



Document Name: President Terms of Reference
Approval Authority: SRA Board of Directors
Date Document Approved: June 25, 2023

Function and Duties

- Be fully informed on SRA matters and participate in discussions and decisions with respect to matters of policy, finance and programs.
- Act as Chairperson for all SRA general meetings of directors, special meetings and annual general meetings (AGM).
- Ensure that all meeting agendas, discussions and motions follow the guidelines set forth in SRA's bylaws and policies.
- Serve as co-signer on SRA bank account(s).
- Attend Ringette Association of Saskatchewan meetings as the SRA representative.
- Compile, along with the Office Administrator, all director reports and prepare final report for AGM.
- Enforce rules of conduct as they apply to the Board and its individual members.
- Serve as spokesperson for the Association.

Committee Responsibilities

- Executive Committee (Chair)
- Finance/Audit Committee

Length of Term

- 2 years

Report Responsibility

- Attend all committee meetings and report to the Board of Directors.