

BOARD OF HEALTH

Minutes of Meeting February 13, 2018

Attendance: Chair Carol Bradford, Board members Susan Sama, Linda Huet-Clayton, Health Director William Murphy, BOH Nurse Phyllis Schilp, BOH Social Worker Bethany Hadvab, BOH Social Work Intern Laura Michelson, Health Administrator Beth Porter. Attendees met at 4:00pm and the meeting commenced at 4:05pm.

4:00 Public Comments None

4:05pm – Introductions - Social Work Intern Laura Michelson to the Board Members

Phyllis Schilp - BOH Nurse - Presented to the Board January 2018 Nurses Report and elaborated on the following points:

Screenings

- Blood Pressure Clinics are experiencing good attendance, except for Housing Authority clinics. Phyllis recommends that in lieu of the screenings at Longfellow Glen, the Town offer a monthly Clinic at the Goodnow Library for Town residents and employees. She will Discuss options with Library staff and go over availability and details.

FLU

- A High volume of the Flu Vaccine was administered through the BOH for the 2017–2018 Flu season. Phyllis is planning on ordering double the dosage of vaccines for the 2018 – 2019 season.
- Phyllis summarized status of FLU vaccines left in stock. The BOH will Take advantage of Massachusetts state program that offers leftover vaccines. This normally becomes available the 1st of March.
- High level of student absences, due to the FLU, have been reported by the schools. The town Doctor has been contacted and in conjunction with the BOH School Policies will be updated in order to reduce the spread of the FLU and other future outbreaks.
- Evening FLU Shot Clinic conducted this season was very successful with high attendance.

Emergency Planning

- In setting up MRC sign-up sheets it was suggested that each person work 6 hour intervals. It is recommended that in the future sign ups should be based on availability and that the sheets be assignment oriented. This will insure that no gaps in coverage will occur.

Camps

- There are volunteers in place to help out with Summer Camp Applications, Permitting and Training for the 2018 camp season.
- Phyllis will be attending a Campers Conference.

BOARD OF HEALTH

Minutes of Meeting February 13, 2018

Bethany Hadvab-BOH Social Worker: Presented to the Board updates on activities out of the Social Workers Office:

Programs

- Single Mothers program was very successful based on social media. The Holiday programs (Thanksgiving and Christmas) were also hugely successful in most part by the donations given to the program by the Sudbury Community.
- Researching resources and programs that the Sudbury residents can benefit by is being expanded. These resources are being published as links on the Sudbury Social Workers Webpage.
- Additional Program development has been a focus in the past few months.
- Bethany has completed Opioid Training.

Bill Murphy-BOH Director: to the Board January 2018 Nurses Report and elaborated on the following points:

Budget

- Carol Bradford motioned to request additional \$15,000.00 in FY2019 Revolving Account. Susan Sama seconded. Motion passed 3-0-0.
- Mr. Murphy attended Sudbury Budget meeting to request additional money in the BOH accounts and was granted \$10,000.00.

Health

- Geosight was hired to test soil at the Melone's Gravel Pit on January 9, 2018. There were trace amounts of TCE found in the soil. If the BOH is approached to draft a letter of position on the development of the property, Sama will assist Bill.
- 214 Boston Post Road – Mr. Murphy updated board on status of condemned property. A confidential document, that was drafted by Sudbury Legal Counsel, was distributed and discussed. The Board authorized Mr. Murphy to proceed on the advice of the Town Manger and Town Counsel.
- Bag and Bottle Ban – By-Law will be posted on Website. Asking Sudbury Foundation for money to enforce the ban. It was suggested that the Lincoln Sudbury High School Students have a contest to create a campaign that will increase awareness of the bill.

Bill Murphy Health Director's Report: .

Other- A major archiving and filing project began and all available personnel was directed to assist. Septic design plans, as-built plans, certificates of compliance, Title 5 Inspections, and miscellaneous property information were consolidated into one property file. The project has carried over into February. Significant amounts of duplicate information was disposed of and documents from up to 50 years prior were cataloged and archived. The office and major system within have been mainstreamed and are now more efficient.

BOARD OF HEALTH
Minutes of Meeting February 13, 2018

Annual Permitting- Annual permitting was completed with the exception of a few delinquent permit renewals. Site visits were made to ensure compliance.

Septic Inspections- There were 2 soil evaluations and 15 installation/repair inspections.

Budget- Attended the Town Manager's budget presentation to the Finance Committee with Chair Carol Bradford. No inquiries were made about the budget increase request for additional inspectional services.

Tobacco Compliance- Sudbury Sundries served their 3-day permit suspension for selling tobacco products to minors.

Food Inspections- The food inspector, Bob Landry, submitted inspection reports after he conducted a round of routine visits. The reports were reviewed and no significant critical violations were found.

Correspondence was reviewed and included the following:

- a) Local Public Health Update Publication MDHP
- b) Jan. 9, 2018, Feb. 14, 2017, Feb. 28, 2017, Mar. 14, 2017, Mar. 21, 2017 Meeting Minutes
- c) Letter dated 1/25/2017 from Ms. Martino on behalf of BOH for \$3,770.00 for Bottle and Bag Ban.
- d) Local Public Health Weekly Influenza Update MDPH Feb. 2018.

Meeting Adjourned 5:50 pm