



Section: **Roles and Responsibilities**
Policy #: **1405**
Policy: **Meetings of School Council**

Date Approved:
Revision Dates:

MEETINGS OF SCHOOL COUNCIL:

1. A quorum of more than half of the voting members shall be required in order to conduct a meeting.
2. Meetings of the Council shall be held monthly during the school term, the time and day to be set by the Council, or at such other times as may be required by the Chairperson.
3. There shall be an Annual General Meeting to be held in May at which written reports shall be submitted by the Chairperson, Treasurer, and Committee Chairpersons.
4. Visitors, teachers, or parents are welcome to attend those portions of meetings dealing with matters of non-confidential nature.
5. Individual persons or delegations wishing to be heard by the Council must request, in writing, at least a week prior to the meeting, to be on the agenda.