



BUFFALO PLAINS RINGETTE ASSOCIATION

Board Meeting Minutes

6:30 pm - October 2, 2023

Ecole White City School Library or MS Teams

1. **Call Meeting to Order** - Called to order by Amanda O. at 6:33pm

2. **Adoption of Agenda**

Motion to adopt agenda made by Janelle, seconded by Denise.

3. **Adoption of September Board Minutes**

Motion to adopt September minutes as presented by Deagan, seconded by Tracy.

4. **Old Business**

a. Registration Update

Overview: Amanda O. gave thanks to everyone that supported the start up of the season, and recognized the amount of effort and work by all the volunteers.

Discussion: Finalization of registration process is in progress. This includes, applying bingo proceeds to applicable accounts, invoicing Open teams, and Children's ringette registration fee adjustments. Rosters will be submitted to RAS once finalized.

b. Scheduling Update - captured in Board Member updates.

c. Evaluation Update

Overview: Evaluations are now complete. The evaluation committee is planning a debrief session in the coming weeks to capture lessons learned and potential improvements for next year.

Discussion: Several non-board evaluators supported the evaluation process this season. In 2022-23 a motion was made to recognize evaluators with a small payment, discussion occurred on doing something like this again for 2023-24 evaluators. Also discussed options for recognizing and rewarding volunteers throughout the season. There was general support for tracking volunteers and entering names into a draw at the end of the year for a VISA gift card (or similar).

Motion: Denise motioned that \$20 gift cards be provided in thanks to non-board evaluators for 2023-24 (estimated 9 individuals) and helpers from the fall skills sessions (3-4 girls who were asked to help when adults were not available). Daegan seconded. Carried.

Action:

- Provide names for evaluators to Angela.
- Janelle will purchase and distribute gift cards/thanks.
- Volunteer tracking sheet will be developed to support the end of season draw idea.

d. Volunteer Policy (circulated with agenda)

Overview: A volunteer policy has been drafted to provide clarification on the needs for volunteers in BPRA, including the Charge Tournament.

Discussion: Recommendation was made to change the document from a policy to a guideline. General agreement to approve the document with the noted name change and to replace the existing Equipment and Performance Policy on the website.

Action: Changes will be made to the guideline as discussed. The updated document will be added to the website.

e. Officiating Update / ROAR contract

Overview: Amanda O. provided an update on a recent meeting with ROAR regarding officiating and status of new referees. This included the proposed plan for mentorship, evaluations, wages/mileage, and the 2023-24 contract. In total 6 new referees have been selected in BPRA, and 8 will be returning.

Discussion: At past meetings, subsidizing BP officials wages to offset the ROAR assignor fee was discussed. With the recent changes to ROAR's payment structures (amounts paid per game will now be based on Division officiated

rather than the referee's level), further discussion occurred around whether this was still required or if other options were available.

Motion: A motion was made by Amanda D. for BPRA to pay the ROAR annual membership fee for BPRA officials in 2023-24. Seconded by Jennifer. Carried.

Action:

- Denise/Amanda O will message to ROAR.

f. BPRA Ringette Bags Update

Action:

- Denise will work on getting a BPRA bag program up and advertised in the coming month.

g. Sponsorship Requests - Heat and National team

Overview: Continuation of discussion regarding sponsorships to the national team and Heat.

Discussion: Board discussed possible options and current financial situation. General agreement to not provide sponsorship this calendar year. The board will reassess in the New Year.

Action:

- Communicate decisions to the requesting teams/individuals.
- Add to January 2024 agenda.

5. New Business

a. Travelling Team Update

Overview: A BPRA Travelling Team was approved by the Board (virtual motion and vote) for the formation of a 14A team to travel to Montreal in Spring 2024. Daegan has been in contact with the Coach to discuss next steps.

Discussion: General discussion on interpretation of the Travelling Team policy as it relates to regular league play.

b. AP Policy

Overview: Review of existing AP policies in place for BPRA and RRA.

Discussion: General discussion on the interpretation of the existing policies and guidelines as a consistent approach is needed across the league and communicated to coaches and players. Second years should be the priority candidates for AP opportunities with first years player options provided only if second year options are exhausted. It was also recommended an amendment be made to the AP Temporary Movement Policy that Commissioners be notified of AP use.

Action:

- Commissioners are requested to pull the list of second year players in their division and provide it to coaches for feedback (including applicable parent approval), in order to form an AP list.
- Carry forward the topic to the next meeting to discuss potential updates to the policy.

c. Balgonie Recreation Board Meeting Update/Discussion (Denise)

Overview: Denise attended a recent Balgonie Recreation Board Meeting and has submitted an application for a lottery grant (\$500) and Rec Board grant \$2000 for equipment replacement.

Discussion: Other opportunities for association fundraising were presented including assistance with an upcoming dinner theatre and special events. General agreement to provide volunteers for the upcoming dinner theatre event. More information will follow as it becomes available.

6. Committee Reports

a. Fundraising Committee Update

Rafflebox has been created and 50/50 has been set up starting effective October 1, 2023.

b. Sponsorship Committee Update - Nothing to Report

7. Member Reports

| POSITION | NAME | Update |
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| Vice-President | Denise Corbin | Managers meeting is being organized. Date will be sent out in the coming week(s). General discussion on need for attendance at the RRA Manager meeting to hear how to enter scores into TeamLinkt. Denise is going to look into options to have a BPRA Halloween skating party. BP pants are still a few weeks out from coming in. |
| Treasurer | Angela Charlebois | Pre-season ice invoices will be provided by Ken in the next couple days. |
| Tournament Coordinator | Melissa Wasilow Crystal Laverdiere | Tournament committee members will be called together in the next few weeks. Reminder that every team with exception of Fun 1 and 2 needs to provide a committee member. . |
| Equipment Coordinator | Colleen Butz-Purdue | Jersey approval is under review |
| Childrens Ringette | Jen Kreklewich | Presented options for icetime for jamboree and discussed. |

8. Next Meeting Date - November 6, 2023 - In Person at EWCS / MS Teams

9. Adjourn - Motion to adjourn by Amanda O. at 8:53pm.