



Document Name: Volunteer Coordinator Terms of Reference
Approval Authority: SRA Board of Directors
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Functions and Duties

- Be fully informed on SRA matters and participate in discussions and decisions with respect to matters of policy, finance and programs.
- Organize and coordinate sign-up sheets for volunteers, including but not limited to Tryouts/Evaluations, BPM Tournament and COB Tournament.
- Track volunteer hours by team to ensure teams are meeting their volunteer requirements for the season.

Committee Responsibilities

- Volunteer Coordinator Committee (Chair)
- At least one other committee

Length of Term

- 2 years

Reporting Responsibility

- Attend all committee meetings and report to the Board of Directors.