

jomollinger

REAL ESTATE

Thank you for applying with **Jo Mollinger Real Estate**.
We require all the applicants to get at least 100 points.

What you have to do:

- Take the application form with you
- Fill all the information we need in.
- Submit it to the office

What you have to provide us with along with the form:

- One of the following forms of identification:

1.	Driver's License	40 Points	<input type="checkbox"/>	<input type="checkbox"/>
2.	Birth Certificate	30 Points	<input type="checkbox"/>	<input type="checkbox"/>
3.	Passport	35 Points	<input type="checkbox"/>	<input type="checkbox"/>
- Car Rego Papers 20 Points
- Additional identification proof

1.	Bankcard or Credit Card	15 Points	<input type="checkbox"/>	<input type="checkbox"/>
2.	Healthcare or Medicare	15 Points	<input type="checkbox"/>	<input type="checkbox"/>
- Proof of Income

1.	Payment Slip	15 Points	<input type="checkbox"/>	<input type="checkbox"/>
2.	Statement of Centre Link	15 Points	<input type="checkbox"/>	<input type="checkbox"/>
- Additional Documents 10 Points each

1.	Rental Referral from previous agency			
2.	Telephone Bill receipt or Energex receipt with current address			

At least 95 points must be presented by each applicant and must include photo identification, current passport, Drivers License or eighteen plus card only. Failure to present all the ID's and documents results in failure of tenancy.

Thank you again,
Allison Davine
Property Manager
0409 459 917

APPLICATION FORM

PROPERTY ADDRESS: _____

Applicant 1

Have you entered into any agreement or composition with your creditors under the provisions of the bankruptcy or otherwise? Yes/No

Name: _____ DOB _____

Phone: Home _____ Work _____ Mobile _____

Email: _____

Occupation: _____ Length of Employment _____

Company/Employer: _____ Salary per Week: \$ _____

Supervisor Name: _____ Contact No: _____

Drivers License No: _____ Car Rego No: _____

Current Address: _____

Current Agency/Landlord: _____ Phone: _____

Period of Occupancy: _____ Rental Amount: \$ _____

Reason for leaving: _____

Applicant 2

Have you entered into any agreement or composition with your creditors under the provisions of the bankruptcy or otherwise? Yes/No

Name: _____ DOB _____

Phone: Home _____ Work _____ Mobile _____

Email: _____

Occupation: _____ Length of Employment _____

Company/Employer: _____ Salary per Week: \$ _____

Supervisor Name: _____ Contact No: _____

Drivers License No: _____ Car Rego No: _____

Current Address: _____

Current Agency/Landlord: _____ Phone: _____

Period of Occupancy: _____ Rental Amount: \$ _____

Reason for leaving: _____

Other persons wishing to occupy premises:

Personal Reference

1. Name: _____ Phone: _____

Address: _____

2. Name: _____ Phone: _____

Address: _____

Name of person (in case of emergency)

1. Name: _____ Phone: _____

Address: _____

Business Reference

1. Name: _____ Phone: _____

Address: _____

2. Name: _____ Phone: _____

Address: _____

Pets - DOG/S: Sml/Med/Lrg Quantity: _____ CAT/S: Sml/Med/Lrg Quantity: _____

(Please attach a photo of your pet) Breed of Pet: _____

I, the Applicant, declare that the above information is true and correct and that I have supplied it of my own free will. I acknowledge that my personal contents insurance is not covered under any lessor insurance policy/s and understand that it is my responsibility to insure my own personal belongings. I understand that you as the agent/lessor have collected this information for the purpose of determining whether I am a suitable tenant for the property – in particular to check for my identification, my ability to care for the property, my character and my creditworthiness. For such purpose, I authorise you to contact the persons named in the application, and to undertake such enquiries and searches (including tenancy database searches) as you consider reasonably necessary. In doing so, I understand that information provided by me may be disclosed to, and further information obtained from, referees named in this application and other relevant third parties. I acknowledge and accept that if this application is denied, the agent is not legally obliged to provide reasons as to why. I also consent and understand that should my tenancy be accepted and upon commencement of the tenancy agreement, there may be cause for the agent/lessor to pass my details onto others which may include (but is not limited to) insurance companies, body corporate, contractors, other real estate agents, salespeople and tenancy default databases.

I wish to undertake a tenancy for a period of _____ to commence on the _____ at a rental price of \$ _____. I understand that I am to pay a rental bond of _____ on or before I take possession of the premises and sign a tenancy agreement.

The customer acknowledge that they have received or have available to them from the lessor or agent
(Please select Yes or No)

The Form 17a, 18a, by laws (if applicable) before signing this application Yes / No

The customer acknowledges that one application form has to be completed per Person applying Yes / No

The customer acknowledges that they have received the Privacy Policy of then Agent Yes / No

The customer acknowledges that this binds both the lessor and tenant Application immediately on communication of the lessor's or his agent's acceptance of it. Yes / NO

Name of Applicant: _____

Signature: _____ Date: _____

PRIVACY ACT ACKNOWLEDGEMENT FOR TENANTS

In accordance with Privacy Principle 1.3 of the Privacy Act we require you to read and sign this acknowledgement. In order to process a tenancy application a tenancy applicant is required under the National privacy principles of Privacy Act to be made aware that an organization may access a database. In addition a tenancy applicant is entitled to know what will happen to their information when it is passed onto an agent.

In accordance with the National Privacy Principles the database member discloses that in addition to information being supplied to a database company other organizations may receive information from time to time. Other organizations may include debt collection agencies, insurance companies, government departments and other landlords or agents.

I/We the said applicant/s declare that I/We give my/our permission to the agent to collect my/our information and pass such information onto TICA Default Tenancy Control Pty Ltd. I/We further give my/our permission for my/our information to be provided to any other tenancy database for the assessment of my/our tenancy application. I/We further give consent to the member of the Database Company to contact any of my/our referees provided by me/us in my/our tenancy application.

I/We agree and understand that once a tenancy application has been lodged with a member of a tenancy database and an inquiry made with tenancy database my/our information may be recorded as making an inquiry.

I/We agree that in the event of a default occurring under a tenancy agreement I/We give my/our permission to the member of a tenancy database to register any of my/our details of such breach with a tenancy database. I/We further agree and understand that the removal of such information from a database company is subject to the conditions of the database company.

I/We understand that TICA Default Tenancy Control Pty Ltd is a database company that allows its member's access to information accumulated from members about tenants who have breached their tenancy agreements.

I/We agree and understand that should I/we fail to provide the database member with the information and acknowledgements required the database member may elect not to proceed with my/our tenancy application. I/We agree and understand that a listing with TICA Default Tenancy Control Pty Ltd could have an adverse effect on my/our ability to obtain future rental accommodation.

I/We acknowledge and understand that TICA Default Tenancy Control Pty Ltd can be contacted on 1902 220 346. I/We agree that the calls to TICA Default Tenancy Control Pty Ltd are charged at \$5.45 per minute inclusive of GST.

Applicants Name/s: _____

Signed by Applicants: _____

Signed by Member: _____

Dated: _____