

Task 9: Create a Project Journal to Document the Completion of Your 40-Hour Project.

Senior Project: Life-Ready Leadership in Action

The Project Journal

- All students will be expected to keep a project journal which will be included in the Senior Project Portfolio.
- A journal entry is required for each time the student works on the project and follow the journal guidelines
 - Each entry will begin with the date
 - Each entry will include the sessions, activities, work, attempts, failures, frustrations, victories, etc.
 - Each entry will include the student's feelings, emotions, and reactions to what is going on at this particular stage of the project
 - Each entry will include the learning that is taking place
 - Each entry will include when the session is over and number of hours worked
 - An entry could cover as little as a short phone call to arrange an interview, make an appointment, or set up an interview
- Journal format is chosen by the student
 - Chart form
 - Word processed
 - Hand written
 - Kept in a notebook
 - Kept on a disk to be printed later for assessment
- Journal must be accessible to the student at all times
 - It is an on-going document
 - It is evidence that learning is taking place
- Journal must have Mentor signatures with dates
 - At least five initials from the Mentor is required
 - Parents must initial at least five times throughout the process
- Journal is very important and will be evaluated at the end of the project
- Format for the first page of the journal
 - Student Name:
 - Project Title:
 - Project Description
 - Senior Project Mentor Information:
 - Mentor's Name
 - Mentor's Position
 - Mentor's Phone Number

Project Journal Sample

First Page of Journal

Student Name: Casondra Piedmont

Project Title: Quilting is a business venture

Project Description: I pieced a quilt together and hand quilted it. I picked out my own fabric and also designed my own pattern. I made matching pillow shams and decorative pillows.

Senior Project Mentor:

Name: Susie Seamstress

Position: Neighbor who has a degree in quilting

Telephone: 324-7153

Log:

December 10, 2002

- My mentor and I went to Hancock Fabric to pick out my material. We also designed the pattern we would make.
- I learned that it is hard to match and choose material that goes together and will fit your chosen pattern. I had first thought I would do an Americana theme, but when it came time to pick my fabric I couldn't find anything I liked. I found some material I really liked, so I chose three other fabrics that matched.

Total time: 2 hours

December 25, 2002

- I began just cutting strips and squares of material for my quilt.
- At first I was really nervous about working the rotary cutter. My aunt had just had to get stitches from cutting her finger badly with one. I was really careful, and by the end of the quilt I was comfortable using the rotary cutter.
- My mentor showed me how to properly cut the material and how to fold it straight so I could cut more than one strip at a time.

Total time: 1 hour

January 14, 2003

- I sewed strips together
- This was my first attempt at sewing and working on the sewing machine. I learned that I wasn't very good at sewing a straight line. The way I tried to solve this was to put a piece of tape on the sewing machine desk, to act as my guide.

Total time: 1 ½ hours