



FreeAgent Balance Sheet Comparison

Readme

Version 1.0

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1. Introduction

This document contains all the necessary information for the functioning of the FreeAgent Balance Sheet Comparison Bot.

1.1 Overview

This bot will log in to your company's FreeAgent account, downloads this year and last year's Balance Sheet (in CSV Format).

*The bot then compares the data in both the files and creates a **Balance Sheet Comparison Report**.*

1.2 Common Use cases

This bot gives you with the Balance Sheet Comparison Report (Current Year with the Previous Year Report). So it is easier to make good decisions in business processes.

With the help of this bot this comparison is made much faster and with maximum accuracy.

2. Requirements & Prerequisites

2.1 System Requirements

Windows 10 and above.

2.2 Prerequisites

Automation Anywhere Enterprise Edition v11 and above or Automation Anywhere Community Edition.

You should have IE installed in your system.

An empty Balance Sheet Comparison report must be created with the format adhering to the one specified under the Input Folder.

2.3 Disclaimers

This bot will work with FreeAgent Accounts with only one organization. If you have multiple organizations then the default organization's reports will be downloaded.

3. Getting Started

3.1 Skill Matrix

This bot has only one Task Bot. It is not dependent on any other bots.

3.2 Installation Hierarchy

- *Download the bot from the Bot Store*
- *Double click on the .msi file*
- *On Welcome to Installation wizard, click Next to continue,*
- *Click I agree to the terms in the license agreement radio button to accept the terms.*
- *Get/Copy the License key from Bot Store Downloads into license key, click Next to continue.*
- *Click Install to begin the installation.*
- *Click Finish to complete the installation.*
- *To view the installation, go to 'My Tasks' Folder on AAE Client to see the bot.*
- *Click on 'FreeAgent Balance Sheet Comparison' to run the bot.*

3.3 Uninstall

- *Open Add/Remove Programs -> Select the 'Xero Supplier Statement Reconciliation' bot to be uninstalled*
- *Click uninstall*

3.4 Variables used in the Bot

- *For Credential Vault –*

You have to create credentials and add it to a new or an existing locker. This bot uses a locker called Xero Locker

Locker Name	Credentials Name	Attribute Name	Value
<i>FreeAgent Locker</i>	<i>FreeAgent Credentials</i>	<i>f_Username</i>	<i>Specify the login mailID of your Xero Account</i>
<i>FreeAgent Locker</i>	<i>FreeAgent Credentials</i>	<i>f_Password</i>	<i>Specify the password of your Xero Account</i>

- For this Bot –

INPUT VARIABLES: Input Variables to be mentioned in this Table				
Variable Name	Type	Mandatory	Purpose	Example Input
<i>vDownloadsFolder</i>	<i>Text</i>	<i>Yes</i>	<i>The downloads folder in your PC</i>	<i>C:\Folder_path\Downloads</i>
<i>vDestinationFolder</i>	<i>Text</i>	<i>Yes</i>	<i>The Folder where you want to store the reports downloaded.</i>	<i>C:\Folder_path\Free Agent Balance Sheet Comparison</i>
<i>vErrorFolder</i>	<i>Text</i>	<i>Yes</i>	<i>This is the error folder which contains the Logs folder and the Snapshot Folder</i>	<i>C:\your file path\ Free Agent Balance Sheet Comparison - Accountifi\Error Folder</i>
<i>vLogFolder</i>	<i>Text</i>	<i>Yes</i>	<i>This folder contains the logs in case of error</i>	<i>C:\your file path\ Free Agent Balance Sheet Comparison - Accountifi\Error Folder\Logs</i> <i>Update the file_path to your corresponding path</i>
<i>vSnapshotFolder</i>	<i>Text</i>	<i>Yes</i>	<i>This folder contains the snapshots of error in case of error</i>	<i>C:\your file path\ Free Agent Balance Sheet Comparison - Accountifi\Error Folder\Snapshots</i> <i>Update the file_path to your corresponding path</i>

4. Logs

Each Bot error logs in the following structure :

. o Error Folder

- *Logs*

- *Error Logs Month-Day-Year.txt: In case of any error, this file logs error message along with time stamp*

- *Snapshots*

- *Error Snap Month-Day-Year.png: In case of any error, this file captures screenshot of error.*

Task Status of bot is set to failed in case of errors.

5. Troubleshooting & Support

5.1 Support

You can contact info@accountifi.co for any support regarding the bot.