

MINUTES
SCHEDULED MEETING
BOARD OF ASSESSORS
January 28, 2004
Goodnow Library
Concord Rd.
Sudbury, Mass.

Present: Chairman Liam Vesely, Assessors Trevor Haydon & David Berry,
Director of Assessing Maureen Hafner & Assistant Assessor Cynthia Gerry

Regular Session Convened:	7:47 p.m.
Regular Session Adjourned:	8:57 p.m.
Executive Session Convened:	8:57 p.m.
Executive Session Adjourned:	9:06 p.m.

The Statutory requirements for notice having been met, the meeting was called to order by Chairman Vesely at 7:47p.m. at the Goodnow Library, 1st floor conference room.

PTERC Update:

Assessor Berry provided an update of the latest amendments to the “Senior Citizen” article the Property Tax Equity Review Committee is sponsoring on the warrant for 2004 Annual Town Meeting. The committee met last evening, and drafted some changes to the proposed article. The Property Tax Equity Review Committee will be meeting with the Finance Committee on January 29, 2004 to discuss the financial implications of the article. The article is continuing to be fine tuned. Town Manager, Maureen Valente requested input from Director of Assessing Hafner, as to various provisions of the article. Maureen Hafner suggested some technical and practical edits to the proposal, which she hopes will be incorporated in the final article.

Motor Vehicle Excise:

The Board signed the following motor vehicle excise warrants:
Commitment 1 of 2004 (\$1,845,128.75)
Commitment 7 of 2003 (\$34,258.22)

Minutes Review:

The minutes of December 10, 2003 were approved as presented.

Final Value Analysis:

Director of Assessing Hafner briefed the Board on Sudbury's certification status. The Department of Revenue was in the throws of relocating to their newly renovated offices last week, when the move was delayed. The delay in the move is expected to be just a temporary one; however in the interim the Bureau of Local Assessment employees have been temporarily displaced. The Bureau is expected to be fully operational within a few days. Maureen Hafner distributed various reports showing the value analysis of the town. She is in the process of drafting a press release regarding the reval to be printed in the Town Crier within the next two weeks.

Clause 18 Review:

Cynthia Gerry inquired of the Board as to whether they would be willing to review any Clause 18 applications prior to the issuance of the actual bills. In recent years the 3rd quarter tax bills have been issued as the actuals. The delay in the actual bills has not caused a delay in the applications being turned in. A few of the Town Social Worker's clients have filed applications, and it seems if the Board is willing to conduct a preliminary review of the applications it may help to expedite the review process once the actual bills are issued. It was on motion by Assessor Berry unanimously:

VOTED: To consider Clause 18 applications prior to the commitment of the actual tax, using an estimated tax calculation

Upcoming Meeting Dates:

February 23, 2004

Executive Session

At 8:57 p.m. It was on motion by roll call

VOTED: To enter into Executive Session for the purpose of discussing upcoming litigation.

(Chairman Vesely, in favor; Assessor Haydon, in favor; Assessor Berry, in favor.)Chairman Vesely announced that Public Session would not reconvene following the Executive Session.

There being no further business to come before the Board, the meeting adjourned at 9:06 p.m.