers. The parties agree this Agreement is a "finance lease" under UCC Article 2A. You waive, solely against XFS, its successors and assigns, all rights and remedies conferred on a lessee under Article 2A (Sections 508-522) of the UCC, (C.G.S.A. §§42a-2A-724–737), and any rights you now or later may have which require XFS to sell, rent or otherwise use Equipment to reduce our damages including our realization of the remaining value of the Equipment, or which may otherwise limit or modify any of our rights or remedies.

17. Authorization of Signer and Credit Review. You represent that you may lawfully enter into, and perform, this Agreement, that the individual signing this Agreement on your behalf has all necessary authority to do so, and that all financial information you provide accurately represents your financial condition. You agree to furnish financial information that XFS may request now, including your tax identification number, and you authorize XFS to obtain credit reports on you in the future should you default or fail to make prompt payments under this Agreement.

18. Original and Sole Controlling Document; No Modifications Unless in Writing. This Agreement constitutes the entire agreement between the Parties as to the subjects addressed herein, and representations or statements not included herein are not part of this Agreement and are not binding on the Parties. You agree that an executed copy of this Agreement that is signed by your authorized representative and by XFS's authorized representative (an original manual signature or such signature reproduced by means of a reliable electronic form, such as electronic transmission of a facsimile or electronic signature) shall be marked "original" by XFS and shall constitute the only original document for all purposes. All other copies shall be duplicates. To the extent this Agreement constitutes chattel paper (as defined in the UCC), no security interest in this Agreement may be created except by the possession or transfer of the copy marked "original" by XFS. IF A PURCHASE ORDER OR OTHER DOCUMENT IS ISSUED BY YOU, NONE OF ITS TERMS AND CONDITIONS SHALL BE BINDING ON XFS, AS THE TERMS AND CONDITIONS OF THIS AGREEMENT EXCLUSIVELY GOVERN THE TRANSACTION DOCUMENTED HEREIN. **SUPPLIER AND ITS REPRESENTATIVES ARE NOT OUR AGENTS AND ARE NOT AUTHORIZED TO MODIFY OR NEGOTIATE THE TERMS OF THIS AGREEMENT. THIS AGREEMENT MAY NOT BE AMENDED OR SUPPLEMENTED EXCEPT IN A WRITTEN AGREEMENT SIGNED BY AUTHORIZED REPRESENTATIVES OF THE PARTIES AND NO PROVISIONS CAN BE WAIVED EXCEPT IN A WRITING SIGNED BY XFS.** XFS's failure to object to terms contained in any communication from you will not be a waiver or modification of the terms of this Agreement. You authorize XFS to insert or correct missing information on this Agreement, including but not limited to your proper legal name, agreement numbers, serial numbers and other information describing the Equipment, so long as there is no material impact to your financial obligations.

19. Governing Law, Jurisdiction, Venue and JURY TRIAL WAIVER. THIS AGREEMENT IS GOVERNED BY, AND SHALL BE CONSTRUED IN ACCORDANCE WITH, THE LAWS OF THE STATE OF CONNECTICUT (WITHOUT REGARD TO CONFLICT OF LAW PRINCIPLES THAT WOULD OTHERWISE REQUIRE APPLICATION OF LAWS OF ANOTHER JURISDICTION). THE JURISDICTION AND VENUE OF ANY ACTION TO ENFORCE THIS AGREEMENT, OR OTHERWISE RELATING TO THIS AGREEMENT, SHALL BE IN A FEDERAL OR STATE COURT IN FAIRFIELD COUNTY, CONNECTICUT OR, EXCLUSIVELY AT XFS'S OPTION, IN ANY OTHER FEDERAL OR STATE COURT WHERE THE EQUIPMENT IS LOCATED, AND YOU HEREBY WAIVE ANY RIGHT TO TRANSFER VENUE. **THE PARTIES HEREBY WAIVE ANY RIGHT TO TRIAL BY JURY IN ANY ACTION RELATED TO OR ARISING OUT OF THIS AGREEMENT.**

20. Miscellaneous. Your obligations under the "Taxes" and "Liability" Sections commence upon execution, and survive the expiration or earlier termination, of this Agreement. Notices under this Agreement must be in writing. Notices to you will be sent to the "Billing Address" provided on the first page hereof, and notices to XFS shall be sent to our address provided on the first page hereof. Notices will be deemed given 5 days after mailing by first class mail or 2 days after sending by nationally recognized overnight courier. Invoices are not considered notices and are not governed by the notice terms hereof. You authorize XFS to communicate with you by any electronic means (including cellular phone, email, automatic dialing and recorded messages) using any phone number (including cellular) or electronic address you provide to us. If a court finds any term of this Agreement unenforceable, the remaining terms will remain in effect. The failure by either Party to exercise any right or remedy will not constitute a waiver of such right or remedy. If more than one party has signed this Agreement as Customer, each such party agrees that its liability is joint and several. The following four sentences control over every other part of this Agreement. Both Parties will comply with applicable laws. XFS will not charge or collect any amounts in excess of those allowed by applicable law. Any part of this Agreement that would, but for the last four sentences of this Section, be read under any circumstances to allow for a charge higher than that allowed under any applicable legal limit, is modified by this Section to limit the amounts chargeable under this Agreement to the maximum amount allowed under the legal limit. If, in any circumstances, any amount in excess of that allowed by law is charged or received, any such charge will be deemed limited by the amount legally allowed and any amount received by XFS in excess of that legally allowed will be applied by us to the payment of amounts legally owed under this Agreement or refunded to you.

The Town of Kiawah Island

Environmental Committee Charter

I. The Town Council established the Kiawah Island Environmental Committee on January 14, 2003. Its function is to proactively manage and advise on a broad array of environmental issues including those of the Wildlife Committee, which it replaced.

II. The Committee shall be constituted with not less than six nor more than eighteen members. The Environmental Services Wildlife Biologist will Chair the Committee. A member of Town Council with oversight responsibility for environmental concerns shall serve as Liaison.~~A member of the Town Council with oversight responsibility for environmental concerns shall serve as the committee chairman.~~ Other members shall include Kiawah property owners and representatives from Kiawah Island organizations with interests in environmental issues.

III. The members shall be approved by the Mayor and Town Council.

IV. Terms for the Committee members shall be for one year and expire annually on January 31. The Mayor and Town Council may reappoint Committee members for successive terms as approved.

V. The Committee will perform the following functions:

a. Study and report on environmental issues, as may be referred by Town staff, Town Council, or self generated.
b. Serve as an advocate for the protection of island wildlife and their habitat, including, but not limited to: birds, fish, reptiles, amphibians, plants, trees, and invertebrates.
c. Provide and/or support educational programs aiming to increase public awareness of Kiawah's natural environment and wildlife.
d. Support efforts to maintain a healthy island ecosystem, including beach, ponds, marsh, dunes, and maritime forest.
e. Support efforts to control invasive species on Kiawah Island.
f. Support ocean, river, and pond water quality monitoring efforts.
g. Make recommendations to Town Council on ways to improve the quality of environmental services, the cost effectiveness of such services and whether contractors or town staff should perform such services.
h. Request, review and selectively approve applications for funding of natural resource and environmental initiatives. Approved initiatives will be presented to Town Council for funding approval.

VI. The Environmental Committee shall coordinate its efforts, as appropriate, with the activities of County, State and Federal Agencies and with other organizations sharing a

similar purpose.

VII. The Environmental Committee may solicit the assistance of others to assist committee members in carrying out the committee activities.

VIII. Committee meetings shall be noticed and open to the public as is required by State Law. In addition to committee members, other invited guests and special consultants may participate from time to time.

IX. The Committee will be responsible to the Town Council and has no authority to spend funds or supervise staff except as approved by Town Council. Annually, the Committee will develop a budget for review/approval by the Ways and Means Committee and final approval of the Town Council. The Committee Liaison~~Chairman~~ shall report to Town Council at regularly scheduled Town Council meetings.

FOR DISCUSSION PURPOSES ONLY

TOWN OF KIAWAH ISLAND TOWN HALL FACILITY RENTAL **TOWN HALL POLICIES**

REGULATIONS FOR THE USE OF TOWN HALL COUNCIL CHAMBERS, PUBLIC MEETING ROOM, AND OUTSIDE GROUNDS

Who may rent Town Hall: Town Hall is available to Kiawah residents only.

Deposits and fees: Security/damage deposits are required and will be deposited. This is refundable if no damages are incurred, and no additional clean-up is required. If the cost of damages exceeds the deposit, both the renter and the person responsible (if different) will receive a bill for the amount over the deposit. Failure to pay the cost of damages more than the deposit may result in legal action being taken by the Town against both the renter and the person responsible (if different) to recover both the excess costs and all associated attorney's fees and court costs. The rental fee is payable in its entirety on or before the day of the event.

The deposit will be returned in the form of a check from the Town of Kiawah Island and made payable to the responsible party. Please allow up to three weeks for the return of the deposit.

Security Deposit Fee: $200 (Security deposit is not required for meetings only with no food or drinks)

Rental Fee: No rental cost during business hours from 8 a.m. – 5 p.m. After 5:00 p.m. the cost is $50/hour (or $25 per half hour).

Long-term Lessee: For events taking place on a daily/weekly basis, Town Hall can be rented no more than 90 consecutive days in advance. Contract extensions may be made no earlier than 60 days into current lease agreement.

Area of Rental: When renting space at Town Hall there will only be authorized access to the designated area agreed to at Council Chambers, Front Lobby or Outdoors area. The lessee, his/her employees, agents or guests will not be permitted to enter the Administrative section of Town Hall unless prior arrangements have been made with Event Coordinator at least 48 hours prior to event date and approval must be attached to this document. Failure to follow this policy may result in the loss of your security/damage deposit per the discretion of the Town Administrator.

Hours of Rental: Town Hall is rented on an hourly basis. Rental times may be scheduled between the hours of 8:00 am and 10:00 pm. Availability is not guaranteed during Town Hall business hours from 8:00 am to 5:00 pm. Rental time must include set-up time. It must also include ample break down and clean up time. You must vacate the facility at the end of your rental time. Failure to vacate by the appointed time will result in the loss of your security deposit plus any damages that may have been incurred, including extra clean up fees. **Weekend rental not available.**

Estimate of Attendance: A final estimate of attendance is due to Event Coordinator at least 2 weeks prior to the date of the event. When you know that your anticipated attendance is more than your estimate you must disclose the new number to the Events Coordinator. Failure to disclose the new

Initial ________

number of guests may result in the loss of your security/damage deposit and/or in altering or ending of the event at any time it is determined necessary to protect the facility from damage; or to assure the safety and welfare of event participants.

Set-up and decorations: The Town of Kiawah provides tables and chairs, which is not set up by Town staff. We do NOT provide linens. Table coverings are required if you are serving food or beverages. Glitter, confetti, sequins, and sand are prohibited. Decorations, banners, or fliers may not be put on walls. Candles must be dripless **or battery operated**. Tea lights and votives in containers are allowed. The lessee will be charged for any damage resulting from the use of prohibited decorations. Decorating and delivery of rental equipment may not begin prior to your reservation time. A separate rental time must be reserved the day before a scheduled event. Early set-up requests will be handled on an individual basis. All decorations and rental equipment must be removed immediately following your event. **Town** staff is not responsible for the set-up, removal or security of rental equipment.

Caterers: We recommend that you employ a professional caterer for your event if you are serving food. Make prior arrangements with your caterer to remove all food, trash, and rental equipment. Remember to ask how much time your caterer will need to set up and clean up so you can better estimate your rental time. All food must be pre-made prior to event. There is NO cooking allowed on site. Table coverings are required if you are serving food or beverages.

Alcohol consumption: Alcohol is not allowed on the property unless the lessee hire a professional bar service with the necessary licenses and liability insurance. The undersigned will list the Town of Kiawah Island as additional insured. The presence and/or use of any alcohol on the premises is subject to the law and all requirements thereof, and any injury or damage resulting there from, is the sole responsibility of the undersigned and any attendee during the time of the rented use of Town Hall. A professional bar service is required for Host or Cash Bars.

Security Officers: The Town of Kiawah Island reserves the right to require the services of Deputies, at the lessee's expense for any function that the events coordinator deems necessary.

Entertainers & use of in-house sound system: Before finalizing your entertainment you should be sure their power needs are compatible with our facility. Fog and bubble machines are prohibited. Lessee is responsible for any damages incurred to the facility by entertainers or their employees (including scratches on the floor and damages to the grounds). The lessee agrees to assume all cost arising from the use of patented, trademarked, franchised or copyrighted materials, devices, processes, or dramatic right used or incorporated into each event. An in-house sound system is available for meetings. We will provide microphones for any indoor event if needed.

Animals: No animals will be permitted inside Town Hall without the written consent of the Town Administrator.

Tobacco use: use of tobacco products is prohibited inside Town Hall and under **exterior** overhangs. It is your responsibility to inform your guests of this rule. Violations of rules: Any person violating the existing rules and regulations or, in the opinion of an events staff, constituting a public nuisance or potential hazard to persons or property, or exhibiting disorderly conduct, shall be served notice by the events staff and expelled from Town property. Such violations can be subject to prosecution in accordance with state and local laws and ordinances.

Initial ________

Right to alter or end an event: The Town of Kiawah Island maintains the right to alter or end an event at any time it is determined necessary to protect the facility from damage; or to assure the safety and welfare of event participants, or the surrounding community. In the event a function is ended for cause, no refund will be issued.

Damages: Damage or altering the appearance of any portion of Town Hall or surrounding area will result in the forfeit of the security deposit, be it an act of the lessee, his/her employees, agents or guest. An inspection is conducted immediately after each rental. The lessee is responsible for any damages that exceed the amount of the security deposit, as determined by the Events Coordinator.

Clean up responsibilities:

Town Hall (Inside):

- Linens, dishes, glasses, floral stands, and other rental equipment must be removed immediately following the event.
- Lessee must remove all decorations from the premises.
- Dispose of all decorations and trash that have fallen on the floor.
- Bag and tie all garbage and place in the designated receptacles located at the rear in the parking lot.
- Extract all liquid and food spills from the floor.

Town Hall (Outside):

- Remove all decorations and trash from outside and surrounding area.
- Sweep and/or mop up all greenery, food or drink spills.

Parking, loading & unloading: All vehicles should park in designated parking areas. Vehicles are NOT allowed to pull up onto the Town grounds because of potential damage to our irrigation system. Failure to follow this policy may result in the forfeiture of the security deposit and may result in additional damage fees charged to the lessee. Vehicles are NOT to be left in the loading/unloading circle drive.

INDEMNIFICATION: The rentee(s) agree to indemnify and hold harmless the Town of Kiawah Island and its agents and employees from any and all claims or lawsuits for damages or injuries of any kind or nature which occur as a result of or arising out of the use of Town property by the rentee(s) and the guest of the rentee(s) pursuant to this agreement.

Initial ________

Memorandum

TO: Mayor and Council Members

FROM: Dorota Szubert, Town Treasurer

SUBJECT: Budget Report for the First Nine Months Ended 3/31/2017

DATE: 5/2/2017

Overview:

Presented here is the Town's Balance Sheet as of March 31, 2017 and Budget to Actual Report for the first three quarters. The Budget to Actual Report is compiled on the cash basis and all the funds are consolidated.

Overall, for the first nine months the Town's consolidated revenues of $6.2M were approximately $88K or 1% lower than budgeted. This variance is mostly attributable to the timing of the monthly collection of the Local Accommodation and Hospitality Taxes. As of completion date of this report, the Town has received funds for eight months. The building permits revenue has recovered in the third quarter, however, is still projected to carry a negative variance through the rest of the year and the total for the fiscal year 2017 is projected at $1.1M compared $1.25M budgeted. Another revenue source projected to fall under budget is interest revenue, as currently Town's investments are held at very low investment return. These negative variances are partially offset by the positive variance of approximately $140K in business license revenue that is expected to carry through the rest of the year. All other revenues appear reasonable for this time of the year and in line with the expectations.

With 75% of the year lapsed at the end of March, expenditures to date are approximately $5.1M compared to $4.6M budgeted. The negative variance of approximately $500K or 11% is primarily driven by the cleanup cost after Hurricane Matthew that totaled as of March 31, 2017 at $626,597. Another item attributing to the negative variance, which will carry through the end of the fiscal year, is rent expense. The actual prorated Town's share of the common area expenditures are significantly higher than budgeted. This negative variance is partially offset by the positive variance in the personnel cost of approximately $100K lower than budgeted. This variance is attributable mostly to reduction of one full time position and change in the Town's attorney employment status from the employee to the independent contractor. All other expenses appear to be reasonable and the variances are related to timing.

Capital expenditures are in line with the budget. From the inception through March 31, 2017, the new Municipal Center construction cost is approximately $6.4M, of the $9.25M budgeted.

Town of Kiawah Island

Balance Sheet - Governmental Funds
Unaudited
March 31, 2017

	GENERAL FUND	SPECIAL FUNDS COMBINED	CAPITAL FUND	TOTAL FUNDS
ASSETS				
Cash and Cash Equivalents	$ 634,005	$ 2,504,602	$ 1,250,174	$ 4,388,781
Investments	7,194,992	5,660,481	-	12,855,473
Due From Other Funds	-	-	3,000,000	3,000,000
Prepaid Items	49,146	-	-	49,146
Accounts Receivable	66,312	1,792		68,104
TOTAL ASSETS	**7,944,455**	**8,166,875**	**4,250,174**	**20,361,504**
LIABILITIES				
Accounts Payable and Accrued Liabilities	67,879	4,085	27,529	99,493
Municipal Court Fines and Assessments Payable	1,033	-	-	1,033
Due To Other Funds	3,000,000	-	-	3,000,000
Unearned Revenue	10,023	-	-	10,023
TOTAL LIABILITIES	3,078,935	4,085	27,529	3,110,549
DEFERRED INFLOWS OF RESOURCES				
Unavailable Revenue	53,197	-	-	53,197
TOTAL DEFERRED INFLOWS OF RESOURCES	53,197	-	-	53,197
TOTAL LIABILITIES AND DEFERRED INFLOWS OF RESOURCES	3,132,132	4,085	27,529	3,163,746
FUND BALANCES				
Restricted:				
Tourism Related Expenditures & Capital Improvements	-	8,140,855	1,222,645	9,363,500
Victims' Assistance	-	21,935	-	21,935
Bond Repayment		-	3,000,000	3,000,000
Unassigned	4,812,323	-	-	4,812,323
TOTAL FUND BALANCES	4,812,323	8,162,790	4,222,645	17,197,758
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES	**$ 7,944,455**	**$ 8,166,875**	**$ 4,250,174**	**$ 20,361,504**

Town of Kiawah Island
Budget to Actuals
Fund: Consolidated All Funds
For the Nine Months Ended 3/31/2017
Cash Basis

	Quarter			Fiscal YTD		
	ACTUALS	**BUDGET**	**VARIANCE**	**ACTUALS**	**BUDGET**	**VARIANCE**
Revenue:						
Building Permits	$ 517,953	$ 312,500	$ 205,453	$ 940,047	$ 989,583	$ (49,536)
Business Licenses	1,504,577	1,400,000	104,577	1,672,040	1,530,000	142,040
Property Lease	-	4,538	(4,538)	21,858	18,150	3,708
Franchisee Fees	456,515	35,000	421,515	643,149	646,250	(3,101)
Local Option tax	95,357	122,500	(27,143)	350,777	326,667	24,110
State ATAX	246,011	400,000	(153,989)	964,626	970,000	(5,374)
Local ATAX	90,679	245,000	(154,321)	520,688	635,000	(114,312)
County ATAX	-	-	-	357,750	357,750	-
Hospitality Tax	74,335	125,000	(50,665)	303,326	375,000	(71,674)
Environmental Services	1,004	10,000	(8,996)	355,806	342,500	13,306
Interest	5,408	25,000	(19,592)	17,864	50,000	(32,136)
Other	10,167	28,000	(17,833)	78,769	74,000	4,769
Total Revenue	**3,002,006**	**2,707,538**	**294,469**	**6,226,700**	**6,314,900**	**(88,200)**
Expenses:						
Salaries	331,245	406,554	75,309	1,035,381	1,084,143	48,762
Overtime	141	7,425	7,284	8,336	17,133	8,797
Benefits	75,730	96,574	20,844	217,017	250,864	33,847
Payroll Tax	33,403	38,753	5,350	86,529	98,341	11,812
Employee Subtotal	**440,519**	**549,305**	**108,786**	**1,347,263**	**1,450,481**	**103,218**
Utilities & Supplies	28,122	34,241	6,119	114,751	102,724	(12,027)
Advertising & Promotions	757	1,550	793	6,885	4,650	(2,235)
Communications	10,864	10,395	(469)	32,842	32,184	(658)
Waste Management	213,624	216,000	2,376	641,346	642,667	1,321
Insurance	-	-	-	63,882	53,127	(10,755)
Professional Services	69,675	96,250	26,575	121,398	131,250	9,852
Maintenance	185,061	177,875	(7,186)	374,504	380,175	5,671
Travel	12,649	19,300	6,651	32,166	51,467	19,301
Rentals	54,358	49,004	(5,354)	99,287	98,008	(1,279)
Tourism & Recreations	415,296	615,771	200,475	1,292,994	1,277,314	(15,680)
Contributions	142,100	150,000	7,900	142,100	150,000	7,900
Other	108,744	87,133	(21,611)	188,093	203,310	15,217
Unbudgeted (Storm Clean Up)	24,905	-	(24,905)	626,597	-	(626,597)
Total Expenses	**1,706,674**	**2,006,825**	**300,151**	**5,084,108**	**4,577,356**	**(506,752)**
Revenue Less Expenses	**1,295,332**	**700,713**	**594,619**	**1,142,592**	**1,737,544**	**(594,952)**
Debt Service:						
Interest	**18,872**	**18,872**	-	**18,872**	**18,872**	-
Capital Expenditures:						
Building	2,963,015	2,963,015	-	5,102,121	5,102,121	-
Vehicles	36,951	35,000	(1,951)	58,711	60,000	1,289
Other	112,157	120,000	7,843	152,071	160,000	7,929
Total Capital Expenditures	**3,112,123**	**3,118,015**	**5,892**	**5,312,903**	**5,322,121**	**9,218**
Special Items:						
Proceeds of GO Bond	-	-	-	3,000,000	3,000,000	-
Proceeds of 21 Beachwalker Sale	-	-	-	1,575,000	1,575,000	-
Total Special Items	-	-	-	**4,575,000**	**4,575,000**	-
Net Changes in Fund Balance	**$ (1,835,663)**	**$ (2,436,174)**	**$ 600,511**	**$ 385,817**	**$ 971,551**	**$ (585,734)**