

TENANT VACATING NOTICE (BREAKING LEASE)

Tenant: _____

Address: _____

I/we hereby advise that I/we will be breaking the lease agreement on the above property.

I/we will be vacating on _____

As I/we will be vacating in lease, I/we understand that the following charges will apply as per our Residential Tenancy Agreement.

- 1. Rent until a suitable tenant is found or the lease expires.**
- 2. A relet fee equivalent one (1) weeks rent.**
- 3. Advertising at \$55.00 for internet advertising.**

I/we will continue to pay rent on a weekly or fortnightly basis until the property is relet.

I/we hereby give permission for the real estate agent to use the address of the property for the purposes of finding a new tenant. This includes all aspects of advertising and quoting the address over the phone.

My new address and contact numbers are as follows:-

Address: _____

Phone: _____ (h) _____ (w) _____ (m)

Yours faithfully,

Signed by tenant

Dated

Please Note: If someone arrives at the property wanting to inspect it and you have not been contacted by our office and a time arranged, **do not** let them in. Advise them they need to contact us.