

MB

BOARD OF HEALTH  
MINUTES OF MEETING NOVEMBER 14<sup>TH</sup>, 2017

Chair Carol Bradford, Board members Susan Sama, Linda Huet-Clayton, Health Director William Murphy, Health Department Social Worker Bethany Hadvab and Beth Porter Health Department Administrator were present in the DPW conference room at 4:00pm and the meeting commenced at 4:00pm.

**4:00 Public Comments None**

**4:05pm Welcome New Administrative Assistant for the Board of Health Beth Porter**

- Introductions were made to the board members. The board welcomed Beth Porter.
- Plans to reorganize the Health Department's filing systems and long-range plans for records access were discussed.

**A Vote to renew Animal Inspector and Problem Animal Control Combined Contract.**

The Board voted all in favor to renew the 1-year contract to Jennifer Condon. Susan Sama made motion, Linda Huet-Clayton seconded and motion passed. Mr. Murphy signed The Service Agreement Extension Contract.

**Lung Biotechnology Lab Located on North Road is proposing an expansion.**

Mr. Murphy proposed hiring a Consultant to work as a liaison between Technology Lab Lung Biotechnology, located on North Road, in the Town of Sudbury.

The company is currently developing an artificial lung. Testing of the lung involves the use of pigs' blood. There is a filtration system in place that will need to be monitored.

The function of the Consultant would be to work on behalf of the town of Sudbury to ensure that Safety and Health Protocol are being adhered to and to advise on implementing regulations. Linda Huet-Clayton asked if the Septic System was up to code and could handle The proposed expansion. This will be looked into.

**Noise Survey at 239 Raymond Road/Sudbury Crossing**

Mr. Murphy went out to the location at 239 Raymond Road where the complaint of Noise Nuisance originated and conducted decibel tests to determine decibel levels. Data was collected, but not analyzed. Additional tests will be conducted throughout the year.

**Melone's Gravel Pit/GeoInsigth Soil and Ground Water Testing**

Testing of ground water and the soil will be conducted to determine options for repurposing use of the site. Mr. Murphy stated that the Town's approach to testing the site should be consistent with varying uses the land would be developed for. Mr. Murphy will update the BOH with the results.

BOARD OF HEALTH  
MINUTES OF MEETING NOVEMBER 14<sup>TH</sup>, 2017

**Presentation by Bethany Hadvab Health Department Social Worker**

- **Bethany discussed;**
- organizing drives for donations to assemble and distribute Holiday Gift Baskets
- Coat Drive for donations and distribution. A Coordinated effort with Phyllis Schilp BOH Nurse to also offer Flu Vaccines at the coat drive. The endeavor was very successful.
- Bethany was recently invited to do a segment on Sudbury Local Access TV to discuss the strengths, resources and needs of her position and department.
- November 15<sup>th</sup> at the Sudbury Congregational Church on Concord Rd. Bethany will participate In training community members in suicide prevention. Training will include identifying and responding to potential victims.
- Currently compiling a list of mental health and substance abuse resources for all affected (family members and the afflicted).
- Working on prevention treatment for opioids.
- Bethany concluded by showing us a video presentation of her website which details events, links to resources and websites. She has done extensive work and updates to the website to make it detailed and user friendly.
- CRANE Lincoln/Sudbury Community Resource Awareness Network of services offered to the Lincoln/Sudbury Communities. She is working on a series in reference to Healthy Relationships.

**BOH Nurse Report October 2017**

The Board reviewed the report which included the following;

**Screenings:**

- COA had 102 Blood Pressure, Heart Rate and Pulse Oximeter Participants
- COA had 41 Blood Glucose Screenings
- Town Wide Employee and Housing Authority BP Flu Clinic

**Communicable Disease:**

- 14 cases investigations included; 2 food borne illness, 2 Lyme disease and 1 Anaplasmosis, 2 Pertussis, 2 Hep C, 4 Varicella. 2 cases of Pertussis at the high school with 30 close contact investigations.
- 1 confirmed case of Salmonella with 5 food borne illness complaints related to outbreak with follow up with the State and restaurant.

**FLU:**

- Received at total of 500 flu vaccine (100HD, 350 QIV, 50 state)
- Held 11 Flu Clinics at multiple sites in the community
- Include FLU flyer with Meals on Wheels deliveries
- Home visits and BOH walk-ins for Flu Shots
- Planned Flu Clinic Dates, sent announcements, published in paper and newsletter
- Gave total 461 Flu vaccines this month
- Due to increase in Flu Clinic Participation, ordered additional 70 Flu vaccines
- Planned Flu Vaccine Clinics for November with Metro West Free Medical Pgm.

BOARD OF HEALTH  
MINUTES OF MEETING NOVEMBER 14<sup>TH</sup>, 2017

**BOH Nurse Report October 2017 Cont...**

**Emergency Planning:**

- Facilities drill for Flu Clinic. Average time start to finish, per participant, was 11 minutes.
- Opted out of PHEP Grant for this year due to time commitment with little financial benefits of the grant.
- Standby for Shelter opening for Storm of Oct. 29<sup>th</sup> – 30<sup>th</sup>.

**Sudbury Hazardous Waste Disposal Day – Clean Harbors**

The day was a success. 250 vehicles were processed (about the same as last year). The start time was at 8:00 AM, which seemed to alleviate the problem of backup, which has happened in previous years. Clean Harbors forwarded a bill, totaling \$13,230.00 leaving a remainder of \$3,770.00 in the Sudbury Foundation Fund.

**Beaver Permits**

Mr. Murphy reported 13 permits were issued this year. In past years only 5 – 7 permits have been applied for annually. Locations that have been problematic are; Haynes Rd, Concord Rd, Maynard Rd, Iron Works Rd. and Bent Rd.

Mr. Murphy will discuss the experience and knowledge of the new hire with the DPW to get a better idea of trapping methods and repercussions and his concerns over the number of permits issued this year.

**Regulations/Body**

Mr. Murphy would like to hire a consultant that would assist in developing and enforcing regulations for establishments that perform Body Art.

**Health Director's Report - Mr Murphy his report that included the following:**

**Food Inspections-** The contract for Bob Landry was finalized and renewed on October 1st, 2017. Mr. Landry continues to conduct annual inspections.

**Septic Inspections-** There were 3 soil evaluations and 57 installation/repair inspections.

**Other –** Continued involvement with day to day administrative responsibility in the absence of full time office administrator.

**Beavers-** We continue to monitor 5 sites with the DPW that have been problematic. This is necessary to prevent large dams over a short period of time.

**Meadow Walk-**The leaching field, tanks and piping are being installed for the treatment plant.

**HHW Collection-** It was a very successful collection event on Oct. 28<sup>th</sup>, 2017. 250 vehicles were attended compared to 284 in 2016. 2016 was the first event in 4 years prior. The number reinforce the need to hold this event annually.

**Biotech Company-** Lung Technologies a biotech research company, is proposing a lab expansion on North Ave. A consultant review may be necessary due to the complexities of the operation with regard to health and safety protocols.

BOARD OF HEALTH  
MINIUTES OF MEETING NOVEMBER 14<sup>TH</sup>, 2017

Correspondence was reviewed and included the following:

- (a) Correspondence for Grant Application for Emergency preparedness
- (b) MDPH Announcement of 4<sup>th</sup> reported case of West Nile Virus in Massachusetts
- (c) Public Health Advisory on Hepatitis A
- (d) Massachusetts Office of AG Open Meeting Law Guide Packet
- (e) EDEP Immediate Response Action Transmittal Form
- (f) Letter from Will O'Rourke DPW to Director of Planning reviewing updates for 12 Allene Ave. recommending updates to property.
- (g) Sudbury Tobacco Permit format, layout and verbiage approved.
- (h) Letter of response to Noise Complaint at Sudbury Plaza.
- (i) BOH Letter addressing concerns for Proposed Subdivision at Pratts Mill Road.

Meeting Adjourned 5:25 pm