



Coordinator's Guide: Adopt-A-Day

Summary of Coordinator's Key Responsibilities

- Adopt one or more days during the campaign on behalf of your church / organization.
- Recruit people - "prayer partners" - to pray with you on your adopted day.
- Get contact info for all prayer partners and get that info registered with the 40 Days core team.
- Ensure each of your prayer partners has completed and signed a Statement of Peace form.
- Remind your prayer partners about their assigned day and time.
- Be available for questions on your adopted day. (You are not required to be on site all day.)
- If you want, share stories from your adopted day with the 40 Days core team.
- Send or email a "Thank You" to your prayer partners after the adopted day.

Tasks to do BEFORE your adopted day(s)

- Select your day via Sign-up Genius at <https://www.signupgenius.com/go/10C094BADA82CA0FBCF8-spring>
- Watch for a confirmation email from the 40 Days for Life Fairview Heights Core team confirming the date you selected
- Recruit a sufficient number of people as "prayer partners" to pray with you on your adopted day.
 - You need a minimum of two people each hour from 7am – 7pm...so 24 1-hour time slots.
 - People may sign up for more than 1 hour, and you may have more than 2 people each hour.
 - See "Recruitment Ideas" below for suggestions on how to recruit prayer partners.
- Complete a sign-up sheet with contact information for each of your prayer partners.
 - Use the Excel form if possible. If you are not familiar with Excel, complete a printed form.
 - Please ensure a phone number and an email address is included for each prayer partner.
- Send sign-up sheet to FVH40Days@yahoo.com as soon as the list is complete.
 - Please send your list ASAP and no later than 5 days prior to your adopted date.
 - If your list changes at any time, send an email to FVH40Days@yahoo.com with the changes.
- Ask your each of your prayer partners to:
 - Read and agree to the Code of Conduct
 - Read the Prayer Partner Fact Sheet
 - Complete and sign the required Statement of Peace.
- As your day(s) gets close, remind each prayer partner about their assigned day & time.

- All should remember that we are praying to save the lives of innocent babies. Our presence is needed per our commitment, regardless of temperature, rain, snow, etc.
- Share with your church / organization your team's participation in the 40 Days for Life Campaign and ask for their prayers and support.

What to expect on your adopted day

- Your first two prayer partners should arrive before 7:00am.
- A 40 Days for Life Fairview Heights Core Team member will be present at the storage trailer onsite, having opened the trailer so that signs and materials are available to prayer partners.
- At the storage trailer:
 - Each prayer partner should sign-in with their time of arrival and later with their time of departure.
 - Any prayer partner that has not already completed and submitted a signed Statement of Peace, must do so at the trailer before they start their shift.
 - Any prayer partner that has not already read the Code of Conduct must do so at the trailer before they start their shift.
 - A variety of signs are available for use. Holding a sign is optional, but if choosing to hold a sign, only the signs provided at the trailer may be used.
 - Devotional materials are available, or prayer partners may use their own materials
 - A Core Team phone number will be displayed in case you are not available to answer questions
- Prayer partners are welcome to pray in any way that feels comfortable to them: walking, standing, kneeling, alone or with a group, but always in accordance with the Code of Conduct and Statement of Peace.
- Prayer partners should make sure that the driveway & sidewalk are clear for traffic.
- Prayer partners should return materials to the Resource Box before leaving.
- By 7:00pm, a 40 Days for Life Fairview Heights Core Team member will arrive on site to close up the site and lock the storage trailer.

Tasks to do AFTER your adopted day

- Send a thank you to your prayer partners after the adopted day.
- Email any feedback about the 40 Days for Life experience to FVH40Days@yahoo.com
- If there are any interesting or touching stories that occur during your adopted day, you as the Coordinator or the prayer partner can email them to FVH40Days@yahoo.com so these stories can be shared with others for encouragement.
- Share the good news about your experience with the rest of your church / organization and continue prayer & fasting and community outreach activities.
- Submit any photos to FVH40Days@yahoo.com. These will be used to encourage participation and shared with 40 Days for Life National.

Recruitment Ideas

- Invite your Priest, Pastor or community leader(s) and keep them informed.
- Invite members from your parish's / school's committees, clubs and youth group.
- Ask to be included in your organization's weekly/monthly emails.
- Add a link to the sign-up form on your church / organization's website.
- Utilize the electronic sign-up form through Sign-up Genius.
- Invite 4 friends to form a team, then ask each team member to invite 6 other friends.
- Invite 6 friends to form a team, then ask each team member to invite 4 other friends.

- Hold a sign-up weekend after Sunday mass/service.
- Coordinate the weekend date with your church/organization administrator(s).
- Announce the sign-up opportunity in the bulletin and from the pulpit.
- Secure a table or space at your church/organization with information & sign up.
- Assist volunteers in signing up for one-hour vigils from 7am-7pm.