

## BOARD OF HEALTH

Minutes of Meeting of July 14, 2015

Chair Carol Bradford, Board members Susan Sama, Linda Huet-Clayton, William Murphy, Health Director and Michele Korman, Health Coordinator were present in the DPW conference room at 4:05pm and the meeting commenced at 4:05pm.

1. Minutes of Meeting of June 9, 2015 were approved.
2. Invoices were Approved
3. Correspondence was reviewed
  - a. June 2015 Nurse's Report
  - b. Site assessment: keeping of animals
  - c. Accounting summary

### **Site Assignment: BOH Keeping of Animals:**

- Director has been discussing with Town Counsel- BOH should clarify their own regulations- define site assignment and definition of swine, in particular.
  1. Should section be completely removed from regulations?
  2. State law? - If definition of farm/farming is being met, dose this also include the practice of keeping swine?
  3. Mass General Law: Regulate piggeries as an industry? Aka: "site-assignment?"
  4. If a working farm- exempt from Keeping of Animals BOH regulations?
  5. Bedford BOH: permits are issued based on # of livestock- should Sudbury revise own regs. to do the same or should Board revise regulation to replace "site-assignment" with a BOH special permitting process?
  6. Town Counsel is currently reviewing- does BOH have the authority to regulate farms-farming?
  7. Site Assignment is currently being held for additional review by the Health Director
    - a. How do you define "Site-Assignment?"
    - b. Should BOH defer to State Training Regulations?
    - c. Should BOH ask for neighbor input? Consensus?
    - d. Are working in-town farms exempt from local BOH Regulations?
    - e. Should BOH adhere to an interim "site-assignment" as a stricter administrative review process?
- Chair, Carol Bradford made a motion to define Site-Assignment as a "stricter administrative review." Susan Sama, Linda Huet-Clayton, members, seconded motion- Motion Granted.

### Health Director's Report:

- Housing Inspections:
  1. 1055 Boston Post Road- first two corrective orders have been complied with and signed off. A third has been issued and deals directly with electrical issues as they pertain to the fireplace

- Septic Inspections:
  1. 7-soil evaluations
  2. 23 installation inspections
  
- Nuisance Complaints:
  1. Follow-up inspection was conducted at The Coolidge Apartment complex, where the Health Director determined that fly problem, while still in existence is significantly improved.
  2. A gas-main break occurred on Rt. 20/Union Ave. - No food establishments were affected
  3. A bat was transported to state lab for testing- testing for rabies resulted in a Negative result
  4. A complaint was investigated regarding a stable and unsanitary conditions- The complaint was unfounded.
  
- Pools Inspections:
  1. Sudbury Swim & Tennis
  2. Camp Sewataro
  
- Food Inspections:
  1. Val's Ice Cream Truck was inspected and issued a mobile food permit for operation
  
- Camps:
  1. Preliminary documentation and licensing processes were conducted
  2. 5-camp inspections took place
  
- Intern:
  1. Anjellica Clinton, Master's degree nursing candidate at Worcester State- has started working with Sudbury BOH nurse, Phyllis Schilp as an intern and will continue her work with Phyllis through fall 2015
  
- Meetings:
  1. Union Negotiation meeting
  2. Six camp pre-opening meetings

Nurse's Report:

- Sudbury COA:
  1. 4 BP/Glucose screening dates with a total of 90-attendants
  2. Health Topic of the month: Tick Borne Illness
  3. Health Information was updated at the senior center
  4. Town Building BP screenings: 10-attendees
  5. Musketaquid Housing & Longfellow Glen monthly BP screenings are continuing- there were 4-participants

6. 5- communicable diseases were reported for Sudbury in the month of May that required follow-up and case reporting to the state.
  7. Meetings attended:
    - a. MAPHN
    - b. Region 4A
  8. 12-home visits with services were provided
  9. "Bite-Lab" came to the Sudbury schools from June 8<sup>th</sup>-12<sup>th</sup>. This is a state-run interactive program geared towards elementary school children to learn about mosquitoes and ticks.
  10. Continued camp reviews and inspections were ongoing.
- Next BOH meeting scheduled: Tuesday September 15, 2015

Meeting adjourned:

5:00pm

Respectfully submitted:

Michele Korman

Board of Health: Administrative Assistant