



CPCNW

How to Submit Foreign Cultivars to the Clean Plant Center Northwest Fruit Tree Program

1. Alert CPCNW Coordinator by email at cpcnw@wsu.edu that you intend to submit materials and request necessary documents for importing to the United States.

Allow sufficient time for needed documents to be sent from CPCNW-FT to the shipper, usually one week is adequate. The documents and shipping labels are required BEFORE the material can be sent.

2. Prepare plant material as follows:
 - a) Provide **4 budwood sticks** from a single tree; sticks should be the thickness of a pencil, with **10 to 15 buds on each stick**.
 - b) Wrap budwood sticks in slightly moist towel for shipment.
3. Prepare shipping documents as follows:
 - a) Use a rapid and reliable courier, and send via Overnight Delivery.
 - b) Declare to the courier that fruit tree budwood is enclosed in the package.
 - c) Attach USDA-APHIS green & yellow importation label obtained from the CPCNW-FT to the outside of the package. This label will direct the shipment to the Beltsville, MD address below.
 - d) Permit number **PCIP-14-00693** should be prominently displayed on the label.
 - e) **Include a copy of the CPCNW Import Permit (obtained from CPCNW)—this is essential**
 - f) Include SPECIFIC information about enclosed budwood sticks (number of sticks, kind of fruit (*Prunus*, *Malus*, *Cydonia*, *Pyrus*, *Chaenomeles*), variety name, compatible rootstocks if known)
4. Plant material must be SHIPPED DIRECTLY to the address on the green and yellow label:

**National Plant Germplasm Inspection Station
USDA APHIS PPQ
Bldg. 580, BARC-EAST
Powder Mill Road
Beltsville, MD 20705, USA**

DO NOT ship materials directly to CPCNW and DO NOT ATTEMPT TO HAND CARRY plant material. All plant materials must enter the U.S. through the Beltsville Plant Germplasm Quarantine Center where it will be inspected before forwarding to CPCNW

5. Provide CPCNW with the courier's name, airway bill number, and date of shipping. This information is essential so that the shipment status can be monitored and action taken if problems arise.
6. Budwood will be visually inspected for insects and pathogens by USDA-APHIS at the Beltsville Plant Germplasm Quarantine Center, prior to being transferred to CPCNW.