



first
national
REAL ESTATE

Tamworth

FINAL CLEANING GUIDE

We do realize over a period of time Wear & Tear of a property can be expected. However, we also realise the importance of DUE CARE & GENERAL HOUSEKEEPING is party of residing in any property whether you are a tenant or a home owner. Therefore, given consideration to the Ingoing Report, we ask could you please ensure that the following items are attended to at the time of Vacating your property:

1. Stove, griller & drip trays to be cleaned
2. Exhaust fans to be removed and cleaned
3. Air vents to be dusted
4. Venetians to be taken down and washed thoroughly
5. Windows and window sills to be cleaned
6. All cupboards are to be wipe inside and outside and to have all personal items removed
7. Marks on walls are to be removed
8. All light fittings are to be cleaned
9. All floors to be washed and skirtings to be cleaned
10. Carpet to be professionally cleaned and all stains are to be removed
11. Drapes/curtains to be cleaned or dry cleaned
12. Cobwebs are to be removed
13. Lawns to be mowed, edges trimmed and flower beds & pebbled areas to be weeded
14. No rubbish to be left at the premises eg bins and yard
15. Particular attention should be paid to bathrooms, toilets, bathroom cabinets, shower recess to be scrubbed & grouting to be free of all soap residue & mildew. Shower screens & curtains to be washed
16. Driveways, carports and all concrete areas are to be free from oil and grease stains
17. If occupying a furnished property, all items on Inventory must be accounted for.

NOTES:

- Keys are to be handed back on or before the Final Inspection
- If keys are not returned on or before the vacate date, a daily rental shall apply until receipt of keys in our office
- Should you NOT attend the Final Inspection & we receive NO contact from you within 24 hours of carrying out the Final Inspection then our office shall contact the necessary trades to carry out any discrepancies that contradict the original Ingoing Report & the Final Inspection Report.
- Our office standard policy is that the landlord of your property will be inspecting the property within the first 24 hours.
- Then our office allows 2 weeks for any discrepancies to be rectified between agent and tenant, subject to conditions of the property being relet.
- EXPENSES DEDUCTED FROM BOND WILL BE DEDUCTED FROM YOUR BOND AUTOMATICALLY if no contact has been made within (14) days of keys being handed into our office.

In accordance with your Residential Tenancy Agreement, if you did not return your signed and amended section of the condition report within the first 7 day period of occupation, then the original Condition Report will stand to be true and correct.