

## BOARD OF HEALTH

Minutes of Meeting of September 13, 2007

Board members Dr. Dr. Lynne Geitz, Dr. Donald Kern, Robert C. Leupold, Health Director and Michele Korman, Health Coordinator were present in the DPW conference room at 7:55pm.and the meeting commenced at 8:00 p.m.

1. MINUTES OF MEETING of June 14, 2007 were approved.
2. MINUTES OF MEETING of July 12, 2007 were held for approval by Mr. McNamara.
3. INVOICES were approved.
4. CORRESPONDENCE was reviewed and included the following:
  - (a) Planning Board memo- review of Selectman's goals for 2008- July 16, 2007
  - (b) Community Preservation Committee memo- solicitation of proposals for Community Preservation Act funding- August 20, 2007
  - (c) Raytheon Monthly Operating Report- July 2007
  - (d) EPA letter- to Selectman John C. Drobinski-
  - (e) Sudbury Town Counsel memo- Macone V. The Conservation Commission of the Town of Sudbury- August 17, 2007
  - (f) Schofield Brothers letter to the Planning Board- Young Property- August 13, 2007
  - (g) DPH memo- Arbovirus Surveillance Weekly Reports- West Nile Virus Negative Report- August 8, 2007
  - (h) Engineering memo- Sand Hill Sanitary Landfill Inspection Report- August 2007
  - (i) Pipeline Newsletter- Summer 2007
  - (j) DPH memo- Public Health Advisory- West Nile Virus Detected in Bird for First Time this Season- July 27, 2007
  - (k) Conservation memo to the Planning Board- Definitive Subdivision Plan: Old Bostonian Estates 267 & 273 Goodman Hill Road- July 18, 2007
  - (l) Department of Agriculture memo to Town of Sudbury Conservation Commission- NSTAR gas and electric 2007 operational plan- August 1, 2007
  - (m) Tennessee Gas Pipeline memo- Approved 2007-2011 Vegetation Management Plan- July 9, 2007
  - (n) Maureen Valente e-mail- State of Maine action on outside wood boilers- August 14, 2007
  - (o) Nancy Morse- Letter of resignation of part-time community social worker- July 24, 2007
  - (p) DPH memo from State Laboratory- Negative rabies report on a bat- August 18, 2007
  - (q) Negative rabies report on bat- August 10, 2007
  - (r) Negative rabies report on a bat- June 19, 2007
  - (s) DPH memo- Rabies information for Police Officers- August 1, 2007
  - (t) Accounting spreadsheet- Month End Statement- July 31, 2007

- (u) Accounting Spreadsheet- FY '07 Year-End
- (v) Accounting Spreadsheet- Trust Funds FY '07
- (w) Accounting Spreadsheet- Special Revenues- FY '07
- (x) DPH memo- Influenza Advisory # 1- August 30, 2007
- (y) EPA memo- Termination of NPDES Permit Application Number- MA0026743- 33 Union Ave., Sudbury- August 3, 2007
- (z) Selectman memo- Health Department Grant- July 31, 2007
- (aa) Planning memo- Town's option to purchase property, 804 Boston Post Road- July 26, 2007
- (bb) DEP memo- 2007 Annual Notice to Local Boards of Health- July 16, 2007
- (cc) Sudbury Water District memo- List of PW's in your town- 199 Raymond Road-

**8:00 p.m. appointment: Lois Black, Massage Applicant**

**Michelle Bouchard, Massage Applicant**

**Charnan Bray, Owner: Zen Massage Center**

Ms. Black and Ms. Bouchard came before the Board of Health to apply for massage therapy licenses to practice massage at the Zen Massage Center, 348 Boston Post Road, Sudbury. Ms. Bouchard lacked the full-time experience but does have clinical experience. Dr. Kern made motion to grant a massage therapy license to Lois Black, Dr. Geitz seconded motion. Dr. Kern made a second motion to grant a massage license to Michelle Bouchard provided she gained Town of Sudbury dual insurance, Dr. Geitz seconded motion.

Charnan Bray asked the Board if it would be possible for future massage therapy applicants to submit their proposals to the Health Director, Bob Leupold for approval of provisional massage license(s). The Board approved Mr. Leupold as a conditional pass for massage therapy license(s).

**New Employees:**

Dr. Kern met with the Health Director, Mr. Leupold and the Town of Sudbury Social Worker, Martha Lynn during interviews of four (4) applicants for the shared social-work position. Dr. Kern made a motion to offer the part-time social work position to Ms. Nancy Foster who has 6+ years of education and experience particular to the Sudbury community. Dr. Geitz seconded.

Ms. Victoria Parsons was hired as the Technical Assistant to work between the Board of Health and the Conservation Commission.

**Miscellaneous Business:**

Household Hazardous Waste Day is scheduled for Saturday October 13, 2007 at the Curtis Middle School from 9:00-1:00.

Town of Sudbury Agricultural Commission has proposed Animal Regulations that they would like the Board of Health to review and adopt under Board of Health authority.

Meeting adjourned:  
9:10 p.m.

Submitted by:  
Michele Korman  
Health Coordinator.