

Enter Incoming CreditMemo Readme

Bot Overview

This bot performs the following:

- Login- Logs into your SAP instance.
- Business Process- Create info record.
- Close and Disconnect connection- Logs out of SAP instance and closes SAP GUI desktop application.

Pre-Requisites

- Automation Anywhere Enterprise v11.1 and above
- SAP GUI desktop application SAP S/4 HANA FI/CO configuration

Installation

- Download the bot from Bot Store.
- Double click on <Bot Name>.msi and follow the installation instructions.

For first time users, the "Bot Store" folder is created under <AA Directory>/My Tasks (on your local disk).

Installer creates the following folder structure with content under the <AADirectory>

<AA Directory>

- My Tasks
 - Bot Store
 - FB65 Enter Incoming Credit Memo-SPECTAR (Folder)
 - My Task
 - FB65 Enter Incoming Credit Memo.atmx
 - Input Folder
 - FB65 Enter Incoming Credit Memo.xlsx
 - Error Folder
 - Logs (Folder)
 - Error Logs Month-Day-Year.txt
 - Snapshots (Folder)
 - Error Snap Month-Day-Year.png
 - My Metabot
 - FB65 Enter Incoming Credit Memo.mbot

How to Use the Bot:

Use the following information to configure your bot:

Parameter Name	Type	Direction	Additional Info
vAccessCode (Must be updated in the Variable Manager in Automation Anywhere)	String	Input	Provide Access Code given by Automation Anywhere
vErrorFolder	String	Value	The Error Folder is inside the bot folder which contains the Logs and Snapshots Folder
vLogFolder	String	Value	This Folder contains the Screenshot in case of error
vSnapshotFolder	String	Value	This Folder contains the logs in case of error
vInputFile	String	Value	Path of the Input File inside the Input Folder
Username	String	Input	Provide the username to log into SAP Logon
Password	String	Input	Provide the password to log into SAP Logon
Client	String	Input	Provide the client detail from SAP logon
System	String	Input	Provide the System name from the SAP logon window
Vendor	String	Input	Provide the Vendor
Document Date	String	Input	Provide the Document Date
Amount	String	Input	Provide the Amount
G/L Account	String	Input	Provide the G/L Account Number
Amount in Doc.Curr	String	Input	Provide the Amount in the Table

Note: All input fields are mandatory here.

How to configure the Input File?

- Open the Input Excel FB65 Enter Incoming Credit Memo.xlsx
- The input file is pre-configured with the basic field-value structure:

A	B	C	D	E	F	G	H	I	J
Username	Password	Client	System	Vendor	Document Date	Amount	G/L Account	Amount In Doc.Curr	Status

- The header signifies the field name in the SAP GUI and the value denotes their respective value to be filled.
- If the input file is left as it is, it will fill only these values in the SAP
- If additional fields are needed to be filled, then additional column should be added in the excel after the Status column. The label of the column name should be the unique identifier and not the field name as appears on the screen. The next section describes how to find the unique identifier for the fields.
- Save the excel after making the changes.

How to Find the unique identifier for fields?

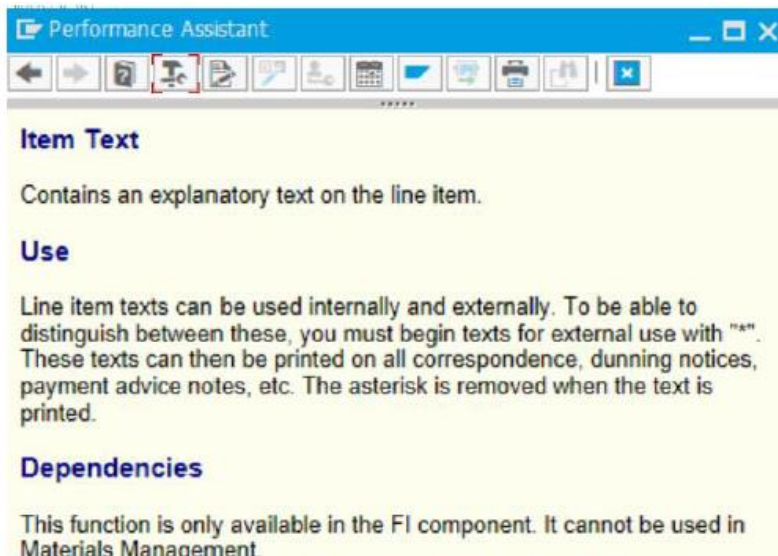
- Identify the field that needs to be filled in by the bot. For example, suppose Reference field needs to be filled.



- If 'Reference' is filled in the config excel sheet as the column name, the bot will not identify it. Its unique identifier needs to be evaluated.
- To find the unique identifier, click inside the field to activate it.



- Once activated a red envelope will appear around it.
- Press F1 function key. A window will pop-up.



- Then press F4 function key. Alternatively, you can click on the Technical Information icon in the menu bar.



- Technical information Pop-up will appear:

- The screen field is the unique identifier of the field. In current case of Reference, it is INVFO-XBLNR.

- The field should be entered as a column name in the config file and below its value should be mentioned:

- If the field is a check box, its value should be mentioned as 'Check' or 'Yes'

- Please Note: if any notes need to be added in the Notes Tab during execution, the following field label should be used.

“Notes”

Error Handling

- Each Bot folder contains the below hierarchy.
 - Error Folder
 - Logs
 - Error Logs Month-Day-Year.txt: In case of any error, this file logs error message along with a timestamp
 - Snapshots
 - Error Snap Month-Day-Year.png: In case of any error, this file captures a screenshot of the error.
- Task Status of the bot is set to fail in case of error.

Support

If there are any issues faced during the configuration of this bot or further inquiries, please contact:

admin@spectargroup.com