

BOARD OF HEALTH

Minutes of Meeting of June 20, 2013

Chairman McNamara, Board members, Carol Bradford, Robert C. Leupold, Health Director and Michele Korman, Health Coordinator were present in the DPW conference room at 7:40pm. and the meeting commenced at 8:00p.m

1. Minutes of Meeting of April 9, 2013 were approved
2. Minutes of Meeting of May 14, 2013 were held for approval by Linda Huet-Clayton
3. Invoices were approved
4. Correspondence was reviewed and included the following:
 - (a) TuftsNow newsletter: New Tick-Borne Disease Found: 5/17/13
 - (b) Woodward & Curran: Discharge Monitoring Report: Permit # 4-23, Raytheon, Sudbury Facility: 5/17/13
 - (c) Dept. of Public Works memo: May 2013 Inspection Report: 424 Sand Hill Sanitary Landfill: 5/30/13
 - (d) Waste Water Environmental Management, Inc. memo: Test Report: Lincoln-Sudbury Regional High School: 5/29/13
 - (e) Board of Health memo to Michael Doherty, Gravestar, Inc.: Lavender Restaurant Seating: 4/30/13
 - (f) Accounting spreadsheet: June statement: General Fund & Enterprise Fund: 6/6/13
 - (g) The Beacon newsletter: June 2013

Tobacco Regulations:

- Robert Leupold, Health Director: establish a revolving fund for tobacco permitting fees. Use those funds to fund a tobacco control program including 14 neighboring towns. A grant is in the process of being submitted to the state for review.
- Chairman McNamara: Interested in increasing the age of sale of tobacco and tobacco-related products from eighteen-years-old to nineteen (19) years old.
- Robert Leupold, Health Director: proposed scheduling a public hearing to discuss revised regulations either September 2013 or October 2013 to also include increasing the tobacco permitting fees. Effective date of approval: January or February 2014.

Budget FY '2014:

- Robert Leupold, Health Director:
 - (1) Proposed using carry forward funds for a Household Hazardous Waste Collection Day
 - (2) Use of excess funds to buy and supply residents with Sharps containers
 - (3) The Board of Health was able to obtain over 300- Sharps containers which are currently in storage in the Board of Health office

MRC:

- Carol Bradford, Member:
 - (1) Discussed the June 19, 2013 meeting, how only two MRC members were present for meeting.
 - (2) Ippolit has shown interest in re-signing the Chairperson position
 - (3) Chairman McNamara: discussed reaching out to prospective MRC members/volunteers by utilizing the Sudbury Town Crier for local media
 - (4) Phyllis Schilp, Sudbury Board of Health Nurse would like to utilize MRC staff for flu clinics that are being planned for September 2013
 - (5) Chairman McNamara: discussed this use of MRC members being involved in Board of Health flu clinics as a good idea. Reach out to seniors in the community for involvement as well as high school students looking to increase community service credit(s)

Meeting adjourned:

8:25pm

Respectfully submitted:

Michele Korman
Sudbury Board of Health
Health Coordinator