Present: Colleen Evans, Peter Hansen, Gregory Giorgi, Barney Pia, Brian Slattery, Karen Wuopio, Chris Garvey, Susanne O’Connor, Kelly Wallace, Ron Schriock, Gail Theller

Public Input-Gregory Giorgi distributed a Community AIDS Fund flyer regarding the availability of flea market space for a fundraiser on July 13th. The Fund committee is soliciting donations for the flea market which will be held in the Community Action Marin parking lot. Susanne O’Connor asked who was eligible to receive these funds. Gregory Giorgi responded that the Committee was in the process of developing those criteria. He announced that Community Action Marin was relaxing the CARE funded emergency fund guidelines on a case by case basis. Barney Pia felt that it would be better to let Community Action Marin report on their guidelines. Brian Slattery said that he understood that Community Action Marin would have a meeting to which service providers would be invited to discuss this topic. Gail Theller stated that there had been no change in the guidelines.

It was noted that the AIDS Emergency Fund in San Francisco had changed its requirements. The first year a person can receive $500 and thereafter only $300 annually with a letter from one’s doctor about being disabled. Gregory Giorgi noted that Marin residents are not currently eligible to apply for or receive funds from the San Francisco AIDS Emergency Fund.

Status of CARE cuts-Karen Wuopio reported that County staff had met with every CARE-funded agency and she was working on funding recommendations. Then she would schedule time to discuss them with the Director of Health and Human Services, Larry Meredith. Agencies would be notified in the next two weeks at the latest.

Draft Commission calendar for agency presentations-Barney Pia said developing a presentation calendar was not a simple task and the group needed to come to consensus about how to do it. Karen Wuopio reminded them that they had 2 meetings before they had to set priorities and they needed to figure out a way to get the most information to Commissioners. After some discussion it was decided that presentations should be by provider and then the staff would give an update on how particular programs fit into the Health Resources and Service Administration (HRSA)-defined service categories. Karen Wuopio reminded the group that their prioritization vote will be by service category. There was further discussion about the level of detail desired in the presentation and it was decided that it would be more general than the information in their County contracts. Providers would discuss all the services they provide and identify those which are CARE funded. Karen Wuopio noted that the focus should be on what are the most important
services for people with HIV and what is the purpose of the Title I funding. It was decided that all agencies would make presentations at the Commission meeting on July 25th.

Gregory Giorgi suggested inviting the HRSA regional director, George Sonsul. Karen Wuopio felt that the Commission still needed to do some background work about the needs in Marin. She reiterated that Marin doesn’t have a relationship with HRSA and Marin doesn’t want to give the appearance to San Francisco that we are negotiating separately with HRSA. Karen Wuopio asked what were the job responsibilities of the regional director. Since the group didn’t know it was hard to know what help to request from him. Barney Pia clarified that the group was discussing two different issues and perhaps Marin could have a separate meeting with the regional director about resources. Gregory Giorgi stated that the HRSA Regional Director is an important resource that Marin should explore utilizing.

Committee Reports-

Housing Committee-Brian Slattery reported that the Committee’s request for clarification on issues such as what the Chairs’ role is and whether Chairs can vote had been passed on to County Counsel by the staff. The Committee had had a discussion about the possibility of returning to a shallower long term rental assistance subsidy but regulations don’t allow program recipients to pay more than 30% of their income for housing. It was unlikely that Marin could receive an exemption to do so either. Therefore in the next 2-3 years the program’s funding reduction will be handled by the attrition of current program participants and no new people will be allowed to enter the program. However, the Section 8 program will open annually and individuals will be informed as to when applications are available and will be encouraged to apply. Gregory Giorgi informed the group that a 2-bedroom certificate is available for those in declining health. He further stated that those persons in need of an attendant should speak to their physicians who would make this recommendation. He felt that this resource might be little known to many but a real benefit to those in need. The Committee also discussed the determination of a domestic partnership and Housing Authority staff will look at the shared housing regulations for Section 8 for guidance.

Prevention and Education/LIG -Chris Garvey reported that the State Office of AIDS had mandated that 25% of local funds be redirected to prevention activities for HIV positive individuals. To accommodate this mandate, the County will continue to fund prevention to the top three priority populations-older gay men, younger gay men, and substance users. It had to take a little fund from substance users and eliminate funding for the fourth and fifth priority populations-high risk youth and communities of color. There was concern about eliminating prevention to persons of color. Chris Garvey explained that there is also a requirement that 20% of those contacted in the remaining target populations be from communities of color. She noted that there is Marin Community Foundation funding for HIV prevention to youth.
Membership Committee- Peter Hansen reported that the Membership Committee met right before the Executive Committee meeting and interviewed potential applicant, Susanne O’Connor. Gregory Giorgi noted that the Commission was getting close to its 3-year goal of 51% of members persons living with HIV and persons living with HIV/AIDS would be given first consideration to Commission vacancies.

Nominating Committee- Karen Wuopio reported that only one person volunteered to be on the Committee, Colleen Evans. They had met and discussed the Officers’ duties and the voting process. They will put a slate together before the July meeting.

Process for determining recipients of certificates of appreciation- After some discussion it was decided that certificates of appreciation will be awarded once a year. The Executive Committee will accept nominations through September, all Commissioners will vote on the nominations at the October Commission meeting and 3-5 certificates and plaques will be presented at the January meeting. Awards must be for exemplary service and the nominations must explain why the person was nominated.

Announcements: Gail Theller announced that there would be an education forum that evening from 4:00-6:00 p.m. in the Civic Center Planning Chambers entitled “Community Approaches to Dually Diagnosed Clients.” This is one in a series of educational forums for professionals and nonprofessionals about current issues in mental health and substance abuse. Food will be served.

There is a Hepatitis C forum at the Embassy Suites next Wednesday, May 15th.

The remainder of the meeting was spent developing the agenda for the June Executive Committee meeting.
MARIN AIDS COMMISSION MEETING MINUTES
April 25, 2002
Garden Room, Marin Housing Authority
12:00-2:00 p.m.

Roll Call

MEMBERS:
Absent: Robert Barnecut (U), Milton Estes (U), Marc Hering (U), Dave Martin (E), Ron Schriock (E), Gail Theller (E), Kelly Wallace (E) [7]
STAFF: Chris Garvey
GUESTS: Jane Foster, Philo Hagen, Alvin Mead

Gregory Giorgi, Chair called the meeting to order at 12:10 p.m. The ground rules and anonymity policy were explained. He asked Commissioners to introduce themselves. He announced that the meeting room had to be vacated by 2:00 p.m. He announced that Marc Hering's term was expiring and that he needed to reapply.

APPOINTMENTS AND RESIGNATIONS: Rocky Manzo has resigned.

A  To accept the minutes of January 24, 2002 as written.

AGAINST: [0]
ABSTAIN: [0]

PUBLIC COMMENT/INPUT: None

COMMISSIONER OPEN TIME: Gregory Giorgi distributed a notice of Community AIDS Fund meetings. The members raised $265 at a fundraising event. Committee members must raise $500 each by December 1st. The committee is looking for new members. Karen Wuopio asked if they had formed an advisory board yet. He responded that they had not. She asked when their first distribution would be. He responded that they had hoped to have $10,000 in the fund before there was a distribution.

Will Boemer thanked Chris Garvey for the orientation materials. Ed DiPesa requested an orientation now that he had been sworn in.
Brian Slattery announced that there was a Hepatitis C Task Force which met monthly. This Task Force in conjunction with the American Liver Foundation was putting on forum for people interested in Hepatitis C. He handed out flyers about the event. There will be on site HIV and Hepatitis C testing. He noted that 30% of people infected with HIV also have Hepatitis C. Karen Wuopio announced that Alison Clayton would do educational presentations. She can be reached at 499-6796.

CHAIR REPORT: Barney Pia

Barney Pia urged Commissioners that during times of strain in these times of cutbacks to be gentle with each other. This group was here to make a difference. We are not the enemy; it’s the disease. He discussed current successful drug combinations and alerted Commissioners to a new HIV drug that showed promise. He also noted that HIV drugs caused facial wasting, infections, and could affect an individual's personality.

STAFF REPORT: Karen Wuopio

CARE FUNDING-Karen Wuopio described the legislative background of the CARE Act and explained how the money comes from Washington, D.C. to the San Francisco Eligible Metropolitan Area (EMA). She further explained how Marin received its money from San Francisco. She pointed out that San Francisco had no obligation to fund geographic areas with less than 10% of the living AIDS cases but San Francisco allocated funding to Marin based on its percentage of the EMA's living community AIDS cases. For this reason it was important for Marin to maintain a good relationship with the San Francisco Planning Council. She currently fills Marin's seat on the Planning Council. She explained how Marin's Title II funds are swapped out for Title I funds for ease of administration.

The EMA's most recent award represents a 12% cut compared to last year. The cut is a combination of a formula funding step-down included in the CARE Act reauthorization and less funding awarded to the EMA's supplemental grant application. Marin's current award is based on its living community AIDS cases as of December 31, 2001. The award is $186,000 less than last year. With cuts in Marin's HOPWA funding also, it will be a challenging year. She suggested that in the next two meetings the Commission talk about what essential services are so that these services will be reflected in the January service category priority setting meeting because the EMA expects another 3% cut next year. She asked the Executive Committee to draft a schedule of presentations from providers on services for those two Commission meetings. Barney Pia will develop a schedule of presentations by the next Executive Committee meeting.
SAN FRANCISCO HIV HEALTH SERVICES PLANNING COUNCIL REPORT-
Karen Wuopio

Karen Wuopio reported that the Planning Council was starting their planning so they can prioritize their service categories. They may have 2 meetings a month. They had to decide whether they wanted focused cuts or across the board cuts and the majority wanted focused cuts. They are continuing the quality management activities by developing standards of care. The standards that have been complete to date are: substance abuse treatment, dental care, mental health, and primary medical. There will be training, in 2002/2003 and implementation in 2003/2004.

Chris Garvey passed out a list for Commissioners to indicate whether they wanted to receive AIDS surveillance statistics. She distributed a membership contact list. She had available the Committee assignments individual’s had signed up for at the October 2000 Retreat. Barney Pia said that was the next agenda item. There was a question about how to get on the mailing list for the MMS/HIV Clinic Committee. It was explained that this committee does its own mailing and Barney Pia said to call Roger Brown of the Marin Medical Society if you want to get on the mailing list for this committee. Brian Slattery explained the unique nature of the MMS/HIV Clinic Committee.

COMMITTEE REPORTS:

Barney Pia stated that Commissioners must be on a committee or the Chairs will put them on one. Committee chairs appoint members to committees. He reviewed who wanted to be on which committee. Questions were brought up at the Housing Committee about who can vote on a committee and what constitutes a conflict of interest. County staff was in the process of getting information about these matters from County Counsel. Gregory Giorgi asked for information regarding whether a person had to state the reason for abstaining from a vote. Barney Pia reminded Commissioners to call the Co-Chairs if you can’t attend a meeting. Gregory Giorgi asked that each committee have opentime on its agenda.

Prevention and Education/Local Implementation Group-Philo Hagen
Philo Hagen explained that next fiscal year the State required that there be a 25% redirection of local funds to prevention activities for HIV positive individuals. Redirecting $51,000 for this purpose created a huge gap in other areas. Marin had to eliminate funding to target communities of color and high-risk youth. As a result Huckleberry Youth Program lost all of its State HIV prevention funding, and Marin AIDS Project lost funding for both of those target populations. The County opened a request for proposals (RFP) process to solicit proposals to do prevention to HIV positive individuals. There is a mandatory letter of intent due by noon on April 29th. The committee also discussed the federal controversy around HIV prevention materials. There was a Centers for Disease Control audit
of the Stop AIDS Project prevention materials. Prevention materials must be go through a review panel and must not be pornographic or promote sex or drug use. There is a new State requirement that Marin put together a 5-person panel to review materials before they are distributed. Chris Garvey encouraged individuals to call her if they wanted to be on this review panel. Philo Hagen stated that he would be happy to do education presentations.

**Housing Committee- Brian Slattery** reported that the cuts in housing funding are bigger than those in CARE funding. Next fiscal year there will be no short term rental assistance program left and there will be a big cut in the long-term rental assistance program. So far this anticipated cut is being handled by moving participants off the program and onto the Section 8 program. No one will be able to get into the HOPWA long-term rental assistance program in the foreseeable future. Participants will be encouraged to apply for the Section 8 if they are eligible because it is a more secure program.

Hospice of Marin took a big cut too and this funding reduction will affect what clients get services and how severely ill they must be to receive services. Hospice will have other funding cuts as well. **Betsy Gornet** stated that their major funding sources of case management were cut 13-17%. They will only have 4000-4500 hours to allocate so they must look at how sick the clients are and look at the acuity level for attendant care. **Barney Pia** encourages looking for new resources but also to appreciate what we have. From a worldwide perspective only 5% of those infected get the drugs they need.

**Membership-** There has been one resignation and they haven't begun a new recruitment campaign. **Betsy Gornet** asked if there was a membership development plan. It would be a good idea to look at the composition of committees and figure out where the holes are and fill them. **Brian Slattery** said the Commission has a gay and lesbian seat which is not filled and we don't have a female commissioner with HIV/AIDS.

**OLD BUSINESS-** Chris Garvey stated that there should be elections in October so they would need a Nominating Committee chair. **Karen Wuopio** volunteered. Colleen Evans volunteered to be on the committee. **Karen Wuopio** asked anyone else interested in the committee to contact her. There was a discussion of the voting process. There was a discussion at the Executive Committee about awards of recognition to people. These awards have usually been given to people in the AIDS field when they leave. There is a suggestion to expand the scope of the awards. Criteria for receiving an award would need to be developed and then the Commission could vote. These awards could be made once a year. The Executive Committee will develop the criteria for the awards.

**Brian Slattery** announced that AB1292 had morphed into a new Senate bill by Vasconcellos. The bill was the same except it allowed for the legal sale of 30 syringes rather than 10 and added a misdemeanor penalty to discard used
syringes in a playground, school etc. The bill should pass but he doesn't know if the Governor will sign it. The Director of Health and Human Services signed his support for the new bill and the information was passed on to the County's lobbyist.

NEW BUSINESS- There was a question about Marin Community Foundation support for HIV. They do provide some agency funding. Gregory Giorgi announced that he had met George Sonsole, the regional Health Resources Services Administration director and invited him to the next Executive Committee meeting to provide technical assistance. Karen Wuopio stated that Marin is not an independent contracting entity and this person should be talking to San Francisco. If Marin wanted to have him speak to them they should at least ask San Francisco first. Also San Francisco is appealing its supplemental grant award and we should not jeopardize that process. She felt the Commission should have a clearer understanding of what its needs were if we wanted to invite them to a meeting to provide assistance and it is unclear what type of assistance Mr. Sonsole could provide. There was a question as to the process for deciding who comes to meetings. The decision should be discussed by the full Commission and a determination made as to what help we need first. This matter will be pursued after Commissioners receive further information.

The meeting was adjourned at 1:00 p.m.

Respectfully submitted,

Chris Garvey, Planner
HIV PREVENTION LOCAL IMPLEMENTATION GROUP
May 6, 2002

Present: Will Boemer, Ed DiPesa, Lissette Flores, James Frazier, Chris Garvey, Philo Hagen, Brian Slattery, Yvonne Thurmond, Kelly Wallace

Announcements:

State, County, and Grantee Updates: Chris Garvey updated the group on the 25% reduction of funds for Prevention for Positives as required by the State Office of AIDS. Two target populations, high-risk youth and communities of color, have been removed along with a small amount of funding directed at substance users in order to achieve the 25% total. A Request for Proposals (RFP) has been announced and two agencies have submitted letters of intent to apply for the Prevention for Positives funding.

Chris Garvey is also addressing how these changes will effect our local implementation plan.

Starting July 1, 2002 we will begin implementation of ELI web based reporting of HIV prevention. There was discussion regarding DSL and hardware needs in order to implement this system.

Review of Contractor’s Quarterly Reports: Philo Hagen reported that the Hombre a Hombre subprogram of Man 2 Man Marin continues to be successful. Targeting a similar effort for African Americans called Brother to Brother resulted in a HERRGI last weekend with only one participant. They are going to attempt another one to see if this is not necessarily a need, or if the low attendance was incidental. Marin AIDS Project’s Point Program held their first HERRGI for active injection drug users on overdose prevention that eleven participants attended. Bryan Gardiner has been hired as the new Man 2 Man Program Coordinator.

Lissette Flores reported that one of Huckleberry Youth Program’s health educators relocated to Seattle. Two new health educators have been hired for HIV prevention - Melissa Wong and Marcella Denarvarez.

Special Topic for Discussion-Goal of 25% local funds for HIV positives: The LIG agreed to schedule the Prevention for Positives care provider training for September if
possible, aiming for two days on consecutive weeks, rather than two days in a row if possible.

**New Business:**

General Guidelines for Program Review Panels-Discussion took place regarding how to implement this new requirement. Criteria for membership might be gay-identified, someone with a history or understanding of addiction, supportive of HIV prevention, and representation from communities of color.

Chris Garvey reported that James Frazier has given her the application for Secrets and she will speak with Philo Hagen and Teresa Ashby about a place for this event.

The next meeting was scheduled for Monday, June 17th at noon.

**HIV PREVENTION LOCAL IMPLEMENTATION GROUP MEETING AGENDA**

**June 17, 2002**

**12:00-1:30**

**Marin Treatment Center Conference Room**

Co-Chairs Chris Garvey, Philo Hagen

1. Introductions/Announcements

2. Review Agenda

3. Minutes from Previous Meeting

4. Public Time - Open Forum

5. State, County, and Grantee Updates

6. Review of Contractor’s Quarterly Reports

7. Special Topic for Discussion-Update on Prevention to Positives activities
   - Materials Review Panel

8. Old Business-

9. New Business-

10. Topic for Next Meeting
Present: Peter Hansen, Brian Slattery, Gregory Giorgi, Mark Haven, Howard Long, Barney Pia, Chris Garvey, Brad Hume, Betsy Gornet, Roy Bateman, Jane Foster, Kelly Wallace, Ron Shriock, Karen Wuopio, Kimberly Hampson

Brian Slattery stated that questions had arisen as to who are voting members of the Housing Committee. It was unclear whether the Commission Co-Chairs could be voting members of committees other than the Executive Committee. Perhaps Robert’s Rules of Order addresses this issue. There were also different interpretations of the rules regarding conflict of interest. One interpretation was that a person was not in conflict of interest in voting about a program when he did not derive any more benefit than other program participants. Another interpretation was that there was a conflict of interest if a person received more than a $500 benefit from the program. Staff was asked to clarify these issues with County Counsel. Brad Hume, a guest from the San Francisco Planning Council, was asked how San Francisco handled these matters. He explained that their Housing Committee tried to reach consensus. If there was a vote, only Planning Council members can vote on committees. Conflict of interest was a matter of each person’s own perception to state whether or not they have a conflict. Of course, an individual’s interpretation can be challenged.

Kelly Wallace asked that an item regarding the process of obtaining HOPWA-related information from agencies be added as New Business. Also, Hospice of Marin will provide a program update.

The original agenda item of a Housing Authority surplus of HOPWA funds was removed. Kimberly Hampson explained that the Housing Authority thought they’d have a surplus but they had figured out a way to use their funds before the end of the fiscal year. She reported that they will not be able to cap rental subsidies at the shallower amount previously used because then participants would be paying more than 30% of their income for housing which is not allowed. The program will have to shrink by attrition to accommodate future funding reductions. The program will probably have to remain closed for the next 2 to 3 years until it gets down to about 25 people. People will continue to be moved to the Section 8 program. Beginning this year, the Section 8 waiting list will open on a yearly basis each spring. People with disabilities are at the top of the priority list. Jane Foster will notify the case managers of HOPWA recipients when the list opens and will help get Section 8 applications to these case managers for their clients. She explained the criteria for awarding the 50 points possible and reported that recipients will be selected by lottery rather than by the time and date of their applications as in the past.
There was a question as to where the additional Section 8 slots were coming from. Kimberly responded that Marin had received additional Section 8 vouchers from counties that were not able to use them and they also applied for some disabled vouchers. There was also a change in site-specific policies. It should be noted that people on the Section 8 waiting list would be purged yearly so a new application would have to be filled out annually. Barney Pia asked whether individuals could have a shallower subsidy for a shorter time. Kelly Wallace explained that Denver had received a waiver of the 30% of income requirement for their 21-week program because they already had a long-term program to which the short term program was a bridge. Marin does not have a comparable situation. Roy Bateman asked whether Marin should still request waiver.

Kelly Wallace requested that a clearer process be developed to be used by all agencies for documenting a person’s financial eligibility for the long-term rental assistance program. He stated that the financial eligibility portion of the Universal Intake form is client self-declaration and that makes it difficult for providers to verify this information. Jane Foster reminded the group of a 1996 letter from Jon Dean Green, Roy Bateman, and Kate Bristol in which providers who had MOUs with the Housing Authority were reminded of their responsibility to truthfully represent the household financial circumstances of their clients before referring them to the long-term rental assistance program.

The Housing Authority was asked how they checked an individual’s income and when another household member’s income should be considered. If the people were registered as domestic partners then the other person’s income would be considered. Short of that the HOPWA guidelines for when to use household income are more gray than those of Section 8. The HOPWA definition of family refers to “persons whose resources are available for household use.” Barney Pia felt it was not appropriate for providers to certify that people were partners. Jane Foster responded that the Housing Authority counts on the case manager’s relationship with the individual to obtain accurate eligibility information. Kimberly Hampson and Jane Foster will look at the Section 8 regulations regarding shared housing. Roy Bateman suggested a review committee for questionable cases.

Jane Foster distributed for comment a change in the Housing Authority’s policy and procedure regarding rent receipts. The Housing Authority had been casual about rent receipts but have tightened up and will ask for specific things now. Betsy Gornet suggested that only arm’s length transactions be allowed, i.e. paying rent to a roommate who then pays the landlord would not be allowed. Jane Foster reminded the group that the money going to a roommate for rent who then pays the landlord is taxable.

Brad Hume stated that in San Francisco HOPWA recipients could not have roommates. He praised Marin for the flexibility of their program and for helping many people.
HOUSING COMMITTEE MEETING AGENDA
May 16, 2002
11:30 a.m.-1:00 p.m.

**NOTE LOCATION 10 N. San Pedro Rd., Suite #1006 NOTE LOCATION**
San Rafael

Co-Chairs, Kelly Wallace, Brian Slattery

1. Public input

2. Information on Section 8 shared housing regulations-Housing Authority

3. Housing Authority grievance procedure

4. Whether client can remain in the long-term rental assistance program while an appeal is pending

5. Clarification on conflict of interest and Robert's Rules of Order

6. Hospice of Marin progress report
MARIN AIDS COMMISSION

HOUSING COMMITTEE MEETING MINUTES
May 16, 2002

Present: Schriock, Wallace, Haven, Hampson, Giorgi, Slattery, Garvey, Bateman, Foster

Kimberly Hampson announced that the Section 8 waiting list would be open from 6/3-6/12. Gregory Giorgi asked that the announcement letter include information that with a doctor’s approval a disabled person can get a certificate for a 2 bedroom unit so an attendant can live in. Marin AIDS Project will do a mailing to all clients and their case managers will look through their files to see who is on Section 8 and/or having housing issues. Kimberly clarified that even people on the current Section 8 waiting list must fill out an application because the waiting lists will be purged yearly. People receive vouchers based on points and she explained the point system. There was a request for the definitions used and the documentation needed. Kimberly Hampson provided the following definitions*:

Disability: Person needs to have a diagnosed disability through SSI/SSDI/SS
Elderly: 62 years of age or older
Displaced: Person or family that is forced out of their home by local, state or federal government action.

*See attached for additional information about the Section 8 application process

Kimberly Hampson confirmed that program participants will stay housed while they are going through their grievance procedure. Their grievance procedures have been rewritten. They are consistent with Section 8 as is the appeal. It was suggested that after exhausting this appeal process it would be appropriate to pursue the complaint further with the funder, the Community Development Agency-Federal grants division. She announced that the Housing Authority will eliminate the roommate certification idea. They will retain the same definition of family but not use the roommate certification tool. A person will need to provide a cancelled check to prove their roommate status. Of course, case managers encouraged to be honest about their clients’ roommate situations.

There was a question about whether they planned to open the long term rental assistance program waiting list to assess need the need for this program. Since the program is closed and must be reduced by attrition over the next two years it was decided not to open the waiting list. (Jane said their are 9 people and will accept 9 more. Applications dated and weighted.) It was clarified that people already on HOPWA rental assistance shouldn’t apply for Section 8 because they won’t have sufficient points to go to the top of
the Section 8 waiting list. Movement from HOPWA to Section 8 has to be done by staff on a case by case basis.

Roy Bateman presented Federal HOPWA regulations regarding conflict of interest. He confirmed that a Board of Supervisors resolution had delegated decisions about HOPWA funding to the Marin AIDS Commission. Roy read 24CFR Section 574.625 and interpreted it to mean that no HOPWA participants can vote on funding decisions. It was clarified that when HOPWA program participants abstain they only have to say that they have a conflict of interest. He reported that the San Francisco Redevelopment Agency must get the approved contract amendments to Marin which must be approved by the Marin Board of Supervisors then the Marin contracts with providers can be issued. Kelly explained that he needed to show his Board something to demonstrate the HOPWA funding for his case manager. Roy Bateman will provide him with the needed documentation.

There will not be a Hospice of Marin report due to Betsy Cornet’s absence. The IHSS AIDS Case Manager, John Kinnear is reported to have said that there has been no increase in the use of IHSS workers yet. The Marin Center for Independent Living has a pool of attendants people might be able to utilize. However, it was pointed out that to participate in the IHSS program the person needs a Social Security number.

Due to scheduling conflicts for some members the June meeting was cancelled. The next meeting will be July 18th.
Following are some questions and answers that came up at the providers’ meeting that the Marin Housing Authority held May 24th:

- Applications will be delivered by MHA staff to agencies on that list that Barbara provided on June 3rd.
- Some agencies that are far away (West Marin area) will be mailed the applications on Thursday May 30.
- In the past, "families" included adults with no dependent children (for example a 50-year-old woman and her grown 30-year-old son). They will still be considered family but will no longer receive the priority points for families. Only families with dependent children will receive the points.
- Any member of the family with a felony conviction related to drugs or a violent crime, or a sex offender will NOT be eligible for Section 8.
- Barbara encourages folks to mail the applications and get a Certificate of Mailing. This is different from certified mail in that the mailer (applicant) keeps the receipt from the post office. It costs about 60 cents and can be used as proof that the application was mailed out. Barbara will honor this as proof.
HOUSING COMMITTEE MEETING AGENDA
July 18, 2002
11:30 a.m.-1:00 p.m.

**NOTE LOCATION 10 N. San Pedro Rd., Suite #1006 NOTE LOCATION**
San Rafael

Co-Chairs, Kelly Wallace, Brian Slattery

1. Public input

2. Update on FY01/02 HOPWA contracts and spending

3. Hospice of Marin progress report
Membership Committee Meeting Minutes
June 13, 2002

Present: Chris Garvey, Gregory Giorgi, Peter Hansen

The committee reviewed the status of letters sent to Dr. Milton Estes and Robert Barnecut about Commission and committee meeting attendance. There is one pending application but the applicant has not returned phone calls to schedule an interview. Gregory Giorgi suggested that the committee consider sending birthday cards to Commissioners.
HIV PREVENTION LOCAL IMPLEMENTATION GROUP
MEETING MINUTES
June 17, 2002

Present: Philo Hagen, James Frazier, Will Boemer, Ed DiPesa, Brian Slattery, Chris Garvey, Kathleen Morrison, Yvonne Thurmond

Announcements: Philo Hagen from Marin AIDS Project announced that he had an opening for a fulltime position to coordinate their HIV positive prevention program.

State, County, and Grantee Updates – Chris Garvey announced that the County had received one proposal from Marin AIDS Project to provide HIV prevention to HIV+ people. It was read by outside reviewers whose comments were presented to Marin AIDS Project from which they developed a scope of work with outcome objectives and evaluation processes for the State Office of AIDS. She asked Philo Hagen to describe their proposed program. Philo Hagen stated that the program would recruit 10 peer educators who would also comprise an advisory board. The program would provide monthly education forums on topics related to living with HIV. There would also be monthly social activities. The group asked questions about the recruitment for the fulltime and peer-educator positions.

Chris Garvey reported that she and representatives of the two State funded contractors had attended a training on Evaluating Local Interventions which is a new State-required web-based evaluation system which must be used to collection data on prevention activities effective July 1, 2002. She presented the rationale for such a system and explained it’s usefulness for program planning. Philo Hagen felt that the data could provide information to justify the expenditure of funding on prevention. Brian Slattery expressed concern that the information gathering would be intrusive and could compromise a person’s anonymity. It was explained that clients did not complete the forms and outreach workers did not have to ask clients all the questions on the form. There were several forms that outreach workers had the option of using depending on the length of the encounter. Examples of some of those forms were passed out for review.

Philo Hagen explained that the system is flexible and forms can be tailored for individual use. Chris Garvey announced that the County had received approximately $3,500 for ELI start-up costs. The State will provide the forms needed so no money would be needed for
that purpose. She is the point person at the County to communicate with The State Office of AIDS to get ELI passwords for data entry people, etc. She encouraged contractors to provide feedback on using the forms etc. which she will pass on to the State. It remains to be seen how time-consuming the data entry is and whether there will be less time available to do prevention activities as a result.

**Special Topic for Discussion:** Chris Garvey explained that also beginning July 1st the County must have a materials review panel which reviews all HIV prevention materials for compliance with CDC regulations prior to their use. Marin will have a 5-member panel. She plans to train more than 5 people in case someone is not available. She said that Marin would be adapting the San Francisco protocol. There was a question about who the reviewers were and the decision-making process that would be used. She explained that California AIDS Clearinghouse materials may be used without local review because they have already been through a review process. Only materials developed with public money must be reviewed not those developed with private funding.

**New Business:** Non-names HIV reporting also begins July 1st. Chris Garvey distributed information about this new State requirement. As of next year the Ryan White CARE allocation will be based on the numbers of reported HIV and AIDS cases. It is difficult to tell how this may affect Marin’s funding in relation to other counties in the Eligible Metropolitan Area. Philo Hagen felt that rates of new HIV infections might tell us something about the effectiveness of our HIV prevention activities. Brian Slattery expressed concern about being able to identify individuals from the non-names code. This coding system only applies to confidential testing or lab results. Clients always have the option of anonymous testing.

Brian Slattery also expressed concern about the confidentiality of the County’s medical marijuana card. These cards have the person’s name on it and the names of cardholders are sent to the Sheriff’s office.

There was some discussion of the status of the diversity program in the Novato School District.

The next meeting will be August 19th.
MEMBERSHIP COMMITTEE MEETING MINUTES
July 11, 2002

Present: Giorgi, Hansen, Haven, Schriock, Garvey, Evans, Long, Pia

It was suggested that the applicant interviewed last month be called and offered another chance to answer interview questions because she had been preoccupied with a personal problem on the day of the interview. The remaining applicant will be sent a letter to determine if the person is still interested in setting up an interview and if there is no response within 30 days the application will be put in an inactive file. It was recommended that a letter be sent to Robert Barnecut about his interest in remaining on the HIV Prevention and Education Committee. If he is no longer interested he will be asked to select another committee to attend. It was recommended that a letter be sent to Marc Hering regarding his attendance at Housing Committee meetings. After reviewing the charges of the Membership Committee there were questions about the effectiveness of the Buddy Program. The issue of continuing this program will be brought to the full Commission.
MAY, 2002
MARIN AIDS COMMISSION

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MARIN AIDS COMMISSION MEETING MINUTES
January 24, 2002
Garden Room, Marin Housing Authority
12:00-2:00 p.m.

Roll Call

MEMBERS:
Absent: Milton Estes (E), Marc Hering (E), Howard Long (E), Rocky Manzo (E) [4]
STAFF: Chris Garvey
GUESTS: Roy Bateman, Will Boemer, Edward DiPesa, Jane Foster, Kimberly Hampson

Gregory Giorgi, Chair called the meeting to order at 12:10 p.m. The ground rules and anonymity policy were explained. He stated that according to Robert’s Rules of Order a person who has spoken will not be allowed to speak a second time until other people who desire to speak have been given the opportunity to do so. He reminded people that each Commissioner represents a specific constituency and it is a Commissioner’s role to do that in the meeting. Commissioners were asked to introduce themselves and the agenda was reviewed.

APPOINTMENTS AND RESIGNATIONS: There are two pending applications.

REVIEW OF AGENDA- Karen Wuopio suggested that the report on the needs assessment results be moved up in the agenda to before the prioritization item. She asked to add items on Commission priorities for the Board of Supervisors budget process and the completion of Form 700.

The following motion was made by Gregory Giorgi, seconded by Peter Hansen and passed unanimously:

A  To accept the minutes of December 13, 2001 as written.


PUBLIC COMMENT/INPUT: None
COMMISSIONER OPEN TIME: Dave Martin announced that there would be a monthly interfaith service the next day. The topic was visualization with Rebecca Herrera at the First Methodist Church followed by lunch. Barney Pia announced the lipodystrophy talk had been rescheduled and he would be sending out notices.

CHAIR REPORT: Gregory Giorgi

Gregory Giorgi stated that attendance was important at Commission and committee meetings. Commissioners should let someone know if they can’t attend because according to the By-laws unexcused absences are grounds for removing someone from the Commission.

Gregory Giorgi stated that the Commission had had a yearly Retreat which was used to get Commissioners together, to facilitate communication, and as a yearly planning tool. It was also a way to meet new commissioners. Discussion followed about the need for and purpose of a Retreat. There was also a discussion as to when a retreat should be scheduled. Brian Slattery pointed out that Retreats have not been held every year. He added that there was never a quorum at the Executive Committee meeting and other committee meetings were poorly attended except when there were discussions about money. He felt extra time was needed at committee meetings. Mark Haven stated that new Commissioners should be told what committees needed people. James Frazier felt that the Commission should put more emphasis on prevention. Kathleen Morrison offered to help with research. It was agreed that a task force would be formed which would develop an agenda. The following Commissioners volunteered to be on this task force: Mark Haven, Gregory Giorgi, Barney Pia, Gail Theller, Peter Hansen, James Frazier, Dave Martin, and Colleen Evans. The task force will meet after the February Executive Committee meeting on February 14th. Brian Slattery announced that the next Prevention Committee meeting was scheduled for February 25th.

Peter Hansen suggested that Commissioners have a reception with the Board of Supervisor to facilitate a better working relationship with them. It was agreed that first the Commission would get better focused on what it wanted to do and then would meet with them. This idea was tabled until a later date.

There was consensus that Commissioners wished to continue meeting at the Housing Authority. Chris Garvey will give Jane Foster the meeting dates for the year and encourage people to park at the rear of the lot.

STAFF REPORT: Karen Wuopio

Status of client and provider needs assessment surveys effort-Garvey
Draft client and provider need assessment survey results were presented by Chris Garvey. **Betsy Gornet** asked whether clients identified the specific type of case management they used. Chris Garvey responded that the survey was not that specific. It was suggested that perhaps more information was needed from clients about case management. **Gregory Giorgi** suggested that perhaps focus groups could be held. **Barney Pia** cautioned that the results for the Provider survey represent very small numbers. Also client rankings of the various emergency funds don't match the actual use of them. **Betsy Gornet** requested the data breakdown.

**Prioritization of CARE Service categories - Karen Wuopio** reminded Commissioners that the needs assessment information is only pertinent to the CARE-funded service categories. She asked Commissioners whether they felt the previously used priority tier system still worked or would a priority ranking system work better. She reminded Commissioners that Marin wouldn't know its Ryan White award until February. There was some discussion about the difficulty of ranking service categories when disparate programs were lumped in one category (e.g., primary medical care and alternative therapies, different types of case management).

**Mark Haven** pointed out that it's difficult to rank direct emergency assistance funds since the funds' uses have become more restricted. There was a question as to how the AIDS Office would use the rankings. Rankings would be used, as well as information about program usage and contract compliance to make decisions in the event of budget cuts. **Kelly Wallace** suggested using the tier system because it would be too hard to tease out information about specific programs from the rankings. It was suggested that Commissioners identify themselves, rank the service categories and turn their rankings in to the AIDS office and go on with the meeting. **Brian Slattery** moved and **Kathleen Morrison** seconded the following motion which was passed with one abstention and 2 nos.

| A | To add Mental Health Services to Priority Tier 2 and approve the previous priority tier rankings¹ |

AGAINST: Evans, Haven [2]
ABSTAIN: Wuopio [1]

The following motion which was passed with one abstention and 2 nos².

| B | To submit priority rankings of the specified service categories identified by Commissioner name.² |

AGAINST: Pia, Wallace [2]
AB1292—Karen Wuopio reported that a letter of support for AB1292, the syringe access bill, had gone through the Department of Health and Human Services and was on the Board of Supervisor’s agenda for approval on January 29th. She will bring a copy of the letter to the next meeting.

She stated that all the Safeway vouchers purchased as an incentive for clients to complete the needs assessment survey had not been used. She suggested donating the unused Safeway vouchers to the Community Action Marin HIV Food Pantry because the vouchers were purchased with Ryan White funds and the Food Pantry was a Ryan White funded service. Gregory Giorgi asked how many unused vouchers there were and what percentage of survey respondents declined to receive a voucher for their time. There were 96 survey respondents and the percentage who declined will have to be calculated. Gregory Giorgi will write a letter to Community Action Marin documenting the donation of vouchers for the purposes of a proper audit trail.

Karen Wuopio noted that it cost the County $395 to reproduce the client surveys at Kinko’s. She inquired as to whether the Commission would pay this bill out of the Commission’s County line item funding. There was concern that this expense would deplete the Commission’s funds to pay for Retreat expenses. Gregory Giorgi stated that he felt it would have been more appropriate if the County had requested this funding help from the Commission prior to the expenditure of funds. This topic will be taken up at the February Executive Committee meeting.

Karen Wuopio reported that the County Administrator’s Office had requested the Commission’s short and long term budget priorities. These priorities are due to the Department of Health and Human Services by February 28th. Chris Garvey distributed the previous year’s priorities. There was a consensus to determine these priorities at the February Executive Committee meeting. Gregory Giorgi requested that the County develop a yearly Commission calendar of tasks that need to be completed. Chris Garvey asked Commissioners to complete Form 700, the Statement of Economic Interests. It is due to Patrice Stancato in the Board office no later than April 2nd.

COMMITTEE REPORTS:

Prevention and Education/Local Implementation Group—Chris Garvey
Chris Garvey reported that the topic of discussion at the January 14th meeting was the Federal concern about whether prevention materials “promote sex”. Gregory Giorgi asked for clarification regarding the letter the County received. In January that there was a State goal that 25% of local education and prevention funds for FY 2002-03 be utilized for the HIV positive community.
Gregory Giorgi stated that it is very important to provide education & outreach to persons who are already infected. He further stated that we should not miss this opportunity. Chris Garvey reminded them that the County had already made budget changes to accommodate a 10% reduction in funding this fiscal year. The Group will be discussing how to implement this goal.

Housing Committee- Kelly Wallace reported that Marin had received more than it had anticipated to meet its service needs in the reallocation of HOPWA funds. Therefore Marin had an additional $25,982 to allocate for this fiscal year only. The Housing Committee recommended that $2,500 be allocated to Community Action Marin to reimburse their private donor funds used for the short-term rental assistance program, $23,175 be allocated to Hospice of Marin for in-home care and $307 be allocated to the County for administrative expenses. The Marin Housing Authority did not need additional funds at this time. There was a discussion as to what constituted conflict of interest for the purposes of a vote on the HOPWA funding recommendation and the issue was clarified.

The following motion was seconded and passed with 4 abstentions:

A To recommend that the short-term rental assistance program receive $2,500 of the $25,982 in uncommitted FY2001/02 HOPWA funds, that the in home care program receive $23,175 in uncommitted FY2001/02 HOPWA funds, and County administration receive $307 in uncommitted FY2001/02 HOPWA funds.

Marin Medical Society/HIV Clinic

Gregory Giorgi stated that it was hard to access providers who accept MediCal and he wanted a list of those who did to use as a community resource.

Membership Committee-Gregory Giorgi

There were two new applicants being considered who were attending today's meeting.

Hepatitis C-Brian Slattery

There are minimal services under way. Marin Treatment Center serves approximately 50 of its agency's infected clients. Marin AIDS Project case manages 20 people.

OLD BUSINESS- Community Action Marin paid for the AIDS banner. Gregory Giorgi will send them a thank you letter.
NEW BUSINESS- There were several activities in Marin related to World AIDS Day. Marin AIDS Project had a Candlelight march from Montecito to its offices. County staff participated in this march. Barney Pia reported that a Channel 31 program on AIDS was re-aired. They have a grant to produce a documentary on aspects of AIDS. There was an event at Positive Living. The YMCA had the AIDS quilt on display.

The meeting was adjourned at 1:00 p.m.

Respectfully submitted,

Chris Garvey, Planner
EXECUTIVE COMMITTEE MEETING MINUTES
March 14, 2002

Present: Gregory Giorgi, Peter Hansen, Barney Pia, Colleen Evans, Mark Haven, Karen Wuopio, Brian Slattery, Chris Garvey, Gail Theller, Betsy Gornet

The agenda was reviewed and a discussion of the recent letter to committee chairs was put under New Business.

Brian Slattery announced that there was a talk that evening by Lonnie Shavelson on his book called *Hooked*, which concerns how to deal with clients with substance use issues. Barney Pia announced that there was a program on Channel 50 tomorrow about Positive Living.

Karen Wuopio distributed and reviewed a copy of the Commission’s long and short-term budget priorities which had been forwarded to the Board of Supervisors via Health and Human Services.

Karen Wuopio had a question regarding the Executive Committee minutes for February which stated that the Chairs were appointing an ad hoc committee to review Community Action Marin’s Emergency Fund guidelines. Karen Wuopio recalled a discussion at the February meeting which stated that the Chairs couldn’t appoint such a committee because agency policies and procedures were not part of Commission business. It was agreed that this topic was not Commission business and discussions of the guidelines were held in conjunction with the newly created independent AIDS Community Fund fundraising committee. The fundraising committee is a separate committee and not a committee of the Commission. The committee plans fundraising to augment/start a new emergency fund. The current Emergency Fund doesn’t cover all of what clients need. Barney Pia pointed out that different income levels are used to qualify for different programs. Karen Wuopio said a suggestion to improve the current program was to collapse the separate funds and make it similar to the San Francisco AIDS Emergency fund. Brian Slattery suggested that the cap could also be raised. The next meeting of the fundraising group was scheduled for March 25th at 3:00 p.m. at CAM. The group will meet every two weeks for the next several months. Interested persons may telephone CAM for the meeting times, etc.

Barney Pia reported that he had no power at his agency so he could not print out a copy of the letter that will be sent out regarding Commission priorities for the year. He will send out the letter when he can.
Gail Theller announced that Roy Bateman would be hearing the housing grievance she had brought to the Committee’s attention therefore it was not appropriate for her to call him about the grievance. He has been asked to hear the grievance because the Housing Authority’s written grievance procedure was outdated and it was not possible to follow the steps detailed in it. This issue was referred to the Housing Committee for any further discussion.

Gregory Giorgi reminded Commissioners that it is one of their responsibilities to be on a committee. He identified those Commissioners that he didn’t think were on committees. The days and times of committee meetings were reviewed so Commissioners could pick a committee meeting to attend. With reference to Commissioners representing their constituencies, Gregory Giorgi felt it was important to follow Robert’s Rules when allowing people to speak. Brian Slattery stated that he didn’t want to have Robert’s Rules mandated at the committee level because those meetings are run more informally. He also felt that Commissioners only represented themselves and not a constituency. Gregory Giorgi pointed out that representation is by constituency and those who are appointed to represent a specific group of persons etc. need to do so. He felt that being silent at a meetings did not appropriately express any viewpoint and was counterproductive to the Commission’s mission. He thought that they needed to continue to encourage the participation of all Commissioners at all committee and Commission meetings.

Betsy Gornet clarified that what was being said was that Chairs encourage participation. Mark Haven speculated that people didn’t speak up because they had not had any training. Barney Pia reported that the National Association of Persons with AIDS does a training for people like us and he will get information about trainings. Karen Wuopio said the Chairs can set a welcoming tone and encourage questions without putting individuals on the spot. There was a request to come up with a masterlist of members, committee membership, and phone numbers. There was also a suggestion to come up with a schedule for agency’s to make presentations at Commission meetings.

Brian Slattery will give money for food to Peter Hansen who will purchase it and pick it up for the April meeting.

Committee Reports:

Prevention and Education-Chris Garvey explained the new State Office of AIDS requirement that 25% of existing local funds be allocated to prevention to positives. Local health jurisdictions can get an exemption but not for the full 25%. Committee members will come up with a draft of ideas for the community plan which will be discussed at the next meeting. Marin AIDS Project held a focus group on this topic. Brian Slattery explained the epidemiological data and ideas discussed to date. Gregory Giorgi asked whether the Commission had to approve this reallocation. Chris Garvey responded that the Commission can provide information or advice but the County decides. She encouraged anyone with input to call her, write it down and give to her, or
attend the next committee meeting on March 18th at noon at Marin Treatment Center. Gail Theller asked if there would be a Request for Proposals. Barney Pia asked whether these funds could make up for losses in CARE money. Brian Slattery stated that one idea was that case managers get training from outside people on how to discuss prevention with clients but that we shouldn’t have to pay them for doing it. Barney Pia announced that the national HIV testing day was at the end of June and that he wanted to do some oral HIV testing at the Positive Center in association with that day.

Karen Wuopio was asked whether Marin had received notice of the amount of its CARE award yet. She responded that Marin hasn’t received notice because San Francisco hasn’t received formal notice yet from the State about their Title II award. She expects there will be a substantial cut because Marin’s award is based on its percentage of living community AIDS cases in the Eligible Metropolitan Area (EMA). Marin’s percentage was 4.1% last year and this year it’s 3.7%. She expects a cut of about 12% which is between $175,000-$200,000. The cut to the EMA is a result of the CARE reauthorization base going down and the loss of $1.7 million in supplemental funds. Karen Wuopio explained what San Francisco took off the top and Marin’s allocation came out of the direct service dollars. Gail Theller reported that she was getting calls from clients worried about the availability of the emergency funds. Barney Pia stated that there were rumors that some agencies were given assurances that they would not receive cuts. Karen Wuopio responded that she had made no guarantees or assurances about funding for next year.

Housing Committee- Brian Slattery reported that the Marin Housing Authority had gotten 5 more Section 8 slots for people with HIV so the cost of the long-term rental assistance program had been lowered. They have not yet resolve the issue of reducing subsidies because this would require getting an exemption to do so from The Department of Housing and Urban Development (HUD). They are not sure HUD would be okay with different subsidy levels and clients paying more than 30% of their income for housing. Gail expressed concern that persons were being removed from the program as a method to reduce the number of participants. Gregory Giorgi felt that a person shouldn’t be removed while an appeal was pending.

Betsy Gornet reported that their State funded case management slots had been reduced from 17 to 14 and there was a 23% cut to their AIDS case management program of about $40,000. Between the two that is a cut of $100,000 and attendant care was not fully funded before the State cut. Individual clients don’t know about the Hospice cut. To absorb the cuts, they are looking at changing the acuity level to qualify for service, more use of IHSS, and less skilled nursing in the home. She noted that 20% of the clients use up 80% of the funding. The agenda for the next Executive Committee meeting on April 11th was set. It was suggested that the Director of Health and Human Services, Larry Meredith, be invited to the July Commission meeting.

New Business-Brian Slattery said that the letter from Gregory Giorgi requesting a written report on a review of the committee charges was too much work to provide. It was tough
enough to do the job as Chair and Gregory Giorgi won’t get a written report from the Housing Committee Chairs. Brian Slattery thought it would be enough to just discuss their charges. Gregory Giorgi wanted to make sure that each committee was doing the work that they were mandated to do. Gail Theller suggested providing a verbal report and Gregory Giorgi agreed. The Committee could put their review of their charge in the minutes.
EXECUTIVE COMMITTEE MEETING AGENDA
April 11, 2002
12:00-1:30 p.m.
161 Mitchell Blvd., Suite #200
San Rafael

1. Status of CARE cuts
2. Report from the Community AIDS Fund
3. Status of review of Committee charges
4. Draft Commission calendar of presentations

American sign language interpreters and assistive listening devices may be requested by calling (415) 499-6172 (TDD) or (415) 499-6269 (voice) at least 72 hours in advance. Para-transit is available by calling Whistlestop Wheels 415-454-0904.
For the bus or bicycle route please contact (http://www.transitinfo.org) or 415-817-1717.
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HIV PREVENTION LOCAL IMPLEMENTATION GROUP
March 18, 2002

Present: Brian Slattery, Kelly Wallace, James Frazier, Philo Hagen, Chris Garvey

Announcements: Chris Garvey announced that the Institute for Community Health Outreach was offering a training on outreach to high risk youth. The AIDS Alliance for Children, Youth Families is looking for youth leaders to participate in the pilot year of their Youth 4 Hope Leadership Project. Gateway is donating 4500 computers that were used in the Winter Olympics to nonprofit organizations. The Positive Resource Center, UCSF AIDS Health Project and Shanti are offering a workshop for HIV+ women considering options for employment and education. The workshop is called “Just for Women” and is scheduled for April 10th from 10:00 a.m. to 4:00 p.m. at the AIDS Health Project. Chris Garvey reported receiving the application to perform Kaiser's “Secrets” play and she will ask Theresa Ashby and Philo Hagen about a place to perform it.

Special Topic for Discussion-Goal of 25% local funds for HIV positives- Several ideas for providing prevention to HIV+ individuals were suggested for addition to Marin’s HIV Prevention Plan. Brian Slattery suggested that case managers receive supportive training to talk the clients about their sexual behaviors. Philo Hagen reported that the AIDS Health Project offers a 2 day training for free. A 1 day would need to be customized and would cost $4,000. Kelly Wallace suggested asking whether the training could be held in consecutive weeks. Brian Slattery also suggested that there be a pilot needle exchange/health education program for Marin Treatment Center’s HIV+ case management clients. Needle exchange staff could come on site when case management clients are present for this activity.

Philo Hagen reported that Marin AIDS Project had held a focus group to get input from HIV+ individuals on the characteristics of an effective prevention program for HIV+ individuals. He felt that he got good information even though the group was small. He felt that an effective program would be Health Education and Risk Reduction Groups for HIV+ individuals. He presented a budget for such a program. Additional prevention activities for HIV+ individuals which would require additional funding could include a media campaign.

To reach the 25% State Office of AIDS funding requirement the Group suggested taking funding from the communities of color and high risk youth target populations and reallocating it to prevention for HIV+ individuals. There was a consensus to add the above recommendations to Marin’s HIV Prevention Plan.
Co-Chairs Chris Garvey, Philo Hagen

1. Introductions/Announcements

2. Review Agenda

3. Minutes from Previous Meeting

4. Public Time - Open Forum

5. State, County, and Grantee Updates

6. Review of Contractor's Quarterly Reports

7. Special Topic for Discussion-Update on Prevention to Positives activities

8. Old Business-

9. New Business-

10. Topic for Next Meeting
Chris Garvey distributed Roy Bateman’s letter to the San Francisco Redevelopment Agency regarding Marin’s program funding for FY2002/03. There will be a hearing on Monday on San Francisco’s Consolidated Plan which Roy Bateman will attend. The Housing Authority was asked to provide a status report on their activities. Kimberly Hampson reported that the program is losing one client a month to attrition. There are only a few clients on the waiting list because the program is closed now. There are currently 72 clients in the program. She stated that she did not feel as pressured to make decisions about program cuts since they gotten more money this year than they were anticipating. Making cuts in subsidies requires several preliminary steps.

One possibility would be to model the program after the Denver program which used HOPWA money for a long term and short term program with different subsidy levels in each. It was suggested that in Marin the long-term program could be considered transitional to the Section 8 program. Roy Bateman pointed out that Denver had a long-term program first and wanted to start a short-term program with HOPWA funds. He is not sure Marin’s situation would be seen as comparable. Marin would cap the long-term subsidies at $500 and no one would be able to come onto the program from the waiting list. If the Department of Housing and Urban Development agreed to a waiver to allow clients to pay more than 30% of their incomes for housing this lowering of the subsidy levels to stay within budget could make people homeless.

Another possibility is to see if clients can pay 40% of their incomes for housing as in Section 8 rather than 30%. Kimberly Hampson stated that the problem is that the amount of money saved depends on a person’s income. It was pointed out that the Housing Authority needed to get resolution about a waiver and then make a decision to give clients adequate notice of any changes. Other suggestions were discussed. There was a suggestion that priority in the capital projects be given to those needing to transition out of the long-term rental assistance program. The possibility of moving into senior disabled housing was discussed. There was a suggestion that people who live alone should only be given enough subsidy for a studio and that there be an outreach person to identify studios. Kimberly Hampson responded that there are not many studios available in Marin. It was pointed out that the Marin Center for Independent Living has a listing of roommates and housing available for the disabled community. Kimberly Hampson stated that because of cost cutting efforts and receiving more money than anticipated the
Housing Authority might have a surplus. There will discussion at the next meeting as to where this surplus should go. It was suggested that they open up the waiting list again to determine how many people would be on it so that they know the extent of the need if they request resources from the Marin Community Foundation. Mark Haven suggested that all new HOPWA clients be required to apply for Section 8 too.

Betsy Gornet reported that there is a budget shortfall at Hospice of Marin. The State Case Management Program is cutting funding for 3 slots in July reducing the number funded from 17 to 14. The funding allocation per slot was reduced to $6,059. The State is also looking at the eligibility criteria for services. She will work with her staff on projecting needs next week.

HOUSING COMMITTEE MEETING AGENDA
April 18, 2002
11:30 a.m.-1:00 p.m.

**NOTE LOCATION 10 N. San Pedro Rd., Suite #1006 NOTE LOCATION**
San Rafael

Co-Chairs, Kelly Wallace, Brian Slattery

1. Distribution of any Marin Housing Authority surplus funds for FY01/02*

*Voting item
HIV PREVENTION LOCAL IMPLEMENTATION GROUP
MEETING MINUTES
February 25, 2002

Present: Thurmond, Slattery, Russo, Hagen, Garvey, Wallace

Announcements: Philo Hagen announced that in preparation for addressing the prevention for HIV positives issue, Marin AIDS Project will hold a focus group for HIV+ people on what they’d like to see in a prevention for HIV positives program. The focus group will be held at 7:00 p.m. at MAP this Thursday. Flyers and notices have been widely distributed to other agencies. He announced that there is still an unfilled position in the Man2Man program because he is waiting to see how Marin will address meeting the State’s goal of 25% funding for prevention to positives since that would affect the type of person he would hire. Yvonne Thurmond reported that kids at her school are taking HIV more seriously since finding out that 2 people in Marin City are infected.

Review of Contractor’s Quarterly Reports- Philo Hagen reported that a Man2Man program Health Education and Risk Reduction Group Intervention was held last week and the turnout was small-4 people. A Valentine’s movie event was attended by 14 people. The Too Bad It’s Monday event was attended by 60 people. An Hombre2Hombre event at was held at the Marin Institute and was attended by 33 people.

Special Topic for Discussion-Goal of 25% local funds for HIV positives- The Group discussed ideas for reaching the State’s goal of allocating 25% of local funds for HIV positives. Marin Treatment Center wanted to reach seropositive drug users by offering a private needle exchange program to their case management clients. He also suggested that case managers should receive training in prevention. Philo Hagen noted that the AIDS Health Project has good prevention training for CARE people which MAP case managers have attended. Kelly Wallace proposed ways to integrate prevention into case management by including the topic on a check-off list or by leaving space for case managers to indicate how many condoms were given to their clients. Another idea was to help develop community norms regarding the importance of prevention to those who are HIV positive. A media campaign could be developed using the “HIV Stops With Me” model for advertising etc. Possible venues include The Pacific Sun. or in Golden Gate Transit busses. Also Marin AIDS Project could develop a new program advertised specifically for positives. This program would probably be most effective if facilitated by an infected person. Kelly Wallace, Philo Hagen, and Brian Slattery will provide drafts of their ideas for the HIV Prevention Plan to Chris Garvey by the second week in March. A meeting will be held on March 18th to discuss the plan draft.
HIV PREVENTION LOCAL IMPLEMENTATION
GROUP MEETING AGENDA
March 18, 2002
12:00-1:30
Marin Treatment Center Conference Room

Co-Chairs Chris Garvey, Philo Hagen

1. Introductions/Announcements

2. Review Agenda

3. Minutes from Previous Meeting

4. Public Time - Open Forum

5. State, County, and Grantee Updates

6. Review of Contractor’s Quarterly Reports

7. Special Topic for Discussion-Draft plan to meet goal of 25% local funds for prevention to HIV positives

8. Old Business-

9. New Business-

10. Topic for Next Meeting
HOUSING MEETING MINUTES
February 21, 2002

Roy Bateman, Ron Schriock, Mark Haven, Betsy Gornet, Dick McKee, Brian Slattery, Chris Garvey, Gregory Giorgi, Kimberly Hampson, Jane Foster

It was noted that there would be a conversation hosted by Community Action Marin regarding CARE emergency funds and the fund guidelines in the near future. Roy Bateman reported that Marin needed to give the San Francisco Redevelopment Agency (SFRA) its amended budget numbers then the contract between SFRA and Marin would be amended. After that, Marin would amend or issue contracts with its providers. Roy Bateman estimated that contracts would be issued in 3 months. Betsy Gornet asked if there was any risk to Hospice in incurring expenses in the absence of an amended contract. Roy Bateman responded that the funding was available and SFRA has always honored their commitments. It was noted that the contracts must be issued prior to the end of the fiscal year or the unspent money must be returned to SFRA.

HOPWA contractors were asked to report on how their programs were going. As previously discussed, the Housing Authority would like to modify its long-term rental assistance program in anticipation of reduced funding in FY2002/03. This modification would require clients to pay more than 30% of their income on housing. There is a question whether the funder, the Department of Housing and Urban Development (HUD), will allow such a modification under the HOPWA regulations. Marin must apply for a waiver to make this modification and the waiver must be requested by SFRA.

Roy Bateman spoke to Winston Moi about this topic and was told that the HOPWA regulations are not clear. Although, clients can't be required to pay more than 30%, the regulations don't say whether 30% is a minimum or a maximum amount. For example, the most clients on Section 8 can pay is 40%. It is expected that this waiver request will be low on HUD's priority list. Jane Foster reported that 15 HOPWA participants have been moved to Section 8 subsidies. There is now a long-term rental assistance wait list of 8-9 people. Mark Haven suggested that any new HOPWA applicant should be put automatically on both the HOPWA and Section 8 waiting lists.

Brian Slattery suggested that money could be saved by restricting the size of a unit which a HOPWA participant is allowed to rent such as limiting the subsidy for a single person living alone to what they'd get if they were in a studio apartment. It was suggested that any new program participants could be brought on at a shallower rent subsidy then moved to a deeper one when there was a vacancy in the deeper rent subsidy program. There
would be a two-tiered program but a small number of people could transition from one tier to another. A similar program exists in Denver. Brian Slattery proposed that Marin say that HOPWA clients are transitioning to Section 8. Kimberly Hampson felt that with attrition and shifting HOPWA clients to Section 8, they could probably keep all existing clients on HOPWA at the Section 8 subsidy level but they aren’t sure about taking any new clients in the next few years. Jane Foster reported that in a few cases HOPWA participants were getting less than they’d get on Section 8. As of October 15th, they have had to stop giving increases in subsidies to participants whose incomes have gone down or whose rent has increased. There is still the possibility of decreasing subsidy levels so that more people can be served and new people brought on the program. They are looking at a $500 subsidy cap.

Betsy Cornet reported that Hospice of Marin is putting more clients on the MediCal waiver program. They are still reviewing acuity systems for qualifying for attendant care services. They have spent $123,000 to date. Their own foundation support has been used also. The State puts a $6,600 cap on attendant care to clients. They will hear about the additional slots they requested from the State after March 15th. Brian Slattery added that IHSS workers would now get more money per hour. Dick McKee reported that Community Action Marin had applied to AIDSwalk for $5,000 in emergency housing money.

Chris Garvey reported that Marin’s HOPWA allocation for next fiscal year was $564,840. According to the percentages voted on previously, the Housing Authority would get $423,630; Hospice of Marin would get $124,265; and County Administration would be $16,945. SFRA needs to know how many people these programs will serve and whether there will be any unspent money from this fiscal year. All programs expect to spend their funds. Contractors will get this information to Chris Garvey who will email it to Roy Bateman. The next meeting will be on March 21st.

**NOTE LOCATION 10 N. San Pedro Rd., Suite #1006 NOTE LOCATION**
San Rafael

Co-Chairs, Kelly Wallace, Brian Slattery

1. Update on any program changes by HOPWA contractors to meet reduced funding levels in FY2002/03
MEMBERSHIP COMMITTEE MEETING MINUTES
March 14, 2002

Present: Peter Hansen, Gregory Giorgi, Chris Garvey

It was clarified that Rocky Manzo's leave of absence expires March 31st and we expect to see him at meetings after that date. Only one Commission application has been mailed out and it has not been received yet. Will Boemer and Edward DiPesa nominations have been approved by the Board of Supervisors but we have not received notice that they've taken their loyalty oaths.
MEMBERSHIP COMMITTEE MEETING MINUTES
April 11, 2002

Present: Peter Hansen, Colleen Evans, Will Boemer, Mark Haven, Chris Garvey, Gregory Giorgi

Gregory Giorgi said that since Rocky Manzo’s leave of absence had expired he should be sent a letter stating that he was expected to resume attending Commission and committee meetings. Since Rocky had been on the Housing Committee he should attend those committee meetings unless he wanted to switch to a different committee. Gregory Giorgi asked that a letter be sent to Marc Hering about his lack of attendance at recent Housing Committee meetings to determine whether he wanted to switch to another committee. If he wished to remain on the Housing Committee he should advise the Chairs or the County HIV/AIDS Services Program when he is unable to attend a meeting. Gregory Giorgi felt that Dr. Estes should be asked to attend Commission meetings and/or advise the Chairs or the County HIV/AIDS Services Program of necessary absences. He should be invited to attend the April Commission meeting.
Present: Peter Hansen, Colleen Evans, Will Boemer, Mark Haven, Chris Garvey, Gregory Giorgi, Barney Pia, Betsy Gornet, Kelly Wallace, Brian Slattery

Chris Garvey added an item under New Business. Chris Garvey reported that Marin’s CARE allocation for FY2002/03 would be $1,260,249 which is a reduction of $185,922 from this year. This is a 12.85% reduction. County staff plans to meet with contractors to see where they feel they can make budget cuts then go from there. Meetings with contractors are being scheduled beginning next week. Barney Pia offered to make a 25% cut to their Wellness Program.

Brian Slattery asked why a report from the Community AIDS Fund committee was on the agenda when it was not Commission business and committee reports were not on the agenda. Gregory Giorgi explained the report was for information only. Brian Slattery stated that if the committee were discussing relaxing the emergency fund guidelines he would like to be invited because it concerned CARE money. He would also like to inform his clients of the meeting dates because they might have unmet needs they’d like to present. He thought Gail Theller had stated that Commissioners would be invited to these meetings.

Gregory Giorgi explained that the purpose of the group was to look at ways to raise emergency funds to cover needs not met because of the restrictions of federal funds. Two preliminary meetings have taken place. At the first meeting the group reviewed CARE emergency fund guidelines and discussed procedures for accessing any new funds and set a target for the amount of money they wanted to raise. The group planned on using the new funds for the unmet needs in housing and for car repair. At the second meeting, they discussed fundraising ideas and decided that their first event would be a garage sale/flea market in the Community Action Marin parking lot. Peter Hansen had since discovered that a permit for such an event costs $300 each time so the group may look for another location. Gregory Giorgi stated that maybe Commissioners would be invited to the meeting in two weeks.

Committee Reports:

Housing Committee-Kelly Wallace reported that the Committee continues to discuss how to make HOPWA funding cuts particularly in the long-term rental assistance program. There is a question whether clients in Marin’s long term program can go back to
receiving their original subsidy amounts when this requires them to pay more than 30% of their income on housing. Barney Pia will give Kelly Wallace information about a program in another county which he thinks gives larger subsidies than Marin does. He noted that Veterans get additional points to qualify for Section 8 and this information should be disseminated. Gregory Giorgi felt that a person on the long-term rental assistance program should not be taken off the program while a grievance is pending. Brian Slattery felt this matter should be referred to the Housing Committee for consideration.

HIV Prevention Local Implementation Group/Prevention and Education-In order to meet the State Office of AIDS requirement that 25% of local prevention funds be reallocated to prevention for HIV positive individuals. The Local Implementation Group recommended funding the top 3 priority target populations and defunding the 4 th and 5 th priority target populations which are high-risk youth and communities of color. A new 4 th priority population, HIV+ individuals, is created. Kelly Wallace noted that we have a lot of hard choices to make because of funding reductions and that everyone should work together. People should trust each other and assume that everyone is doing the best job that they can. Betsy Gornet urged people to do problem solving in a collaborative rather than an adversarial way.

There was discussion about developing a calendar of agency presentations by service category and Barney Pia will make a draft of a schedule.

There was a discussion on how to facilitate new members’ participation. There was a discussion about committee membership, meeting attendance, voting and conflict of interest. Chris Garvey will develop a list of committee membership to give to each committee’s Chairs for review. A period of opentime will be added to each committee’s agenda so that non-members may have a forum for speaking.

At the next Executive Committee meeting a process will be developed for deciding on who should be the recipients of certificates of appreciation.

Chris Garvey stated that a Commissioner had requested reimbursement for copying fees and travel, investigative time and effort. However, the Commissioner did not obtain prior approval from the HIV/AIDS Services Program nor did he have the concurrence of the Commission’s Executive Officers to perform this work on behalf of the Commission in accordance with Article 3E of the Commission’s By-laws and his reimbursement request was being denied. She would inform him by letter. The Commissioners present concurred with this course of action.

Barney Pia recommended obtaining the supplement to POZ magazine on the side effects of AIDS drugs.
MARIN AIDS COMMISSION  
Thursday, April 25, 2002  
12:00 p.m. - 2:00 p.m.  

***NOTE NEW LOCATION Marin Housing Authority NOTE NEW LOCATION**  
Garden Room  
4020 Civic Center Drive  
San Rafael  

AGENDA  

* Vote Required  

I. Call to Order, Anonymity Policy, Ground Rules, Introductions  

II. Review of Agenda  

III. Appointments and Resignations  

IV. Review of January 24, 2001 Minutes*  

V. Public Comment/Input (5 minutes max.)  

VI. Commissioner Open Time (5 minutes max.)  

VII. Chair Report - Giorgi  

VIII. Staff Report - Wuopio  

- Presentation on CARE funding  

IX. San Francisco HIV Health Services Planning Council Report - Wuopio  

X. Committee Reports-  

• Prevention and Education/Local Implementation Group - Garvey  

• Housing Committee - Wallace  
  - HOPWA contracts/budget update  

• MMS/HIV Clinic Committee  

• Membership Committee - Giorgi  

XI. Old Business - AB1292 update - Slattery  

XII. New Business-
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<td>MMS/HIV Clinic Committee Call Roger Brown at 924-3891 for details</td>
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<td>11:30 p.m. – 1:30 p.m. Membership/Executive Committee 161 Mitchell Suite 200 San Rafael</td>
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<td>11:30 a.m. – 1:00 p.m. Housing Committee 10 N. San Pedro Rd., #1006 San Rafael</td>
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# REVISED JANUARY, 2002
## MARIN AIDS COMMISSION

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MARIN AIDS COMMISSION SPECIAL MEETING MINUTES
December 13, 2001
Garden Room, Marin Housing Authority
12:00-2:00 p.m.

Roll Call

MEMBERS:
Present: Gregory Giorgi, Peter Hansen, Mark Haven, Marc Hering, Dave Martin, Ron Schriock, Gail Theller, Kelly Wallace, Karen Wuopio [9]
Absent: Robert Barnecut (U), Milton Estes (E), Colleen Evans (U), James Frazier (U), Howard Long (U), Rocky Manzo (E), Kathleen Morrison (U), Barney Pia (E), Brian Slattery (E) [9]

STAFF: Chris Garvey

GUESTS: Roy Bateman, Jane Foster, Betsy Gornet, Kimberly Hampson

Gregory Giorgi, Chair called the meeting to order at 12:15 p.m. The ground rules and anonymity policy were explained. Commissioners were asked to introduce themselves and the agenda was reviewed.

REVIEW OF AGENDA- The original agenda scheduled the Commission to meet first as the Executive Committee and then as the full Commission. Kelly Wallace suggested tabling the Executive Committee items until the January Executive Committee meeting. After conferring with the Commissioners present and reaching a consensus to table the Executive Committee items, Gregory Giorgi tabled these items for consideration at the Executive Committee meeting in January, 2002.

COMMITTEE REPORTS:

Housing Committee- Kelly Wallace explained that the purpose of this special meeting was to consider the Housing Committee's recommendation from their November meeting. He read the recommendation as follows: To recommend that the long-term rental assistance program receive 75% of Marin's FY2002/03 HOPWA base grant, that the in home care program receive 22% of Marin's FY2002/03 HOPWA base grant, and County administration receive 3% of Marin's FY2002/03 HOPWA base grant.

This recommendation represented a change from this year's funding because it eliminated funding for the Short-term rental assistance program and added this funding to the long-term rental assistance program. The funding percentages for Hospice of Marin and County administration remained the same. The
Committee felt that it was easier to look at percentages of the base grant rather than actual dollar amounts and dollar cuts because those figures are not yet known. There was a question as to whether Marin had had a response from the from San Francisco Redevelopment Agency (SFRA) regarding Marin’s request to fund its gap in services. Kelly Wallace explained that there was good news. Marin had projected receiving 74% of its current allocation and actually got 77%. They also approved converting funding for a capital project into funding for services. SFRA did not approve the letter of intent for the Buckelew project because they had no site control and were not far enough along in getting it. However, SFRA approved funding for 3 units instead of the 2 units requested at the Drake’s Way project.

Kelly Wallace described how Marin’s reallocation funds would be spent. Most of the funds will make up the gap between each agency’s contract amount and their actual budgets. He reminded Commissioners that agencies’ fully funded budgets were already approved by the Commission in April. Agencies may start the fiscal year spending more than the anticipated amount but their spending will decline over the course of the year so that spending will stay within the contracted amounts. There was a question as to what would happen if a contractor were budgeted more money than their actual spending. It was suggested that these funds could be shifted to contracts that needed additional money. By the time an agency was certain that there would be unspent money it would be too late in the year to bring on a new program for a small amount of money. If the money was not needed Marin would have to give it back to San Francisco.

Roy Bateman noted that Marin had more money than we projected and we needed to decide how to spend it. Kelly Wallace interjected that Commissioners needed to vote on the motion about next year’s grant before they talk about how to spend this year’s extra funding. Gregory Giorgi offered a friendly amendment to the Housing Committee’s recommendation. He suggested adding back in Community Action Marin’s 1% to next fiscal year’s budget. Gregory Giorgi felt that the short-term rental assistance fund was crucial. He felt that it didn’t matter that it was not a bridge to the long-term rental assistance program; it was good for people in transition. He further stated that even though the short-term HOPWA fund is very limited in financial resources, it has made a real difference to some people in desperate situations.

Mark Haven felt that the funding available for the program was not enough to make a difference and it would be like a lottery to determine who would be able to receive it. He felt that as long as this fund existed no other programs would try to fill this need. Gail Theller noted that if the program did not exist people living with HIV/AIDS would be competing with other applicants for the Emergency Family Needs program. Karen Wuopio urged Commissioners not to rehash what the Housing Committee already did. They had already had this discussion and decided to eliminate funding for this program. The friendly amendment died
for lack of a second. The following motion was seconded and passed with one abstention:\footnote{Vote on Motion (A): FOR: Giorgi, Hansen, Haven, Hering, Martin, Schriock, Wallace, Wuopio [9] AGAINST: [0] ABSTAIN: Theller [1]}

\[\text{A: } \text{To recommend that the long-term rental assistance program receive 75\% of Marin's FY2002/03 HOPWA base grant, that the in home care program receive 22\% of Marin's FY2002/03 HOPWA base grant, and County administration receive 3\% of Marin's FY2002/03 HOPWA base grant.}\]

Roy Bateman noted that Marin had received the amount requested for services which was more than the amount estimated to fill the anticipated service gap and had would receive $3,366 more than originally estimated for the 7.2\% reallocated HOPWA money. The result is a total of $25,982 in uncommitted HOPWA funds which the Commission must decide how to allocate. The Commission could prorate the money among existing programs or divide it in a different way. Gail Theller reminded the group that Community Action Marin was subsidizing the short-term rental assistance program out of its own pocket up to $5,000 but if the Commission had money then CAM would appreciate receiving some. Kelly Wallace pointed out that CAM was already budgeted for $12,000. It was suggested that the Commission wait and see where the most spending is and then make decisions. There was a question as to when the County needed to make amendments to existing contracts. Roy Bateman responded that amendments needed to be made in April or May but it would help contractors to know what their target spending amounts were. Karen Wuopio suggested setting a target month for review. Betsy Gornet stated that they would like to know up front how much money they had to spend because they may have to drop a client if there is not enough funding. Marc Hering wanted safeguards in place so that agencies do not overspend.

**Kelly Wallace** noted that although there was excess funding in the current year this would not be the case in future years. A vote about how to allocate this funding is not scheduled for today. The discussion will be continued at the January Housing Committee meeting and the January Commission meeting when a vote will take place. Agencies felt that they could wait until the end of January to know about how the extra money will be spent.

The meeting was adjourned at 1:00 p.m.

Respectfully submitted,

\[\text{Chris Garvey, Planner}\]
HISTORY OF COMMISSION PRIORITIZATION ACTIVITIES

At its Commission Retreat in November, 1994 which was facilitated by The Support Center, Commissioners were asked to prioritize all Health Resources Services Administration service categories even though Marin did not have programs in all service categories. The following tiered system was used:

1=Highest priority for full funding
2=Highest priority for base level funding
3=Second level priority
4=Third level priority

The service categories ranked 1 Highest priority were Primary Medical Care, Housing and housing-related services, and Direct Emergency Assistance. The service categories ranked 2 were Food services, Case Management, Home Health Care, Substance Abuse Treatment and Counseling, Alternative Therapies, Client Advocacy, and Mental Health Therapy and Counseling. The service categories ranked 3 were Hospice, Dental Care, Day and Respite Care, Transportation, Rehabilitation Care, Buddy Companion services, and Adoption/Foster Care. No service categories were ranked 4.

Based on this information and the Ryan White CARE funding available, Marin has fully funded the following service categories:

- Primary Care: Priority tier 1
- Direct Emergency Assistance: Priority tier 1
- Alternative Therapies: Priority tier 2
- Substance Abuse Treatment: Priority tier 2
- Home Health Care (attendant care): Priority tier 2
- Food Services: Priority tier 2
- Case Management: Priority tier 2
- Client Advocacy: Priority tier 2


Based on information from the 1998 Client and Provider Needs Assessment Surveys and available funding, two new service areas were added from Priority tier 2 in fiscal year 1999/2000: Mental Health Therapy and Counseling and Medication Adherence (Client Advocacy).

FISCAL YEAR 2002/03 SERVICE CATEGORY PRIORITIZATION

In this time of potential budget cuts, it may be a good time for the Commission to reevaluate from this priority tiered ranking system and consider moving to an actual priority ranking system using rankings from 1-8 with a '1' indicating the most important service category priority, a '2' indicating the second most important service priority, etc.
Below is a list of service categories and a space next to it to indicate your priority ranking of the service category. Please take some time before the January Commission meeting to review the service categories and indicate your ranking of that category in the space beside it. YOU MAY USE EACH NUMBER ONLY ONCE. Determining these priority rankings for yourself prior to the meeting will be very helpful regardless of whether the Commission decides to continue the tiered ranking system or moves to the more specific priority ranking.

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<tr>
<th>SERVICE CATEGORY</th>
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<td>Primary Care (includes medical care, alternative therapies)</td>
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<td>Home Health Care (e.g., attendant care)</td>
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<td>Substance Abuse Treatment/Counseling</td>
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<td>Mental Health Therapy and Counseling</td>
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<td>Direct Emergency Assistance</td>
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<td>Case Management</td>
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<td>Client Advocacy (includes benefits counseling, health/treatment information workshops)</td>
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MARIN AIDS COMMISSION
Marin Co. HIV/AIDS Services Program
Thursday, January 24, 2002
12:00 p.m. - 2:00 p.m.

***NOTE NEW LOCATION Marin Housing Authority NOTE NEW LOCATION***
Garden Room
4020 Civic Center Drive
San Rafael

AGENDA

* Vote Required

I. Call to Order, Anonymity Policy, Ground Rules, Introductions

II. Review of Agenda

III. Appointments and Resignations

IV. Review of December 13, 2001 Minutes*

V. Public Comment/Input (5 minutes max.)

VI. Commissioner Open Time (5 minutes max.)

VII. Chair Report –Giorgi

-Commission events-Retreat Reception
  Interest/need for these two events
- Meeting place-Whether there should be a change in Commission meeting space

VIII. Prioritization of CARE Service categories*

VIII. Staff Report-Wuopio

- AB1292 update
- Status of client and provider needs assessment surveys effort-Garvey
- Commission funding for reproduction expense of client needs assessment surveys
- Donation of unused Safeway vouchers purchased for client needs assessment to HIV Food Pantry*

X. San Francisco HIV Health Services Planning Council Report-Wuopio

XI. Committee Reports-
  • Prevention and Education/Local Implementation Group-Booth
• Housing Committee-Wallace
  - HOPWA contracts/budget update*

• MMS/HIV Clinic Committee

• Membership Committee-Hansen

XII. Hepatitis C
  - Status of County-funded Hepatitis C services

XIII. Old Business--AIDS Commission banner

XIV. New Business--Recap of Marin's activities related to World AIDS Day

American sign language interpreters and assistive listening devices may be requested by calling (415) 499-6172 (TDD) or (415) 499-6269 (voice) at least 72 hours in advance. Para-transit is available by calling Whistlestop Wheels 415-454-0904.

For the bus or bicycle route please contract (http://www.transitinfo.org) or 415-817-1717.
MARIN HOUSING

4020 Civic Center Drive
San Rafael, CA 94903-4173

DIRECTIONS TO 4020 CIVIC CENTER DRIVE, SAN RAFAEL

BY CAR

Coming from the South:
Take US 101 to Freitas Parkway/Terra Linda Exit
Exit to the right and go straight through the intersection up the hill (Over for parking directions).

Coming from the North:
Take US 101 South to Freitas Parkway/Terra Linda Exit
At the light, turn left and go over the freeway overpass (Over for parking directions)
MARIN HOUSING

Parking on 4040 Parking Lot

MHA has a limited amount of parking available to guests. Staff has appointed/numbered parking spaces.

When we have large group meetings in the Garden Room, we call ahead to make arrangements to use the excess parking on the third level of 4040 building parking lot.

We have permission for your meeting group to park on the 4040 third level parking area.

Here are the directions to reach the parking lot:

Follow the directions on the front side and then continue with the following directions:

Close to the top of the hill you will take the road to the left.
(If you go under the building you have gone too far.)

Turn right until you reach the next right where you go up into the parking garage.

Turn right at top of level and go straight until you can turn left. Go up the ramp and park anywhere on the third level.

Walk west to reach the stairs –MHA is the one-story beige building (4020 Civic Center Drive).
BY BUS
The following Golden Gate Transit bus lines stop at the Terra Linda bus pad located at the Freitas Parkway exit on Highway 101:

- Bus #44, 48, 50, 51, 70, 80, 90
- The #50, 70, and 80 run at frequent intervals throughout the day
- Other bus lines run during rush hour only
- The #75 bus line stops at the intersection of Civic Center Drive and the Freitas Parkway exit. This bus runs during rush hour only
- For Golden Gate Transit Schedules, please call (415)-455-2000

You must tell the driver to stop at the Terra Linda bus pad.

The Marin Housing office is located approximately one block uphill from the Terra Linda bus pad. If you have a mobility impairment, please contact us at (415)-491-2525 for information about how to access our office.

Our Golden Hinde satellite office is served by bus lines: #1, 37, 38 by appointment only.
Our Marin City satellite office is served by bus lines: #2, 3, 10, 20, 50, 63

PARATRANSIT
Whistlestop Wheels provides door-to-door transportation for people who meet ADA eligibility criteria. Advance reservations are required. For further information, call (415)-454-0964 or TDD (415)-457-4630.
HOUSING COMMITTEE MEETING AGENDA
January 17, 2002
11:30 a.m.-1:00 p.m.

**NOTE LOCATION 10 N. San Pedro Rd., Suite #1006 NOTE LOCATION**
San Rafael

Co-Chairs, Kelly Wallace, Brian Slattery

1. Recommendations for allocation of $25,982 for FY 2001/2002*

*Voting item
Marin County AIDS Commissionier

Please add the enclosed minutes to the packet you received earlier this week.

Thank you.
Present: Will Boemer, Colleen Evans, Chris Garvey, Peter Hansen, Mark Haven, Brian Slattery, Karen Wuopio

Since neither Chair was present, there was not a quorum, so there was consensus that the quarterly meeting agenda would be developed and issues of interest would be discussed but no actions would be taken. Several items were added to the agenda. There was a discussion as to who was a member of a committee and who was eligible to vote at a committee meeting. According to the By-laws, the committee chair appoints Commission and community members to the committee and these people are the ones eligible to vote at meetings although anyone can attend the meeting. It was suggested that all Committee Chairs provide a list of the members of their committees. In reviewing the By-laws regarding the required membership of the Executive Committee, the Commission may want to make a revision. Karen Wuopio suggested that verifying committee charges and membership requirements might be a good topic for the Spring Commission meeting. Mark Haven suggested rather than have new members wait for a new Commission orientation they could receive a packet of information about the Commission and the various committees when they start. He also suggested developing a yearly calendar of Commission activities. Karen Wuopio suggested that this might be a task for Membership Committee.

Karen Wuopio reported that a resolution supporting AB1292, Expanded Syringe Access bill, was on the Board of Supervisors agenda for approval on January 29th. Brian Slattery suggested that if the bill passes perhaps the Prevention and Education Committee could take up the topic of getting Sharp's containers into pharmacies so that the used needles are disposed of properly.
MEMBERSHIP COMMITTEE MEETING MINUTES
January 10, 2002

Present: Chris Garvey, Peter Hansen

Two Commission applicants were interviewed for openings on the Commission.
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<td>11:30 p.m. – 1:30 p.m. Membership/ Executive Committee 161 Mitchell Suite 200 San Rafael</td>
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MARIN HOUSING

4020 Civic Center Drive
San Rafael, CA 94903-4173

DIRECTIONS TO 4020 CIVIC CENTER DRIVE, SAN RAFAEL

BY CAR

Coming from the South:
   Take US 101 to Freitas Parkway/Terra Linda Exit
   Exit to the right and go straight through the intersection up the hill (Over for parking directions)

Coming from the North:
   Take US 101 South to Freitas Parkway/Terra Linda Exit
   At the light, turn left and go over the freeway overpass (Over for parking directions)
MARIN HOUSING

Parking on 4040 Parking Lot

MHA has a limited amount of parking available to guests. Staff has appointed/numbered parking spaces.

When we have large group meetings in the Garden Room, we call ahead to make arrangements to use the excess parking on the third level of 4040 building parking lot.

We have permission for your meeting group to park on the 4040 third level parking area.

Here are the directions to reach the parking lot:

Follow the directions on the front side and then continue with the following directions:

Close to the top of the hill you will take the road to the left. (If you go under the building you have gone too far.)

Turn right until you reach the next right where you go up into the parking garage.

Turn right at top of level and go straight until you can turn left. Go up the ramp and park anywhere on the third level.

Walk west to reach the stairs -MHA is the one-story beige building (4020 Civic Center Drive).
BY BUS
The following Golden Gate Transit bus lines stop at the Terra Linda bus pad located at the Freitas Parkway exit on Highway 101:

- Bus #44, 48, 50, 51, 70, 80, 90
- The #50, 70, and 80 run at frequent intervals throughout the day
- Other bus lines run during rush hour only
- The #75 bus line stops at the intersection of Civic Center Drive and the Freitas Parkway exit. This bus runs during rush hour only
- For Golden Gate Transit Schedules, please call (415)-455-2000

You must tell the driver to stop at the Terra Linda bus pad.

The Marin Housing office is located approximately one block uphill from the Terra Linda bus pad. If you have a mobility impairment, please contact us at (415)-491-2525 for information about how to access our office.

Our Golden Hinde satellite office is served by bus lines: #1, 37, 38 by appointment only.
Our Marin City satellite office is served by bus lines: #2, 3, 10, 20, 50, 63

PARATRANSIT
Whistlestop Wheels provides door-to-door transportation for people who meet ADA eligibility criteria. Advance reservations are required. For further information, call (415)-454-0964 or TDD (415)-457-4630.
BY CAR
Coming from the South:
Take US 101 to Freitas Parkway/Terra Linda Exit
Exit to the right and go straight through the intersection up the hill (Over for parking directions).

Coming from the North:
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At the light, turn left and go over the freeway overpass (Over for parking directions)
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SPECIAL MARIN AIDS COMMISSION MEETING AGENDA
December 13, 2001
12:00-1:30 p.m.

**NOTE NEW LOCATION Marin Housing Authority NOTE NEW LOCATION**
Garden Room
4020 Civic Center Drive
San Rafael

I. Hepatitis C update-Status of County-funded Hepatitis C services

II. Needs assessment survey task force-Status of client and provider needs assessment survey effort

III. Commission events-Retreat, Reception
Interest/need for these two events

IV. Meeting place-Whether there should be a change in the Commission meeting place

V. Committee Reports

• Housing Committee-Wallace/Slattery
  Recommendations for funding reductions for FY 2002/2003*

*Voting item

American sign language interpreters and assistive listening devices may be requested by calling (415) 499-6172 (TDD) or (415) 499-6269 (voice) at least 72 hours in advance. Para-transit is available by calling Whistlestop Wheels 415-454-0904.
For the bus or bicycle route please contract (http://www.transitinfo.org) or 415-817-1717.
MARIN AIDS COMMISSION MEETING MINUTES
October 25, 2001
161 Mitchell Blvd., San Rafael
12:00-2:00 p.m.

Roll Call

MEMBERS:
Present: Colleen Evans, James Frazier, Gregory Giorgi, Peter Hansen, Mark Haven, Marc Hering, Howard Long, Dave Martin, Barney Pia, Ron Schriock, Brian Slattery, Gail Theller, Kelly Wallace, Karen Wuopio [14]
Absent: Robert Barnecut (E), Milton Estes (E), (Rocky Manzo (E), Kathleen Morrison (U) [4]
STAFF: Chris Garvey
GUESTS: Lisa Becher, Jane Foster, Betsy Gornet, Kimberly Hampson, Lynnette Shaw, Sparkie Spaeth, Frima Stewart Mary Taverna

Gregory Giorgi, Chair called the meeting to order at 12:10 p.m. The ground rules and anonymity policy were explained. Commissioners were asked to introduce themselves and the agenda was reviewed.

REVIEW OF AGENDA—A presentation by Lynnette Shaw was reflected in a revised agenda distributed at the beginning of the meeting. Peter Hansen added the item of a Commission Christmas party at Marin Treatment Center under New Business.

APPOINTMENTS AND RESIGNATIONS: Rick Thornton and Mary Taverna have resigned. Rocky Manzo is on a leave of absence.

REVIEW OF MINUTES:

The following motion was seconded and passed unanimously:

A To accept the minutes of July 26, 2001 as written.¹

AGAINST: [0]
ABSTAIN: [0]

PUBLIC COMMENT/INPUT: None
COMMISSIONER OPEN TIME: Dave Martin announced MAIN’s monthly healing service tomorrow about harvesting gifts and blessings. He distributed a flyer about an overnight retreat for persons living with HIV at Santa Sabina on November 28th.

Brian Slattery stated that the website www.hivandhepatitis.com reported that HIV infection was increasing in San Francisco injection drug users and many of those infected remain untreated. Another item stated that HIV case management led to increased use of HAART.

Barney Pia announced that the Positive Center would have a presentation the last week in November about lypodystrophy for facial wasting and he would send out notices.

CHAIR REPORT: Gregory Giorgi

Gregory Giorgi presented a plaque to Mary Taverna on her retirement.

The last drafts of the client and provider needs assessments have been reviewed. A phone number for requesting client surveys must be identified at Community Action Marin, the distribution process must be determined and the surveys need to get printed. Stamped return envelopes will be provided but agencies will do their own client mailings.

After the sparse attendance at the HOPWA public forum, Gregory Giorgi felt that there might be a need for a public awareness task force. Perhaps Commission information might be distributed through Marin AIDS Project’s mailing list. Or the Commission could put on forums with them at the library. Brian Slattery felt that the Commission should keep the focus on getting out important information about new infections, etc. Marc Hering thought that Commission members should get the word out rather than create another task force. The Commission recruitment flyer could be included in mailings. Dave Martin pointed out that the Commission now had several new representatives with HIV. Peter Hansen suggested getting publicity for the Commission by having a media representative interview Commissioners. Barney Pia felt that it would be important to increase minority representation by inviting staff from the Canal Community Alliance. Kelly Wallace said Marin AIDS Project had a presence there and would work with Gregory Giorgi on contacting them. Karen Wuopio suggested enclosing a Commission recruitment flyer with the client needs assessment survey mailing. The Group supported this idea and flyers will be enclosed.

Gregory Giorgi reported that the previous County medical marijuana application forms allowed health practitioners other than doctors to recommend its use for their patients. He believed that the current form required a medical doctor’s recommendation and this requirement might limit patient access so he requested
clarification. Frima Stewart, the County’s interim Director of Health Services, introduced herself and Sparkie Spaeth, the interim Director of Maternal and Child Health. Frima stated that she is working with Sparkie to make the medical marijuana identification card program more accessible to the community. Commissioners can call the office of Vital Statistics at 499-3288 to obtain an application packet.

This packet was developed by working for the last 7 months with the Marin Medical Society, the District Attorney’s office, the Alliance for Medical Marijuana, and various police chiefs. The card includes a name, an identification number, and a photo. Information about the card number is kept at the County Sheriffs’ Communications Center. Once the card is issued the application is shredded.

Frima Stewart explained that every county does things differently because there is not a State system. Oakland’s card has a name and address but San Francisco’s does not. Marin’s program is modeled on San Francisco’s except Marin’s card has a name. Don Abrahams, M.D., who is an expert on medical marijuana and provider issues thought Marin’s forms looked good.

Brian Slattery praised the Health Department for stepping up and asked how we could get more people to use the card like in San Francisco. He noted that the interim Director of Health and Human Services, Dr. Larry Meredith, is a champion of medical marijuana however, some individuals are concerned with having their name on a card and disagree with the D.A.’s possession guidelines. There was a discussion as to who can provide letters of recommendation for the medical use of marijuana. Frima responded that in San Francisco it’s a medical doctor only, and thinks that is the case in Oakland too. San Francisco offers a consultation with an M.D. for this purpose for a nominal fee. Dave Martin inquired whether other licensed practitioners were permitted to sign the application form. Frima confirmed that the form did not specify medical doctor just a California licensed medical practitioner.

Gregory Giorgi asked whether Frima could write something to send out that medical practitioner could include acupuncturists. Karen Wuopio said there was already a one-sheet summary which is included in the packet that gets mailed to clients. Agencies can call the HIV/AIDS Services office to request the number of packets they need to mail to their clients or they can call Vital Statistics directly.

There was concern that the Feds had seized patient records related to medical marijuana in Shasta County. Marc Hering clarified that the seizure was because of marijuana cultivation and Medicare fraud.

There was a question as to whether doctors at the Specialty Clinic would fill out the application form. Karen Wuopio explained that treatment recommendations are between the patient and the medical provider. There was a question as to how the Clinic doctors were leaning. Lynnette Shaw stated that she had been
informed that there was a County policy prohibiting the recommendation of medical marijuana. Frima Stewart responded that the County and Dr. Peters have stated their support for medical marijuana already. It is the County’s job to set up the identification card framework. Every member of the HIV/AIDS Services staff have received a memo and a packet about the County card program. It remains up to the individual provider whether or not to recommend medical marijuana to a patient. **Dave Martin** reminded Commissioners not to talk about individual agencies.

**Gregory Giorgi** suggested that Lynnette Shaw’s presentation be moved up to this point. **Brian Slattery** did not know that the Commission requested such a presentation and it wasn’t on the original agenda. **Gregory Giorgi** stated that the presentation was discussed at the last Executive Committee meeting and it was put on the agenda for the Commission meeting, and that staff had made an error in compiling the original agenda and a revised agenda was distributed at the beginning of the meeting. **Brian Slattery** stated that he would have wanted the revised agenda in advance by fax in order to comply with the Brown Act. There was some discussion about whether or not to have the presentation and it was decided to limit it to 5 minutes plus time for questions because there was an important housing issue still to come on the agenda. In the future Lynnette is free to speak during the public comment period. **Gregory Giorgi** reminded Commissioners that the Commission has historically maintained a position of support for medical marijuana along with a patient’s right to choose what medicines/treatments work for them.

**Presentation by Lynnette Shaw of the Marin Alliance for Medical Marijuana** —Lynnette Shaw stated that the program was still open and legal and wanted to cooperate with the County identification program. The program is discontinuing their own cards because it’s too expensive. The program does accept identification cards from other programs. Daily operations are conducted by Sister Mary Jane Wyrick. Patients who use the program have stopped being arrested. However even with the card, patients can be arrested and their plants confiscated. They can be put in jail and released but they don’t get their plants back. **Brian Slattery** stated that the Commission has no jurisdiction over this matter and law enforcement hasn’t asked for the Commission’s opinion. **Marc Hering** objected to this discussion and will be writing a letter to his Board requesting that they withdraw Centerpoint’s seat from the Commission because of Lynnette Shaw’s politicking. **Dave Martin** stated that the Commission should not be used as a grievance process to the Board.

**STAFF REPORT: Karen Wuopio**

Karen Wuopio reminded the Commission that two department heads, Nancy Rubin and Madeline Kellner, had resigned. Larry Meredith has taken the position of interim Director of Health and Human Services. He has experience in HIV prevention and is a Marin resident. Frima Stewart has taken the position
of interim Director of Health Services. The needs assessment surveys were being revised. She thanked Chris Garvey and Joyce Chang for their work on Marin's portion of this year's CARE application.

SAN FRANCISCO HIV HEALTH SERVICES PLANNING COUNCIL REPORT-
Karen Wuopio

San Francisco has submitted the CARE application for the Eligible Metropolitan Area. The Council was selecting officers, working on prioritizations, and beginning their needs assessment.

NOMINATIONS/ELECTIONS OF OFFICERS-Gail Theller presented the following slate of officers for consideration: Gregory Giorgi, Chair; Barney Pia, Vice Chair; Peter Hansen Secretary.

The following motion was seconded and passed with 10 yeses, 1 no, and 3 abstentions:

To approve the slate of officers.

| AGAINST: Wuopio [1] |
| ABSTAIN: Giorgi, Hansen, Pia [3] |

COMMITTEE REPORTS:

Prevention and Education/Local Implementation Group-Chris Garvey

Chris Garvey reported that the Group was working on an update of the HIV Prevention Plan. There is no meeting scheduled for November.

Membership Committee-Gregory Giorgi –Gregory Giorgi reported that there were no pending Commission applications so there was no committee meeting in October. There will be a meeting next month. Gail Theller suggested that the Committee do recruitment for Commissioners in Marin City through ISOJI. The name of Ricardo Moncrief was put forward as a recruitment possibility.

Housing Committee – Brian Slattery

Marc Hering made a motion and it was seconded by Gregory Giorgi to put the Housing Committee's recommendation on the table for discussion. The recommendation is as follows: To recommend that Community Action Marin, Hospice of Marin, and the Marin Housing Authority receive the same percentage of the total Marin HOPWA allocation in fiscal year 2002/03 as they receive in fiscal year 2001/02. To recommend that the aforementioned agencies present information to the Housing Committee on the program changes they will make to meet fiscal year 2002/03 funding reductions. To further recommend that the
Marin AIDS Commission review the prioritization of CARE service categories to determine the impact on CARE funded programs of possible reductions to make CARE funds available to supplement programs receiving HOPWA funding reductions.

Kelly Wallace felt it would be better to vote for something general rather than program specific because it was unclear what program modifications would be required with less funding. Brian Slattery noted that when the funding picture was clear, a more specific recommendation would come back to the Commission in April for a vote. For example, for the long term rental assistance program, Marin still needs to decide whether to keep the program open giving participants a shallower subsidy or close the program for two years, move some people to Section 8, cap subsidies at $450 per month, and through attrition end up with 49 people. Clients will need a lot of notice if there will be program changes. It was suggested that the Commission call an emergency meeting to consider these options. Brian Slattery recommends little funding for short term rental assistance such as hotel stays and suggests moving $50,000-$100,000 of CARE funding to Hospice to compensate for HOPWA funding reductions. The default position is to keep funding programs at the same percentages. It was agreed to table the motion.

MMS/HIV Clinic- There was no report.

Hepatitis C- The Hepatitis C update is postponed.

OLD BUSINESS- None

NEW BUSINESS- Brian Slattery asked the Commission to indicate its support for AB1292 which allows the purchase and safe disposal of syringes in licensed pharmacies. Substance abuse treatment information would also be distributed. Karen Wuopio asked how the Commission wanted the Board to support the bill. Perhaps they could indicate support in the form of a resolution. The following motion was seconded and passed unanimously.³


Peter Hansen had a Commission banner made because he felt that it would provide a professional image for the Commission at meetings, events. He was interested in receiving donations or funding to reimburse his expenses in having the banner made. It was felt that he should have asked the Commission for support prior to having the banner made. County staff are not in the position to
decide if this is an appropriate purchase or not. **Gail Theller** concluded that the Commission will try to make it work.

**Gregory Giorgi** announced that a group is being formed to do fundraising through an event like a Mystery Theater. Those interested in volunteering should contact him. All proceeds will benefit the emergency fund.

The meeting was adjourned at 2:20 p.m.

Respectfully submitted,

Chris Garvey, Planner
HIV Case Management Leads to Increased Use of HAART

By Megan Rauscher

WESTPORT, CT (Reuters Health) - The results of a study of HIV-infected adults show that those with case managers to help coordinate their care have fewer unmet needs and, perhaps more importantly, are significantly more likely to receive and keep up with highly active antiretroviral treatment (HAART).

This is "startling," lead investigator Dr. Mitchell H. Katz of the San Francisco Department of Public Health told Reuters Health. "Several studies, including ours, have shown that case management reduces unmet needs for services like income assistance and mental health counseling. But the fact that case management actually resulted in persons being more likely to take their medications has profound implications," he said.

"These treatment regimens are life saving and we know that there are many people who would benefit from these medications who are not receiving them, especially persons of color, the homeless, [and] substance users," Dr. Katz continued.

Dr. Katz and his colleagues report their findings in the October 16th issue of the Annals of Internal Medicine. During baseline interviews, 56.5% of 2437 study subjects reported contact with a case manager in the previous 6 months.

At follow-up interviews conducted an average of 243 days after baseline, having a case manager was associated with a decrease in unmet needs for income assistance, health insurance, home health care and emotional support, with odds ratios of 0.57, 0.54, 0.29, and 0.62, respectively.

In addition, individuals with a case manager were more likely to utilize two- and three-drug antiretroviral regimens and protease inhibitors or non-nucleoside reverse transcriptase inhibitors, odds ratios, 1.58, 1.34, and 1.29, respectively. Patients with case manager contact were no more likely than patients without case manager contact to have outpatient visits, be hospitalized, or visit the emergency room.
"Other studies have shown HAART to be cost-effective because it substantially decreases the need for hospitalization," Dr. Katz said. "Providing people with case management may enable us to further lower hospitalization by enabling people to receive vital treatment."

In light of these findings, Dr. William C. Holmes of the University of Pennsylvania in Philadelphia is concerned about President Bush's "unprecedented" freeze on appropriations to the Ryan White Comprehensive AIDS Resources Emergency (CARE) Act in the first budget of his presidency. Most funding for case management services comes from Title funds of the CARE Act.

On Friday, however, the Health and Human Services Appropriations Subcommittee recommended to increase the amount of Title funds in the CARE Act by $112 million. And while that amount falls short of the roughly $300 million needed, Dr. Holmes is encouraged that "we are going in the right direction, and they are not following the Bush freeze. And hopefully in the Senate we have a chance of having a slightly higher increase," he said.

The Senate is scheduled to take up the issue this week.


10/17/01
HIV Infection Increasing in San Franciscan Injection Drug Users

By David Douglas

WESTPORT, CT (Reuters Health) - A study of almost 3000 patients who underwent repeated HIV testing indicates that the incidence of infection may be increasing among injection drug users (IDUs) in San Francisco.

This appears to be particularly true among men who have sex with men, lead author Dr. Timothy A. Kellogg told Reuters Health. However, "whether HIV acquisition is predominately through contaminated equipment or through unsafe sexual exposure is unknown."

Dr. Kellogg of the San Francisco Department of Public Health and colleagues conducted a retrospective analysis of data on people who voluntarily underwent more than one HIV test at San Francisco's county hospital or affiliated clinics between 1993 and 1999.

The researchers report in the September 1st issue of the Journal of Acquired Immune Deficiency Syndromes that a total of 84 HIV seroconversions were recorded in 2893 such patients. Most were among IDUs and the highest incidence was among male IDUs who had sex with men. The lowest was among non-IDUs, heterosexual men, and non-IDU women.

The incidence of HIV seroconversion in male IDUs who had sex with men rose from 2.9 per 100 person years in 1996 to 4.7 per 100 person years in 1998.

Commenting on the team's approach, Dr. Kellogg added that "to the extent that high-risk populations reflect at-risk individuals in the wider community, our methods can be used as an early warning system."

"We believe," he continued, that "hospitals may provide a better sentinel surveillance setting for discovery of HIV seroconversion among injection drug users than traditional drug treatment centers, such as methadone clinics. Urban hospital populations include many IDUs who seek medical care of conditions relating to an active drug-
using lifestyle."


10/17/01

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Many HIV-Infected Injection Drug Users (IDU) Remain Untreated

WESTPORT, CT (Reuters Health) - Although the number of HIV-infected injection drug users receiving highly active antiretroviral therapy (HAART) is increasing, many continue to be on non-HAART regimens or no treatment.

Dr. David D. Celentano from Johns Hopkins University, Baltimore, and colleagues collected data on 528 HIV-infected injection drug users who were eligible for HAART between January 1996 and June 1999. The researchers looked at the time from eligibility for HAART to initiation of treatment.

Among these patients, 59% began HAART by June 1999, most having switched from non-HAART regimens. However, 32% of the patients who were eligible for HAART never received any antiretroviral therapy during the 3.5 years of follow-up, according to the report in the September issue of AIDS.

Men in methadone programs were 80% more likely to begin HAART and those who had received prior antiretroviral therapy were 2.3 times more likely to start HAART (p < 0.001). Other factors associated with HAART initiation were having health insurance and having a regular source of care, Dr. Celentano's group notes.

In an accompanying editorial Dr. Antonio Antela from the Ramon y Cajal Hospital, Madrid, Spain, comments on the value of methadone treatment in getting HIV-infected injection drug users to begin effective antiretroviral treatment.

"Taking into account the findings of Celentano et al., recognizing drug abuse treatment as a prognostic factor that facilitates access to HIV infection therapy, and our own results and those of others, which showed good outcomes for methadone-receiving antiretroviral-treated patients, we must emphasize the utility of drug substitution programmes, such as methadone maintenance programmes, as an efficient tool to improve the care and outcome of HIV-infected injection drug users," he stresses.

10/12/01
EXECUTIVE COMMITTEE MEETING MINUTES
November 8, 2001

Present: Gregory Giorgi, James Frazier, Collen Evans, Barney Pia, Chris Garvey, Karen Wuopio

The procedures for distribution of the client needs assessment survey were discussed. Barney Pia recalled that there had been no prepared client master list but rather a master list was created by Community Action Marin as surveys were received. It was determined that the County needed survey return envelopes with postage on them from Community Action Marin by Tuesday. Due to a slight delay in receiving the survey count from each agency, the dates on which clients may pickup up their Safeway vouchers for completing a survey must be changed December 6th and December 13th. Surveys will not be accepted after December 20th. The survey results will be analyzed before the January Commission meeting. Barney Pia said he would provide the County with a list of survey drop-off sites. Gregory Giorgi will handle putting the message on the phone line and the flyers.

Barney Pia asked for a clarification of the purpose of Executive Committee and who should attend the meeting. Gregory Giorgi responded that the official representatives are the past chair and the committee chairs but he also invited new people. Karen Wuopio noted that it was a public meeting. Each committee had been asked to develop a draft description of what its charge was. Karen Wuopio pointed out that one purpose of the Executive Committee was to jointly draft Commission correspondence. The group drafted a thank you letter to Community Action Marin and Starbucks for their help with the HOPWA Public Forum.

Gregory Giorgi proposed the development of a task force on public awareness. It was felt that existing committees could handle this task. Sending a Commission meeting schedule to the press would help publicize the Commission. There should be a refresher on Commission contact with the media and use of Commission letterhead on the January Commission meeting agenda.

James Frazier would like the Commission to vote to support putting on Kaiser’s Secrets play in the community. Barney Pia said he would give James a phone number for someone on Kaiser’s HIV Task Force.

Due to busy schedules there was no interest in doing a Commission Christmas party. The need for a Commission Retreat will be put on the agenda for the next Executive meeting and the January Commission meeting. Very important HOPWA issues will be
discussed at their November 15th meeting at the Marin Housing Authority. There may need to be a special Commission meeting scheduled.
HOUSING COMMITTEE MEETING MINUTES
November 15, 2001

Present: Bateman, Foster, Garvey, Giorgi, Gornet, Hampson, Hansen, Haven, McKee, Pia, Schriock, Slattery, Wallace, Wuopio.

To clarify the HOPWA funding situation, Kelly Wallace presented a spreadsheet detailing reductions in Marin’s funding levels across the next several fiscal years. The spreadsheet is based on assumptions such as the total Eligible Metropolitan Statistical Area’s HOPWA allocation going down each subsequent year. Marin has received no word yet on how much they will receive through the 7.2% reallocation process. Kelly spoke to Chris Harris from the San Francisco Redevelopment Agency (SFRA) and confirmed that these are the figures that they are working with. SFRA is developing a letter in response to Marin’s request for an augmentation. This letter is waiting to be reviewed and signed and Marin may want to respond to it. This spreadsheet can help reorient the discussion to the base amount each contractor would be getting with the funding reductions.

Gregory Giorgi suggested that the Committee also look at CARE fund balances to see if CARE money could be reallocated to make up for HOPWA reductions. Brian Slattery pointed out that the Housing Committee has no authority over that money. Brian Slattery began the discussion by supporting the suggestion of Community Action Marin’s Executive Director to eliminate the HOPWA short-term rental assistance program. Clients who currently are served by this program could be served through the emergency family needs program instead. Roy Bateman agreed that short-term rental assistance program was originally intended as a bridge to the long term rental assistance program which is now closed to new applicants. Dick McKee agreed that although the program funded temporary housing the cost of the program was very small. The short-term rental assistance program has used only 1% of the HOPWA funds. Barney Pia suggested tabling this recommendation until we decide if the long-term rental assistance program list is permanently closed to new applicants. Mark Haven felt that the existence of the short term program eliminated the possibility for clients to get funds elsewhere since some sources will not fund a need for which there is already another program, no matter how underfunded that program might be.

With reference to the funding situation at Hospice of Marin, Betsy Gornet reported that the State money they currently receive is going out to a requests for proposals process. The slots that can be funded statewide have been reduced slots because of State budget reductions. To determine the slots available at Hospice the State will be using AIDS cases without San Quentin so Hospice will have only 12-14 slots a reduction from this
year's 16 slots. However, they plan to ask for 24. In addition Betsy Gornet felt there had been an increase in the intensity of service needed by Hospice clients. To deal with the current year's reduced HOPWA budget, they have moved some clients to the MediCal waiver program. They are looking at changing level of Karnofsky scale required to receive Hospice services so that services can be targeted to people with a higher level of disability. Brian Slattery noted that Hospice recently had successful fundraising campaign. Betsy Gornet responded that she had misspoke when she said that no fundraising supported their AIDS services. In reviewing their financial accounting they have found that the Hospice Foundation has been supporting some of this program.

The Marin Housing Authority has had 3 people leave the long-term rental assistance program through attrition so there are currently 82 people in the program. The Section 8 waiting list is closed and HOPWA clients usually lose points to qualify for Section 8 slots because they aren't paying more than 30% of their income for rent. Therefore HOPWA clients have limited ability to shift to Section 8. However through inter-program transfers, it is anticipated that by January, 2002 10 HOPWA clients can be moved to Section 8.

The Housing Authority developed a new set of possible options to meet funding reductions for FY2002/03. These options are based on the assumption that they reach the desired monthly spending levels for this year. There was a question about implementing a two-tier system with different subsidy levels for old and new participants. Roy Bateman has already written a letter to County Counsel but they would like a response from The Department of Housing and Urban Development first. It is thought that as long as the system is need to meet budget cuts and there is no discrimination in applying the two-tier system then there won't be a problem. And again there can be no discrimination if some people must be eliminated from the program. Jane Foster explained that that was why there was a need to adhere to the pre-established priorities for getting into the program. At this point 50 to 70 fit the appropriate criteria to be in the top priority categories. Brian Slattery said it might be unrealistic for a single person to get enough subsidy to rent a one-bedroom unit; a single person may need to live in a studio.

By making the changes discussed thus far this year the long-term rental assistance program will be okay for next year's budget. But halfway through next year they will have to start implementing some changes to get closer to the subsequent year's reduced funding. Perhaps they will have to do some step down caps as they go along. It was agreed that the program should aim for a 10% cut in subsidies. Clients should be notified of this 10% reduction by the end of November, 2001. The details of how the benefit levels will be determined is up to the Housing Authority. The percentage of funding levels for each program should be approved by the AIDS Commission by early January, 2002 in order to give the Housing Authority time to notify clients of any reductions in subsidy levels. To adhere to this timeline there needs to be a special Commission meeting. It was decided that this meeting would take place in conjunction with the Commission's regularly scheduled Executive Committee meeting.

The following motion was seconded and passed with 5 abstentions:

1.
To recommend that the long-term rental assistance program receive 75% of Marin’s FY2002/03 HOPWA base grant, that the in home care program receive 22% of Marin’s FY2002/03 HOPWA base grant, and County administration receive 3% of Marin’s FY2002/03 HOPWA base grant.¹


There was group consensus that Marin would decide on the HOPWA amounts first with a recommendation to look for some CARE funds to cover the deficits if possible. Title I contractors will then have to make some decisions about cuts in their programs.
MARIN COUNTY HOPWA FUNDING LEVELS

<table>
<thead>
<tr>
<th></th>
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<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Marin's Allocated %</td>
<td></td>
<td>7.2%</td>
<td>6.0%</td>
<td>5.0%</td>
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<td>Projected HOPWA Allocation - EMA wide</td>
<td>$9,557,000</td>
<td>$9,500,000</td>
<td>$8,500,000</td>
<td>$8,000,000</td>
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<tr>
<td>Marin's Allocation at Stated %</td>
<td>$694,800</td>
<td>$570,000</td>
<td>$425,000</td>
<td>$320,000</td>
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<tr>
<td>Amount of Additional Funds Expected</td>
<td>$166,812</td>
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<td></td>
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<tr>
<td>Total HOPWA Budget for This Year</td>
<td>$861,612</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Dollar Decrease From Previous Year (Base Figure)</td>
<td></td>
<td>$124,800</td>
<td>$145,000</td>
<td>$105,000</td>
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<tr>
<td>Dollar Decrease From Previous Year (Augmented Figure)</td>
<td></td>
<td>$291,612</td>
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</table>

* This fiscal year has additional funds and reallocated funds that will only occur this year.

Marin County community AIDS cases account for 4% of total AIDS cases for the eligible metropolitan area (San Francisco, San Mateo and Marin). For this reason, we are going to only receive the amount of the grant that corresponds to the percentage of our reported AIDS cases. The percentage Marin County receives will be stepped down by one percentage point every year until we reach the 4% figure.

## HOPWA Decreases By Program

<table>
<thead>
<tr>
<th>Program</th>
<th>FY2001/2002 Base HOPWA Alloc.</th>
<th>% of Base Grant</th>
<th>Augmentation Amt.</th>
<th>New HOPWA Total</th>
<th>% of Augmented Grant</th>
</tr>
</thead>
<tbody>
<tr>
<td>Housing Authority</td>
<td>$510,610</td>
<td>74%</td>
<td>$95,842</td>
<td>$606,452</td>
<td>70%</td>
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<tr>
<td>Hospice</td>
<td>$153,225</td>
<td>22%</td>
<td>$26,775</td>
<td>$182,000</td>
<td>21%</td>
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<td>Short Term</td>
<td>$10,165</td>
<td>1%</td>
<td>$1,835</td>
<td>$26,000</td>
<td>1%</td>
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<tr>
<td>Administration</td>
<td>$20,800</td>
<td>3%</td>
<td>$5,521</td>
<td>$26,321</td>
<td>3%</td>
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<tr>
<td>Case Management</td>
<td></td>
<td></td>
<td>$34,839</td>
<td>$34,839</td>
<td>4%</td>
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<tr>
<td><strong>Total:</strong></td>
<td><strong>$694,800</strong></td>
<td><strong>100%</strong></td>
<td><strong>$166,812</strong></td>
<td><strong>$861,612</strong></td>
<td><strong>100%</strong></td>
</tr>
</tbody>
</table>


<table>
<thead>
<tr>
<th></th>
<th>FY2001/2002</th>
<th>FY2002/2003</th>
<th>Grant Decrease Amt.</th>
<th>% change (decrease)</th>
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<tr>
<td><strong>Base Amounts</strong></td>
<td>$694,800</td>
<td>$570,000</td>
<td>$124,800</td>
<td>18%</td>
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<tr>
<td><strong>Augmented Amounts</strong></td>
<td>$861,612</td>
<td>$570,000</td>
<td>$291,612</td>
<td>34%</td>
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</table>

## Change FY2001/2002 to FY2002/2003 (By Program)

<table>
<thead>
<tr>
<th>Program</th>
<th>% of Base Grant (= to FY2001/2002)</th>
<th>Base Grant Amt. (FY2002/2003)</th>
<th>Grant Decrease Amt. (From 01/02 Base Grnt.)</th>
<th>% Decrease (From 2001/2002 Base Amt.)</th>
<th>Grant Decrease Amt. (From 01/02 Aug. Grnt.)</th>
<th>% Decrease (From 01/02 Aug. Amt.)</th>
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<tbody>
<tr>
<td>Housing Authority</td>
<td>74%</td>
<td>$421,800</td>
<td>$88,810</td>
<td>17%</td>
<td>$184,652</td>
<td>30%</td>
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<tr>
<td>Hospice</td>
<td>22%</td>
<td>$125,400</td>
<td>$27,825</td>
<td>18%</td>
<td>$56,600</td>
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<td>Short Term</td>
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<td>$5,700</td>
<td>$4,465</td>
<td>44%</td>
<td>$6,300</td>
<td>52%</td>
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<tr>
<td>Administration</td>
<td>3%</td>
<td>$17,100</td>
<td>$3,700</td>
<td>18%</td>
<td>$9,221</td>
<td>36%</td>
</tr>
<tr>
<td>Case Management</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>0%</td>
<td>$34,839</td>
<td>100%</td>
</tr>
<tr>
<td><strong>Total:</strong></td>
<td><strong>74%</strong></td>
<td><strong>$570,000</strong></td>
<td><strong>$124,800</strong></td>
<td><strong>18%</strong></td>
<td><strong>$291,612</strong></td>
<td><strong>34%</strong></td>
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Membership Committee Meeting Minutes
November 8, 2001

Present: Gregory Giorgi, James Frazier, Chris Garvey

There were no pending applications to consider.

There was a discussion about committee attendance. Reminder letters will be sent to Commissioners who have not attended any committee meetings. Chris Garvey will call Kathleen Morrison to find out if she wants to be a committee member instead of a Commissioner. A new Commission orientation needs to be scheduled for Mark Haven, Howard Long, Kathleen Morrison, and Ron Schriock. Betsy Gomet will be asked to fill out a Commission application so that she can replace Mary Taverna on the Commission. There was a discussion about ways to help new people feel comfortable enough to participate at Commission meetings. Since very few responses have been received, the Buddy Program evaluation form will be sent out again. It was suggested that Mark Haven be matched with Dave Martin, Howard Long be matched with Barney, and Kathleen Morrison be matched with Karen Wuopio. There was a discussion as to whether or not to have a Commission Christmas party.

MEMBERSHIP COMMITTEE MEETING AGENDA
December 13, 2001
11:30-12:00

**NOTE NEW LOCATION Marin Housing Authority NOTE NEW LOCATION**

Garden Room
4020 Civic Center Drive
San Rafael

Chair, Gregory Giorgi, Vice Chair, Peter Hansen

1. Review current and pending applications

2. Old Business- Buddy Program” evaluation form

3. New Business-
PRESENT:
Lisa Becher, Mark Haven, Howard Long, Marc Hering, Jane Foster, Brian Slattery, Gregory Giorgi, Craig Combs, Chris Garvey, Dick McKee, Betsy Gornet, Barney Pia, Gianna Eason, Roy Bateman

Brian Slattery asked individuals to introduce themselves and then explained the conflict of interest rules pertaining to discussing and voting on HOPWA funding. The applicability of the conflict of interest rules was discussed and it was determined that only two people in attendance could vote. The amount of HOPWA funding for fiscal year 2002/03 was verified and the funding reduction proposals for Hospice of Marin and the Marin Housing Authority were reviewed. The committee looked at what percentage each of the three core programs receives of this fiscal year’s total Marin HOPWA allocation and projected the amounts these programs would receive at the same percentage from the projected allocation for fiscal year 2002/03. The Marin Housing Authority is at ~70%, Hospice of Marin is at ~20%, CAM is at ~1%, and County administration is at ~3%.

It should be noted that although only two people were qualified to vote, the motion below reflects the consensus of all those in attendance.

The following motion was made by Marc Hering, seconded by Barney Pia, and passed with nine abstentions:

A To recommend that Community Action Marin, Hospice of Marin, and the Marin Housing Authority receive the same percentage of the total Marin HOPWA allocation in fiscal year 2002/03 as they receive in fiscal year 2001/02. To recommend that the aforementioned agencies present information to the Housing Committee on the program changes they will make to meet fiscal year 2002/03 funding reductions. To further recommend that the Marin AIDS Commission review the prioritization of CARE service categories to determine the impact on CARE funded programs of possible reductions to make CARE funds available to supplement programs receiving HOPWA funding reductions.

VOTE ON MOTION:
FOR: Giorgi, Hering, [2]
AGAINST: [0]
ABSTAIN: Becher, Combs, Eason, Foster, Gornet, Haven, Long, McKee, Pia [9]
<table>
<thead>
<tr>
<th>MONDAY</th>
<th>TUESDAY</th>
<th>WEDNESDAY</th>
<th>THURSDAY</th>
<th>FRIDAY</th>
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<td>11:00 p.m. – 1:30 p.m.</td>
<td>Membership/ Executive Committee 161 Mitchell Suite 200 San Rafael</td>
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<td>13</td>
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<td>16</td>
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<tr>
<td></td>
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<td></td>
<td>11:30 a.m. – 1:00 p.m.</td>
<td>Housing Committee 10 N San Pedro Suite #1006 San Rafael</td>
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<tr>
<td>19</td>
<td>20</td>
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<td>22</td>
<td>23</td>
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</tbody>
</table>
Food and beverages will be provided

**REVISED AGENDA**

* Vote Required

I. Call to Order, Anonymity Policy, Ground Rules, Introductions

II. Review of Agenda

III. Appointments and Resignations

IV. Review of July 26, 2001 Minutes*

V. Public Comment/Input (5 minutes max.)

VI. Commissioner Open Time (5 minutes max.)

VII. Chair Report – Giorgi

- Presentation of plaque of appreciation to Mary Taverna

- Client and provider needs assessment surveys update

- Creation of a public awareness task force

Discussion on whether to form a task force to develop strategies to make the public more aware of the Marin AIDS Commission

- County medical marijuana form

Discussion of requirement for physicians to complete form for client to obtain medical marijuana

VIII. Nominations/Election of Officers*

IX. Staff Report – Wuopio

X. San Francisco HIV Health Services Planning Council Report – Wuopio

XI. Presentation by The Marin Alliance for Medical Marijuana

XII. Committee Reports –

- Prevention and Education/Local Implementation Group – Booth
Housing Committee-Wallace
- HOPWA contracts/budget update*
- Recap of HOPWA public forum

MMS/HIV Clinic Committee

Membership Committee-Giorgi

XII. Hepatitis C
   - Progress report

XIII. Old Business
   - Resource Directory in Spanish
   Update on progress to date

XIV. New Business-AB 1292 Expanded Syringe Access*
   - Discussion of Commission support for AB 1292
   - AIDS Commission banner

Inadvertently left off previously mailed agenda

American sign language interpreters and assistive listening devices may be requested by calling (415) 499-6172 (TDD) or (415) 499-6269 (voice) at least 72 hours in advance. Para-transit is available by calling Whistlestop Wheels 415-454-0904.

For the bus or bicycle route please contact (http://www.transitinfo.org) or 415-817-1717.
AGENDA

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XIV. New Business-AB1292 Expanded Syringe Access*
  - Discussion of Commission support for AB 1292

  - AIDS Commission banner
Syringe Access

AB 1292 (Aroner) to Expand Syringe Access Will Be Considered In 2002

In our April 11, 2001 Action Alert, we asked that you contact members of the Assembly Health Committee to support AB 1292 (Aroner), the Pharmacy Syringe Sale and Disease Prevention Act. This bill was written to accomplish two things. It would make it possible for Californians to purchase syringes in licensed pharmacies without a prescription. It would also eliminate syringes from the state’s paraphernalia laws so that individuals carrying syringes would not be subject to harassment or arrest. The bill would require pharmacists to provide information to purchasers regarding safe disposal of used syringes and encourage pharmacists to provide information about the availability of substance abuse treatment.

Leading up to an April 27, 2001 deadline for consideration of AB 1292, representatives of Californians for Responsible Syringe Policy (CRSP) met with members of the Health Committee to educate them about the bill and urge them to vote for it. Several members of the Health Committee expressed concern with the purpose of the bill and asked for amendments so significant that CRSP decided not to take the bill to a vote.

Under the rules of the Legislature, AB 1292 has two years to be approved without having to be re-introduced. CRSP will be working actively in the coming months to educate members of both the Senate and Assembly about the public health necessity for AB 1292 and to mobilize support among the members’ constituents. Our goal is to bring the bill back to the Health Committee for consideration in January of 2002.

We want to thank you for sending letters in support of AB 1292 and hope that you will remain engaged in the effort to pass this life-saving legislation. We also want to
thank key members of CRSP, including the California Medical Association, California Nurses Association, California Pharmacists Association and the Health Officers Association of California for their leadership on this issue. We will keep you informed of further developments regarding the bill.

Please contact Dana Van Gorder at 415-487-3099 or dvangord@sfaf.org if you would like additional information.

Thank you.

_HIV Advocacy Network Information Alert, May 8, 2001_

Page last updated 08 May 2001
Present: Hansen, Evans, Long, Haven, Wallace, Snriock, Pia, Giorgi, Garvey

Hepatitis C-Kelly Wallace announced that he had hired a full time Hepatitis C client advocate for a pilot program which will operate through the end of this fiscal year. Barney Pia asked about the Request for Proposal process to contract for the services. Kelly Wallace stated that the money was sole-sourced. Barney Pia felt that the process used was inappropriate because Brian and Kelly had promised that they were not seeking money for themselves when they went to the Board of Supervisors to request money for Hepatitis C services. Barney said it felt like “backroom dealing.” Chris Garvey stated that amounts less than $25,000 didn’t have to go out to RFP. Barney Pia said that they had been promised an open process and a formal complaint would be filed.

Needs assessment surveys review-Additional changes were made to the client and provider needs assessment surveys. Gregory Giorgi will contact Community Action Marin regarding the telephone number for information and the dates that vouchers can be picked up. Chris Garvey asked Barney Pia for information about how surveys were distributed the last time surveys were done.

Medical Marijuana- Gregory Giorgi has invited a representative from the Marin Medical Marijuana Alliance to come to the October Commission meeting. Chris Garvey asked whether it was appropriate to invite this person to the meeting when they’ve already invited the Interim County Health and Human Services director and Interim County Health Services director. Gregory Giorgi requested clarification from the Specialty Clinic as to whether the staff will fill out the physician’s form required to obtain medical marijuana. He requested this information in advance of the Commission meeting.

Old Business-Chris Garvey provided Rocky Manzo with the last piece of information he needed to translate. Even though he has taken a two-month leave he intends to finish the Spanish translation insert for the Resource Directory. The remainder of the meeting was spend developing the agenda for October Commission meeting.

New Business-The new slate of officers is Gregory Giorgi, Chair, Barney Pia, Vice-Chair, and Peter Hansen, Secretary.

HOPWA public forum update-Although the attendance was not high, good information was presented. There was a discussion as to how to get a better turnout for Commission
events. There was further discussion of other events that with which the Commission could be associated. Gregory Giorgi suggested appointing a public awareness task force which will meet after the Executive Committee meeting.

EXECUTIVE COMMITTEE MEETING AGENDA
November 8, 2001
12:00-1:30 p.m.
161 Mitchell Blvd., #200
San Rafael

1. Hepatitis C update
2. Needs assessment survey task force
3. Committee Reports
4. Old Business- Medical marijuana
5. New Business – Task force on public awareness
EXECUTIVE COMMITTEE MEETING MINUTES
October 11, 2001

Present: Hansen, Evans, Long, Haven, Wallace, Snriock, Pia, Giorgi, Garvey

Hepatitis C-Kelly Wallace announced that he had hired a full time Hepatitis C client advocate for a pilot program which will operate through the end of this fiscal year. Barney Pia asked about the Request for Proposal process to contract for the services. Kelly Wallace stated that the money was sole-sourced. Barney Pia felt that the process used was inappropriate because Brian and Kelly had promised that they were not seeking money for themselves when they went to the Board of Supervisors to request money for Hepatitis C services. Barney said it felt like “backroom dealing.” Chris Garvey stated that amounts less than $25,000 didn’t have to go out to RFP. Barney Pia said that they had been promised an open process and a formal complaint would be filed.

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