ROOM BY ROOM · LAUNDRY AND MUDROOM

How to Organize the Laundry and Mudroom

How to clear the laundry and mudroom, clean the machines and sort supplies by season.

WHERE TO START

Clear every shelf, surface and cabinet before you clean anything.

WHAT YOU'LL NEED

- ☐ Four boxes or totes
- ☐ Two cups of white vinegar
- ☐ Cleaning cloth
- ☐ Open bins and labels

BEFORE YOU BEGIN

Put the time on your calendar like any other appointment. One room per session is plenty.

The method

1. **Set up four boxes**
   Label them Toss, Donate, Keep and Relocate. Every item goes into one of them, so nothing ends up in a new pile.
2. **Empty it completely**
   Take everything out and set it on a cleared table or counter. You can't organize around things you haven't seen.
3. **Clean before anything goes back**
   Wipe the shelves, drawers and surfaces and sweep the floor while the space is empty.
4. **Group like with like**
   Sort what you're keeping into families. Seeing all of one kind together shows you how much you really have.
5. **Give every family a home**
   What you use most goes closest to hand. Add containers and labels only once you know what stays.
6. **Close the session**
   Take out the trash, put the donations in your car and return every Relocate item to its room before you stop.

In this room

Clean the washer

Run it with two cups of vinegar, then another cycle with plain hot water.

Don't skip the dryer

Wipe the top of both machines and empty the lint trap.

Sort by season

Winter and summer items in separate labeled bins or drawers.

KEEP IT THAT WAY

Put a date on your calendar to clear the room out each season.

ONE THING TO REMEMBER

Keep laundry and cleaning supplies in open bins next to the machine, where you'll use them.

YOUR CHECKLIST IS ON THE NEXT PAGE

More tips and photos in the full post: read it here

ROOM BY ROOM · LAUNDRY AND MUDROOM · CHECKLIST

The Laundry and Mudroom Checklist

STARTED _____ DONE _____

- [ ] Set up four totes or boxes and label them Toss, Donate, Keep and Relocate.
- [ ] Clear all the shelves, surfaces and cabinets of everything.
- [ ] Wipe down all the surfaces.
- [ ] Clean your washing machine: run it with two cups of white vinegar, then run another cycle with plain hot water.
- [ ] Clean the tops of your washer and dryer and empty the dryer's lint trap.
- [ ] Sort winter and summer items and store them in separate bins or drawers. Label them.
- [ ] Sort your cleaning and laundry supplies and store them in open bins for easy access, on a shelf or in a cabinet next to the washing machine.
- [ ] Empty your Toss tote, put your Donate tote in your car trunk and drop it off at your donation center. Rehome everything in the Relocate tote.
- [ ] To keep this area neat and organized, mark your calendar for a date when you'll clear it out each season.

NOTES

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