

**Twin Falls School District #411
COLLEGE CREDIT CLASS
APPLICATION FOR APPROVAL**

PLEASE NOTE: The Professional Advancement Committee (PAC) is established according to the procedures and authority as stated in the current Collective Bargaining Agreement between the Association and Board of Trustees of School District #411. All teachers submitting an application form before this committee are responsible for understanding the governing terms regarding credit recognition for salary purposes as stated in this agreement, as well as the operational guidelines utilized by PAC in carrying out their responsibilities. PAC guidelines are posted in each building.

Final credit recognition approved by PAC is subject to the granting of academic credit to the applicant, verified by official transcripts from an accredited training institution offering the course noted on the application form.

TO BE COMPLETED BY APPLICANT:

Name of Applicant:				
Teaching Assignment:			Building Assignment:	
Course Title:				Course #:
Univ. Dept.:		Sponsoring Institution:		
No. Credits:	Semester Hrs:	Quarter Hrs:	Graduate:	Undergrad:
Class Beginning Date:			Class Ending Date:	
Application Date:			*Signature:	

**Once you have completed the form, please sign a copy and return it to the HR Department.*

COMMITTEE ACTION:

No. Credits Approved (1.5 quarter hours = 1 semester hour):	
PAC Chair:	Date Approved:

FINAL ACTION:

Verification Course Completed: Yes No	Semester Credit Hours Awarded:
Administrator:	Date Recorded:

