



BUFFALO PLAINS RINGETTE ASSOCIATION

Board Meeting Minutes
7:00 pm - May 8, 2023

1. **Call Meeting to Order** - Meeting called to order by Amanda O'Donnell at 7:15pm
 2. **Adoption of Agenda** - Addition of bank signatories to New Business. Motion to adopt Denise, seconded by Daegan
 3. **Adoption of April Board Minutes** - Motion to adopt Nathan, seconded by Jeff
 4. **Adoption of AGM Minutes** - Motion to adopt Jamie, seconded by Angela
 5. **Old Business**
 - a. Logos for zamboni (order and install)

Overview/Discussion: Item to be carried forward to the June meeting. Better logos for ice surfaces to be explored at the same time.

Action:

 - Denise to explore zamboni and ice logos (supplier/cost options).
 - b. Travelling Team Policy

Overview: RRA Travelling Team policy has been shared.

Discussion: A number of questions to discuss with RRA were identified, including if BPRA can have a modified policy (ice, fees, etc.) if the terms of affecting both associations are the same, would RRA allow BPRA to have a two year team?

Action:

 - Jeff to modify the policy based on discussion and contact RRA for feedback on questions by the next meeting.
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5. **New Business**
 - a. Board Director and Commissioner Changes

Overview: Discussion and assignment where applicable of Director and Commissioner roles.

 - Director, Sport/Player Development - Janelle Gordon will assume the position effective immediately.
 - Director, Officiating - Discussed options given current relationship with ROAR for officiating. Decided that this is not a required role and it will remain vacant for 2023-24 and be revisited at the next AGM. Denise will be primary contact with ROAR on behalf of BPRA.
 - Scheduling - No interested party was identified. This position will be advertised to see if a volunteer can be found and trained under current Scheduler, Ken Nagy.
 - BP Charge Tournament Coordinator - Melissa Wasilow and Crystal Lavadiere will assume the role of Tournament Coordinators effective immediately.
 - Children's Ringette Commissioner - General discussion of current state of program and the need to revamp it with the support of RAS. Focus needs to be put on increasing participation. Jennifer Krekewich will continue to be the Director of Children's Ringette. At least one Commissioner was recommended. This role will be advertised to see if an interested volunteer can be found. A separate meeting will be set up to discuss the program.
 - U12 Commissioner - Tracey Stechyschyn will assume the position effective immediately.
 - U16/19 Commissioner - Melissa McCullough will assume the position effective immediately.

Action:

 - Instagram password to be provided to Denise to support advertising. (Nathan/Denise)

- Those transitioning from current roles are requested to transfer email addresses and passwords to their incumbents. (All)
- Follow-up with new Directors/Commissioners to review roles and responsibilities. (Amanda)

b. Strategic Planning Session

Overview: Organization of strategic planning session.

Discussion: General preference for Sunday or evening(s). Feedback has been requested on topic items. The session needs to occur before summer, with late May/early June preferred.

Action:

- Send out a Doodle poll to the Board for feedback on dates. (Francine)
- Schedule session and book location. (Francine)
- Send out a link to a shared document so topic items can be added. (Francine)

c. Board Incentive (in constitution, 70% of board meetings, vote at 2021-22 AGM) - Angela

Overview: In the AGM minutes from 2021-22, a motion was passed that states all voting members must attend 70% of Board meetings in order to qualify for incentive next season.

Discussion: General discussion on value and mechanism for incentive. The incentive needs to be considered on an annual basis.

Motion: Denise motioned that the 2022-23 BPRA Voting Board members (using the definition of voting members updated at the 2022-23 AGM), who attended at least 70% of BPRA Board meetings be provided an incentive of \$200 towards registration for the 2023-24 season. Motion was seconded by Jennifer, carried.

d. Board Swag

Overview: General discussion on whether the association should provide a small allowance for Board members to purchase BPRA logoed clothing to promote the association and sport.

Discussion: General discussion on idea resulted in the recommendation not to move this forward at this time. Promotional items for BPRA events will be considered.

e. Outdoor Ringette Sticks for School Use

Overview: Opportunity to encourage ringette in schools to promote the sport.

Discussion: Discussion of options/ideas.

- Stick drive is being planned during Fall 3 on 3, which then can be provided to schools for use on outdoor rinks. There are also a number of used rings in the equipment room that could be provided to schools.
- Reminder that some schools have indoor ringette equipment and there is equipment available for rent by RAS.

f. Bank Signatories

Overview: With updates to the BPRA Board, new signatories are required on bank accounts.

Discussion: Signatories need to be updated to replace Cara (Past President) and Ian (Tournament Coordinator). Replacements were discussed.

Motion: Angela motioned to replace Ian and Cara as signatories on the account with Amanda O'Donnell and Janelle Gordon. To avoid any delays in year end transactions, Cara and Ian will be able to approve transactions until the end of the fiscal year which is May 31, 2023. Daegan seconded the motion, vote was carried.

6. Member Reports

MEMBER	REPORT
a) President – Amanda O’Donnell	Transition of President email to Amanda has occurred. Review of emails is underway. If anyone needs support in roles or work, please let Amanda know.
b) Treasurer – Angela Charlebois	Update on financial position provided. All referee invoices have been sent out with most teams paid already. Received the last and largest grant from RAS, a second portion should be coming.
c) Registrar – Jamie Mokry	Registration is scheduled to open June 1st. Follow-up will be made with RAS re: registration platform as we may need to transition to RAMP.
d) Coaching – Amanda Dauk	Coach selection request has gone out. Discussion about 12A will be added to the next agenda.
e) Officiating - Vacant	ROAR committee being set-up to work with the associations to discuss options including fee structure and mentorship with officials. General discussion on officiating/ref challenges in 2022-23 occurred.
f) Website – Nathan Kirkham	New Board members will be posted on the website.
g) Tournament – Melissa Wasilow and Crystal Laverdiere	A meeting with Ian is being planned to transfer knowledge on Charge tournament organization. Also will be finalizing remaining contracts for ice.
h) Policy/Fundraising – Jeff Paterson	The Constitution needs to be updated based on the AGM. Reminder of year end actions required.
i) Equipment Manager – Colleen Butz-Purdue	General discussion on how jerseys will be replaced going forward. Over summer additional clean up of equipment will occur.
j) Children’s Ringette – Jen Kreklewich	No end of season come try ringette has been scheduled. Options for finding an ice time before school ends will be explored, otherwise looking to August/September.

7. Next Meeting Date - June 5, 2023 - switch to hybrid meeting (in person with June option)

8. Adjourn - Meeting adjourned by Amanda at 8:59pm