

# TENANCY APPLICATION FORM

Please be advised, this application is only processed once ALL details have been completed and all copies of supporting documents attached.

Each applicant over the age of 18 must submit an individual Tenancy Application Form.



## A. AGENCY DETAILS

### All Property Rentals

Address: 61 Railway Street, GATTON QLD 4343

Phone: (07) 5462 2636

Email: rentals@allpropertygatton.com

## B. INSPECTED PROPERTY DETAILS

### Address of Property

Rent Amount \$  Lease Term

Rental Bond (4 weeks rent) \$

First Rent Payment (3 weeks rent) \$

Total due before key pick up \$

## C. PERSONAL DETAILS

Lease Holder  Approved Occupant

### Full Name

### Date of Birth

### Phone

### Email Address

Are you a smoker?  Yes  No

### How many tenants will occupy the property

Adults  Children

### Full Name/Relationship/DOB

### Car/Boat/Trailer registration numbers

### Pet Details

Do you have any pets?  Yes  No

### Breed/Type

1.

Inside  
 Outside

2.

Inside  
 Outside

## D. PERSONAL REFERENCES

### 1. Reference Name (Not related to you)

Relationship to you  Phone

### 2. Reference Name (Not related to you)

Relationship to you  Phone

## E. OTHER INFORMATION

Requested move in date  /  /

How did you find out about this property?

Do you own an investment property in the Lockyer Valley?  Yes  No

## F. DECLARATION

The applicant/s acknowledges and agrees to the following terms:

- I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be accepted by the landlord I agree to enter into a Residential Tenancy Agreement.
- I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.
- I authorise the Agent to obtain personal information from any persons listed on this application.
- If I default under a rental agreement, I agree that the Agent may disclose details of any such default to a tenancy default database, and to agents/landlords of properties I may apply for in the future.
- I am aware that the Agent will use and disclose my personal information in order to:
  - Communicate with the owner and select a tenant
  - Prepare lease/tenancy documents
  - Allow tradespeople or equivalent organisations to contact me
  - Lodge/claim/transfer to/from a Bond Authority
  - Refer to Tribunals/Courts & Statutory Authorities (If applicable)
  - Refer to collection agents/lawyers (If applicable)
  - complete a credit check with TICA (Tenancy Information Centre Australia)
  - Rental Payment Companies
- I am aware that if information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises.
- I have been informed, understand and agree that all rental payments and invoices must be paid via the agencies rental payment system.
- I have been informed, understand and agree that in the event this application is not accepted, the agent is not required or obligated to disclose why, or supply any reason for the rejection of this application. I agree that I will not raise any objection for not being provided a reason for rejection of this application.
- I have been informed, understand and agree that no keys will be provided by the agent until such time as all monies are paid in full and all tenants have signed relevant documents.
- I have been informed, understand and agree that I will abide by the policies of the office/agent as provided to me in relation to this tenancy.
- Consent to the use of email and facsimile in accordance with the provisions set out in Chapter 2 of the Electronic Transactions (Queensland) Act 2001 (QLd) and the Electronic Transactions Act 1999 (Cth).

Signature of Applicant

Date

## G. RENTAL HISTORY

### Current Address

How long have you lived at this address?

Reason for leaving

Name of Landlord/Agent or Owner Occupied

Landlord/Agent's Phone

Weekly Rent Paid

### Previous Address

How long did you live at this address?

Reason for leaving

Name of Landlord/Agent or Owner Occupied

Landlord/Agent's Phone

Weekly Rent Paid

Was bond refunded in full?  
If no, provide details

Yes  No

## H. EMPLOYMENT DETAILS

What is your occupation?

Full Time  Part Time  Self Employed  Other

Employer's Name (Accountant if Self Employed or Institution if Student)

Employer's Address (Accountant if Self Employed or Institution if Student)

Contact Name

Phone

Length of Employment

Weekly Income

## I. EMERGENCY CONTACT

Person to contact in case of emergency

Relationship to you

Phone

## J. UTILITY CONNECTIONS

*Fast, Simple, Free!*

myconnect

1

### Agree

Agree as per below, for the MyConnect team to contact you

2

### We Call You

MyConnect call you to make contact and discuss your move in date

3

### Choose your Suppliers



4

### Move in!

Move into your house with all your services ready to go.

Unless I have opted out below, I consent to the disclosure of information on this form to myconnect ABN 34121 892 331 for the purpose of arranging the connection of nominated utility services; consent to myconnect disclosing personal information to utility service providers for the stated purpose and obtaining confirmation of connection; consent to myconnect disclosing confirmation details (including NMI, MIRN, utility provider) to the Real Estate Agent; acknowledge the Real Estate Agent, its employees and myconnect may receive a fee/incentive from a utility provider in relation to the connection of utility services; acknowledge that whilst myconnect is a free service, a standard connection fee and/or deposit may be required by various utility providers; acknowledge that, to the extent permitted by law, the Real Estate Agent, its employees and myconnect shall not be liable for any loss or damage (including consequential loss and loss of profits) to me/us or any other person or any property as a result of the provision of services or any act or omission by the utility provider or for any loss caused by or in connection with any delay in connection or provision of, or failure to connect or provide the nominated utilities.

myconnect



MyConnect is a FREE & EASY to use utility connection service available for tenants

Yes, Please contact me

Tick here to opt out

Interpreter service required

Ph : 1300 854 478  
Fax : 1300 854 479  
enquiry@myconnect.com.au  
www.myconnect.com.au

## K. SUPPORTING DOCUMENTS REQUIRED

In order to process your application you must supply the following:

1. Current drivers licence or other Photo ID
2. Current proof of income
3. Proof of current Address

Applications without the above 3 ID requirements will NOT be processed. Current home owners must supply a recent council rate notice as proof of Ownership.

### Examples of ID

- Drivers Licence
- Passport
- Birth Certificate
- Other Photo ID
- 2 Recent Payslips
- Motor Vehicle Registration Certificate
- Electricity/Gas Account
- Pension Card
- Medicare Card/Health Care Card