

NOTICE TO VACATE

PLEASE COMPLETE ALL FORM FIELDS

NAME:

ADDRESS:

I/we hereby give twenty-eight (28) days notice.

MY VACATING DATE WILL BE

I / we understand that I/we are required to deliver all keys to Karen Gornalle & Associates on or before the day I vacate. I/we understand that I/we must leave the power connected until Karen Gornalle & Associates inform me/us that they have completed the bond refund inspection and are satisfied with the return of the property.

In accordance with the Residential Tenancies Act 1997. I/we acknowledge that rent must be paid up to the date of vacating and my/our responsibility under the Act states: A tenant under a tenancy agreement shall not refuse to pay rent on the grounds that he/she intends to regard as rent by him/her the security deposit or any part of the security deposit paid by him/her in respect of the premises. Your security deposit is held with the RTBA and therefore it is mandatory to complete a bond claim form for the return of the security deposit.

DATE:

SIGNATURE:

Upon completion, (including your vacate date and signature), your Property Manager will acknowledge receipt of this notice. You will then be provided with confirmation and acceptance of your vacating date and provided with your final rental payment calculation.