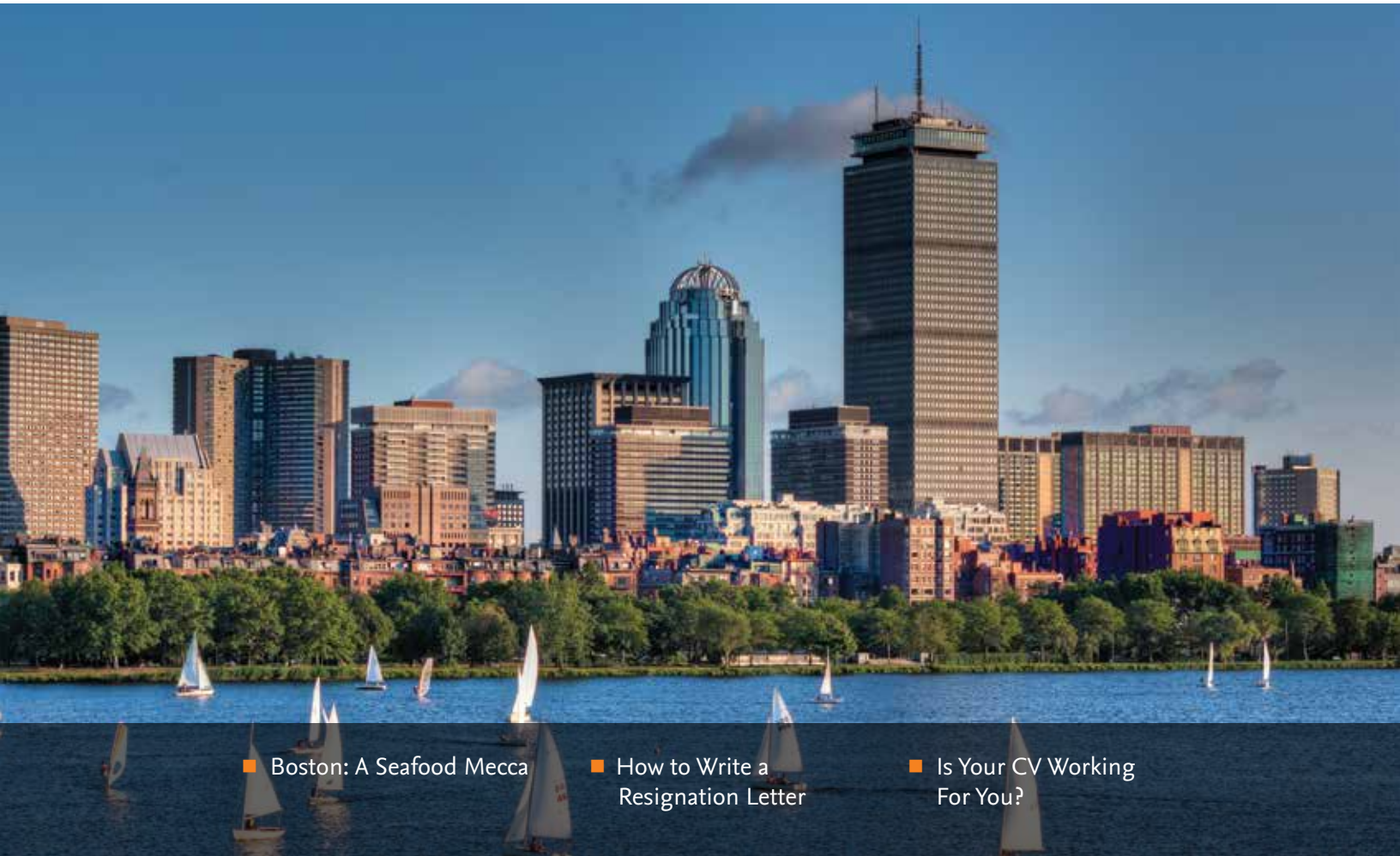


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■ Boston: A Seafood Mecca

■ How to Write a Resignation Letter

■ Is Your CV Working For You?

# Career Guide

## VASCULAR SURGERY

Vascular Annual Meeting  
June 20 - June 23, 2018 - Boston, MA



THE UNIVERSITY OF  
**TENNESSEE**  
HEALTH SCIENCE CENTER™

## Vascular Surgeon

The Division of Vascular Surgery of the Department of Surgery at the University of Tennessee Health Science Center, Memphis is accepting applications for a Vascular Surgeon. This is a full-time, non-tenure track position at the faculty rank of Assistant Professor.

The ideal candidate will possess an MD degree, be Vascular Surgery board eligible or certified, be able to be licensed to practice medicine in Tennessee, and be committed to providing quality clinical care, student/resident/fellow teaching, and research.

The Division currently has five faculty members and is an integral part of a General Surgery training program and a two-year Vascular Surgery Fellowship with a long history of clinical excellence.

The University of Tennessee provides a compensation package which includes a competitive salary, and fringe benefits. Applicants should have a demonstrated commitment to diversity and equal opportunity

A letter of interest and CV should be forwarded to:

Michael J. Rohrer, M.D.

Chief, Division of Vascular and Endovascular Surgery

1325 Eastmoreland Avenue, suite 310

Memphis, Tennessee 38104

Email: [MRohrer@uthsc.edu](mailto:MRohrer@uthsc.edu)

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**Boston** is well known for having the freshest seafood on the Eastern seaboard.



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The ABCs of **How to Write a Resignation Letter**.

Find out the answer to the question, **Is Your CV Working?**



# Boston: A Seafood Mecca

Taste the fresh and delicious seafood of the city.

**B**oston is one of the oldest cities in the United States and steeped in history of our nation's founding. It is famous for its nearby premiere higher education institutions - Harvard University and Massachusetts Institute of Technology (MIT) - and is well known for its notable historic sites and tours including the celebrated Freedom Trail. With proximity to the Atlantic Ocean, this populous is also known for its fantastic seafood. Read on for a list of Boston's 10 most notable places to satisfy your craving for fresh and delicious seafood.

## Neptune Oyster

Specializing in New England seafood classics, this small restaurant is famous for their warm buttered lobster rolls (served cold with mayo or hot with butter) and their wide-variety raw bar. Neptune's kitchen is also known to turn out other seafood delights like Basque-peppered Spanish octopus and cioppino.

Tip: Neptune Oyster does not take reservations; try to go as early as possible or you could be waiting in line for as long as an hour. You could also be asked to share a table with another party.

63 Salem Street, #1 | Boston, MA 02113 | 617-742-3474

[neptuneoyster.com](http://neptuneoyster.com)

## Island Creek Oyster Bar

This bar is the epitome of "farm fresh" - they grow their own oysters at their Duxbury Bay farm. Located inside the Hotel Commonwealth, the restaurant boasts a 25-seat bar that is divided by a raw bar display featuring an impressive list of

oysters. Also on the menu are lobsters, clams, shrimp and other seafood specialties. In addition to their extensive seafood offerings, the menu also features selections "from the land" for those non-seafood eating guests.

Tip: Oyster bar changes daily due to market availability.

500 Commonwealth Avenue | Boston, MA 02215 | 617-532-5300

[Islandcreekoysters.com](http://Islandcreekoysters.com)

## B&G Oysters

A modern take on the classic oyster bar - combining friendly service with delicious fresh oysters and fresh, crispy fish by renowned Chef Barbara Lynch. Offerings include mussels da fra diavolo, Faroe Island salmon with ratatouille, and lobster BLT.

Tip: Enjoy your meal on the outdoor patio space if the indoor space is too snug for you.

550 Tremont Street | Boston, MA 02116 | 617-423-0550

[bandgoysters.com](http://bandgoysters.com)

## The Daily Catch Restaurant

Specializing in Sicilian-style cuisine, the restaurant offers three locations to choose from (North End, Brookline and Seaport). This family-owned and operated restaurant is a local favorite for its monkfish marsala, black pasta and just about anything fried.

Tip: Cash only. For amazing outdoor waterfront dining, visit the Seaport location.

323 Hanover Street | Boston, MA 02213 | 617-523-8567

[thedailycatch.com](http://thedailycatch.com)



*With proximity to the Atlantic Ocean, this populous city is known for its fantastic seafood.*

### **The Oceanaire Seafood Room**

This upscale national chain located in downtown Boston is our choice if you're looking for classic seafood and a great wine list. Guests can enjoy the impeccable service, mood-lighting and the decor. Dishes like spicy tuna poke, dover sole and crab and shrimp stuffed lobster, along with lively atmosphere are why Oceanaire is a favorite for out-of-towners and locals alike.

Tip: The menu is based on market availability and changes daily. Desserts are large and sharable.

40 court street | Boston, MA 02108 | 617-742-2277

[theoceanaire.com/locations/boston/locations.aspx](http://theoceanaire.com/locations/boston/locations.aspx)

### **Ostra**

Mediterranean flavor with minimal preparation and the freshest ingredients are the hallmark of Chef Jamie Mammano's seafood dishes at this upscale Charles Street restaurant. The stylish, spacious and sophisticated décor make Ostra the perfect place for special occasions.

Tip: Enjoy an exquisite meal, then take your cocktail over to the lounge to enjoy live piano music.

1 Charles Street | Boston, MA 02116 | 617-421-1200

[ostraboston.com](http://ostraboston.com)

### **Row 34**

Hip, Brooklyn-like space with crisp bivalve dishes on offer, a generous wine list and 24 craft beers on tap. Striped bass, pan-roasted cod and Jonah crab cake are specialties - all brought to you by the same people that created Island Creek Oysters Bar.

Tip: Friday nights are a long wait; make reservations.

383 Congress Street | Boston, MA 02210 | 617-553-5900

[row34.com](http://row34.com)

### **PABU Boston**

The collaboration of Michael Mina and Chef Ken Tominaga (of San Francisco's Izayaka) brings you this chic, new sister restaurant located in the Millennium Tower serving Japanese-style seafood. Their menu offers small plates and entrées of sashimi, grilled roatayaki skewers and nigri, and boasts a whopping selection of 75 sakes and 22 different whiskeys.

Tip: Happy hour is available weekdays 3-6pm.

3 Franklin Street | Boston, MA 02110 | 857-327-7228

[michaelmina.net](http://michaelmina.net)

### **Ocean Prime**

Ocean Prime is a modern, sophisticated space with plush booths and soft lighting that overlooks the Boston Harbor.

This restaurant offers high-end surf & turf and serves only the highest quality steak and seafood. Handcrafted cocktails and a top-notch wine list round out their offerings.

Tip: On Mondays, enjoy a Prime Cheeseburger (made with their signature Prime Manhattan beef) and a side of fresh cut fries for \$25 in their jewel box-inspired lounge. Enjoy live music Thursdays through Saturdays in The Lounge.

140 Seaport Boulevard | Boston, MA 02210 | 617-670-1345

[ocean-prime.com/locations-menus/boston](http://ocean-prime.com/locations-menus/boston)

## Empire

The owners of Red Lantern and GEM bring you old-world China in a sleek and massive space located in the Seaport District. Empire's open kitchen serves traditional Pan-Asian cuisine and has a respectable gluten free menu that includes Tuna Tartare, Salt & Pepper Calamari, and a selection of Sushi. The ambiance is more of a trendy club than a lounge so plan accordingly.

Tip: There is a large group minimum of \$75 per person.

1 Marina Park Drive | Boston, MA 02210 | 617-295-0001

[empireboston.com](http://empireboston.com) ■



Bronson Vascular & Endovascular Surgery Specialists (BVES) a regional practice based in Kalamazoo, Michigan, has an opening for a dynamic Vascular Surgeon to join six other physicians and three midlevel providers as there is continued demand and growth in vascular and endovascular services within the community. The current practice offers a full spectrum of endovascular and open vascular surgeries including EVAR, FEVAR, TEVAR. There are two onsite vascular labs with six full time vascular ultrasound technologists to support the practice. Bronson has Hybrid endovascular suites and access to interventional angiography suites. Qualified candidates for this position will be Board Certified/Board Eligible and be vascular surgery fellowship trained with endovascular skills. This position would be based 90% of the time in Kalamazoo with approximately one day a week at one of our regional sites. Call is shared amongst the providers. This is an employed position offering a competitive salary, full comprehensive benefit package, generous CME and PTO, annual incentive bonus, malpractice with tail, and paid relocation.

Bronson, a national leader in healthcare quality, is a tertiary and teaching hospital serving a ten-county population of one million in southwest Michigan and northern Indiana. Bronson has been a verified Level I Trauma Center since 1989, the first and only Level 1 trauma Center in southwest Michigan. Thanks to the efforts of more than 8,000 employees and our 1,000+ member medical staff, Bronson is ranked among the best healthcare organizations in the nation for quality, safety, service, and patient, provider and staff engagement.

Located halfway between Chicago and Detroit, the area offers many year-round family attractions, events and festivals. Abundant natural resources, including easy access to Lake Michigan, make it the perfect choice for biking, boating and skiing. With a variety of entertainment, quality dining, unique shops and galleries, you will find something to please the entire family. Visit [www.kalamazoomi.com](http://www.kalamazoomi.com) to learn more!

Please send a CV and letter of interest to:  
Cadace Lee, Bronson Provider Recruitment  
at [leeca@bronsonhg.org](mailto:leeca@bronsonhg.org) or call (269) 341-8631

# Tufts Medical Center

Tufts Medical Center is seeking a Board Certified/Board Eligible Vascular Surgeon to join the Vascular Surgery Division as the fourth member. Academic ranking will commensurate with experience. Candidates should be comfortable with the full breadth of open and endovascular surgical techniques.

Our group provides vascular service in the Wellforce network including Tufts Medical Center, a tertiary/quaternary Hospital in Boston, as well as our community affiliates (Lowell General Hospital and Melrose-Wakefield Hospital). We are seeking an excellent surgeon with the ability to enhance and grow a community practice while contributing to the academic mission of the Medical Center. A track record of interest and success in teaching and clinical research are desirable.

Tufts Medical Center is an exceptional, not-for-profit, 415-bed academic medical center that is home to both a full-service hospital for adults and Floating Hospital for Children. Conveniently located in downtown Boston, the Medical Center is the principal teaching hospital for Tufts University School of Medicine. Floating Hospital for Children is the full-service children's hospital of Tufts Medical Center and the principal pediatric teaching hospital of Tufts University School of Medicine.

Competitive compensation with a comprehensive benefits package to include a generous employer contribution.

Interested candidates, please send your confidential CV to:

Lin Fong  
Senior Physician Recruitment and Retention Consultant  
Tufts Medical Center Physicians Organization  
800 Washington Street, #1013  
Boston, MA 02111  
Fax: 617-636-7523  
Email: [lfong@tuftsmedicalcenter.org](mailto:lfong@tuftsmedicalcenter.org)  
[www.tuftsmedicalcenter.org](http://www.tuftsmedicalcenter.org)

Tufts Medical Center Physicians Organization is an EEO/AA employer.



Cambridge Health Alliance (CHA) is a well-respected, award-winning health system with full service hospital campuses located in Cambridge, MA and Everett, MA. We provide outstanding and innovative healthcare to a diverse patient population throughout the local communities in the Boston metro area. CHA is a teaching affiliate of Harvard Medical School and Tufts University Medical School and is clinically affiliated with the Beth Israel Deaconess Medical Center. We are a teaching site for the BIDMC General Surgery Residency Program.

CHA is recruiting a Vascular Surgeon to join our existing department consisting of over 20 general and fellowship trained subspecialized surgeons.

Candidates must be BC/BE, possess excellent clinical/communications skills, and a demonstrated commitment to providing the highest quality care to our multicultural, underserved patient population.

CHA uses fully integrated EMR which is shared with BIDMC for provider access. We offer a comprehensive benefits package and competitive salaries.

Qualified candidates may visit [www.CHAproviders.org](http://www.CHAproviders.org) to learn more and submit applications through our secure portal. Candidates may also send CV and cover letter via email to Lauren Anastasia, Manager, Provider Recruitment at [lanastasia@challiance.org](mailto:lanastasia@challiance.org).

*We are an equal opportunity employer and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability status, protected veteran status, or any other characteristic protected by law.*

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## Center for Vein Restoration



Come join one of the most dynamic practices in the country and we can... Work Better Together!

CVR is seeking Board-Certified Physicians to join our team!

Joining CVR means letting us do the heavy lifting, freeing you of administrative responsibilities unrelated to hands-on patient care.

### Opportunities for a Vascular Surgeon in Westchester, NY.

If you are a practice looking to partner with a larger organization, or if you're a physician looking to join one of the most dynamic practices in the country, contact us.

Contact us at: [centerforvein.com/WeAreCVR](http://centerforvein.com/WeAreCVR) or give us a call at (240) 965-3900

Board certified physicians specializing in the treatment of venous and lymphatic disorders of the legs.

# How to Write a Letter of Resignation



Resignation

Once you've decided to move on to another job or have decided to take a break, you will need to write a resignation letter. The official document you submit to your supervisors and Human Resources will set the tone for your remaining time at the office as well as your relationship with them moving forward.

Here are a few tips to guide you through the process.

Well-known HR services organization, Randstad, advises workers to keep their resignation letter brief though it should include the following:

- The name of the person you are addressing it to: your supervisor, line manager or the manager of the Human Resources department. This should go on the left above the salutation.
- Your contact information: This should go on the top right-hand corner of your letter.
- The first paragraph: include the effective date of your resignation, and the date of your last day of work.
- Middle paragraph: Provide an explanation for your resignation - Keep it simple at this point.
- Final paragraph: Offer assistance with the handover process, and remain professional at all times.
- Professional close: Kind regards, or respectfully yours.
- Your name and signature

Here is an example:

First paragraph:

Dear [your supervisor's name]

*Please accept this letter as formal notification that I am resigning from my position as [position title] with [company name]. My last day will be [your last day - usually two weeks from the date you give notice].*

Check your company policy or your employment contract to find out how many weeks' notice you'll need to give upon resignation. Some companies will terminate an employee immediately, so be prepared for this.

You should also consider including a positive statement about your employer and perhaps even thank them for the opportunities they gave you or wish them well for the future. Here, you can describe some of the key things you have learned and enjoyed on the job, even if you are thrilled to be leaving. Whatever your reasons for resigning, do your utmost to leave on good terms. Whatever it is, refrain from criticizing your current employer.

Barbara Mitchell, human resources and management consultant and author of *The Big Book of HR* and *The Essential Workplace Conflict Handbook* advises, "Keep in mind that you still may need a reference from your current organization, even if you already have a new job. You also want to be paid for any accrued vacation time and any retirement funds you invested in the employer's program. I wouldn't expect an organization to be vindictive enough to try to keep your money, but why chance it?"

Be professional as your resignation letter will be kept on file and could be accessed for future reference. Remain polite and approach the resignation with the right etiquette. Remember



# Letter of resignation

Please accept this letter as notice of my resignation from my position at your company.

The letter you submit to your supervisors and Human Resources will set the tone for your remaining time at the office, as well as your relationship with them moving forward.

that down the line, you may need these people for a reference (especially if you stay within the healthcare profession) and leaving things on a good note will leave a positive impression.

Middle paragraph:

*I would like to thank you for the opportunity to work in this position for the past [amount of time you've been in the role]. I've learned so much and have greatly appreciated the opportunities I've had to [a few of your favorite job responsibilities]. My training in [area of expertise] was extremely thorough and contained lifelong lessons. I feel that my development as a healthcare professional has grown tremendously and I thank you for that.*

Lastly, state your willingness to help out with the transition in your resignation letter. It's not necessary to go into great detail, but a line or two stating that you will do your best to ensure a smooth transition will show your professionalism and sincerity.

Final paragraph & Close:

*During my last two weeks, I'll do everything possible to wrap up my duties, update all pertinent records and train other team members. Please let me know if there is anything else I can do to help smooth the transition.*

*I wish you and everyone in the company continued success, and I hope to stay in touch in the future.*

Sincerely,

[Your name]

Make sure to follow company procedures during the resignation process. A well-written resignation letter will impress your boss and if you ever decide to return to your company, it's good that your last correspondence on file is professionally written.

It is worthwhile to remember that even if you are on relaxed terms with your boss within your current company, make sure you maintain a formal tone and use professional language in your letter. ■

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## Sources

*Write a Great Resignation Letter to Leave on Good Terms*, Career Advice (Aug 9, 2017) - [Ranstad USA](#)

*How to Give Feedback When You Leave a Job*, Barbara Mitchell - [Association Career HQ](#)

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## ABOUT THE AUTHOR

**Melanie Grano** is a freelance business writer and 20-year Journalism veteran who regularly contributes to career-based publications, including *ThirdCertainty* and *Computer Times*.

# Is Your CV Working?

## How to Stand Out as a Candidate and Create a Good First Impression.

After graduating from medical school, you may assume that you'll be able to walk into a job at practically any medical facility in the country. After all, the world needs qualified doctors and nurses. Unfortunately, getting the job that you want in medicine can often be as difficult as getting into medical school in the first place. Hundreds of candidates, all likely as qualified as you, are applying. For less specialized roles, the competition can be much more intense. Often, the only chance candidates have at getting a foot in the door is their CV. And because most candidates have received the same level of education and work experience, the smallest thing can make a difference. [Research](#) shows you only have 6.25 seconds to impress an employer - you better make those seconds count. With that in mind, is your CV working?

### Is Everything Present and Correct?

The biggest mistake you can make on your CV is not including all of your relevant information. At the same time, be careful not to overdo it. In most instances, a two- to four-page CV is enough. However, experienced academics would usually have longer CVs because of the nature of their jobs. There aren't strict rules to the structure of your CV as accepted practices. Your name, your education, and details of your current and previous positions are by far the most important. According to [Ladders](#), employers focus the majority (80%) of the initial six seconds on these areas.

For residents or new physicians who do not have much work experience yet, the most emphasized category in your CV should be your medical education. Include the name of your medical school, the city and state or country where it is located, your degree, and year of completion. For your list of internships, residencies, and fellowships, include your area of specialization, the facility, and its location, as well as the year of completion. Also, highlight academic or other achievements. Below is a breakdown of everything a thorough [medical CV](#) should cover:

- Education
- Training
- Internship
- Residency
- Fellowship
- Practice
- Academic Distinctions/Leadership Positions
- Research
- Practice Experience (distinguish categories like management, direct care, hospital-based, etc.)
- Publications
- Presentations
- Professional Memberships
- Board Certification (list boards and national examinations that you have taken)
- Licensure (list down the states where you have a license to practice medicine)
- Other Relevant Work Experience
- Professional Honors/Distinctions
- Other Relevant Specialized Skills

Aside from having all of the correct information, you must also make sure that your CV is well-structured and accurate. It is important that you don't embellish because chances are it will be spotted quickly. [The Society for Human Resource Management](#) found that 60% of HR professionals discover "inaccuracies" in the resumes they review.

### Does it Pass a Quick Scan?

Often a quick scan is all your CV receives. It has to cut the mustard in this respect. [CompHealth](#) has a guide to making sure your CV stands out within 15 seconds. The key points are

making sure that your CV:

- Aligns with the skills and experience the job requires
- Includes all of the key information employers look for: education, board certification, work history, career history, timelines
- Is easy on the eyes
- Is error-free

If your CV looks good at first pass, you can then start analyzing it in detail.

### Is it Free of Typos or Errors?

As a medical professional, you need to be meticulous in your attention to detail. In our world, one small error can have significant, often harmful consequences. An error or typo on your CV isn't a good start. In a survey of 150 executives by [Accountemps](#), 40% said one typo was enough to rule a candidate out.

When you've spent so long polishing your CV, it can be hard to see the forest through the trees. Typos aren't immediately obvious. The key, therefore, is to have someone look over your CV for you. Better yet, find a healthcare professional or someone who has experience recruiting employees to take a look at your CV. They will be able to offer a level of insight your friends or family can't.

### Does Your CV Come with a Cover Letter?

Some physicians looking for a practice opportunity might think that a cover letter isn't important. More often than not, however, a cover letter will differentiate you from other people who applied for the position. While all CVs can look and read the

same, a cover letter is a chance to stand out and be different. You might be the only candidate to include one at all.

Craig Fowler, former president of the National Association of Physician Recruiters (NAPR), stresses the important role a cover letter can play. He believes eight out of ten candidates who express interest in a role don't include a cover letter with their CV. It can really be a differentiator between getting the interview and getting passed over for consideration.

A cover letter is the best way to show your future employer that you have researched the position and the organization before you applied. Where your CV will show you are qualified, a cover letter can describe why you want the role, what you like about it and why you should be considered.

Don't overdo it, however. A single-page, three-paragraph cover letter is recommended. Use simple language and a professional, business letter layout.

Ideally, the first paragraph should include a self-introduction and should state why you are writing. The second paragraph should provide the reasons behind your interest in the opportunity, why you like the position and why you want to work for that organization. In the third and last paragraph, thank the recipient for reviewing your application and conclude the letter by saying that you look forward to hearing from the recipient soon.

Underestimating the importance of your CV and not giving it the time and attention it deserves is as bad as not having one at all. As the first thing recruiters and healthcare HR professionals read about you, make sure they are impressed.

We hope these tips will help your CV catch a recruiter's eye. ■



## Vascular Surgery practice in Longview, Washington

PeaceHealth seeks a vascular surgeon for a solo practice in Longview, Washington. Ideal candidate will have three years of post-training experience.

### Practice highlights:

- 100% Vascular (solo) practice
- Team of six surgeons, two physician assistants with large variety of practice
- High need patient area allows for flexibility and growth in practice
- Four-day work week. Call is 1:4
- General surgery cases and call optional

This community is located 45 minutes north of the Portland, Oregon metro area with access to an international airport.

Seth Lidren, Provider Recruiter, [SLidren@peacehealth.org](mailto:SLidren@peacehealth.org)  
[peacehealth.org/providercareers](https://peacehealth.org/providercareers)  
Job ID #159727



PeaceHealth

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HEALTH SCIENCE CENTER™

## Vascular Surgeon Clinician/Researcher

The Division of Vascular Surgery of the Department of Surgery at the University of Tennessee Health Sciences Center, Memphis is accepting applications for a Vascular Surgeon with a strong interest in research to provide clinical care and to develop and direct the basic science and/or translational research in the Division. This is a full-time position at the faculty rank of Associate Professor or Professor with tenure track status contingent on experience and qualifications.

The ideal candidate will possess an MD degree, be Vascular Surgery board eligible or certified, and be able to be licensed to practice medicine in Tennessee. The successful candidate will be committed to providing quality clinical care and education to students, residents and fellows. In particular, the applicant will have a track record of excellence in research and scholarly productivity. A history of obtaining extramural funding is highly desirable.

The Division currently has five faculty members and is an integral part of a General Surgery training program and a two-year Vascular Surgery Fellowship with a long history of clinical excellence.

The University of Tennessee provides a compensation package which includes a competitive salary, and fringe benefits. Applicants should have a demonstrated commitment to diversity and equal opportunity. A letter of interest and CV should be forwarded to:

Michael J. Rohrer, M.D.  
Chief, Division of Vascular and Endovascular Surgery  
1325 Eastmoreland Avenue, suite 310  
Memphis, Tennessee 38104  
Email: MRohrer@uthsc.edu