

## Task 14: Prepare Senior Project Presentation and Present to Senior Project Panel.

### Senior Project: Life-Ready Leadership in Action

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#### **Step 1: Invite your Senior Project Mentor to attend your presentation.**

Students who have their mentor attend will receive a free lunch coupon at a near-by restaurant.

#### **Step 2: Prepare note cards and practice your presentation.**

Prepare a note card for each required section (Introduction, Body of Presentation, and Conclusion) and practice speaking with your note cards (see Artifact 13. Senior Project Presentation Rubric).

- **Introduction:**
  - Introduction of Self
  - Attention Getter
  - Preview of Main Points
- **Body of Presentation:**
  - Description Project: What did you do get complete your 40 hours?
  - Community Connection: How did your project connect to a career exploration and/or a community service? Who did you choose as your mentor and how did he/she help you?
  - Academic Learning: What was your thesis statement and what did you learn from your research?
- **Conclusion**
  - Learning Stretch: How did grow from doing your project? How did your project change you? What would you do different with another chance? How did it influence your future career plans? What were your most memorable moments?

#### **Step 3: Practice with effective presentation technique.**

Consider and prepare for these other elements that will be evaluated when you are presenting (see Artifact 13. Senior Project Presentation Rubric).

- **Presentation Technique:** Properly prepare to deliver your presentation with confidence, making it engaging and organized with smooth transitions, lasting between 7-10 minutes.
- **Panel Questions:** The panel will ask you questions after your conclusion. This is your chance to demonstrate how much you know about your project. You are the expert.
- **Things to Remember:** Remember to be early and dress business-like, professional. Don't forget your Project Poster and Portfolio. When finished, thank the judges and shake hands.

Student Name:

Advisor:

Speech Start Time:		Speech End Time:		Total Speech Time:	
Criteria	1 Not Yet	2 Progressing	3 Proficient	4 Exemplary	Score
Introduction	Lacks introduction	Introduction lacks one of the three elements	Introduction of self; attention getter; preview of main points	Introduction of self; <u>effective</u> attention getter; preview of main points	
Body of Presentation	Weak description of project lacking details and no explanation of thesis statement	Weak description of project lacking details and weak explanation of thesis statement	Description of quality project including community connection, mentor choice; explanation of how research supported thesis statement	<u>Robust</u> description of <u>superior</u> project including community connection, mentor choice; <u>meaningful</u> explanation of how research supported thesis statement	
Conclusion	Lacks conclusion	Unclear description of the Learning Stretch somewhat inconsistent with presentation body	Clear description of the Learning Stretch consistent with presentation body; sense of completion	<u>Uniquely insightful</u> description of the Learning Stretch that made a <u>lasting impact</u> on student	
Presentation Technique	Disorganized; very poor grammar; no transitions; ideas Choppy; more than 3 minutes under/over time	Somewhat organized and logical; significant errors in grammar; transitions inconsistent or missing; more than 2 minutes under/over time	Organized in logical sequence; mostly correct grammar; smooth transitions; more than 1 minute under/over time	<u>Uniquely insightful and engaging</u> ; organized in logical sequence; <u>flawless</u> grammar; smooth transitions within <u>7-10 minute</u> window	
Panel Questions	Answers unclearly, Inconsistently; limited knowledge	Inability to answer critical questions; incomplete knowledge	Answers most questions with ease ; complete knowledge	Answers all questions with ease and expertise; in-depth knowledge	
Oral presentation met the overall criteria as described above.				No	Yes
Student was wearing business-like, professional attire.				No	Yes
A quality Project Poster (trifold) was used to explain the project.				No	Yes
<b>Senior Project Presentation Rubric:</b> PASS				No	Yes
<b>Senior Project Portfolio Rubric</b> (with passing grade): If binder was not approved, did the student make all corrections/improvements? PASS				No	Yes
<b>Senior Project Open House Rubric</b> (with passing grade): PASS				No	Yes
<b>SENIOR PROJECT FINAL GRADE:</b> This committee recommends the student...				<b>FAIL</b>	<b>PASS</b>

Comments:

Signature of Lead Judge:

Date:

❖ If student fails, all corrections must be made before he/she will be allowed to walk at graduation.