March 29, 1973

TO: 4-H Youth Advisors

FROM: Harry L. Miller, 4-H Youth Specialist

RE: 4-H AUTOMOTIVE & BICYCLE PROJECT TRAINING MATERIALS

The training meetings held on March 21 and 22 introduced county staff members to program methods and resource materials available in the automotive project. A brief description of the items shared follows:

1. A film "Before You Go" was shown. It is an introduction to the 4-H Automotive Project program. The film developed by West Virginia University is presently available at my office. It is a 15 minute sound - color film.

2. Two tape recording messages by Earl Nightingale "A Great Way to Live" and "A Tragic Way to Die" - discusses safe driving rules and accident causes. These run 14 minutes. Duplicate tapes can be made if you wish to provide a cassette or standard tape.

3. The GM motion picture list is a source of films for the automotive project.

4. General Motors Educational Aids - A wealth of educational aids are listed. Single copies of these can be secured free. Have your secretary order items you feel can be used in your county. Samples were shown at the training meeting. The aids are excellent.

5. "Stop Are You Ready to Take the Wheel" - This leaflet is available through the National 4-H Service Committee. It is a good handout to promote the project. A few copies are enclosed.

6. "Death By Ounces" - available from Hartford Insurance Company. The grim reality of the alcohol problem responsible for 50% of highway fatalities is discussed.

7. "Defensive Driving" - this program sponsored by the National Safety Council is now part of the 4-H automotive program. Instructor manuals and driver manuals are available from the sponsor.

8. County Plan For Developing the Automotive Project Program - the paper covers the basic objectives, need and how to do, in organizing county resources to develop the 4-H automotive project program. A county staff member can utilize the resource leader, Committee or multiple committee approach to develop the project. The plan is excellent as a guide to the staff member in organizing
the project. Many resources can be involved in developing the program. These can include, automotive leaders, older members, highway patrol, city police traffic officer, auto dealer, service manager, Junior Chamber of Commerce, driving instructor, 4-H Advisor (ex-officio) member, etc. This is a good guide you can adapt for use in other project areas, bicycle, tractor, etc. I will be pleased to work with counties in developing plans to implement a systems approach. We need to utilize this method to reduce staff pressure in implementing project programs.

9. Educational Tours - an outline to assist a leader to organize educational tours and some suggestions on tours that can supplement the project learning experiences. A tour worksheet is included.

10. Program Suggestion - The Junior Chamber of Commerce annually conduct a driving skill contest for teenagers in most communities. Contact the local club to develop a plan for the county 4-H automotive project group to take advantage of this program as a resource to the project.

11. Bicycle Literature - samples of educational materials and leaflets were shown. Schwinn dealers have handout leaflets and cassette film strips and projectors for use in their training and educational programs. Contact local dealers for further information.

12. The Highway Patrol, District Highway Offices and City Police have officers assigned to work with educational and safety programs in the bicycle and automotive safety areas. They are anxious to help.

13. NAPA Automotive Career Training Manual - a series of 6 training manuals have been developed. They cover "The Engine and Fuel System, Chassis and Suspension System, Power Train System, Cooling System, Brake System, and Automotive Electrical System. The company has provided a set of the manuals for each county. It is an excellent reference. Leaders can contact local dealers to arrange for this resource material. We understand that dealers will sponsor the manuals for local use.

14. New Automotive Project Literature - revised national literature was submitted to the editors in December. We have not yet received an announcement on the expected date of delivery.

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