

MINUTES  
SUDBURY BOARD OF APPEALS  
TUESDAY, DECEMBER 9, 2003

The Board consisted of:

Jeffrey P. Klofft, Acting Chair  
Stephen A. Garanin, Acting Clerk  
Patrick J. Delaney III  
Thomas W.H. Phelps  
Richard D. Vetstein, Alternate

Also present: James Kelly, Building Inspector

Mr. Delaney gave a presentation dealing with proposed administrative changes to the Sign Bylaw which he felt would improve that bylaw with regard to clarity, review process and equal treatment for all businesses.

The proposed areas for change were;

1. Grandfathering – Remove the second instance of the word “re-lettering” in the definition of sign erection. Add wording to allow for sign conformance at time of alteration and/or after a period of time.
2. Waivers – Add wording to allow for additional secondary signs provided the special permit guidelines are met. Add wording to allow the ZBA to act on applications to renew time limited sign special permits that are in effect prior to August 2004.
3. Permit Authority – Revise to revert to Building Inspector as permit granting authority.
4. Setback Table – Change setback table, using two tables to more clearly define sign size and setback.
5. Area of Structure – Wording to more clearly define the structural area of a sign.

Mr. Delaney explained that these changes were administrative and unlike those which might be presented by the Planning Board in conjunction with the Sign Review Committee. He felt that combining these articles with those of the Planning Board would tend to show a bias on the part of the ZBA, particularly when the ZBA may be hearing future cases as a result of passage of the Planning Board’s articles.

In addition, Mr. Delaney reminded the Board that the Sign Bylaw articles failed at the last Town Meeting. He felt that should this occur again, the ZBA could still present its articles as they are administrative in nature.

Discussion followed. It was the general consensus to pursue a presentation at Town Meeting and bookmark the articles. However, the majority felt Item 5 dealing with area of structure fell more

into an appearance category. They would feel more comfortable referring this to the Planning Board.

Mr. Delaney agreed to draft articles for review and vote by the Board. A meeting was scheduled for December 18, 2003.

The Sign Law presentation and proposed articles will be emailed to the Board for their review prior to the meeting.

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Jeffrey P. Klofft, Acting Chair

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Stephen A. Garanin, Acting Clerk

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