The first meeting of the Marin County AIDS Advisory Commission was convened November 12, 1987 at the Marin County Office of Education (MCOE), Conference Room B, at 7:00 p.m.

All were advised of the need to respect anonymity, if any Commission member requested for personal reasons. County Counsel allowed this position as long as the Board of Supervisors were satisfied with the qualification of the member for this Commission.

A regular meeting date was selected by the fifteen members as the fourth Thursday of every month, 4 to 6 p.m. The first exception is the next meeting which is changed to December 17, 4 to 6 p.m., MCOE in Conference Room D (near the rear of the building). January 28, 1988 will be the set date in the same location and time.

Having valiantly persevered to accomplish the meeting selection task, the Commission members introduced themselves and their representation.

Pat Dowd          Marin Hospital Administrators
Bob Katheiser    Person with AIDS
Dave Martin       Marin Interfaith Council
Douglas Quiett    Marin City Multi-Service Center
Russ Mills        Alcohol and Drug Services
Peter di Giorgio  Person with AIDS
Beth Lillard      Marin Lesbian-Gay Rights Project
Arlene Zerkel     Marin County Office of Education
Bob Fredrickson   Marin Medical Society for
                 Dr. Estes who is on vacation
Peter Pischel     Person with AIDS
Erwin Braff       Health Council of Marin
Gail Theller      Community Action Marin
Eileen Hansen     Marin AIDS Support Network
Chris Harris      Marin Housing Center
Brian Slattery    Marin Treatment Center
Peggy Bernes     Marin Dental Society

Since the audience was small, they introduced themselves also:

Valerie Stilson  Public Health Nursing Services
Phoebe Lauren    Center for Attitudinal Healing
Sharon Pair-Taylor Center for Attitudinal Healing
The Center for Attitudinal Healing requested inclusion with this Commission. Gail Theller allowed their not being on the original list of members may have been an oversight and suggested including this organization tonight. Phoebe Lauren stated their group has served people with AIDS and children with AIDS as a major provider of service for several years. Several Commission members acknowledged the contribution of the Center for Attitudinal Healing in AIDS work. After discussion, it was decided that the By-laws Committee be formed tonight and that an orderly process for adding new members to the AIDS Commission be developed.

Russ Mills moved that the Commission elect a temporary chair tonight until the by-laws are developed, and that the temporary chair appoint the By-laws Committee.

Erwin Braff seconded.

After discussion, hand count vote was Aye 6; No 9. Motion defeated.

Eileen Hansen moved that tonight a volunteer By-laws Committee form and the Commission meetings continue to be convened by staff (Mary Jo Buerger) until a chair is elected.

Arlene Zerkel seconded.

After discussion, voice vote as Aye unanimous; No 0.

Volunteers for the By-laws Committee are: Brian Slattery, Gail Theller, Beth Lillard, Dave Martin, Peggy Bernes, Mary Jo Buerger.

Items of concern to be included in the by-laws expressed by members are:

1. Procedure to remain anonymous member.
2. Inclusion of new members.
3. Attendance rule and use of alternates.
4. Terms of office.
5. Committees

Other points of concern to members were possibility of a budget for the Commission to hire a secretary for minutes and mailings; whether minutes had to be approved by the Director of Health and Human Services; ample public notice of meetings with published agenda; and inclusion of public comment time at each meeting.
For the December meeting, agenda items requested were:

1. Staff report to include the monthly AIDS statistics.
2. Update on hiring and budget of AIDS Plan.
3. Hospital transfusion/AIDS issues - Patrice Dowd.
4. By-laws Committee report.
5. Setting priorities of work for the Commission from areas suggested in the AIDS Response Plan.

Note: The remaining Commission members continue to be appointed by the Board of Supervisors. Excused absences were:

<table>
<thead>
<tr>
<th>Member</th>
<th>Organization</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mary Taverna</td>
<td>Hospice of Marin</td>
</tr>
<tr>
<td>Mary Kay Sweeney</td>
<td>Canal Community Alliance</td>
</tr>
<tr>
<td>Nina Pedersen</td>
<td>Chambers of Commerce</td>
</tr>
<tr>
<td>Anonymous</td>
<td>Person with AIDS</td>
</tr>
</tbody>
</table>

Respectfully submitted,

Mary Jo Buerger

Note: No separate meeting notice will be mailed.
October 22, 1987

Marin County Board of Supervisors
Civic Center, Room 316
San Rafael, CA  94903

Dear Board Members:

As approved with the Marin County AIDS Response Plan on September 29, 1987, the formation of a Marin AIDS Commission is a priority. In accord with that, I am pleased to recommend for appointment to the new AIDS Commission the following people representing the suggested agencies:

- Alcohol and Drug Program - Russ Mills
- Canal Community Alliance - Mary Kay Sweeney
- Community Action Marin - Gail Theller
- Hospice of Marin - Mary Taverna
- Interfaith Council - David Martin
- Marin AIDS Support Network - Eileen Hansen
- Marin City Multi-Service Center - Doug Quiett
- Marin County Dental Society - Peggy Bernes
- Marin County Hospital Administrators - Patricia Dowd
- Marin County Medical Society - Milton Estes, M.D.
- Marin County Office of Education - Arlene Zerkel PHD
- Marin Health Council - Erwin Braff, M.D.
- Marin Housing Center - Chris Harris
- Marin Lesbian-Gay Rights Project - Beth Lillard
- Marin Treatment Center - Brian Slattery
- Persons with AIDS (First name used alone to protect confidentiality) - Robert Katheiser

You may notice there are four agencies yet to apply for this Commission and two more spaces for persons with AIDS or ARC. As soon as those applications are received, they will be submitted to you to fill the AIDS Commission. It is desired to begin the work of the Commission as soon as possible.

In summary, your Board is requested to appoint the above persons to form the Marin AIDS Commission.

Respectfully submitted,

Dennis Brown, Acting Director
Health and Human Services

cc: Theodore D. Hiatt, M.D.
Mary Jo Buerger, AIDS Coordinator
The second meeting of the Marin AIDS Advisory Commission was convened December 17, 1987 at the Marin County Office of Education (MCOE), Conference Room D, at 4 p.m.

All present were reminded of the need to respect anonymity for those Commissioners so requesting for personal reasons.

Commissioners introduced themselves:

Dave Martin
Peter Pischel
Bob Katheiser
Anonymous
Gail Theller
Brian Slattery
Mary Kay Sweeney
Chris Harris
Beth Lillard
Doug Cuiett
Russ Cuiett
Mary Taverna
Patrice Dowd
Rosa Maria Ortiz-Gruhn
Steve Kline
Erwin Braff
Nina Pedersen
Arline Zerkel
Marin Interfaith Council
Person with AIDS
Person with AIDS
Community Action Marin
Marin Treatment Center
Canal Community Alliance
Marin Housing Center
Marin Gay-Lesbian Rights
Marin City Multiservices Project
Alcohol and Drug Programs Center
Hospice of Marin
Marin Hospital Administrators
La Familia
Marin County Bar Association
Health Council of Marin
Marin Chamber of Commerce
Marin County Office of Education

Excused:

Eileen Hansen
Peggy Bernes
Marin AIDS Support Network
Marin County Dental Society

Those in the audience who introduced themselves were:

Phoebe Lauren
Naucz Harrington-MacLennan
Valerie Stilson
Theodore Hiatt
Joanna Uribe-de Mena
Brad Breithaupt
John Zukaritis
Roy Bateman
Center for Attitudinal Healing
Planned Parenthood
Chief Public Health Nursing
County Health Officer
La Familia
Independent Journal
Interested Citizen
Interested Citizen and
Marin County Planning Office
Several others arrived after introductions.

Harold Brown, Chairman of the Marin County Board of Supervisors, welcomed the new Commissioners and commended the commitment of each member. He encouraged this Commission to keep the Board apprised of AIDS issues in Marin in order to develop a collaborative effort at meeting the needs around AIDS prevention and care issues in light of the budgetary constraint under which we must operate.

Judge William H. Stephens issued the Loyalty Oath required of all Commissioners to those present who had not yet so sworn. Judge Stephens' presence was especially appreciated by the group at this busy time of year.

Staff report from the Marin AIDS Program was given by Mary Jo Buerger:

1. Personnel additions approved with acceptance of the Marin AIDS Plan are pending changes in other departments; i.e., no new persons can be hired into positions that will receive existing County employees whose present positions will be terminated. This policy affects all of the positions to be added to the AIDS Program. The estimated time of filling the positions is March, 1988.

2. The AIDS case total is now 107 with 70 deaths. Next month will begin reporting showing changes by month in addition to "total."

3. Further funding will be pursued via a grant application to the State of California for Education funds, and to the Centers for Disease Control for HIV seroprevalence research.

Patrice Dowd reported on transfusion-associated HIV testing, particularly at the Marin Kaiser facility. Letters will be sent to all persons transfused January, 1978 to April, 1985. Issues of concern for the Hospital are locating patients and alleviating anxiety. Staff members have been trained in HIV counselling and will explain limits of HIV testing. Joanna Uribe questioned the capability of notifying and counselling Spanish-speaking patients. Patrice agreed to look into that need and address a solution.

In setting agenda items, one Commissioner pointed out a needs assessment has not been done about Marin's People with AIDS. Suggested areas of assessment included funding, emotional, and housing needs. Several agreed on the advisability of such a survey and acknowledged difficulties in collecting such information. All Commissioners are requested to submit questions for such a survey of people with AIDS or ARC living in Marin. Ideas can be telephoned to Michael at 389-8812 or sent to Community Action Marin, 408-4th Street, San Rafael, CA 94901.

Other agenda items suggested were:

1. Need for a medical fund.
2. Lack of a pharmacy in Marin to fill MediCal AZT prescriptions.
3. HIV testing requirement of immigration amnesty law.
4. A nominating committee for officers of the Commission.
New business: Report of the By-laws Committee:

Steve Kline guided the Commission through an article by article review of the first draft of By-laws. Much discussion was generated around issues of membership and committees. The By-laws Committee will meet and review all the suggestions and submit another draft to be discussed at the January meeting. (See enclosed draft and note from the Committee.)

A letter was noted from the Center for Attitudinal Healing, Phoebe Lauren, advising of the group's interest in becoming part of the Commission when such a system is in place.

The Commissioners agreed; correspondence to the Commission should be included in the staff report.

A suggestion was made and agreed upon that open time be set aside for 15 minutes at the beginning of each meeting for public comments to the Commission.

Agenda items can be suggested by Commissioners by calling Mary Jo Buerter, 499-6900, or by leaving a message with Ruth Sauer at 499-7804.

The next meeting will be Thursday, January 28, 1988, at 4 p.m., at the Marin County Office of Education, 1111 Las Gallinas, San Rafael, Conference Room C. Agenda attached.

Respectfully submitted,

Mary Jo Buerger
Marin County AIDS Coordinator

MJB:rs

Attachment
MARIN AIDS ADVISORY COMMISSION
January 28, 1987, 4 p.m.

AGENDA

1. Introductions and Anonymous Statement.
2. Open time - public comment - 15 minutes total.
3. Staff report.
4. Old Business
   a. By-laws Committee.
5. New Business
   a. Nominating Committee.
   b. Need for Medical Fund.
   c. Pharmacies to fill MediCal AZT prescriptions.
   d. HIV testing and immigration laws.

To add agenda items, call Mary Jo Buerger, 499-6900, or leave message with Ruth Sauer, 499-7804.
December 31, 1987

Mary Jo Buerger, P.H.N.
AIDS Coordinator
Marin County Department of Public Health
Civic Center
San Rafael, CA 94903

Dear Mary Jo:

I request that the following be placed on the agenda of the next meeting of the Marin AIDS Advisory Commission:

1) Marin County policy on contact tracing of some of the HIV antibody positive populations as per the announcement from Dr. Hiatt in the December 30, 1987 Marin Independent Journal (p.A3);

2) The role of the AIDS Commission in the development of County plans and activities in response to the Marin County AIDS epidemic.

Please also advise Dr. Hiatt that the above items will be on the meeting agenda. I hope that he will clarify his statements, policies, and intentions directly to the AIDS Advisory Commission as soon as possible and before implementing a policy that could have a negative impact on many members of various communities in this County.

Happy New Year!

Brian Slattery
Commissioner, Marin AIDS Advisory Commission

BS/js
During the 1987 legislative session, nearly 2 dozen AIDS-related bills were introduced in the California legislature. A total of 15 were passed, and were signed or approved by Governor Deukmejian. The following are brief summaries of the new California laws.

AB 250 (Chapter 543) Hughes. Gives physicians the option, without holding them criminally or civilly liable, of notifying spouses of persons who test positive for HIV antibodies, if the person refuses to notify his/her spouse. The bill is permissive on the part of the physician.

AB 816 (Chapter 1287) Vasconcellos. Requires the State Department of Health Services to employ persons to review requests for marketing and use of AIDS-related drugs as defined for exemptions, or investigative purposes.

AB 1482 (Chapter 1421) Bane. Appropriates $200,000 to establish an advisory committee that will conduct studies for the legislature on transfusion-acquired AIDS or hepatitis in patients who receive only platelet transfusions. Reports are to be submitted to the legislature each year.

AB 1726 (Chapter 1334) Arealas. Would require all law enforcement agencies to provide employee training on the use of a portable manual mask to prevent the spread of communicable diseases which may be encountered when providing CPR; also requires that the masks be provided.

AB 1951 (Chapter 1427) Filipane. Would allow any person with a legal authorization, a court, or legal guardian of a person not competent to give consent, to give consent for an HIV test, or allow for disclosure of HIV test results. Minors under 12 are not deemed eligible to give consent.

AB 1952 (Chapter 1316) Filipane. Allows the DHS to approve clinical drug trials for an AIDS vaccine and treatment drugs that are manufactured in California.

AB 2170 (Chapter 1354) Hughes. Appropriates $150,000 to the Superintendent of Public Instruction to contract with an organization for the development of a video tape and supplementary materials that teach abstinence from sexual intercourse. Schools have the choice to use this material or not.

AB 2356 (Chapter 992) McCintock. Whenever an emergency technician is exposed to a reportable disease while providing medical/rescue services to a patient that is transferred to the coroner, the technician shall be notified by the county health officer of the exposure.

AB 2654 (Chapter 1470) Agnos. Would require the California Medical Assistance Commission to give special consideration to the reimbursement issues faced by hospitals caring for Medi-Cal patients who are receiving treatment for AIDS. Also requires the Department to implement an expedited review process to examine the effectiveness of investigational drugs and their eligibility for Medi-Cal reimbursement.

AB 2653 (Chapter 916) Agnos. Requires schools to educate employees about AIDS and hepatitis B. Also, provides that hepatitis B vaccination be covered by employee health plan benefits.

SB 324 (Chapter 494) Davis. Provides immunity to property owners if they fail to disclose information that a prior occupant had AIDS or died of AIDS.

SB 335 (Chapter 663) Rogers. Permits the county health officer to conduct contact tracing with the voluntary, signed consent form of the person testing positive for HIV. Also permits the county health officer to refer other contacts for testing and counseling.

SB 942 (Chapter 1391) Seymour. Would allow disclosure to public health authorities of blood banks of AIDS antibody test results performed on cadavers or donated blood parts; allows disclosure of blood donor reactive AIDS antibody test results to public health authorities when blood bank or plasma center efforts to locate the donor have failed; specifies that written consent is not necessary when test results are not linked to the identity of the test subject.

SB 1001 (Chapter 911) Doollittle. Requires the physician's certificate for marriage indicate that information about the AIDS antibody test was provided to marriage license applicants.

SB 1098 (Chapter 1393) Doollittle. Would allow blood donors to specify a recipient when prescribed by a physician and/or surgeon.

Table 1. Reported Cases of Selected Notifiable Diseases in California

<table>
<thead>
<tr>
<th>Disease</th>
<th>Cases Reported This Week</th>
<th>Total Cases Reported To Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>AIDS</td>
<td>175</td>
<td>3110 2744 1708</td>
</tr>
<tr>
<td>Coccidioidomycesis</td>
<td>5</td>
<td>240 1451</td>
</tr>
<tr>
<td>Encephalitis Viral</td>
<td>1 1 6</td>
<td>120 65 143</td>
</tr>
<tr>
<td>Food Poisoning (Excludes Botulism)</td>
<td>115 1 82</td>
<td>1254 857 535</td>
</tr>
<tr>
<td>Gonorrhea</td>
<td>2881 2904 2409</td>
<td>62918 79727 34501</td>
</tr>
<tr>
<td>Hepatitis Type A (Infectious)</td>
<td>193 177 212</td>
<td>6551 6749 3257</td>
</tr>
<tr>
<td>Hepatitis Type B (Serum)</td>
<td>105 97 132</td>
<td>3822 4493 2054</td>
</tr>
<tr>
<td>Hepatitis, Non A - Non B</td>
<td>12 12 12</td>
<td>634 829 990</td>
</tr>
<tr>
<td>Hepatitis, Type Unspecified</td>
<td>31 23 28</td>
<td>806 1348 1733</td>
</tr>
<tr>
<td>Malaria</td>
<td>5 0 4</td>
<td>260 379 299</td>
</tr>
<tr>
<td>Measles</td>
<td>0 0 1</td>
<td>765 803 244</td>
</tr>
<tr>
<td>Meningitis, Viral</td>
<td>27 25 35</td>
<td>1333 1112 939</td>
</tr>
<tr>
<td>Meningococcal Infections</td>
<td>25 2 4</td>
<td>564 314 264</td>
</tr>
<tr>
<td>Mumps</td>
<td>14 8 6</td>
<td>341 283 362</td>
</tr>
<tr>
<td>Pertussis</td>
<td>9 3 2</td>
<td>200 279 257</td>
</tr>
<tr>
<td>Rabid, Animal</td>
<td>9 10 3</td>
<td>373 495 498</td>
</tr>
<tr>
<td>Rubella</td>
<td>0 0 1</td>
<td>133 215 133</td>
</tr>
<tr>
<td>Salmonellosis</td>
<td>221 128 190</td>
<td>5019 4636 3830</td>
</tr>
<tr>
<td>Sarcoidosis</td>
<td>253 128 123</td>
<td>3621 3293 3552</td>
</tr>
<tr>
<td>Streptococcal Infections, Respiratory</td>
<td>589 358 1766 32569 30726 1725</td>
<td></td>
</tr>
<tr>
<td>Syphilis, Primary</td>
<td>155 75 119</td>
<td>3741 2853 2428</td>
</tr>
<tr>
<td>Syphilis, Secondary</td>
<td>135 32 0</td>
<td>2658 2369 1773</td>
</tr>
<tr>
<td>Tuberculosis (Total Reports)</td>
<td>81 76 72</td>
<td>3138 2965 2925</td>
</tr>
<tr>
<td>Typhoid Fever</td>
<td>8 8 0</td>
<td>91 110 107</td>
</tr>
</tbody>
</table>

DHS 8266 (7/85) (Formerly 8023-003)
MINUTES

The third meeting of the Marin AIDS Advisory Commission was convened January 28, 1988 at Marin County Office of Education (MCOE), Conference Room D, at 4 pm.

All present were reminded of the need to respect anonymity for those Commissioners so requesting for personal reasons.

Commissioners present introduced themselves:

Milton Estes
Erwin Braff
Russ Mills
Doug Quiett
Patrice Dowd
Beth Lillard
Bob Katheiser
Anonymous
Brian Slattery
Eileen Hansen
Leslie Acoca
Steve Kline
Rosa Maria Ortiz-Gruhn
Gail Theller
Nina Pedersen
Arlene Zerkel
Mary Taverna
Chris Harris
Mary Kay Sweeney
Joel Kudler

Marin Medical Society
Health Council of Marin
Marin Alcohol & Drug Program
Marin City Multiservice Center
Marin Hospital Administrators
Marin Lesbian-Gay Rights Prjct.
Person with AIDS
Person with AIDS
Marin Treatment Center
Marin AIDS Support Network
Community Mental Health
Marin County Bar Association
La Familia
Community Action Marin
Marin Chamber of Commerce
Marin County Office of Ed.
Hospice of Marin
Marin Housing Center
Marin County Dental Society

Excused:

Dave Martin
Peter Pischel

Marin Interfaith Council
Person with AIDS

Resigned:

Peter di Giorgio
Peggy Bernes

Person with AIDS
Marin County Dental Society

Minutes of the previous meeting were approved and distributed.
Open time, as agreed upon, allowing a total of 15 minutes for general comments from the interested audience or from Commissioners, addressed these subjects:

Beth Lillard expressed her commitment to attendance of Commission meetings and related business. However, attendance is not on work time but on personal, unpaid time, and she requested that this be considered whenever committee meeting times are selected. If such consideration is not given, some Commissioners will be unable to participate or to contribute to the committee work of this body, and valuable input will be lost. Others present agreed with this concern, and all Commissioners consented to such accommodation.

Dr. Hiatt welcomed and thanked all Commissioners for their willingness to serve this Advisory Body, recognizing the time and energy contribution made by each one.

Rosa Maria Ortiz-Gruhn requested, and all agreed, that first name placards be in front of each Commissioner to facilitate conversation until all members are better acquainted. This practice will begin with the next meeting.

Staff report as presented by Mary Jo Buerger generated much discussion.

- AIDS Prevention Education Grant Application was submitted to the State of California by January 15, 1988. Several Commissioners expressed the feeling that the grant process had by-passed the Commission, and the advisory capacity of the Commission was not sought in the decision by the County to pursue this grant. One Commissioner quoted the Marin AIDS Response Plan of September, 1987, that the role of the County is to "facilitate and coordinate AIDS services," not specifically to provide them. Concern was expressed over the ability of the County to fill positions in a timely manner and to deliver cost-effective service. Question was raised why the RFP (Request For Proposals) was not distributed more widely. Comment was made that the role of the Commission is developing and in the future the executive committee, which is not yet elected, will be working closely with the County AIDS Program staff. Mary Jo discussed the tight time line required of this particular grant and the decision process used to pursue this funding. Presently, the County AIDS Program provides education to businesses and community groups not defined in other grant funded programs. No duplication of services was defined. This grant requested funds to do outreach and AIDS prevention education to the general public through the workplace, with special emphasis to reach people in human service professions, such as barbers, acupuncturists, and other non-health care providers. Question was raised, could the funds of this grant be distributed outside of County services? State approval would be needed for this to occur. After several attempts at wording to include the sentiment of the Commissioners, Erwin Braff moved that if the County is funded for this education project, that the State be questioned if funds could be sub-contracted to accomplish the project, and that the Commissioners be solicited for input on the best method of implementing this AIDS education project. The motion was seconded. The consensus of the Commissioners was to urge optimal use of the grant funds, which would be through sub-contract to the community agencies. Vote: aye - unanimous.

- January 1, 1988 new laws went into effect related to AIDS
contact tracing. Brian Slattery referred to an article in the newspaper which aroused fear and concern in clients that the County would be doing avid contact tracing of all AIDS cases. Dr. Hiatt clarified the two new laws in question and his position: a spouse may be notified that the other spouse has AIDS by the private physician even without the consent of the spouse with AIDS; a person with AIDS may sign consent for a County Health Department to notify former sexual partners of their possible exposure to AIDS. Dr. Hiatt clarified his position in support of confidentiality and written consent for disclosure of AIDS diagnoses. He assured that no new program for AIDS contact tracing is planned, but if a person so requests, the County will respond with discretion.

(See summary of recent AIDS legislation attached.)

Steve Kline moved to postpone further staff report and discussion to address the report of the By-laws Committee. It was seconded.

Vote: aye - unanimous.

By-laws Committee report by Steve Kline noted that comments to the draft of the by-laws were solicited from all Commissioners and only two were received. One was grammatical corrections, which will be incorporated into the final draft. The other was distributed to members as prepared by Arline Zerkel. Commissioners reviewed the draft of by-laws as distributed with the previous minutes and the amended paragraphs. Mary Kay Sweeney moved that the draft of by-laws be adopted with substitutions. It was seconded.

Vote: aye - unanimous. Arline Zerkel moved substitution of proposal paragraphs. It was seconded. Item a) of Membership did not pass. Item b): vote aye - 19, nay - 1. Discussion of substitute or proxy members at meetings led to agreement that this practice would not be allowed. It was moved and seconded that the draft of the Commission by-laws be adopted as amended.

Vote: aye - unanimous.

(Note: copy of by-laws as adopted will be available at the next Commission meeting.)

Since the By-laws state that nominations for officers of this Commission shall be submitted by the Policy Committee or submitted from the floor, it was moved that volunteers be solicited for an interim policy committee to serve as a nominating committee. It was seconded. Vote: aye - unanimous.

Volunteers for the Interim Policy Committee are: Gail Theller, who agreed to serve as chair, Bob Katheiser, Beth Lillard, John Zukaritis, Leslie Acoca.

In the interest of the 6:00 pm hour, Gail Theller moved this meeting be extended 15 minutes. It was seconded. Vote: aye - unanimous with acknowledgment of those who were unable to remain present.

Staff report continued: AZT will be funded for persons at 400% of poverty ($22,000/year income for single person) through a Federal appropriation available February 1, 1988. Discussion of available pharmacies to provide the drug. Erwin Braff offered to pursue availability with local pharmacies. (All Longs Drugs, Ross Valley Clinic Pharmacy, Lawson-Dyer Pharmacy, and perhaps others will accept MediCal payment for AZT.)
Nina Pedersen announced a Block Grant Program information meeting and a February 9, 1988 deadline for applications to this funding source. A pamphlet was distributed describing the program. A draft of the Needs Assessment Survey for people with AIDS was distributed. There was consensus of the importance of such a survey. Nina Pedersen and Michael developed the draft questionnaire. Comments were to be mailed to Nina, and an expanded committee was sought. Nina, Mary Jo, Michael, and Steve will meet to review comments and to prepare a second draft for review by Commissioners.

The meeting was adjourned at 6:15 p.m.

Respectfully submitted,

Mary Jo Buerger
Mary Jo Buerger, Supervising PHN
Marin AIDS Coordinator

MJB:bb

Attachments
MARIN AIDS ADVISORY COMMISSION
FEBRUARY 25, 1988 - 4 P.M.

AGENDA

1. Introductions and Anonymous Statement.
2. Open time - public comment - 15 minutes total.
4. Staff report.
5. Old business:
6. New business:
   b. Ballot initiative "watch" - Braff.
   c. Request for consideration to membership of Commission: 2 letters received - refer to Policy Committee.

To add agenda items, call Mary Jo Buerger, 499-6900, or leave message with Ruth Sauer, 499-7804.
MARIN AIDS ADVISORY COMMISSION

FEBRUARY 25, 1988 - 4 P.M.

AGENDA

1. Introductions and Anonymous Statement.

2. Open time - public comment - 15 minutes total.


4. Staff report.

5. Old business:

6. New business:
   b. Ballot initiative "watch" - Braff.
   c. Request for consideration to membership of Commission: 2 letters received - refer to Policy Committee.

To add agenda items, call Mary Jo Buerger, 499-6900, or leave message with Ruth Sauer, 499-7804.
This meeting was convened by temporary chair, Mary Jo Buerger, at the Marin County Office of Education.

A reminder was made of the anonymity requested and expected for those Commissioners who so state. Self introductions were made of all present. Seven Commissioners were absent due to illness or pressing business.

Open time for announcements or public comments: 1) AIDS Interfaith Service is 4th Sunday of each month, everyone invited; 2) Bob Katheiser is to be honored tonight for his public speaking work, congratulations; 3) Marin Gay Lesbian Rights Project meeting is March 3, fliers distributed.

Agenda changes were moved, seconded, and carried: 6B became 3A; 5A became 3B.

Report of the Interim Policy Committee, which served as the nominating body, was given by Chair Gail Theller: 1) Proposed By-Laws amendment to article 6, section 6 regarding the formation of the Executive Committee to "include a Commissioner with AIDS/ARC or alternate, even though otherwise represented as an Officer." Adoption of this change was moved, seconded, and carried, with stipulation that language of the amendment be reviewed by Steve Kline, Commissioner representing the Marin Bar Association. 2) Officers nominated by the Committee are:

Brian Slattery, Chairman
Beth Lillard, Vice-Chairwoman
Dave Martin, Secretary
Bob Katheiser, Commissioner with AIDS/ARC

There were no nominations from the floor. Since the Commissioner with AIDS/ARC position was a By-Laws Amendment, that vote must wait one month, as well as rotation of the "alternate" position be established. It was moved, seconded, and carried by unanimous vote that the slate of officers be elected. Congratulations to all three. The Chair was turned over to Brian Slattery.

Brian expressed his willingness to work for HIV infection issues in Marin, incorporating the wealth of people, energy, and commitment to extend ourselves to prevent further transmission of HIV and to provide care services for persons infected. He expects a challenge in the work and plans to appoint committee chairpersons promptly.

Ballot initiatives were addressed by Erwin Braff as an arena of work and concern to this Commission. Eileen Hansen volunteered to obtain copies of the six items relative to AIDS issues for distribution to the Commissioners and to the Interim Policy Committee.
for study review. Priority will be given issues according to the dates of consideration, both by legislative and general ballot routes.

Nina Pedersen distributed and reported on the second draft of the AIDS/ARC Needs Assessment Survey. Computer adjustment so entire questions appear together is assumed for final copy. All are encouraged to send further comments to Nina ASAP. Discussion of administration of this Survey focussed on possible duplication of responses and possible need for volunteer assistance to complete the lengthy questionnaire. The Committee was expanded for final copy preparation and planning of the Survey administration: Beth Lillard, Chris Harris, Mary Taverna, and Erwin Braff volunteered to join Mary Jo and Nina. Special thank you to Michael and Nina for taking the initiative in this project.

Staff report was given by Mary Jo Buerger: 1) No news about State Grant for AIDS Workplace Education. 2) Three applications to the Commission are submitted, one for a current vacancy and two for new membership of agencies by Center for Attitudinal Healing and Planned Parenthood. The current vacancy application was accepted and will go to the Board of Supervisors. The Interim Policy Committee was given the agency application request letters for review and recommendation. 3) AZT Program is in place -- applicants go to Civic Center, Room 270 for the process. 4) United Way plans to issue Request for Proposals this year for AIDS education projects or care projects. To be on the RFP mailing list, call Dave White at 554-2415. 5) AIDS Medical Advisory Committee will begin meeting with the Health Officer March 1. As requested, a list of its members is attached to these minutes. 6) AIDS Case Statistics were distributed. 7) AIDS Program Staffing status: 0.5 Sr. typist to be transferred into program March 21; Public Health Nurse and Planner/Evaluator positions are now vacant due to new employment obtained by those who would have been transferred into AIDS Program, and, therefore, recruitment will begin through Personnel Office; the 0.5 Social Worker position is being negotiated with the Social Services Director.

Anti-discrimination ordinance was considered and further information was needed for Commissioner review. The Chairman referred the matter to the Interim Policy Committee.

The meeting was adjourned by the Chairman at 5:30 pm.

Respectfully submitted,

Mary Jo Buerger
Staff
DATE: March 11, 1988

TO: Marin AIDS Advisory Commissioners

FROM: Brian Slattery

RE: Conflict of Interest Statement

County policy requires each member of the Commission to file a completed copy of the attached Form 730 Statement of Economic Interests by April 1, 1988.

If you need assistance, please call Mary Jo Buerger at 499-6900.

Forms can be turned in at the March 24 Commission meeting or can be mailed by April 1 to Mary Jo Buerger
Civic Center, Room 279
San Rafael, CA 94903
MARIN AIDS ADVISORY COMMISSION
AGENDA for the meeting of MARCH 24, 1988

1. Call to order/anonymous statement
2. Review of agenda
3. Approval of minutes of previous meetings
   November 12, 1987
   December 17, 1987
   January 28, 1988
   February 25, 1988

4. Open time
   Chair announcements re: Commissioners and staff
   Bob Katheiser       People Speaking Award
   David Martin        Happy Birthday
   Mary Jo Buerger     Woman of the Year (9th Assembly Dist.)
   David Marcus       Nomination sent forward
   Correspondence Received by Chair
   Public open time for members of the community to address
   the AIDS Advisory Commission
5. By laws reading and vote on motion to adopt (Steve)
6. Staff report (Mary Jo)

7. Old Business
   a. Needs Assessment Survey of People with AIDS/ARC (Nina)
   b. Interim Policy Committee Report (Gail)
      i. AIDS related ballot initiatives
      ii. Anti discrimination ordinance
      iii. Requests for Commission membership
           (Center for Attitudinal Healing, Planned Parenthood)

8. New Business
   a. Appointment of Standing Committee assignments
   b. State grant to Department of Public Health ($45,000)
   c. Requests for grant application support from MASN
   d. AIDS/ARC Vigil
MARIN AIDS ADVISORY COMMISSION

MINUTES

March 24, 1988

Present: Michael, Dr. Erwin Braff, Patrice Dowd, Dr. Milton Estes, Eileen Hansen, Stephen Kline, Joel Kudler, Beth Lillaird, David Marcus, Dave Martin, Russ Mills, Rosa Maria Ortiz-Gruhn, Nina Pedersen, Douglas Quiett, Brian Slattery, Mary Kay Sweeney, Gail Theller, Arline Zerkel.

Excused: Leslie Acoca, Chris Harris, Robert Kathelser, Peter Pischel, Mary Taverna.

The meeting was called to order by Chairman, Brian Slattery. A reminder was made of the anonymity requested and expected for those Commissioners who so state. Self introductions were made of all present.

A new agenda was distributed by the Chairman and additions requested were: a) the Commission's role in supporting grants requests; and b) participation in the AIDS/ARC vigil at the San Francisco Federal Building.

Minutes of the four previous meetings were adopted as read or amended.

Open time for announcements or public comments:

Brian Slattery:
1) Welcomed new Commissioner David Marcus;
2) Announced $10,000 was raised by B.J.s for the Marin AIDS Fund; a letter of commendation and thanks was suggested and sent from the Commission by Brian;

Milton Estes:
Announced that a fund raiser is planned for April 7th at 6:00 p.m. Call 383-6622 for particulars;
Eileen Hansen:
Announced April 5th is AIDS Task Force meeting with Martin Delaney of Project Inform to speak;
On May 7th MASN is participating in the Human Race;
On May 14 MASN is participating in the Bikeathon;
Call 457-2437 to join the events.

Staff Report:
Mary Jo Buerger reported the County AIDS Program moved on March 21 to Room 257 and added to its staff: 1/2 time Sr. Typist, Roberta Schacherl, 1/2 time Social Worker-John Kinnear, 1/2 time Planner-Evaluator, Janet Liu and other 1/2 time position of PHN Marge Wupio.

The County received a letter from the State Office of AIDS that the Workplace Education Proposal was granted $45,000. Based upon the Commission's recommendation, the County will ask during the negotiations with the State to sub-contract to a community organization. No date for negotiations has been set.

June 4 is a Symposium on AIDS sponsored by the Marin Medical Society. Question was raised about a sliding scale fee for people with AIDS.

Commissioner's Conflict of Interest Statements must be returned by April 1 to Civic Center; these Statements will be an annual requirement.

Brian announced news from Marin Housing Center that a house will be owned by the second week of April as a 4 bedroom residence for people with AIDS. The staff has already been selected.

Old Business:
Nina Pedersen reported on the progress of the Needs Assessment Survey of people with AIDS/ARC. Commissioners have the 3rd draft. Further input was solicited. Next step is the last draft and the distribution process. The Commission agreed to support the last draft and distribution as approved by the Committee.

Gail Theller reported the activity of the Interim Policy Committee. By-laws: second reading of Article 6, Section A, Executive Committee shall include appointment of a Commissioner with AIDS/ARC whether or not already represented among the officers of the Commission; Section E, Executive Committee may conduct votes through telecommunication, however, a quorum may not be established through telecommunication.
This was moved and seconded for adoption. Discussion: Why is the Executive Committee position an appointment rather than an elected position? This would allow flexibility and is similar process to appointment of Committee chair positions. Why no alternate to the PNA position? This maintains existing committee positions. Is telephone voting advisable? The quorum is required to be present? Executive Committee Rules, other than by-laws, may be added to prevent abuse of telecommunication.

First reading: Article 4, Section B, add upon recommendation of the Policy Committee... Refers to agencies submitting nominee for the Commission. Discussion: Why is Policy Committee comment needed? If an applicant were known to be disruptive, the committee could comment. Suggested alternative that applications be accepted and forwarded to the Board of Supervisors with a letter of support from the Policy Committee.

At this time, the Committee has reviewed and recommends immediate appointment of two agencies to be added to Commission membership, the Center for Attitudinal Healing and Planned Parenthood. This was moved and seconded for adoption. Discussion: How was this decision reached? Both agencies have been working with People with AIDS/ARC and/or AIDS education services.

Vote: Ayes unanimous.

Gail reported the recommendations of the Interim Policy Committee's review of legislation proposed and initiatives in progress. Proposition 69, La Rouche, recommend oppose. Question: What happens to our recommendations: As an advisory body to the Board of Supervisors, the Board should be advised of our recommendations and asked to support them. Acceptance of opposition to Prop. 69 was moved, seconded, and carried unanimously.

Re: AIDS Research Tax Credit Initiative; the Committee moved and seconded for encouraging the public to sign petitions for the initiative.

Vote: Ayes unanimous.

Re: Doolittle-Dannemeyer Initiative; the committee recommended the Commission state it is unwise for the public to sign petitions for the initiative requiring HIV antibody testing. Discussion: Since this is such a terrible initiative, should the Commission take a stronger stand? Would a full review of the initiative change the position of the Commission? Moved and seconded to table this recommendation.

Vote: 16 Ayes, 1 nay, a abstention.
Re: AB2900 and AB600; the Committee recommended these be reviewed by permanent Policy Committee. Full knowledge of these bills is needed to maintain credibility of Commission statements. Also needed is the time table for hearings of these bills.

Re: Antidiscrimination Ordinance; the Committee reviewed several samples of such, which were not applicable in Marin. Neighboring counties need to be polled for such ordinance availability. It is recommended to be pursued by the permanent Policy Committee.

Remember, anyone can attend meetings of the Policy Committee to discuss these issues. The Bill number and copy of the legislation proposed is needed for any review.

New Business:

Brian announced committee appointments and appreciated the good will of each Commissioner in accepting assignments.

Policy Committee, Steve Kline, Chair
Budget Planning & Evaluation, Gail Theller, Chair
Members are listed on attachment to these minutes.

As liaison to the Medical AIDS Advisory Committee, Milton Estes reported on the March 1 meeting to set future agenda items. Contact tracing and ARC reportability were discussed and thought to be not advisable at this time.

Eligibility to be subsidized for AZT has been raised to $40,000 annual income or less. Commissioners are encouraged to publicize this fact in newsletters.

Gail Theller announced the Budget Planning and Evaluation Committee will meet April 5, at 12:15 at the Mental Health Association, 1000 Sir Francis Drake Blvd., to review AIDS funding in the context of full community needs.

Milton Estes announced his recent appointment to the California Medical Association's AIDS Commission.

The Policy Committee was asked, Should the Commission be used to support grant requests? What about time constraints? Would the Executive Committee be able to act more quickly?
New Business (continued)

Eileen Hansen reported on the AIDS/ARC Vigil in San Francisco as the longest running protest/demonstration about Federal AIDS response delays. Tuesdays have become special days when prominent people volunteer to be arrested (i.e. chain themselves to the door of the Federal Building). What is the interest of the Commission in participating on a Tuesday? There were no volunteers at this time.

The meeting was adjourned by the Chairman.

Next meeting date: April 28, 1988

Respectfully submitted,

Mary Jo Buerger

Mary Jo Buerger

MJB/rms
April 13, 1988

Dear AIDS Advisory Commissioner:

You are invited to attend a meeting to be held on Wednesday, April 20th at 5:30 p.m. at the Hospice of Marin (77 Mark Drive, Suite 21 in San Rafael) to pick up copies of the Needs Assessment Survey to distribute to Marin residents with AIDS/ARC, and to confirm the guidelines for distribution.

The surveys will be hand-delivered to those clients with AIDS/ARC represented by your agency. Please be prepared to come up with the number of copies that you will need to distribute from your respective agencies to your clients. You may contact me at my office (Pedersen Physical Therapy Services) at 892-6907 if you have any further questions. Thank you very much.

Very sincerely,

Nina L. Pedersen P.T.
Survey Committee Chairperson
Marin AIDS Advisory Commission
1. Call to order/anonymous statement.
2. Review of agenda.
3. Approval of minutes of previous meeting.
4. Open time (15 minutes total)
   Announcements
5. By-laws reading: Article 6, Sections A and E
   Article 4, Section B
6. Staff Report.
7. Committee Reports
   a. Needs Assessment Survey
   b. Policy
   c. Budget Planning and Evaluation
   d. Executive.
8. Old business (if not covered in Committee Reports)
9. New business
1. Call to order/anonymous statement.
2. Review of Agenda.
3. Review minutes of previous meeting.
4. Open time (15 minutes total) - Announcements.
5. Staff report.
6. Chair report.
7. Committee reports:
   b. Budget Planning and Evaluation.
   c. Policy.
   d. Executive.
8. Old Business:
   a. Ethnic/Minority AIDS issues.
   b. By-laws completion of process.
Marin AIDS Advisory Commission

MINUTES

April 28, 1988

Present: Erwin Braff, Patricia Dowd, Milton Estes, Eileen Hansen, Chris Harris, Janet Kaiser, Joel Kudler, Phoebe Lauren, Beth Lillard, David Marcus, Dave Martin, Russ Mills, Rosa Maria Ortiz-Gruhn, Nina Pedersen, Brian Slattery, Mary Kay Sweeney, Gail Theller, Arline Zerkel.

Excused: Leslie Acoca, Michael, Robert Katheiser, Stephen Kline, Peter Pischel, Douglas Quiett, Mary Taverna

The meeting was called to order by Chairman, Brian Slattery. The Minutes of the previous meeting were approved as distributed.

Open time for announcements or public comments:

Chris Harris: The AIDS Residence is scheduled to open June 1. Needed items were listed.

Dave Martin: A People of Color and AIDS Workshop was held April 22. Hope was expressed the Commission will be aware of this area of needed service and continue to be supportive.

Arlene Zerkel: Steve Kline received the 1988 Martin Luther King award.

John Zukaitis: New drug information article is available re: Liposomes.

Milton Estes: Last year a MD survey was done by Marin Medical Society and a list was developed of Doctors willing and able to treat AIDS/ARC patients. Due to the need to share Medical service equitably, the access is by calling the Medical Society office 924-3891. If a client needs further assistance securing a Marin MD, Brian and Milton offered to facilitate.
Rose Maria Ortiz-Gruhn: Expressed concerns about availabili
ty of MASN services to PWA/ARC in People of Color.

Gail Theller: AIDS/ARC Food Pantry needs re-stocking. Donations will be solicited at the next AIDS Task Force Meeting, June 7th.

Mary Kay Sweeney: Canal Community Alliance has a food bank that can assist.

David Marcus: With a MD note verifying peripheral neuropathy, the Marin YMCA allowed immediate access to membership, without time on the waiting list.

Brian Slattery: Announced that on June 1 there is a Conference on AIDS, Alcohol and Drugs in Marin for staff members of treatment programs.

       June 4 is a Conference on AIDS for Marin County physicians.

       Committee appointments of interested citizens: Jill Jacobs and John Zukaitis to the Budget Planning and Evaluation Committee.

       All Commission Committees need regular meeting times so all who so desire may attend.

       Executive Committee will meet 2nd Thursday each month at 12 noon at Marin Treatment Center, 1466 Lincoln Avenue, San Rafael.

Staff Report:

Mary Jo Buerger introduced Janet Kaiser of Planned Parenthood and Phoebe Lauren of Center for Attitudinal Healing who are new Commission members. Phoebe reported their Center has been involved with World Health Organization (WHO) around their children with AIDS program.

Mary Jo announced there is going to be a national Public Health mailing with AIDS information May 26-June 6. We all may need to gear up services following that announcement.
Marge Wuopio reported Marin County AIDS statistics to be 129 cumulative cases with 89 deaths. MASN has another cumulative 55 cases. John Kinnear AIDS Program Social Worker has another 10 cases. It is possible there could be 100 people in Marin presently living with AIDS. At every Commission meeting Marge offered to distribute updates of the AIDS case statistical information. She will also incorporate monthly reports from MASN.

**Committee Reports:**

**Need Assessment** - Nina Pedersen, chair, reports 125 surveys are distributed to agencies who serve PWA/ARC. Individual workers are encouraged to offer help in completing the surveys, and stamped, addressed envelopes are provided for return to Janet Liu, AIDS Program Planner. An up-dated progress report meeting is scheduled on May 19th, 5:30 at Hospice, 77 Mark Drive, San Rafael. June 1st is the projected return date of all surveys so tabulation and evaluation can proceed. Rosa Maria has translated (with Russ Mill's editing) a Spanish language survey to reach out to those who may seek service outside of Marin. Discussion ensued ways to encourage people of color to obtain Marin services. More inter-agency dialogue and planning is needed with Commission participation.

**Policy** - Steve Kline, chair, was absent; Eileen Hansen reported on their two meetings. Part 1 - AIDS Insurance Bills AB 2900 and AB 600 seem to be merging. No position is recommended until we see what emerges. AIDS Initiatives Block, which would require HIV testing for those charged with sex offenses, and Dannemeyer, which would remove need for written consent for HIV testing. The Committee encourages people to not sign these two initiatives, and if they do qualify for the Ballot, that the Commission oppose them as well and ask the Board of Supervisors to oppose them as well. Dr. Braff moved that the Executive Commission review the letter to the Board and act for Commission in media and Board of Supervisor distribution. Seconded by Beth Lillard. Carried unanimously. Part 2 - re: question of Commission support for funding requests. Part 3 - the Committee recommended that the Executive Committee write to the Board of Supervisors stating that this Commission intends to be an active body and would like to be used for providing recommendations on AIDS issues. Following discussion, Arline Zerke moved to table this recommendation. It was seconded and carried with one "no". Part 4 - re: Commission involvement in Legislature items. The Committee presented two possibilities a) a subcommittee could study each item; b) follow only important bills. A straw vote was taken to poll three possibilities: a) follow no legislation (defeated); b) follow all legislation (defeated); and c) follow important legislation (passed).
Budget Planning and Evaluation - Gail Theller, chair, distributed a draft of a planning process for this committee. Comments to Gail (457-2544) are solicited. Preliminary review of County AIDS Program Budget requests have begun. Janet Liu will staff this committee. A broad based group of service providers has asked the Board of Supervisors to hold pre-budget information hearings, which will occur in June. The committee will represent the Commission. The next meeting of this committee will be on May 16 at 1:30 at Community Action Marin (CAM), 408 4th Street, San Rafael. Thereafter, regular meetings will be the second Monday of each month at 1:30 p.m. at CAM.

New Business - David Marcus questioned the PWA membership on the Commission as only one or two PWA representatives have attended the past two meetings. The Policy Committee was asked to review the status of PWA representation.

The meeting was adjourned by the Chairman.

Next meeting date: May 26, 1988.

Respectfully submitted,

MARY JO BUERGER, Supervising PHN
Marin AIDS Coordinator

MJB/rms

P. S. If you have not received a United Way RFP and desire one, please call Dave White at 554-2414.
The Marin County Housing Authority is currently evaluating their priorities around Section 8 Housing needs for the next couple of years, and would like to get some community input into what those projected needs are.

In following up with a housing program recommendation indicated in the (AIDS) Local Response Plan submitted to the Board of Supervisors last September, individual agencies may wish to write a letter of support to outline the projected needs in the next couple of years for People with AIDS/ARC. Specifically, the letter may request that the Housing Authority revise its current Section 8 housing subsidy program policies to allow those with life-threatening illnesses to be moved up on the waiting list.

Letters of support should be written to the Executive Director with a carbon copy to the Housing Manager within the next 45 days (names and addresses are listed below).

Address letters to:

Janet Miller-Schoeder, Executive Director
Marin County Housing Authority
P.O. Box 4282
San Rafael, CA 94903

Carbon copy to:

Barbara Sherrill, Housing Manager
(same address as above)
Present: Leslie Acoca, Patrice Dowd, Eileen Hansen, Chris Harris, Robert Katheiser, Joel Kudler, Phoebe Lauren, Beth Lillard, Dave Martin, Nancy Harrington-McLenna Michael, Russ Mills, Rosa Maria Ortiz-Gruhn, Nina Pedersen, Brian Slattery, Mary Kay Sweeney, Mary Taverna, Gail Theller, Arline Zerkel

Excused: Dr. Erwin Braff, Patrice Dowd, Dr. Milton Estes, Stephen Kline, David Marcus, Peter Pischel, Douglas Quiett.

The meeting was called to order at 4:10 p.m. by Chairman, Brian Slattery. A reminder was made of the anonymity requested and expected for those Commissioners who so state. The Minutes of the previous meeting were approved as corrected.

OPEN TIME FOR ANNOUNCEMENTS OR PUBLIC COMMENTS:

Chris Harris: Announced that due to construction needs, the AIDS Residence will not open until July 1st.

Beth Lillard: Reported that the Lesbian-Gay Rights Project now has a Lesbian Caucus which was just formed.

Dave Martin: Announced that the AIDS Interfaith Service will be held on May 29th at 3:00 at the Church of Our Savior in Mill Valley.

Eileen Hansen: Distributed the monthly MASN statistics and also stated that the Marin AIDS Fund Policy has new guidelines. (Guidelines attached)

She also thanked all of those who participated in the Human Race and the Bikeathon. $11,000-12,000 was raised.

She stated that the MASN is expanding its base of services and looking for volunteers.
STAFF REPORTS:

Janet Liu: Announced that the Housing Authority has a $9,000 Fund available to help "special needs" specifically housing. Please contact Barbara Shirrel for more information.

Janet agreed to make appointments with the Commissioners to update the Local Response Plan.

Marge Wuopio: Marge handed out the Marin County Statistics Table and stated that Marin County is accountable to the State on a monthly basis. Tables cannot be changed because State reporting requirements give specific format. If people have specific needs for other tables, please remember State limitations. The ATS statistics are more negotiable and Marge would like to know if the Advisory Committee would like to have an ATS Statistics Report every month.

Discussion followed concerning the discrepancy in the numbers of AIDS/ARC in Marin County. Marge stated that there have been 135 documented cases in Marin County; 93 deaths and 42 alive. These statistics have been accumulative from 1983. The use of the State Soundex system with a birthdate is being looked at as a means of helping to solve this discrepancy.

Eileen stated that MASN is serving 90 people at present (not all are AIDS/ARC).

Bob Katheiser said that the statistics problems longstanding and continuing two separate reports can be helpful.

Brian encouraged cooperation.

Mary Jo Buerger: Reported the San Francisco AIDS statistics consist of everyone that has received services; there may be many duplications; Cases are being reported to the County of residence.

Mary Jo mentioned that Matthew Coles will be speaking on Tuesday June 7th at 1111 Las Gallinas between 12:30-2:00.
Mary Jo announced that there are two grant applications due by May 31, 1988:

1) United Way Funding
2) Levy Strauss


She also announced that the National mailing of "Understanding Aids" is now in progress.

At the Medical Advisory Commission meeting the members are willing to serve people with AIDS. Joel Kudler also stated that the Marin County Dental Society is also willing to help. Call the societies for referrals.

Also Mary Jo reported that the Workplace Proposal Grant - $45,000 was granted based on a Public Health participation. Sub-contracting was not permitted.

CHAIR REPORT:

At the Northern Californai Grant Makers Meeting Brian felt that it was the beginning of dialogue among the service providers.

AIDS and AIS/adolescents were discussed as well.

COMMITTEE REPORTS:

Needs Assessment:
Janet Liu - 140 surveys distributed to agencies and 27 surveys have been returned. Need to continue collecting past May 31st deadline.

Nina Pedersen - Next meeting will be held June 6 at Hospice - 5:30 p.m.

Budget Planning and Evaluation:
Gail Theller - Meetings scheduled 2nd Monday of each month at 1:30, 408 4th Street, San Rafael.

Task between now and September is to develop good data base.

Pre budget hearing with Board of Supervisors in mid to late June. The Committee requests Commission Chair to represent AIDS issues.
Policy Committee: Stephen Kline absent; asked Eileen to set meeting for this committee.

Executive Committee:

Brian reported ethnic minority AIDS issues were stressed as important and need to be addressed. Also discussed - What are the suggestions of individual members of the Advisory Committee as to activities or projects for the Executive Committee?

Beth Lillard reported NAMES Project to come to Marin; 10-12 panels will be available for consciousness raising. Also Planning Meeting for People of Color workshop is scheduled on Friday June 17 at 3:00 at the Marin Treatment Center.

OLD BUSINESS:

Ethnic/Minority AIDS issues - Brian announced that a providers meeting process will begin which will hopefully address this issue in the context of the changing faces of AIDS and that a complete affirmative action plan for staffs and clients needs to include the ethnic and sexual minority communities of Marin. At the request of Doug Quiett this matter will also be on next month’s agenda.

Eileen Hanson invited comments about MASN. Please call her. Also there is a new Spanish language Hotline # 453-SIDA - 24 hours a day.

By-laws completion expected by next meeting.

NEW BUSINESS:

Leslie Acoca - concern about the risk of AIDS to adolescents who are sexually active and users of alcohol and drugs.

Brian adjourned meeting at 5:50.

Next meeting scheduled for June 23rd at 4:00-6:00 p.m., 1111 Las Gallinas.

Respectfully submitted,

Mary Jo Buerger, Supervisor PHN
Marin AIDS Coordinator

Enclosures
MARIN AIDS ADVISORY COMMISSION

June 23, 1988

MINUTES

Present: Dr. Erwin Braff, Dr. Milton Estes, Eileen Hansen, Chris Harris, Robert Katheiser, Stephen Kline, Joel Kudler, Phoebe Lauren, Beth Lillard, Dave Marcus, Dave Martin, Nancy Harrington-MacLennnon, Michael, Russ Mills, Nina Pedersen, Brian Slattery, Mary Kay Sweeney, Mary Taverna, Gail Theller, Doug Quiett, Arline Zerkel.

Absent: Leslie Acoca, Patrice Dowd, Rose Maria Ortiz-Gruhn Peter Pischel

The meeting was called to order by Chairman, Brian Slattery, at 4:10 p.m. The amended minutes of the previous meeting were approved.

OPEN TIME FOR ANNOUNCEMENTS OR PUBLIC COMMENTS

Chris Harris: Announced Marin Housing is now taking referrals (only 4 beds available). Accepting applications for the next 2 weeks and the construction should be complete and ready for residents by the second week in July. If any problem with a referral please discuss with Chris or Peter Goetz.

David Marcus: Reported that there is a new bulletin called "BETA" from the San Francisco AIDS Foundation, free for the asking.

Suggested that the Commission members call the Executive offices of the White House and urge the President to accept the Commission report as is and lend his full support to its implementation. Call David for the White House telephone number. Contact tracing is included in report. Some concern was raised about this philosophy of action.
Beth Lillard: MASN and MTC are co-sponsoring a booth at the Marin County Fair between June 30-July 4. AIDS Education is the goal of the booth.

Dave Martin: Also announced that Ministry of Light will have a booth at the Fair.

AIM had regular services last week and a person with AIDS was the speaker.

Next service will be held on July 24th at the Marin Lutheran Church in Corte Madera at 4 p.m.

Eileen Hansen: Thanks to Nina Pedersen who biked in the Bikeathon. Nina raised more money than any other Commissioner. A total of $14,000 was raised in the Bikeathon and Human Race for MASN.

Distributed MASN's June, 1988 reported statistics.

Milton Estes: Monthly clinical rounds will be held at Marin General Hospital for Bay Area Consortium of AIDS Service Provider Physicians on July 6th at 5:30 p.m. in conference rooms A & B.

AL721 Look Alikes have been withdrawn from the market by FDA and a sample of the protest letter was distributed to the Commissioners.

The Marin Medical Society sponsored a Workshop on June 4th which was well attended, had excellent presenters and was well received.

AIDS Medical Advisory Commission is establishing subcommittees to look at IVDU needle policy advice.

Gail Theller: Concerned over the sensitivity of AIDS case statistics distribution and verbal announcement of AIDS information. The Executive Commission will review at the July 7th meeting.

Arline Zerkel: Requested that the regular meeting dates of Commission Committees be set apart in minutes. See Attachment.

Michael: Linda Abrams (707)537-4027 is coordinating a Grant for service to children with AIDS in Sonoma/Mendocino.
STAFF REPORT

Mary Jo Buerger: Two Grants (CDC and Local Assistance) have already gone through the Marin County Board of Supervisors. Budget Hearings will begin at the end of July.

Mary Jo will be on vacation the first three weeks of July. Marge Wuopio may be contacted during her absence. Marge may be reached at 499-6725.

Marge Wuopio:: Distributed the Statistical Report.

Gail and Beth acknowledged the good work Marge has done in response to requests for epidemiology information.

John Kinnear: Meeting with other social service agencies to coordinate care services. He may be reached at 497-7042 a.m. and 499-7121 p.m.

Janet Liu: Commissioner interviews continuing. If any recommendation for other interviews, please call Janet at 499-6865

CHAIR REPORT—BRIAN SLATTERY

Brian stated that the I.J. reported Prop 69 was the most voted upon issue on the recent ballot and perhaps this reflects a higher AIDS awareness in Marin than estimated.

Robert Wood Johnson Proposal is in progress as a joint venture of MASN, Threshold, MOL, MTC and Marin County Multi Service Center. A provider’s coalition may be the outcome of this joint venture.

Section 8 - Marin Housing Authority needs letters of support to move PWAs up on list. More information regarding Section 8 - was shared by Michael: at the present time there is a 2 1/2 - 3 year waiting list and priority was given to Veterans and single mothers with children.

Changing of the Commissioner’s monthly meeting location was discussed and will be decided at the next Executive Meeting.

Executive Commission feels it is imperative that all the players come up with information on budget of services available to PWA, i.e. who agency is serving? How many are being served? What services are provided?
Regarding the Board of Supervisor’s Budget for AIDS Program - Mary Jo stated that the Status of AIDS funding has not changed; no cuts or increases.

Budget Process was a question and how can Commission have an input.

Gail Theller requested that the Chair of the Commission get together with Acting Director of Health and Human Services, Dennis Brown.

Steven Kline suggested that a representative of the Commission meet with County Administrator John Barrows to explain AIDS issues.

Russ Mills discussed the process of County Budget and that probably the AIDS program budget has not been cut from the department request. Budget increases in response to workload need to be considered by the County and the Commission.

COMMITTEE REPORTS:

Needs Assessment Committee:

Nina Pedersen: Re: Needs Assessment Survey

175 surveys to 19 agencies
115 extra copies made
73 were distributed to PWA and PWARC
39 were returned

12 Spanish distributed
2 Returned

Information presented in 5 subject areas.

Irwin Braff: Contacted the UC Berkeley School of Public Health and they have offered the services of a graduate student who might be available by the end of the summer.
Budget Committee:

Gail Theller: Budget Planning

Reported that the Committee met on the 2nd Monday in June at 1:30 p.m., 408 4th Street.

This year’s budget process will be examined with a plan to input AIDS Program Budget.

Long term goal is to have a AIDS Response Plan Revision, so the Council of Agencies are being surveyed.

Policy Committee: Steve Kline

Policy Committee meetings will be held on the 1st Monday 3-5 at MCOE except holidays when meetings will be on the 2nd Monday.

Requested Executive Committee prepare a written charge to Committee’s of the Commission.

Objectives will be: (a) to develop policies and procedures, (b) for July 11 meeting, preparation of discrimination ordinance for Marin; (c) review adoptions to the by-laws as needed and (d) to respond to any other special requests of the Commission.

OLD BUSINESS:

By-laws:

A motion was made by Steve Kline and seconded by Russ Mills and carried by unanimous vote to adopt by-laws.

By-laws were distributed in final form.

Executive Committee at next meeting to draw lots for length of term for each Commissioner.

The attached amendment to the By-laws was distributed to add alternates for persons with AIDS/ARC.

Brian will give By-laws and cover letter to Board of Supervisors.
Ethnic and sexual minority:

Doug Quiett: Public acknowledgement of collaborative work between agencies, especially this year between MASN and MCMSC.

Eileen Hansen: There was conflicting information by phone as to whether or not subcontracting was possible. Future action should require a written policy from the State.

BRIAN ADJOURNED THE MEETING AT 6:00.

THE NEXT MEETING WILL BE HELD JULY 28.

Respectfully submitted,

Mary Jo Buerger, Supervising PHN
Marin AIDS Coordinator

MJB/rms

enclosures
COMMITTEE MEETING SCHEDULE

EXECUTIVE COMMITTEE

DATE - FIRST THURSDAY
TIME - 12:00 - 2:00
PLACE - MARIN TREATMENT CENTER
        1466 LINCOLN AVENUE
        SAN RAFAEL, CALIFORNIA
PHONE - 457-3756

FINANCE COMMITTEE

DATE - SECOND MONDAY
TIME - 1:30-3:30
PLACE - COMMUNITY ACTION MARIN
        408 FOURTH STREET
        SAN RAFAEL, CALIFORNIA
PHONE - 457-2522

POLICY COMMITTEE

DATE - FIRST MONDAY ACCEPT WHEN ITS A HOLIDAY THEN THE SECOND MONDAY
TIME - 3:00 - 5:00 P.M.
PLACE - MARIN COUNTY OFFICE OF EDUCATION
        1111 LAS GALLINAS
        TERRA LINDA, CALIFORNIA
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION OF HEALTH SERVICES  
COUNTRY OF MARIN  
HALL OF JUSTICE  
CIVIC CENTER  
SAN RAFAEL, CALIFORNIA  
PHONE 499-6888  
MARIN AIDS ADVISORY COMMISSION  
AGENDA  
July 28, 1988  
4-6 p.m.  
County Office of Education  
1111 Las Gallinas  
San Rafael, California  
1. Call to order/Anonymity policy statement  
2. Review of Agenda  
3. Approval of Minutes of previous meeting (June 23, 1988)  
4. Public input to the Commission (15 minutes maximum)  
5. Staff Report  
6. Chair Report  
7. Committee Reports  
   a. Executive Committee  
      1. Assignment of Commissioner terms of office  
      2. By-laws clerical correction  
      3. Commission Planning Goal setting meeting in September  
      4. Committee charges  
   b. Needs Assessment Survey  
   c. Policy Committee  
   d. Budget Planning & Evaluation Committee  
8. Old Business  
   a. By-law amendment - 2nd reading and vote  
   b. Meeting location  
9. New Business  
10. Commissioner’s Announcements  
11. Adjournment
MARIN AIDS ADVISORY COMMISSION
JULY 28, 1988

MINUTES

Present: Acoca, Michael, Braff, Dowd, Estes, Hansen, Harris, Katheiser, Kline, Kudler, Lillard, Martin, Mills, Ortiz-Gruhn, Pedersen, Slattery, Zerke, Lauren, Harrington-MacLennan

Absent: Quiett, Sweeney, Taverna, Theller, Marcus

Meeting was called to order at 4:15 p.m. by Chairman, Brian Slattery. Agenda was reviewed. It was noted Agenda #4, "Public Input to the Commission," is to be used by non-commission members of the public in attendance who wish to speak at that time. Commissioner announcements will be reserved for the conclusion of each meeting (see agenda item #10, 7/28/88).

STAFF REPORT

Mary Jo Buerger: Betty Obata was introduced as Public Health Nurse who will be able to supplement all AIDS Program activities.

Marge Wuopio: AIDS surveillance report for June, 1988 was distributed. It was noted as of 7/28/88, 11 new cases had been reported for the current month and 4 AIDS-related deaths. This brings the year-to-date total of new cases to 37. 1987 total for year was 27 cases. Again, discussion raised the method of presenting written surveillance report. Referred to Executive Committee.

Mary Jo Buerger: The new Marin AIDS Bulletin was distributed. This will be a quarterly publication of the County AIDS Program.

Earlier in the day County Budget Hearings approved the AIDS Program as submitted. MASN's petition for additional funds was not approved.

State (AIDS) Testing Poster was reviewed. It was found to be inadequate and the word "AIDS" is omitted, except in Spanish, on County stamp. It was moved by R. Mills for Commission and County Program to write State Office of AIDS confronting the denial in the Poster. Seconded by S. Kline. Motion passed without objection.
Approved with the following corrections: 1) Linda Abraham's correct phone number is 707-539-4027; 2) Pat Dowd was in attendance 5/26/88.

None.

Concern was expressed about role of this Commission over planning of expanded AIDS services in Marin. He proposed the September meeting be expanded to 4 hours for the purpose of discussing Commission vision and Commissioners' issues, agenda and interests in AIDS. He proposed that an independent facilitator be employed for this meeting.

- Brian reflected upon this morning's Board of Supervisors H&HS budget review. He expressed concern over role of this Commission in supporting any budget requests. The AIDS Response Plan is due for update presentation January, 1989. If any agency needs AIDS-related funding before that time, it is encouraged that proposal be brought to this Commission for timely review and support.

- A. Zerkel queried frequency of this Commission reporting to the Board of Supervisors.

- Distributed minutes of Executive Committee meeting which included result of lottery draw for Commissioner terms of office, and written charge to Policy Committee.

- Reported recent death of Commissioner Peter Pischel.

- Reported that Executive Committee felt the monthly statistical review of AIDS deaths is both painful and necessary. This was further discussed by Commissioners Michael, B. Kaetheiser, R. Mills and B. Slattery. Conclusion: written report to be distributed with unusual epidemiological shifts highlighted verbally, including AIDS-related deaths when necessary.

- Proposed expansion of September meeting to 4 hours discussed. L. Accoca moved support of 4 hour September meeting with facilitator, location and agenda to be determined by Executive Committee. Seconded by R. Mills. Discussion around day of week most agreeable was decided by straw vote: Thursday, September 22, 4 - 8 p.m.
Needs Assessment Committee: Nina Pedersen

Policy Committee: Steve Kline

- By next meeting, final written report of work will be ready.

- Next meeting August 1, 3 - 5 p.m., MCOE Superintendent Conference Room.

- First draft of anti-discrimination ordinance will be reviewed at 8/1 meeting.

- S. Kline moved Executive Committee to open informal dialogue with Board of Supervisors re ordinance. Seconded by E. Braff. Carried without objection.

- Committee members are drafting policies specific to prioritized areas in written charge.

- Appealed for additional members to this Committee.

Planning Budget & Evaluation Committee: Mary Jo Buerger

Old Business: AIDS Response Plan revision is on schedule to be completed January, 1989.

Second reading of By-Law Amendment Section K, Article 4:

Two additional Persons with AIDS/ARC shall be appointed by the Board of Supervisors as Alternates to the Commission. Alternates shall have the full rights of members of the Commission upon absence from a Commission meeting of any member from the group designated as Persons with AIDS/ARC.

Adoption moved by A. Zerke, seconded by P. Dowd, carried without objection.

Location of Commission meetings to remain at MCOE.

New Business: None.

Commissioner Announcements

P. Lauren:

October 1 and 2, AIDS and Attitudinal Healing Conference. Please help advertise.

C. Harris:

Request Commission to acknowledge to the family of Peter Pischel his contribution to AIDS work in Marin.

Call 457-2114 to refer applicants for AIDS residence.
M. Estes: New survey being drafted to medical providers. Working with Dental Society to do same.

Santa Cruz Medical Society has written to all state chapters supporting Dannemeyer initiatives despite CMA opposition. Marin Medical Society Committee on AIDS drafted a response letter.

J. Kudler: Dental Society has formed an AIDS Committee.

B. Lillard: October is National AIDS Awareness Month. Call 457-3755 if you are interested in bringing Names Quilt panels to Marin.

N. Pederson: Interested in possibility of adapting Continuum HIV Health Services for Marin.


N. Harrington MacLennan: October is National Family Sexuality Education Month. Focus this year "Kids Need to Know."

B. Slattery: Should another October public forum be sponsored with Barbara Boxer?

E. Hansen: MASN stat for June distributed. Announced upcoming meeting to coordinate county and MASN stat reporting.

A. Zerke: California County magazine, July/August 1988, has counties' responses to AIDS focus.

Motion to adjourn by E. Braff. Seconded L. Accoca. Carried without objection.

Respectfully submitted,

David Martin
MAAC Secretary
Mary Jo Buerger
Staff
MEMORANDUM

TO: Arline
FROM: Weda
SUBJECT: AIDS Commission Meeting Schedule

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<thead>
<tr>
<th>Date</th>
<th>Room</th>
<th>Time</th>
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<tbody>
<tr>
<td>August 25</td>
<td>Room C</td>
<td>4:00 pm - 6:30 pm</td>
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<tr>
<td>September 22</td>
<td>Room C</td>
<td>4:00 pm - 8:30 pm</td>
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<tr>
<td>October 27</td>
<td>Room C</td>
<td>4:00 pm - 6:30 pm</td>
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<tr>
<td>November 17</td>
<td>Board Room</td>
<td>4:00 pm - 6:30 pm</td>
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<tr>
<td>December 15</td>
<td>Room C</td>
<td>4:00 pm - 6:30 pm</td>
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<td>January 26</td>
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<tr>
<td>February 23</td>
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<td>March 23</td>
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<td>May 25</td>
<td>Room C</td>
<td>4:00 pm - 6:30 pm</td>
</tr>
<tr>
<td>June 22</td>
<td>Room C</td>
<td>4:00 pm - 6:30 pm</td>
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NOTE: Commission Meeting Room has been reserved for 1/2 hour beyond meeting scheduled time to allow for conversations.
MARIN AIDS ADVISORY COMMISSION

AGENDA

AUGUST 25, 1988
4 – 6 P.M.

COUNTY OFFICE OF EDUCATION
1111 LAS GALLINAS
SAN RAFAEL, CA

1. Call to order/anonymity policy statement.
2. Review of Agenda.
4. Public input to the Commission (15 minutes maximum).
5. Staff Report.
7. Committee Reports:
   a. Executive Committee.
   c. Policy Committee.
   d. Budget Planning and Evaluation Committee.
8. Old business.
9. New business:
10. Commissioner Announcements.
11. Adjournment.
MARIN AIDS ADVISORY COMMISSION

AUGUST 25, 1988

MINUTES

Present: Braff, Dowd, Estes, Hansen, Katheiser, Kline, Lauren, Lillard, Marcus, Martin, Mills, Pedersen, Slattery, Sweeney, Taverna, Theller, and Zerkel.

Absent: Acoca, Harrington-MacLennan, Harris (excused), Kudler (excused), Michael, Ortiz-Gruhn (excused), Quiett.

Meeting was called to order by Chairman, Brian Slattery, who noted that Agenda Item 9a re: Propositions 96 and 102 would be moved up to follow the Chair's report. A new agenda item would be inserted in its place under "New Business" at the request of Eileen Hansen re: upcoming AIDS Awareness Campaign.

Minutes were approved as submitted.

PUBLIC TIME

No members of the public were present during this portion of the meeting.

STAFF REPORT

Mary Jo Buerger: John Zukaitis has been appointed to the Commission

State RFP for funding of emergency shelter for persons with AIDS/ARC. Housing Center and any other interested parties may call Mary Jo for further information (499-7804).

Discussion of termination of federal funding for AZT. State Bill AB4437 (Margolin) would continue funding through April 30, 1989. Letters of Support to Governor Deukmeijian encouraged. M/S/P Kline/Marcus that Marin AIDS Advisory Commission (MAAC) send a Letter of Support for AB 4437 to Governor et al.
STAFF REPORT:

Mary Jo Buerger: Marin County Board of Supervisors has requested MAAC to advise the Board regarding position to be taken on Proposition 102.

In response to Commissioner request for County Statistical report to include number of people living two years or more from date of diagnosis.

CHAIR REPORT:

Brian Slattery: Apology to Eileen Hansen, MASN, for tone of remarks at last MAAC meeting concerning MASN's direct request to Board of Supervisors for increased funding. Asked that MAAC work cooperatively with all service providers to better support clients affected by HIV. Chair yielded floor to Eileen Hansen for response, who explained her understanding of MAAC's budget review process to date. Steve Kline expressed hope that Policies and Procedures will help clarify process by next year's budget review. Russ Mills reminded Commission of its unique composition of service providers and the delicate balance between individual agency interests and the community collective need.

EXECUTIVE COMMITTEE REPORT:

Brian Slattery: Reported on the progress of planning process for September MAAC protracted meeting.

Dave Martin: Reported action of August 10th meeting by way of Minutes (handed out).

Reminded everyone that Executive Committee meetings are open to all; always two weeks following MAAC monthly meeting at Marin Treatment Center, noon-2 p.m.

Acknowledged correction of July minutes of Executive Committee that Commissioner terms of office according to bylaws are 2, 3, 4, years. Completion of term dates correct as printed in minutes.
EXECUTIVE COMMITTEE REPORT:

Brian Slattery: Clarified that update of county AIDS response plan is the responsibility of program staff with input from MAAC and community.

Robert Katheiser: Read letter of condolence and appreciation to the family of Peter Pischel, MAAC Commissioner. Chair and program coordinator will inform the Board of Supervisors asking for their recognition.

Beth Lillard: Distributed sample resolutions opposing Propositions 96 and 102. Moved for adoption by Erwin Braff, seconded by Steve Kline. Discussion and friendly amendments followed and were received by maker of motion and second.

Vote to bifurcate 2 resolutions passed with 2 opposing. Vote taken on resolutions to opposition of Propositions 96 and 102 passed with 1 vote opposing. Vote on resolution to oppose Proposition 102 passed without opposition. Executive Committee instructed to draft wording of final resolutions opposing Props 96 and 102 to be forwarded by representative to the Board of Supervisors requesting their adoption of same and encouragement to others to oppose both Propositions.

NEEDS ASSESSMENT SURVEY REPORT:

Nina Pedersen: Distributed final report and thanked everyone for input. Received by chair to be reviewed and put on agenda for October MAAC meeting.

POLICY COMMITTEE:

Steve Kline: Presented proposed Policy and Procedure regarding initiatives and ballot measures. Discussion resulted in modification of wording to read as attached. Approved without opposition next meeting date 9/13/88, 3-5 p.m., at the Marin County Office of Education.

BUDGET, PLANNING AND EVALUATION COMMITTEE:

Gail Theller: Reported next meeting date: September 12, 1988, 1:30 p.m., 804 4th Street, San Rafael.
NEW BUSINESS:

Eileen Hansen addressed upcoming AIDS Awareness Campaign for Marin County. Poster was presented; copies to be available after September 7 press conference. Campaign a joint effort between MASN and MTC. Eileen moved that The MAAC fully support the educational efforts of the Marin Treatment Center and the Marin AIDS Support Network regarding AIDS prevention and encourages each Marinite to "Be The One". Seconded by Robert Katheiser. Passed without opposition. Supply of posters will be brought to the next MAAC meeting.

ANNOUNCEMENTS:

Mary Taverna, Hospice: State Grant for expanded PWA/ARC home care was renewed for another year. This grant is available to those not presently Hospice clients as well. May be subcontracted to other home care provider by Hospice.

Milton Estes requested that statistical analysis of mortality rate in Marin be included in next statistical support. Circulated Marin Medical Society letter re: Prop. 102 and Dannemeyer's letter to Ken Kizer re: same. New Medical Society Survey to Marin physicians mailed out August 26, 1988, hopefully back in a month or two.

Nina Pedersen handed out an information handout re: Adult Day Services for PWA/ARCs with survey attached.

Dave Martin (457-1129) has the phone number if you would like to request a copy of the Presidential Commission on AIDS final report.

Eileen Hansen announced MASN speaker's bureau volunteer training open to others by reservation: September 7, 6-9 p.m. at Red Cross, 712 5th Avenue. Call 457-AIDS. Reminder of AIDS Awareness month and Educator's Coalition meeting October 19, 12-2 p.m. at MTC, Stan Hadden, speaker.

Patrice Dowd distributed AIDS Inpatient Care in the West Bay, 1984-1986 report.

Brian Slattery reminded all of October 1-2 Conference "AIDS and Attitudinal Healing".

Meeting was adjourned at 5:30.

Respectfully submitted,

Mary Jo Buerger

David Martin, MAAC Secretary
Mary Jo Buerger, MAAC Coordinator

DM/MJB/rms
MARIN AIDS ADVISORY COMMISSION

RETREAT MEETING

September 22, 1988 - 4 to 8 p.m.

First Presbyterian Church
5th and E Streets
San Rafael
(parking along the streets)

Box dinner will be available

Facilitator is Aubrey Kramer who is donating her services!

ALL COMMISSIONERS AND ALTERNATES ARE ENCOURAGED TO BE PRESENT.
MARIN AIDS ADVISORY COMMISSION
September 22, 1988

MINUTES

Present: Acoca, Braff, Dowd, Estes, Hansen, Harrington-MacLennan, Harris, Katheiser, Kudler, Lauren, Lillard, Marcus, Martin, Morgan, Mills, Ortiz-Gruyn, Pedersen, Slattery, Sweeney, Theller, Turner, Zerke, Zukaitis

Absent: Michael, Kline, Taverna

The meeting was opened by Brian Slattery, Chairman, introducing Aubrey Kramer, facilitator for this four-hour "retreat" at First Presbyterian Church.

All members in turn spoke of personal and professional motivation for serving on this Commission. Small groups worked on two assignments:

1. List of common values of this group and

The Executive Committee was requested to continue the refinement of the Mission Statement with the entire Commission pursuing the work of developing goals and objectives.

Respectfully submitted,

Mary Jo Buerger
Staff to Commission
MARIN AIDS ADVISORY COMMISSION

POLICY COMMITTEE

MEETING DATE CHANGE NEXT MONTH

NEXT MEETING - NOVEMBER 14, 1988

3 P.M. - MARIN COUNTY OFFICE OF EDUCATION
AGENDA

October 27, 1988
4 - 6 P.M.

County Office of Education
1111 Las Gallinas
San Rafael, CA

1. Call to order/anonymity policy.
2. Review of Agenda.
4. Public input to the Commission (15 minutes maximum).
5. Staff Report.
   a. Board of Supervisors Resolution.
   b. November and December meeting dates.
7. Committee Reports:
   a. Executive Committee
   b. Policy Committee
   c. Budget Planning and Evaluation Committee.
8. Old Business (90 minutes) - further development of Mission Statement, Goals and Objectives, etc.
10. Commission Announcements.
11. Adjournment.
AGENDA

October 27, 1988
4 - 6 P.M.

County Office of Education
1111 Las Gallinas
San Rafael, CA

1. Call to order/anonymity policy.

2. Review of Agenda.


4. Public input to the Commission (15 minutes maximum).

5. Staff Report.

   a. Board of Supervisors Resolution.
   b. November and December meeting dates.

7. Committee Reports:
   a. Executive Committee
   b. Policy Committee
   c. Budget Planning and Evaluation Committee.

8. Old Business (90 minutes) - further development of Mission Statement, Goals and Objectives, etc.


10. Commission Announcements.

11. Adjournment.
MARIN AIDS ADVISORY COMMISSION

OCTOBER 27, 1988

MINUTES

Present: Michael Dowd, Estes, Harrington-MacLennan, Harris, Katheiser, Kudler, Lillard, Martin, Mills, Moleski, Morgan, Ortiz-Gruhn, Pedersen, Slattery, Sweeney, Theller, Zukaitis

Absent: Acoca, Braff, Kline, Lauren, Marcus, (Marin City Multi-Service Center rep), Taverna, Zerkel

Also Present: Richard Payne, Chair of Board, MASN, Barry Zack, Valerie Stilson, Roy Bateman, David Jurnegan

Meeting called to order at 4:13 p.m. by Chair, Brian Slattery. Introductions: Eileen's letter of resignation to Commission distributed. Thanks to Roy Bateman for cookie contribution to September MAAC meeting. Agenda reviewed: #8 Old Business; Commissioners decided to 30-minute general discussion of mission statement; Needs Assessment report; final comments added to Committee Reports (7.d.); minutes from August and September meetings approved.

Public Comment:

Roy Bateman: raised issues should Propositions 96 and 102 pass. Discussion followed.

Richard Payne: Discussion re interim and permanent Executive Director process. Also budget information and services available in Marin. Executive Committee to discuss way service providers can report to MAAC.

Staff Report:

Mary Jo Buerger:

Adult Protective Services (APS) social worker (.5 FTE) has 37 clients. Priority setting necessary. Therefore, emergencies handled promptly; others on waiting list.

State grants: Education grant available to interested agencies (will meet following this meeting). AIDS Prevention and Followup Center to up to 6 counties for HIV+ asymptotic persons. Idea to be reviewed by Medical Advisory Committee. Written descriptions available upon request.
Chair Report:

Board of Supervisors Resolution opposing 96 and 102 adopted by Board.

MAAC November and December meeting dates agreed upon: November 17 and December 15.


Beth Lillard resigned as Vice Chair. Will remain on Commissioner. Nomination to be brought by Executive Committee at November 17 meeting.

Committee Reports:

Executive Committee, D. Martin.

Review of Mission Statement as mailed deferred to later discussion (Old Business).

Policy Committee, J. Kudler.

Needs more members. First draft of anti-discrimination ordinance as mailed to be reviewed and commented upon in writing by Commissioners. Please return by November 14th Committee meeting (MCOE, 3 p.m.). Discussion followed.

Budget, Planning and Evaluation Committee, G. Theller.

Draft of plan ready for November 14th, 1:30 p.m. Committee meeting. Those interested in reviewing first draft to sign up for copy of same and welcome to meeting.

National Dental Society's anti-discrimination ordinance. Workshop for AIDS/HIV awareness for Marin and Sonoma dentists scheduled for December 7. Looking at ways to provide dental clinic for Dental and AIDS patients.


M. Estes: 90 responses to Medical Society Survey. To be tabulated. Support group with sliding scale fee available through his office. Facilitated by nurse from Quan Yen Center. Call for information, 383-6622.

Chris Harris: November 10th meeting to discuss fundraising weekly bingo at Tam High for AIDS services.

Richard Payne: John James at next MATF meeting December 6th, 4:30 - 6:00 p.m., Civic Center, Room 254, re: AIDS medicine and alternative treatments.
Motion to adjourn, J. Kudler. Seconded, R. Katheiser.

Respectfully submitted,

Mary Jo Bureger
Staff to Commission

Dave Martin
Secretary
MARIN AIDS ADVISORY COMMISSION

MISSION STATEMENT

"To provide leadership in formulating policy concerning HIV infection and related diseases for Marin County; to ensure that educational and service needs are defined and met in the most effective, compassionate and timely manner; and to protect the legal, health and human rights of individuals affected by HIV."
AGENDA

November 17, 1988

4 - 6 P.M.

County Office of Education

1111 Las Gallinas
San Rafael, CA

1. Call to order/anonymity policy.
2. Review of Agenda.
3. Review of Minutes of October 27.
4. Public input to the Commission (15 minutes maximum).
5. Staff Report.
7. Committee Reports:
   a. Executive Committee.
   b. Policy Committee.
   c. Budget Planning and Evaluation Committee.
8. Old Business:
   b. Goals and Objectives of MAAC.
9. New Business:
   a. Nomination and Election of Vice-Chairman.
   b. Committee appointments.
   c. December meeting - 12/15 - Overview of Direct Services.
10. Commission Announcements.
11. Adjournment.
MARIN AIDS ADVISORY COMMISSION

November 17, 1988

MINUTES

Present: Acoca, Michael, Dowd, Harrington-MacLennan, Katheiser, Kline, Kudler, Lauren, Lillard, Marcus, Martin, Mills, Slattery, Theller, Walther, Zerke

Absent: Braff, Estes, Harris, Moleski, Morgan, Ortiz-Gruhn, Pedersen, Sweeney, Taverna, Turner, Zukaitis

Meeting called to order at 4:13 p.m. Review of agenda. Added: "9.d." to "New Business." Bloc time for PWAs. Discussion of AIDS Residence to be put on December agenda. Minutes (October) deferred to next month also for approval. No comment during Public Time.

Staff Report:

APFC proposal (AIDS Prevention Follow-up Center). Marin County did not qualify given HIV+ criteria. Joint County proposal not possible. Nevertheless, letter was sent requesting state to fund similar program for smaller counties.

Education grants is in process of being written. Letters of Support will be solicited soon from local agencies.

Chair Report:

Antidiscrimination Ordinance being followed up by Kline and Slattery with County. AIDS Response Plan first draft being reviewed. Chair requested the Commissioners to review specific sections and return to Budget, Planning and Evaluation Committee by December 9. Plan needs to include quantities and prices of services needed (specificity).

Policy Committee requested to look at the way this Commission can vote on the Plan so as to avoid violating conflict of interest. (B. Slattery and R. Mills raised the issue of how individual agencies directly represented on MAAC might be affected by budget line items. Also, prioritizing must be handled in a nonpartisan way.)
COMMITTEE REPORTS

Executive Committee, D. Martin

Medical Advisory Committee is encouraging County Medical Services to look into provision of outpatient care to HIV-related medical patients.

Nomination of Pat Dowd to fill vacancy of Vice-Chair on Executive Committee. No other nominations from the floor.

Discussion of service provider time/report to MAAC. Proposed initially that this be done in special time at December meeting. Alternatives suggested and discussed at length.

"That the section of the meeting allocated for provider updates be focused on provider problems or other extraordinary information, rather than routine information that providers wish to bring to the attention of the Commission."

Passed with one opposition.

Policy Committee, S. Kline

Suggested MAAC expand its Committee structure. More work needed at Committee level and more room for expanded discussions, debate, problem solving, etc., not possible in two-hour MAAC monthly meeting.

Policy Committee would like to ensure that every Commissioner be on at least one committee. By-law to this effect may be developed in December. Committees suggested are: Providers, Education, Legislation, Policy, Budget, Planning and Evaluation.

Budget Planning and Evaluation, G. Theller

First draft of AIDS Response Plan from Janet Liu and distributed to Commissioners upon request. Timetable set. Budget, Planning and Evaluation requests that all recommendations, amendments, revisions be turned in to Committee before its December 12th meeting (1:30 - 5:00, Community Action Marin, 408 4th Street, San Rafael). Proposal that January MAAC meeting be changed to either 1/12 or 1/19 for public hearing of draft, to be immediately followed by full Commission discussion and adoption of Plan (Executive Summary of Plan available prior to public hearing with full draft available to public in County libraries.)

Discussion followed. Decided: January 12, 6:30 p.m. for Public Hearing and Input to Plan; January 19 MAAC, 4 - 6 p.m. regular meeting to finalize Plan (1/26 cancelled). Agreed upon unanimously.
G. Theller reported mixed reviews to first draft. Hope that result of Committee, Commission and public review process will be 8 - 10 pages of solid recommendations. PWA review asked for and encouraged throughout.

Old Business:

Mission Statement reviewed as printed in packet. Motion to adopt by R. Mills, seconded by N. Harrington-MacLennan. Passed without opposition.

New Business:

Pat Dowd nominated for Vice-Chair of MAAC Executive Committee. Elected without opposition.

PWA bloc time discussed. To be added to regular monthly agenda as Item 5 following public input and preceding Staff Report. Designated "PWA Commission Open Time." Unanimously agreed to.

Announcements:

D. Marcus. Suggestion we call, write PWA/ARC Commissioners when they are not present to check on their well-being and express concern. P. Lauren volunteered to do so after every meeting.

G. Theller. PWA Food Pantry at Community Action Marin is well stocked with canned goods. Please refer your clients.

D. Martin. World AIDS Day December 1. November 30 program for youth at Congregation Rodef Shalom 7:30 - 9:00 p.m., "Youth Respond." Also December 1, 12:15 - 1:00 p.m., service at Community Congregational Church in Tiburon. Jointly sponsored by AIDS Interfaith and Center for Attitudinal Healing.

B. Slattery. John Handy Benefit Concert November 18. Also BETA, publication from San Francisco AIDS Foundation, free upon request. Last issue covering antivirals.

J. Kudler. Dental Clinic referrals to San Francisco upon request (Buchanan Street Clinic), 476-5608. Also December 14, 12:30 - 5:30 p.m., in-service training for dentists re HIV, Clarion Hotel.

Motion to adjourn.

Respectfully submitted,

Mary Jo Buerger
Staff to Commission

Dave Martin
Secretary
AGENDA

December 15, 1988

4 - 6 P.M.

County Office of Education

1111 Las Gallinas
San Rafael, CA

1. Call to order/anonymity policy.
2. Review of Agenda.
3. Review of Minutes of October 27.
4. Public input to the Commission (15 minutes maximum).
5. PWA/ARC Commissioner open time.
6. AIDS services.
7. Staff Report.
9. Committee Reports:
   a. Executive Committee.
   b. Policy Committee.
   c. Budget Planning and Evaluation Committee.
10. Old Business.
    a. Update AIDS Residence.
12. Commission Announcements.
MARIN AIDS ADVISORY COMMISSION

DECEMBER 15, 1988

MINUTES

Present: Acoca, Dowd, Estes, Walther, Harris, Katheiser, Kline, Kudler, Lillard, Martin, Mills, Pedersen, Slattery, Sweeney, Taverna, Theller, Zerker, Lauren, Harrington-MacLennan, Morgan

Absent: Michael, Braff, Ortiz-Gruhn, Turner, Marcus, Zukaitis

Meeting called to order by Chair, Brian Slattery. Agenda reviewed without changes. Minutes of October and November approved.

Public Comment:

David Jernigan introduced himself as Director of Special Studies of the Marin Institute for the Prevention of Alcohol and other Drug problems.

David Martin acknowledged the death of Commissioner Marty Moleski this morning. Memorial services will be held Wednesday, December 21st at 7:30 p.m. at St. Patrick's Church in Larkspur.

Gail Theller reported that illness is the reason for absence of three Commissioners. Phoebe Lauren will call each one.

No PWA input.

AIDS Services.

Gail Theller expressed frustration over lack of available home health services.

Brian Slattery - medical direct services and client case management are not readily available.

Bob Katheiser - advocacy so important for people who do not feel well. Out of hospital care-related services are "topical not substantive" in this County.
Russ Mills - State Alcohol and Drug Program funds are expanded for IVDU and HIV. $31,000. for methadone treatment and $7,000. for residential treatment (1 bed available for next 6 months.)

Chris Harris - Armory opened for emergency shelter during cold weather months, subject to Sacramento weather report. This includes availability to PWA/ARC, regardless of eligibility for other housing programs.

Brian Slattery - given 700-1000 PWARC projected in Marin for next year, how are we going to meet the needs?

Pat Dowd - Hospital Council ran media campaign to alert 1977-85 blood transfusion recipients to be tested for HIV. Reported no increase in demand for HIV testing at Kaiser as a result.

Nancy Harrington - McLennan - Planned Parenthood has anonymous HIV testing daily. People must call for appointment for the free test.

Gail Theller - requested further discussion under New Business to clarify "People with HIV who have burned their bridges."

Brian Slattery - MTC and MASN are co-sponsoring a support group for HIV+ persons with Alcohol/Drug problems. Call MASN or MTC.

David Martin - Ongoing shortage of practical support volunteers for several service providers (e.g. ride to M.D. pharmacy, food delivery, etc.)

**Staff Report:**

Mary Jo Buerger - changes in Social Worker Assignment - see attached letter to providers. Discussion followed; committee formed to pursue with Board of Supervisors -Tavera, Walther, Harris.

Medical AIDS Advisory Committee has established a new system of referral to physicians who will take MediCal for HIV care. See attached letter. Referrals now will be funneled through County AIDS Program, 499-6900. B. Slattery will write Medical Society thanking them for their stop-gap response and acknowledging the need for government funding of direct medical services.

Education Draft Plan available to appropriate committees for review now.

Stat report through December 6th distributed. New FDA approved 5 minute HIV test discussed. Concern raised over potential abuse of this test.

**Chair Report:**

Brian Slattery - Antidiscrimination ordinance has been received by Board of Supervisors and referred to County Counsel and Dennis
Attended Community Forum on AIDS Education in Schools hosted by Marin Community Foundation. B. Slattery had opportunity to discuss real needs around HIV in Marin with D. Patino and was encouraged at recognition of needs expressed. Other Commission members expressed concerns that HIV education to out of school youth, alcohol and IVDU youth, gay and lesbian youth was not addressed.

Committee Reports:
A) Executive Committee did not meet.

B) Policy Committee - Steve Kline - A by-law amendment will be reviewed by Executive Committee addressing expanded committee structure and involvement of Commissioners on Committees. The next area to be addressed will be a plan for Commissioner voting on financial priority issues if Conflict of Interest exists. Then discussed ideal of single entry point for all AIDS related services. Lengthy discussion followed.

C) Budget, Planning & Evaluation Committee - Review of first draft of AIDS Response Plan done. Draft for public review will be mailed to each Commissioner and available in all County public libraries in the first week of January. Next Committee meeting January 9, 1:30 p.m., 408 - 4th Street, San Rafael.

Being 6 p.m., question raised about length of time needed for MAAC business. Discussed options of longer meeting time, more work in committees and different hours for MAAC.

Old Business:
Housing Center - B. Slattery met with W. Wecheler and C. Harris after IJ article. There were misrepresentations in article. Marin Housing Center provides a variety of residential services open to people with HIV besides the specific AIDS residence. Suggested that at Public Hearing of the AIDS Response Plan, a full report of HIV housing issues be presented.

Announcements:
Nina Pederson - Names Project idea for MAAC to do panel.

Joel Kudler - 150 Dental Personnel attended an HIV inservice last week. Bouquets to Joel!

Beth Lillard - January 20-21 is a Conference on Lesbians as AIDS Care Givers.

Adjourn
Respectfully submitted,

David Martin

Mary Jo Buerger
AGENDA

December 15, 1988
4 - 6 P.M.

County Office of Education

1111 Las Gallinas
San Rafael, CA

1. Call to order/anonymity policy.
2. Review of Agenda.
3. Review of Minutes of October 27.
4. Public input to the Commission (15 minutes maximum).
5. PWA/ARC Commissioner open time.
6. AIDS services.
7. Staff Report.
9. Committee Reports:
   a. Executive Committee.
   b. Policy Committee.
   c. Budget Planning and Evaluation Committee.
10. Old Business.
    a. Update AIDS Residence.
12. Commission Announcements.
MARIN AIDS ADVISORY COMMISSION

November 17, 1988

MINUTES

Present: Acoca, Michael, Dowd, Harrington-MacLennan, Katheiser, Kline, Kudler, Lauren, Lillard, Marcus, Martin, Mills, Slattery, Theller, Walther, Zerkel

Absent: Braff, Estes, Harris, Moleski, Morgan, Ortiz-Gruhn, Pedersen, Sweeney, Taverna, Turner, Zukaitis

Meeting called to order at 4:13 p.m. Review of agenda. Added: "9.d." to "New Business." Bloc time for PWAs. Discussion of AIDS Residence to be put on December agenda. Minutes (October) deferred to next month also for approval. No comment during Public Time.

Staff Report:

APFC proposal (AIDS Prevention Follow-up Center). Marin County did not qualify given HIV+ criteria. Joint County proposal not possible. Nevertheless, letter was sent requesting state to fund similar program for smaller counties.

Education grants is in process of being written. Letters of Support will be solicited soon from local agencies.

Chair Report:

Antidiscrimination Ordinance being followed up by Kline and Slattery with County. AIDS Response Plan first draft being reviewed. Chair requested the Commissioners to review specific sections and return to Budget, Planning and Evaluation Committee by December 9. Plan needs to include quantities and prices of services needed (specificity).

Policy Committee requested to look at the way this Commission can vote on the Plan so as to avoid violating conflict of interest. (B. Slattery and R. Mills raised the issue of how individual agencies directly represented on MAAC might be affected by budget line items. Also, prioritizing must be handled in a nonpartisan way.)
COMMITTEE REPORTS

Executive Committee, D. Martin

Medical Advisory Committee is encouraging County Medical Services to look into provision of outpatient care to HIV-related medical patients.

Nomination of Pat Dowd to fill vacancy of Vice-Chair on Executive Committee. No other nominations from the floor.

Discussion of service provider time/report to MAAC. Proposed initially that this be done in special time at December meeting. Alternatives suggested and discussed at length.

"That the section of the meeting allocated for provider updates be focused on provider problems or other extraordinary information, rather than routine information that providers wish to bring to the attention of the Commission."

Passed with one opposition.

Policy Committee, S. Kline

Suggested MAAC expand its Committee structure. More work needed at Committee level and more room for expanded discussions, debate, problem solving, etc., not possible in two-hour MAAC monthly meeting.

Policy Committee would like to ensure that every Commissioner be on at least one committee. By-law to this effect may be developed in December. Committees suggested are: Providers, Education, Legislation, Policy, Budget, Planning and Evaluation.

Budget Planning and Evaluation, G. Theller

First draft of AIDS Response Plan from Janet Liu and distributed to Commissioners upon request. Timetable set. Budget, Planning and Evaluation requests that all recommendations, amendments, revisions be turned in to Committee before its December 12th meeting (1:30 - 5:00, Community Action Marin, 408 4th Street, San Rafael). Proposal that January MAAC meeting be changed to either 1/12 or 1/19 for public hearing of draft, to be immediately followed by full Commission discussion and adoption of Plan (Executive Summary of Plan available prior to public hearing with full draft available to public in County libraries.)

Discussion followed. Decided: January 12, 6:30 p.m. for Public Hearing and Input to Plan; January 19 MAAC, 4 - 6 p.m. regular meeting to finalize Plan (1/26 cancelled). Agreed upon unanimously.
G. Theller reported mixed reviews to first draft. Hope that result of Committee, Commission and public review process will be 8 - 10 pages of solid recommendations. PWA review asked for and encouraged throughout.

Old Business:

Mission Statement reviewed as printed in packet. Motion to adopt by R. Mills, seconded by N. Harrington-MacLennan. Passed without opposition.

New Business:

Pat Dowd nominated for Vice-Chair of MAAC Executive Committee. Elected without opposition.

PWA bloc time discussed. To be added to regular monthly agenda as Item 5 following public input and preceding Staff Report. Designated "PWA Commission Open Time." Unanimously agreed to.

Announcements:

D. Marcus. Suggestion we call, write PWA/ARC Commissioners when they are not present to check on their well-being and express concern. P. Lauren volunteered to do so after every meeting.

G. Theller. PWA Food Pantry at Community Action Marin is well stocked with canned goods. Please refer your clients.

D. Martin. World AIDS Day December 1. November 30 program for youth at Congregation Rodef Shalom 7:30 - 9:00 p.m., "Youth Respond." Also December 1, 12:15 - 1:00 p.m., service at Community Congregational Church in Tiburon. Jointly sponsored by AIDS Interfaith and Center for Attitudinal Healing.

B. Slattery. John Handy Benefit Concert November 18. Also BETA, publication from San Francisco AIDS Foundation, free upon request. Last issue covering antivirals.

J. Kudler. Dental Clinic referrals to San Francisco upon request (Buchanan Street Clinic), 476-5608. Also December 14, 12:30 - 5:30 p.m., in-service training for dentists re HIV, Clarion Hotel.

Motion to adjourn.

Respectfully submitted,

Mary Jo Buerger
Staff to Commission

Dave Martin
Secretary