

## BOARD OF HEALTH

Minutes of Meeting of May 14, 2013

Board members Carol Bradford, Linda Huet-Clayton, Robert C. Leupold, Health Director and Michele Korman, Health Coordinator were present in the DPW conference room at 8:10pm and the meeting commenced at 8:15p.m

1. Minutes of Meeting of April 9, 2013 were held for approval by Chairman McNamara
2. Invoices were approved
3. Correspondence was reviewed and included the following:
  - (a) Fire Department memo: H. Owner stated his young child had placed garden hose down fill pipe of oil fill: 5/10/13
  - (b) Mass. Dept. of Public Health memo: Sudbury Police Department Facility Inspection: 4/4/13
  - (c) NStar memo: Notification of herbicides application along power lines and natural gas lines: 5/1/13
  - (d) Woodward & Curran memo: Monthly Discharge Monitoring Report: Raytheon, Sudbury facility: 4/26/13
  - (e) Zoning Board of Appeals memo: Notice of Public Hearing: 5/20/13
  - (f) Waste Water Environmental Management, Inc. memo: Test Report: Wastewater treatment plant: Lincoln-Sudbury Regional High School
  - (g) Board of Health memo: Lavender Asian Cuisine-Alteration of Premises- 519A Boston Post Road, Sudbury: 5/14/13
  - (h) DEP memo: Sudbury Sand Hill Landfill: 4/30/13
  - (i) Dept. of Public Works memo: April 2013 inspection report: Sand Hill Sanitary Landfill, 20 Boston Post Road, Sudbury
  - (j) ERM memo: Public Notice of Document Availability: Former Sperry Research Center (Site), 100 North Road, Sudbury: 3/13/13
  - (k) DEP memo: Sudbury Sand Hill Landfill, 20 Boston Post Road, Sudbury: 4/12/13
  - (l) MA Region 4A memo: Medical Reserve Corps aided injured after Boston Marathon attacks: 4/16/13
  - (m) Phyllis Schilp, Board of Health Nurse: April 2013 Board of Health Monthly Report
  - (n) The Beacon newsletter: May 2013

### **Burial Permit Authorization:**

- Since 1966, the Board of Health has authorized the Town Clerk's office and the Fire Department to authorize burial permits. Dispatch for the Fire Department is now located at the Sudbury Police Department. The Sudbury Police Department is asking for the Board of Health's authorization to process burial permits as well during which times the Town Clerk's office is closed for business.
- Linda Huet-Clayton, Board member: Asked if there was any training process involved in order to issue burial permits
- RCL, Health Director: No, no training involved, just instruction

- Carol Bradford, Board member: Made motion to authorize the Police Department and Fire Personnel to resume responsibility to issue burial permits when the Town Clerk's office is unavailable. Linda Huet-Clayton, Board member, seconded motion, motion granted.

#### **MRC/EC:**

- Carol Bradford, Board member discussed the most recent MRC/EC meeting:
- Re-Appointments were made for all members of the MRC/EC with the exception of Dale & John Stevens.
- Dale cannot continue on the Executive Committee but will continue working with the MRC.
- Discussion was held to implement a more structured meeting schedule, possibly the first Wednesday of each month and alternate MRC/EC meetings with CERT.
- Ippolit will be discussing site security with the Framingham MRC
- Committee brainstormed ideas about how to keep members and prospective members interested/motivated. Some ideas included:
  - (a) Offer dinner with key-note speakers
  - (b) Push social and current even issues to draw people in, i.e.: discussion of the recent Boston Marathon Bombing
  - (c) Phyllis Schilp, Board of Health Nurse has expressed interest in having a discussion with the MRC members regarding the Fall 2013 flu season
  - (d) Combining efforts with CERT to develop a newsletter of MRC and CERT activities to distribute to the Sudbury community, possibly a 2x per year issue
  - (e) The MRC/EC has a scheduled meeting coming up with CERT on June 5, 2013 at 7:00pm at the Senior Center, Sudbury.

#### **Tobacco Control Regulation Revisions:**

- RCL, Health Director: Discussed revising current Sudbury Board of Health Tobacco Regulations with an anticipated effective date of January 1, 2014, due to the Board of Health permitting schedule which runs on the calendar year, Jan 1<sup>st</sup>-December 31<sup>st</sup>
- Linda Huet-Clayton, Board member & Carol Bradford, Board member: Reviewed existing Town of Sudbury Board of Health Tobacco Regulations as well as Sample Regulations from other towns that are more current to determine what sort of revisions should or could be made to Town of Sudbury Regulations
- RCL, Health Director: Discussed that the Town of Ashland is currently in the process of revising their Tobacco Regulations and are actually raising the purchase age to 21-years, which is stricter than the State Law at 18-years. Also discussed how to fit amendments into the format already established. Michele Korman, Health Coordinator will go through current Town of Sudbury Regulations and make appropriate revisions were deemed appropriate.
- Linda Huet-Clayton, member: Apply applicable definitions where and when appropriate
- RCL, Health Director: Discussed that the Board will need to do some more in-depth research into electronic cigarette delivery systems

**Miscellaneous Business:**

- RCL, Health Director discussed that he has been called to appear in court involving a lawsuit filed from a carbon monoxide poisoning death that took place April 2010 on Old County Road, Sudbury. Lawsuit has been filed by relatives of the deceased.

Meeting adjourned: 9:05pm

Respectfully submitted: Michele Korman  
Health Coordinator