

BOARD OF HEALTH

Minutes of Meeting of October 9, 2003

Mr. Leupold, Dr. Kern, Dr. Geitz and Michele Korman were present in the DPW building in the conference room and the meeting commenced at 7:49 p.m.

1. MINUTES OF MEETING OF SEPTEMBER 11, 2003 were approved
2. CORRESPONDENCE was reviewed and included the following:
 - a. Invoices were approved
 - b. Board of Health agenda- October 9, 2003
 - c. Northeast TB Controllers Conference- October 20-21, 2003
 - d. Groundwater Permit Monthly Report Summary- Septage Facility 9/20/03
 - e. Groundwater Permit Monthly Report Summary- Septage Facility 8/4/03
 - f. Engineering memo- Sand Hill Sanitary Landfill Monthly Report
 - g. DEP inspection form- 37 Jarman Road
 - h. Planning Board agenda- 9/24/03
 - i. DPH memo- Regional Preparedness
 - j. Planning Board agenda- 9/24/03
 - k. Board of Appeals- notice of decision- 202 Wayside Inn Road
 - l. Board of Appeals- notice of decision- 31 Great Lake Drive
 - m. Board of Appeals- notice of decision- 72 Wayside Inn Road
 - n. Engineering memo- Sand Hill Sanitary Landfill Monthly Report (9/2003)
 - o. Selectman memo- Colonial Fair and Muster of Fyfes & Drums- Wayside Inn
 - p. Positive rabies report- bat- 39 Thornberry Lane
 - q. Negative rabies report- skunk-20 Dorothy Lane
 - r. Raytheon monthly operating report- August 2003
 - s. Monthly Discharge Report- Frost Farm
 - t. Selectman memo- Willow Hill School- Site Plan- #02-367 Modification
 - u. Selectman memo- 2004 meeting schedule
 - v. Schofield & Bros. Letter- Frost Farm Subsurface Sewage Disposal
 - w. Town Manager letter- Willis Lake- P&R Grant Application
 - x. Treasurer-Collector memo- Beneficiary Requests FY 2004

8:00 p.m.- Peg Landry, massage therapy applicant:

Ms. Landry came in to apply for a massage therapy license. She is currently working in Wayland and is in the process of finding new office space here in Sudbury since the building she is working in now is being sold. A motion to grant Ms. Landry a massage therapy license was made by Dr. Kern pending:

(1) national exam results

- (2) TBA authorization
- (3) References returned

Dr. Kern also talked about the need to obtain an establishment license in addition to a personal license if Ms. Landry decides to practice here in Sudbury.

Budget FY 05:

The Health Director talked about the fact that he has not yet received the budget package for FY 05'. The reason for the delay may be due to the fact that the Finance Director was out on maternity leave.

The Health Director also talked about the two budgets put forth by the Town Manager:

- (1) This would include the same bottom line as the FY 04' budget- \$300,848.00
- (2) Non-Union contract which includes a 1.5% step increase of about \$1400.00

The Health Director talked about where cuts would have to be made in order to fulfill the non-union 1.5% step increase contract. Some ideas that were discussed were:

- (1) \$100.00 from general expense line item
- (2) \$100.00 from maintenance line item
- (3) eliminate lab line item.... It is not utilized
- (4) < \$800.00 from contracted services line item

Hazardous Waste Collection Day:

The Health Director talked about this year's hazardous waste collection day to be held on Saturday November 1st from 9:00-1:00 at the Peter Noyes Elementary School parking lot. He asked for volunteers and said that our senior outreach worker Christel Macleod has already volunteered her help for that day.

FY 04' Contract Update:

- (1) Parmenter Health Services contract all set for fiscal year 04'.

Meeting adjourned at 8:44 p.m.

Submitted by:

Michele Korman
Health Coordinator

