

BOARD OF HEALTH

Minutes of Meeting of May 11, 2006

Board members Dr. Geitz, Dr. Kern, Mr. McNamara, Robert C. Leupold, Health Director and Michele Korman, Health Coordinator were present in the DPW conference room at 7:46 p.m. and the meeting commenced at 8:07 p.m.

1. MINUTES OF MEETING of April 11, 2006 were reviewed and approved
2. INVOICES were reviewed and approved
3. CORRESPONDENCE was reviewed and included the following:
 - a. MDPH memo- 2006-2007 Flu Vaccine available to cities/towns
 - b. Sudbury Town Clerk memo- 2006 annual town meeting bylaws approved by the Attorney General
 - c. Karen Alarie letter- 5/3/06- offering services for Medical Reserve Corps. Volunteer Program for working on Avian Flu Response Plan
 - d. Parmenter memo- 5/3/06- Parmenter Community Health's Annual Agency Evaluation Meetings schedule
 - e. DEP memo- 4/20/06- Frost Farm Village
 - f. Planning Board memo- Agenda of Meeting- 4/26/06
 - g. Board of Appeals memo- Notice of Meeting- 5/15/06
 - h. Planning Board memo- Agenda of meeting- 5/10/06
 - i. Department of Agricultural Resources memo- 4/25/06- Inspector of Animals Certificate
 - j. Planning Board memo- 4/28/06- The Villages at Old County Road Comprehensive Permit
 - k. Accounting Department memo- 4/14/06- General Fund Revenues- July-March FY '06
 - l. Accounting Department memo- 4/14/06- Special Revenues- March 31, 2006
 - m. Accounting Department memo- 4/14/06- Trust Funds- March 31, 2006
 - n. The Beacon newsletter- May 2006
 - o. Planning Board memo- 4/26/06- Definitive Cluster Subdivision- Special Permit- Cail Farm
 - p. Engineering memo- 4/28/06- Sand Hill Sanitary Landfill- 20 BPR- April Inspection Report
 - q. Selectman memo- 4/11/06- Family Fair Day- Sudbury Valley Trustees
 - r. Conservation Commission memo- 4/21/06- Fairbank Farm Letter
 - s. Raytheon Monthly Operating Report- March 2006
 - t. ClearWater Recovery memo- 3/28/06- Important Title V Information- ClearWater Recovery is the only MassDEP certified JET provider
 - u. Department of Conservation & Recreation Well Driller Recreation Program memo- 3/28/06- Changes to well requirements effective July 1, 2006
 - v. NALBOH newsletter- First Quarter 2006

8:00- appointment- Liisa Jackson, Medical Reserve Corp. Region 4A Coordinator.

Ms. Jackson came in to review the draft letter for the Medical Reserve Corp. Volunteer group with the Sudbury Board of Health members. It was agreed that the volunteer application sign-up letter would be distributed at the Medical Reserve Forum to be held at the Lincoln-Sudbury High School on June 22nd at 7:30 p.m.

It was proposed that a separate e-mail account would be set-up to facilitate volunteer contact information. mrc@town.sudbury.ma.us

Brian McNamara, BOH Chairman made a proposal that a disclaimer be attached to the application to assure prospective volunteers that personal contact information would only be shared internally within the Board of Health office and not distributed to outside organizations.

Richard Simon, Local Emergency Planning Committee (LEPC) also attended the meeting and said that the LEPC would provide resources to the local volunteer committee that is formed for the Town of Sudbury.

The Health Director, Robert Leupold discussed the eventual tie in of the Local Medical Reserve Corp. volunteer group with the local fire and police departments in the Town of Sudbury. With a vision of the Sudbury volunteer group eventually setting up an individualized steering committee working independently of the Board of Health, deputizing volunteer members with the help of the Town Counsel and reporting back to the Board of Health twice yearly or on a need to know basis.

Mr. Simon talked about the need of creating a volunteer citizen corp. (CERT) within the internal structure of the LEPC.

MRC Director, Liisa Jackson presented a DVD presentation to the Board members about the Medical Reserve Corps. and talked about the upcoming meeting taking place in Maynard at the Faulum Library on May 24th. After DVD presentation, Board member Lynne Geitz voiced concerns over the content and whether or not it would be viewer-friendly and useful to utilize at the June 22nd meeting. Chairman Brian McNamara voiced his concern over whether or not the volunteers would be protected under a municipal employee protection clause.

There was also discussion about handing out FAQ sheets detailing what the MRC is at the public information meeting on June 22nd.

Region 4A Meeting- \$33,000 will be distributed to 34 Towns involved with Region 4A to go towards pandemic flu-preparedness planning. The town of Sudbury is expected to receive between \$3- 4,000 which will be put towards MRC planning.

Meeting adjourned: 9:53 p.m.

Submitted by:

Michele Korman
Health Coordinator
Sudbury Board of Health.