

MEMORANDUM

CITY/BOROUGH OF JUNEAU

City & Borough Manager's Office
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DATE: December 23, 2013

TO: Assembly Human Resources Committee

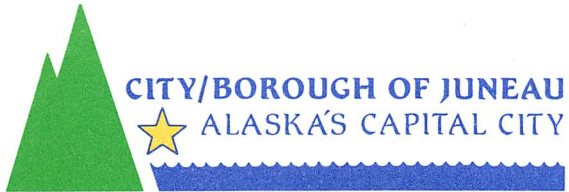
FROM: Rob Steedle 
Deputy City Manager

SUBJECT: Transferring the City Museum to the Library Department

After careful consideration, Robert Barr, Library Director, and Brent Fischer, Parks and Recreation Director are recommending that the City Museum function be transferred from the Parks and Recreation Department to the Library Department. The City Manager and I have reviewed the proposal, and we concur with their reasoning. We believe that the museum's mission is more closely aligned with that of the library than with Parks and Recreation's mission, and that collaboration amongst library and museum staff will be abetted by this reorganization.

There is no financial impact to this move.

A memo co-written by the two directors providing more information is included in this packet.



MEMO

TO: Kimberly Kiefer, City Manager
Rob Steedle, Deputy City Manager

FROM: Robert Barr, Library Director 
Brent Fischer, Parks and Recreation Director 

RE: Library/Museum/Parks & Recreation Organizational structure

DATE: December 20th, 2013

We propose a change to the organizational structure of the Juneau-Douglas City Museum. Presently, the Museum resides as a division within the Parks and Recreation Department. We propose moving the Museum to be a division within the Library Department. The Museum is a relatively small division composed of 4 FTE, a part-time custodian/janitor shared with ZGYC (0.2 FTE on the Museum side) and a FY14 budget of \$419,100. Volunteer front desk and collections assistance equal 1 FTE. Libraries and Museums historically have very similar missions and work. Consider our present missions:

The Juneau Public Libraries are the open door to exploration and lifelong learning, providing free access to shared resources and programs that entertain, enlighten, and educate

The Juneau-Douglas City Museum fosters an awareness of Juneau's cultural heritage, values and community memory so we may draw strength and perspective from the past, inspire learning, and find purpose for the future.

The strategic focus of both the library and the museum centers on the pursuits of the mind – learning, community memory, education, and civic engagement. By aligning organizationally, we'll be able to more effectively share resources, co-host programs and exhibits, seek grant opportunities, and advocate for the future of Juneau's shared collections, resources, and community gathering spaces.

We are confident about moving forward and realizing the benefits of this proposition and hope to begin the transition work during the FY15/16 budget preparation process.