

(name) CATHOLIC INDEPENDENT SCHOOL COUNCIL

This Agreement is made this _____ day of _____, 20_____.

BETWEEN: (name) Catholic Independent School Council
(address)

AND: _____ (Name of Contractee)

_____ (Address)

_____ (City, Province)

Services for _____ (type of work) are required at

_____ (name of school) effective _____,
20_____.

Follows: (check one) _____ daily until _____, 20_____
_____ on-call as needed
_____ project-based

For the sum of \$_____ per hour or \$_____ per month or \$_____ per project.
This Agreement has been read and has been found acceptable by both parties.

(name) Catholic Independent
School Council authorized signatory

(name) Catholic Independent
School Council authorized signatory

COUNCIL DESIGNATE

PASTOR

SIGNED in the presence of Contractor:

Witness

Address

Occupation

CONTRACTEE

ATTACHMENTS (office use only)

_____ Proof of insurance

_____ valid GST number (if charging GST); number _____

_____ valid WCB registration; number _____

_____ details of service requirements (describe in detail, if need be)

_____ Better Business Bureau member

NOTE: Check WCB website (www.worksafebc.com) and Revenue Canada website (www.cra-arc.gc.ca/menu-e.html) to see if company is registered and up-to-date in their premium payments and that there is an adequate amount of insurance. Recommended insurance for liability is \$2,000,000 and for property and loss is the value of the building.