

# EXECUTIVE BOARD MEETING MINUTES

## HUNTINGTON BEACH HIGH SCHOOL

### AQUATICS BOARD MEETING

APRIL 17, 2023  
HUNTINGTON BEACH HIGH SCHOOL

Open  
President

**JASON PYLE**  
VP - Treasurer

**JENN GARWICK**  
VP Secretary

**ROBIN SHAFFER**  
VP Boys Swim

**ALI TOVAR**  
VP Girls Water Polo

**ROBIN GUARD**  
VP Girls Swim

**JENNIFER O'BRIEN**  
VP Boys Water Polo

Any related documents provided to a majority of the Board will be made available for public review whenever possible on the HBHSABC website at [www.oilersabc.com](http://www.oilersabc.com)

Your attendance at this public meeting is valued and appreciated. If you have questions regarding the agenda, comments or wish to obtain copies of documents please contact Jason Pyle (949) 500-8979 or e-mail [jasonpyle@me.com](mailto:jasonpyle@me.com)

### WELCOME TO THE HBABC MEETING

**CALL TO ORDER – 7:10pm**

**ROLL CALL - Jason Pyle, Robin Guard, Ali Tovar, Jenn Garwick, Riley (incoming Treasurer in training), Candice Mason**

### BOARD MEMBER REPORTS, COACHES REPORTS, COMMENTS, AND SUGGESTIONS

- a. President – Budgets up to date - does not include the stack of incoming mail/checks/etc. from deck mailbox. 100x100 will be in next week's ledger. At next month's meeting we will review bylaws that Melissa V (Athletic Director) has requested. We need to determine how many board member seats are needed - 5 or 4 rotating positions, 1 parent each and 1 direct elect Treasurer. Vote 4 in favor/0 oppose.
- b. VP Secretary – Record and receive approval of past minutes – Robin/Jason
- c. VP Treasurer – Report on all Financial Positions
  - i. General Fund –
    - a. Income - No report -

- b. Expense –No report
- d. BWP – Account Balance – Posted after Meeting -
  - i. Incoming Money
  - ii. Expenditures
- e. GWP- Account Balance – Posted after Meeting
  - i. Incoming Money-
    - a. \$112 check from Krispy Kreme (still waiting to receive)
    - b. \$150 check from Randy Aguilar (turned in to Jason)
    - c. \$150 check from Fred's (turned in to Jason)
    - d. \$150 check from Sandy's (turned in to Jason)
  - ii. Expenditures-
- f. Swim Boys – Account Balance – Posted after Meeting
  - i. Incoming Money
  - ii. Expenditures
- g. Swim Girls – Account Balance – Posted after Meeting
  - i. Incoming Money – \$365 cash from snack bar (do we want this to be split between boys and girls swim?)
  - iv. Expenditures
- h. Voting for all actions - Yes - / No -
- i. Fundraising
  - i. Swim Fundraising - 2 snack bars and 1 home meet with snack bar. 4 days next week plus entry fees. 1 dine out before league starts. Banquet coming soon. Need a second cash box for collections. Will keep all original cash for snack bars for now. Looking for donations for refs, coaches meals, etc. White caps could sell to water polo girls next season at half price
  - ii. Banner Sponsorships
  - iii. Dine out or online Events - Matter of Craft for Swim
  - iv. Wall Plaques
  - v. Fireworks Stand - will have fireworks discussion after league finals; need to hire a private security firm or have a camper/rv on site. HB Fire Dept will be at meeting on 5/2 to share details. We will need to provide a bank account and they will provide ipads to run stand and collect money. Will drop fireworks booth 10 days prior to 4th. Staffing is 18+ years old and parents or family members who want to volunteer. Need 6 people in booth at any given time, 3 hour shifts, open for 12 hours. Round clock.
- h. BWP Coach Report – Roster of players, contact information, pre-season / season / post season schedule
- i. GWP Coach Report- Roster of players, contact information, pre-season / season /post season schedule –
- j. Swim Coach Report – Roster of players, contact information, pre-season / season /post season schedule –
  - i. Candice - 100x100 should bring in an additional \$1000. Will be reflected on next year's budget. Getting ready for league, end of season. Deadline for coach pay tomorrow for next month's check. Will cut check once have final numbers.
  - ii. Ryan - not present

## NEW BUSINESS:

1. Program Budgets
  - a. BWP - All closed out for this year - \$11,000 for next year rollover.
  - b. GWP - All closed out for this year \$3993 (as of tonight) to rollover. Target is \$4000. Will need to add in checks totaling \$450.
  - c. BST - 41% utilization, healthy \$16,000 left to spend. Will spend a lot on people, coaching. Need a W9 if we use a staffing firm, so that is not ideal.
  - d. GST - 44% utilization, \$8000 next year's rollover. Very good shape, \$14,000 still available
2. GoFan and alternate forms of payment (PayPal, Venmo)
  - a. HBHS has a GoFan account - need to talk to AD Melissa V.
    - i. Ryan to talk to administration about how it should work - discussed and will not go this route
  - b. Is it possible to use PayPal or Venmo to accept payments - especially for snack bar - would help increase efficiency and profits? Will investigate PayPal - will not go this route

## UPCOMING ACTIVITIES, EVENTS AND MEETINGS

**Adjourned: 7:52pm**

**Next Meeting: May 8, 2023 7pm**

