



GC Downard

boutique real estate

Tenancy Application

Address :.....

.....

Name	Date of Birth	Drivers License #	
Home Phone	Mobile	Email	
Other Proposed Occupants	Date of Birth	Relationship to Applicant	
	Current Residence	Previous Residence	Prior Residence
Street Address			
Suburb			
State and Postcode			
Owner or Agent Name			
Owner or Agent Phone			
Reason for leaving			
Is/Was rent paid in full?			
Did you give notice?			
Were you asked to move?			
	From/To	From/To	From/To
Dates of Residency			

	Current Employment	Previous Employment	Prior Employment
Employed by			
Address			
Occupation			
Employer Contact			
Monthly Gross Pay			
	From/To	From/To	From/To
Dates of Employment			

References and Emergency Contacts

	Reference 1	Reference 2	Next of Kin
Name			
Street Address			
Suburb			
State and Postcode			
Phone Number			
Notes			

How long do you think you would be renting from us?	
When would you be able to move in?	
Why are you moving from your current address?	
Have you ever been served a late rent notice?	
Have you ever been served an eviction notice?	
By signing this application you grant us permission to communicate with all the contacts if we can't locate you. If you abandon the tenancy for any reason then you grant us permission to allow your relative listed above to remove all contents of the dwelling on your behalf.	

Tenancy Privacy Statement / Collection Notice & Tenant Declaration

1. Tenancy Privacy Statement / Collection Notice

Due to the changes in the Privacy Laws, all property managers must ensure that you (the applicant) fully understand the National Privacy Principles and the manner in which they must use your personal information in order to carry out their role as professional property managers. The information, personal or otherwise, provided by the prospective tenant in this application or that which is collected from other sources is necessary for the agent to assess the risk in providing you with the tenancy, to identify the applicants identity and to process, evaluate and manage the tenancy.

The personal information collected about you (the applicant) in this application may be disclosed, by use of the internet or otherwise, to other parties, including:

- The Landlord Trades People Financial Institutions Government and Statutory bodies
- Referees Solicitors Property Evaluators Existing or potential clients of the agent
- Rental Bond Authorities Tenant Databases Other Real Estate Agents Other Third Parties as required by law
- Collection Agents Verification Services Other Landlords Body Corporates

Information already held on tenancy databases may also be disclosed to the Agent and/or landlord. Unless you advise the Agent to the contrary, the Agent may also disclose such information to The Real Estate Institute of your State and to NTD or TICA for the purpose of documenting all leasing data in the area for the benefit of its members as part of membership services and for others in the property related industries, and so as to assist them in continuing to provide the best possible service to their clients. In providing this information, you (the applicant) agree to its use, unless you advise the Agent differently.

The privacy policy of your State's Real Estate Institute can be viewed by logging on to www.reia.com.au and selecting your State.

The privacy policy of NTD can be viewed by logging on to www.ntd.net.au.

The privacy policy of TICA can be viewed by logging on to www.tica.com.au.

The Agent will only disclose information in this way to other parties to achieve the purposes specified above or as allowed under the Privacy Act.

If you (the applicant) would like to access this information you can do so by contacting the Agent at the address and contact numbers for the property you are interested in renting. You (the applicant) can also correct this information if it is inaccurate, incomplete or out of date.

If your personal information is not provided to the Agent and you (the applicant) do not consent to the use of this information as specified above, the Agent cannot carry out their duties and may not be able to provide you with the lease/tenancy of the premises.

2. Tenant Declaration

- I acknowledge that this is an application to lease the property for which I am applying and that my application is subject to the owner's approval and the availability of the premises on the due date. No action will be taken against the landlord or agent should the premises not be ready for occupation on the due date or if my application is unsuccessful.

- I acknowledge that the processing period for my application could be up to 2 working days and in some circumstances longer. Unless contacted earlier by staff from the real estate agent in question - I will expect this time frame.

- I acknowledge that the landlord and landlord's agent will rely on the truth of my answers in assessing the application for tenancy

- I hereby offer to rent the property from the owner under a lease to be prepared by the Agent pursuant to the Residential Tenancies Act.

- I acknowledge that I will be required to pay rent and a rental bond subject to the conditions of the Agent

- I acknowledge that an inquiry, independent or otherwise, may be made on all applicants applying for this property, to verify the validity of the personal details that have been supplied and to check my credit worthiness. If I default under a rental agreement, the Agent may disclose details of any such default to any person whom the Agent reasonably considers has an interest receiving such information.

- I/we have been given the opportunity to view a copy of the standard terms and conditions that would be included in a lease, should my application be successful

- I declare that all information contained in this application is true and correct and given of my own free will and can be based as fact.

- I acknowledge that I have chosen of my own free will to send my application to the agent/landlord/property manager listed in this application and their associated principals, agents and employees. I also acknowledge that I have reviewed, checked and approved the email address of the intended recipient being the agent/landlord/property manager and their associated principals, agents and employees and authorise 1form.com to send all of the details contained in this application, including any documents that I attach, to this email address for the purposes of making an application for tenancy. I acknowledge that once the information contained in this application has been sent to this email address, that 1form.com in no circumstance shall be liable for any damages arising out of or in any way connected with the manner in which this information is used. I also acknowledge that in no circumstance shall 1form.com be liable for any damages arising out of or in any way connected with my use of 1form.com and its associated websites.

3. Database Notification

This Property Manager may utilise any of the following residential tenancy database companies, to check the tenancy history of all applicants. If you wish to contact these organisations, their details are below;

NTD 1300 563 826 www.ntd.net.au

TICA 1902 220 346 www.tica.com.au

RP DATA 1300 734 318 www.rpdata.com

BARCLAY MIS 1300 883 916 www.barclaymis.com.au

TRA 02 9363 9244 www.tradingreference.com

I acknowledge that I have chosen of my own free will to send my application to the agent/landlord/property manager listed in this application and their associated principals, agents and employees. I also acknowledge that I have reviewed, checked and approved the email address of the intended recipient being the agent/landlord/property manager and their associated principals, agents and employees and authorise 1form.com to send all of the details contained in this application, including any documents that I attach, to this email address for the purposes of making an application for tenancy. I acknowledge that once the information contained in this application has been sent to this email address, that 1form.com in no circumstance shall be liable for any damages arising out of or in any way connected with the manner in which this information is used. I also acknowledge that in no circumstance shall 1form.com be liable for any damages arising out of or in any way connected with my use of 1form.com and its associated websites

Agreement & Authorisation

I believe the statements I have made are true and correct. I hereby authorise verification of information I provided and communication with any and all names listed on this application. I understand that any discrepancy or lack of information may result in the rejection of this application. I understand that this is an application for tenancy and does not constitute a rental or lease agreement in whole or part.

Signature: _____ Date: _____