

King's Way Christian Schools

Driver Information Form

Driver's Name: _____

Birthdate: ____/____/____

Driver's License Number: _____

Sex: Male Female

Is this a Commercial Drivers' License? (required for bus)

CDL: Yes No

During the past three (3) years:

- 1) Have you been involved in any accident? Yes No
- 2) If yes, were you at fault? Yes No
- 3) Have you had any moving traffic violations? Yes No
- 4) Have you had any company cancel, or refuse to provide you, auto insurance? Yes No
- 5) Have you had your driver's license revoked, suspended or restricted? Yes No
- 6) Have you had any physical impairment, other than corrective lenses? Yes No

If any questions have been answered "Yes", please provide full details below (dates, descriptions or other explanation):

Signature

Date

KING'S WAY CHRISTIAN SCHOOLS

VEHICLE OPERATION CRITERIA

1. All operators must be at least 25 years of age for operation of the bus and 23 years of age for operation of the vans due to insurance requirements.
2. All bus operators (NOT van drivers) must have a current CDL in conformance with the state and federal requirements regarding transporting of passengers.
3. All van drivers will complete the Driver Information Form and, if necessary, will complete a check ride with the Athletic Director (or Athletic Dept. representative) .
4. All van drivers will be required to check the vehicles status (oil, water, gas, lights, signals, tires and safety equipment) every time the vehicle is operated and complete a vehicle inspection form. If you find something wrong, please email the Athletic Dept.
5. If an accident occurs without injury, the driver will contact the high school office within 24 hours as well as complete all accident and insurance forms. If injuries occur, the driver will notify the high school office or the Athletic Director immediately. The driver will also forward onto the Athletic Department and high school office a written description of the incident. Please turn this into the high school office.
6. Drivers must only go the posted speed limit. Vans are to never exceed the posted speed limit
7. Stickers or decals are not allowed on the bus or van, inside or out.
8. Never block emergency exits or aisles. Make sure your passengers understand the emergency unloading procedures.
9. Keep in mind that you as the driver are responsible for the safety and discipline of all passengers. It is not acceptable to have arms, legs, or other articles extended or thrown out of the windows. Also, all van passengers must wear seat belts.
10. Please complete the required vehicle form in the black pouch. It is very important we know who is using the vehicles.
11. If you choose to allow the passengers to eat in the van, it is up to you to clean the van of all debris. If your team/department has food in the vehicles, be aware that the vehicle fund is not budgeted for this type of cleanup; therefore your department or fundraiser team account will be charged for any needed detailing and clean up. Please do not leave the vehicles a mess for the next person to clean.
12. If you arrive back at school with less than a half a tank of gas, please go fill it up.
13. Make sure all doors are locked when driving and when you park the vehicles.
14. Any situations of unsafe operation and/or chargeable accidents will be reviewed by the Athletic Director and Superintendent and if substantiated, will be handled by the School Board as well. The first offense of unsafe operation and/or a chargeable accident will result in the loss of operating privileges for a period of not less than six months. At the end of this time, the operator can make application to the school in writing requesting reinstatement along with a procedural plan to insure no further incidences will occur.