

## BOARD OF HEALTH

Minutes of Meeting of November 12, 2013

Chairman McNamara, Board members, Carol Bradford, Linda Huet-Clayton, Robert C. Leupold, Health Director and Michele Korman, Health Coordinator were present in the DPW conference room at 7:35pm and the meeting commenced at 8:00pm.

1. Minutes of Meeting of September 10, 2013 were approved
2. Minutes of Meeting of October 8, 2013 were approved
3. Invoices were approved
4. Correspondence was reviewed and included the following:
  - (a) Town of Sudbury FY '15 Budget- Departmental Summary
  - (b) NSTAR Electric- Sudbury Substation Expansion Project
  - (c) DPH memo: Cancer Incidences in Massachusetts, 2005-2009, City & Town Supplement
  - (d) Kleinfelder memo: Release Abatement Measure Plan- Former Mobil Service Station, 465 Boston Post Road: October 10, 2013
  - (e) ECS memo: Public Notification of Release Abatement Measure Plan- 432 Boston Post Road, October 10, 2013
  - (f) Tetra Tech memo: Notice of Phase IV Fieldwork, 33 Union Ave., Sudbury: September 23, 2013
  - (g) Planning Board memo: Notice of StormWater and WRSP Submission: Northern Bank & Trust Company, 430 Boston Post Road, Sudbury, November 6, 2013
  - (h) Planning Board memo: Notice of Definitive Subdivision Plan Submission: 82 Maynard Road, Sudbury: November 6, 2013
  - (i) Sudbury EDS Drill/Flu Clinic 2013-2014 Report: October 2, 2013
  - (j) DEP memo: Draft Individual GroundWater Discharge Permit & Public Comment Notice: Johnson Farm, Sudbury: November 7, 2013
  - (k) Route 20 Sewer Steering Committee memo: Route 20 Sewer Project Recommendations: October 16, 2013
  - (l) DPH memo: Immunization Equity Technical Assistance: October 15, 2013
  - (m) Zoning Board of Appeals memo: Notice of Public Hearing: November 4, 2013
  - (n) Zoning Board of Appeals memo: Notice of Public Hearing: October 21, 2013
  - (o) WasteWater Environmental Management Inc. memo: Test Report: Lincoln-Sudbury Regional High School, Sudbury
  - (p) Dept. of Public Works memo: October 2013 inspection report: Sand Hill Sanitary Landfill, 20 Boston Post Road, Sudbury: October 1, 2013
  - (q) Woodward & Curran memo: Discharge Monitoring Report- Permit #: 4-23, Raytheon Sudbury Facility: October 21, 2013
  - (r) September 2013 BOH/ Parmenter Nurse Report
  - (s) Accounting spreadsheets: Special Revenues: September 2013: FY' 14
  - (t) Accounting spreadsheets: Monthly statement: September 2013: FY '14
  - (u) Accounting spreadsheets: General Fund Revenues: September 2013: FY '14
  - (v) Accounting spreadsheets: Trust Funds: September 2013: FY '14
  - (w) The Beacon newsletter: November 2013

**FY '15 Budget:**

- The Health Director discussed the new FY '15 budget with the Board
- Discussed a budget increase of the bottom line at 1.24% for FY '15
- Salary increases
- Reduce expenses
- Decrease in contracted services
- Based upon the contract with the new Animal Inspector, Jennifer Condon, the line item is reduced from \$4,000 in FY '14 to \$3,000 for FY '15
- Chairman McNamara supported an increase in Mosquito Control which was level funded in FY '14

Next Board of Health meeting scheduled for **Tuesday December 10, 2013 @ 4:00pm.**

Meeting adjourned:

8:30pm

Respectfully submitted:

Michele Korman  
Health Coordinator  
Sudbury Board of Health