

IN BOARD OF SUDBURY SELECTMEN
TUESDAY, JULY 8, 2014

Present: Chairman Charles C. Woodard, Selectman Lawrence W. O'Brien, Selectman Leonard A. Simon, Vice-Chairman Patricia A. Brown and Town Manager Maureen Valente

Absent: Selectman Robert C. Haarde

The statutory requirements as to notice having been complied with, the meeting was convened at 7:32 p.m. in the Lower Town Hall, 322 Concord Road.

Opening Remarks

At 7:32 p.m., Chairman Woodard opened the meeting. He noted some Town offices will be closed on Friday's in August. Town Manager Valente clarified Town staff at the Flynn Building and the Town Clerk's Office compress their full work week into a four-day schedule for the month of August as has been done in previous years. Chairman Woodard also announced there will be a Sudbury Valley Trustees (SVT) Guided Walk of Pantry Brook Farm on Thursday July 17, 2014 from 7:30 a.m. to 8:30 a.m. More information is available to register on the SVT website, and parking will be made available at 637 Concord Rd. He also stated applications are available for the senior citizen tax emptions at the Assessors' Office. Chairman Woodard also reminded residents to renew their Transfer Station stickers.

Reports from the Town Manager

Town Manager Valente referenced a new tracking system of topics being tested in FY15 to better assist the public and Town staff. She thanked the Chamber of Commerce and Town Departments who helped coordinate the July 4th Parade, in spite of the challenges faced from the inclement weather.

Town Manager Valente stated the Town met with the IRS agent recently, and communicated with an IRS supervisor, regarding the pending dispute. She stated progress was made between the Town and the IRS on how independent contract services would be treated in the future. Ms. Valente stated a settlement is being considered, and she suggested the Board authorize her tonight to execute it on behalf of the Town and Sudbury Public School (SPS), or be advised that a special meeting may need to be called next week. She noted Chairman Woodard and Selectman O'Brien are on vacation next week.

Selectman O'Brien asked if a monetary range for the settlement is known, and how the settlement would be funded. Town Manager Valente stated \$11,000 of the original IRS figure of \$86,000 is undisputed, and of the balance, the Town is liable for approximately \$17,000. She stated funds are available in the Town's Medicare budget, and that the Finance Committee would be asked to do a line item transfer. Ms. Valente stated the Town could appeal the IRS settlement decision, but the process would likely cost more than what will be owed.

Selectman Simon asked if signing a settlement would commit the Town to treating certain service providers as employees in the future, noting he believes this to be a key factor. Ms. Valente stated the Town and IRS have agreed that the key positions would remain as independent contractors in the future, and that the Town now knows better how to process and document this information.

Vice-Chairman Brown summarized the actions needed by the Board tonight. She asked when the Board would know the settlement outcome. Town Manager Valente stated it is the hope to wrap up this matter by the end of next week.

Town Manager Valente noted SPS would need to independently decide how it wishes to provide the disputed services in the future. She suggested the Board could authorize her to execute the settlement, subject to review by the Board's Chairman.

Chairman Woodard stated his preference is for the settlement to be reviewed by someone since it will address future treatment of services and money.

It was on motion unanimously

VOTED: To authorize the Town Manager, upon conferring with the Board of Selectmen's Chairman, to settle the pending IRS dispute for an agreement not to exceed \$90,000.

Town Manager Valente referenced a comment made by Sudbury citizen Robert Stein at the Board's last meeting regarding the Department of Public Works (DPW) not requesting the number of capital items presented in the Annual 2014 Town Meeting articles. She read aloud a statement from DPW Director Bill Place stating he had requested all of the pieces of equipment, as evidenced by his prior year requests and the minutes of the Capital Improvement Planning Committee meeting of January 29, 2014.

Reports from the Board of Selectmen

Selectman Simon stated he and Chairman Woodard participated in the July 4th Parade. Although it was raining, he stated crowds were enthusiastically patriotic. He also thanked the Public Safety Departments for their work. Selectman Simon received an update from Park and Recreation Commission member Dick Williamson regarding last week's meeting, where field priorities and plans for a community center were discussed.

Selectman O'Brien stated he and Chairman Woodard attended the first Strategic Financial Planning Committee for OPEB Liabilities meeting, and the second meeting will be held tomorrow.

Vice-Chairman Brown asked for ideas from the Board and the public regarding topics for the Town Forum currently planned for October 2014. She also plans to solicit opinions in the *Town Crier* and on the Town website. Vice-Chairman Brown suggested a deadline of August 13, 2014 for submission of topics to then be deliberated by the Board. Town Manager Valente asked to be advised as soon as possible regarding October dates which are not suitable.

Citizen's Comments

At 8:00 p.m., Chairman Woodard announced there were no requests for Citizen's Comments tonight.

Public Hearing: Transfer of a Restaurant License for Sale of All Alcoholic Beverages – Bellino's Restaurant Group d/b/a Bistro20

Present: Bellino's Restaurant Group d/b/a Bistro20 Manager Ali Bidgeliazari and Sudbobcon President Robert Conrad

At 8:01 p.m., Chairman Woodard opened a Public Hearing regarding the application for a transfer of a Restaurant License for the Sale of All Alcoholic Beverages, under M.G.L. Ch. 138, s. 12, from Ali Bidgeliazari, Manager, Bellino's Restaurant Group, LLC, d/b/a/ Bistro 20, at 120 Boston Post Road, Sudbury, to Sudbobcon, Robert Conrad, President. The Board was previously in receipt of copies of Town Department emails stating no objections to the request, the Mass. Dept. of Revenue Certificate of Good Standing, the All Alcohol/Wine & Malt License request Checklist, the Petition for Transfer of Ownership,

Transfer of Stock, New Officer, Director, Stockholder and LLC Manager, and the Retail Alcoholic Beverages License Application and accompanying Monetary Transmittal Form.

Sudbobcon President Robert Conrad stated he has made an asset purchase of Mr. Bigdeliazari's restaurant and wishes to transfer the liquor license to his new restaurant which will be named Conrad's. Mr. Conrad stated he has similar restaurants in three other locations, and he has over 27 years of experience in the restaurant and bar business.

Selectman Simon referred to the Board's recently modified regulations for alcohol licenses, and he encouraged Mr. Conrad to familiarize himself with them. Mr. Conrad stated he would comply with all relevant regulations, noting he has never had a violation in 27 years of operation. Selectman Simon stated he was pleased Mr. Conrad takes the license-holder responsibility seriously.

Selectman O'Brien thanked Bellino's Restaurant Group d/b/a Bistro20 Owner/Manager Ali Bidgeliazari for his community support, noting he hopes this will continue with the new owner.

Mr. Conrad emphasized his restaurants provide casual family dining and they are very supportive of the communities in which they are located. Mr. Conrad also stated no structural changes are planned for the restaurant, but there would be internal layout changes. In response to a question from the Board, Mr. Conrad stated the restaurant opening is targeted for October.

Selectman O'Brien advised Mr. Conrad that the Sudbury Police Department performs periodic sting operations, noting all applicable personnel need to be TIPS-trained. Mr. Conrad stated he is accustomed to these regulations, and has never had a compliance issue.

Mr. Conrad asked if Keno is an option in Sudbury. Chairman Woodard stated the Town does not seek out this option, and whether it can be offered is determined by the State. Selectman O'Brien reviewed the locations where Keno is already available in Sudbury. He also informed Mr. Conrad there is a Board member, who is not present tonight, who is on the record as being opposed to Keno in Sudbury.

Town Manager Valente stated abutters were duly notified regarding tonight's Hearing, and no objections were raised by Town staff to the request.

Mr. Bidgeliazari thanked Sudbury for its support through the years, and he wished Mr. Conrad well.

It was on motion unanimously

VOTED: As the Licensing Authority for the Town of Sudbury, to approve the application for a transfer of a Restaurant License for the Sale of All Alcoholic Beverages, under M.G.L. Ch. 138, s. 12, from Ali Bigdeliazari, Manager, Bellino's Restaurant Group, LLC, d/b/a/ Bistro 20, at 120 Boston Post Road, Sudbury, to Sudbobcon, Robert Conrad, President.

Special Town Election and Special Town Meeting – New Police Headquarters Project -Discussion

Present: Facilities Director Jim Kelly, Police Chief Scott Nix and Permanent Building Committee Co-Chairman Mike Melnick

At 8:15 p.m., Chairman Woodard opened a discussion regarding a Special Town Meeting and Special Town Election which may need to be scheduled for the New Police Headquarters Project. Copies of a memorandum from Town Clerk Rosemary Harvell dated July 7, 2014 were distributed tonight.

Permanent Building Committee Co-Chairman Mike Melnick provided a brief update on the project, noting \$7.2 million was appropriated at the Annual 2014 Town Meeting. It is the intention for the project to go out to bid for August 2014, which would necessitate a Special Town Meeting in September, since, by law, a bid can only be kept open for 30 days. Mr. Melnick explained it had initially been thought that a small amount remaining from the \$627,000 in design funds which had been previously appropriated for the project could be applied to the construction costs, but this was not possible.

Chairman Woodard asked what is the anticipated total project cost. Mr. Melnick stated approximately \$8.5 million. Police Chief Nix stated the actual cost is unknown at this time, and it is hoped there will be a better bid received. He emphasized the team is trying to be proactive regarding the potential funding for the project.

Chairman Woodard summarized the project has \$627,000 and \$7.2 million previously appropriated, but the bid process might require additional funds to be approved. Thus, this is why a Special Town Meeting and Special Town Election would need to be convened.

Town Manager Valente stated tonight is intended as a preliminary discussion, and calling for a Special Town Meeting and Election would be further discussed at the Board's July 22, 2014 meeting.

Facilities Director Jim Kelly stated a State Primary Election is already scheduled for September 9, 2014, so the thought is to dovetail the project into this process. He stated September 4, 2014 has been suggested as a possible Special Town Meeting date. Mr. Kelly emphasized the voters will have the benefit of knowing the project bid.

Town Manager Valente asked if the availability of the High School Auditorium has been checked for September 4th. Mr. Kelly stated it is available.

Selectman Simon summarized the Special Town Meeting and Special Town Election would need to be convened if more money needs to be authorized for the project as a result of project costs exceeding the already approved \$7.2 million.

Mr. Melnick summarized what is included in the total project costs.

Town Manager Valente stated Town Counsel would prepare ballot scenarios for the Board's review on July 22, 2014.

Chairman Woodard stated the wording of the ballot question is critical to ensure that, if the question is defeated, what has been previously approved is not negated. He requested the Board reviews the actual ballot question wording at the July 22, 2014 meeting.

Vice-Chairman Brown expressed her appreciation for tonight's preliminary discussion and having the time to contemplate the relevant issues.

Sudbury resident Hal Cutler, 163 Landham Road, stated he perceived the issue as including two funding needs, the conversion of the previously appropriated \$627,000, and any additional funds necessitated from the bid.

Selectman O'Brien suggested the Board be provided at the July 22, 2014 meeting with its options if the ballot question fails. Vice-Chairman Brown suggested the Board also reviews the arguments which will be

published in favor and opposed to the ballot question. Town Manager Valente stated as much of this information as possible will be presented to the Board at its next meeting.

At 8:38 p.m., the discussion was concluded.

Massachusetts School Building Authority (MSBA) Initial Compliance Certification - Authorization

Present: Facilities Director Jim Kelly and Permanent Building Committee Co-Chairman Mike Melnick

At 8:39 p.m., Chairman Woodard opened a discussion regarding authorization to execute the Massachusetts School Building Authority (MSBA) Initial Compliance Certification relative to the application for MSBA funding of partial roof/window/door replacements at the Nixon School, as requested by the Permanent Building Committee (PBC). The Board was previously in receipt of copies of a letter dated June 5, 2014 from the MSBA to Superintendent Anne Wilson and the "Initial Compliance Certification, Town of Sudbury, General John Nixon Elementary School, MSBA Project No. 201402880025" and accompanying Exhibit A.

Permanent Building Committee Co-Chairman Mike Melnick summarized the MSBA yearly repair program, which reimburses schools for a percentage of project costs. It is anticipated approximately 30%-33% of the Nixon School project could be recovered from the program. Mr. Melnick stated the MSBA approved the project on June 4, 2014, and he summarized the complex process required to negotiate a contract and complete the project within 18 months. He emphasized it is the intent to complete the work in the summer of 2015. Mr. Melnick also stated the MSBA process requires approval of the project at a Special Town Meeting and Special Town Election within 60 days following the award. The timing is dependent on the MSBA award, but it is anticipated that the Special Town Meeting and Special Town Election would need to occur sometime between November 2014 and March 2015.

Selectman O'Brien noted that the PBC and Mr. Kelly have done a lot of preliminary work for the project, and there is a lot of information available from the Russo-Barr report.

Chairman Woodard asked for the total anticipated project cost.

Facilities Director Jim Kelly stated the project cost is anticipated to be approximately \$600,000, of which approximately \$180,000 would be reimbursed to the Town from MSBA. Mr. Kelly stated it is a good project and the Town has been invited to participate in the MSBA program. He believes it would be unwise to not take advantage of this opportunity.

Mr. Melnick noted there has been excellent cooperation from the SPS School Department.

It was on motion unanimously

VOTED: To authorize the Chairman of the Board of Selectmen to execute the Massachusetts School Building Authority's (MSBA) Initial Compliance Certification for the General John Nixon Elementary School MSBA Project No. 201402880025 certifying on behalf of the Eligible Applicant that the terms have been read and understood and certifying that each of the statements contained therein are true, complete and accurate; and further to authorize the Chairman and/or Town Manager, or their designees, to sign and execute any other documents, to further the MSBA required process without a need to convene a meeting of the Board of Selectmen provided copies of the executed documents are made available to the Board members.

Minuteman Advisory Group on Interlocal Coordination (MAGIC) - Appointment

Town Manager Valente explained the Metropolitan Area Planning Council (MAPC) allows for towns to have a representative designated by the Board of Selectman and a second representative designated by the Planning Board to the Minuteman Advisory Group on Interlocal Coordination (MAGIC) Committee. Ms. Valente stated she has served as the Selectmen's representative in recent years. However, Vice-Chairman Brown has participated in MAGIC for a long time, she recently served as the Planning Board's representative, and she has expressed interest in representing the Selectmen. Ms. Valente stated she would gladly pass this duty along to Ms. Brown. In response to a question from Selectman Simon, Ms. Valente explained non-binding votes are typically taken at MAGIC and the group tends to share opinions on regional matters.

It was on motion unanimously

VOTED: To approve the Board of Selectmen appointment of Patricia Brown to the MAPC's Minuteman Advisory Group on Interlocal Coordination (MAGIC) for a one-year term ending July 1, 2015.

Minuteman Regional Vocational High School – Discussion - Next Steps

Present: Sudbury's Minuteman Regional Vocational High School District Committee Liaison David Manjarrez

At 9:24 p.m., Chairman Woodard opened a discussion regarding the Town's next steps regarding Minuteman Regional School District's regional agreement and membership. He stated Sudbury needs to accelerate its deliberation in order to determine its position on these issues. Chairman Woodard stated the Town needs to decide whether it wishes to approve the proposed new regional agreement, to which vocational school it wishes to send its students, and whether it wishes to participate in the Minuteman School District as a member or on some other basis. He noted Sudbury currently sends 22 students to Minuteman, and that Vice-Chairman Brown and Selectman Haarde are the Board's liaisons to the School. The Board was previously in receipt of copies of a memorandum from Town Manager Valente dated June 30, 2014 and her accompanying minutes from a regional meeting held in Weston regarding Minuteman and copies of slides presented by Superintendent Bouquillon at the meeting for a 628-student school.

Vice-Chairman Brown stated she recommends that a Committee be convened of a group of stakeholders to examine these issues. She suggested the group be comprised of the Board's two liaisons, Minuteman Regional Vocational School District Sudbury Representative David Manjarrez, a member of the Sudbury Public School (SPS) Committee and a SPS staff member, the Lincoln-Sudbury Regional High School (L-SRHS) Superintendent, a parent of a current student or a potential future student, and a parent not considering Minuteman as an option.

Chairman Woodard noted there are several good vocational schools in the State, and the cost structures of schools other than Minuteman should also be examined.

Selectman O'Brien asked if there is a timetable for the Town taking a position on the open issues. Town Manager Valente stated Needham Board of Selectmen Chairman and member of the Minuteman Regional Agreement Task Force Dan Matthews explained every member town must approve the proposed new amendment to the Regional Agreement by May 2015, or it is feared the Massachusetts School Building Authority (MSBA) 40% reimbursement for the project would be jeopardized.

Chairman Woodard stated it would be important for the Town to notify the District whether it wants to no longer be a member if, and when, it decides whether to approve the amendment.

Selectman O'Brien noted there is a lot of work to be done to prepare for several possible warrant articles prior to January 31, 2015. He also suggested a L-SRHS guidance counselor and a SPS guidance counselor be added as members to the proposed committee.

In response to a question from Selectman O'Brien, Town Manager Valente stated it has been discussed that in the future all non-member towns would pay the same Minuteman fees. She noted concern has been expressed that member towns which choose to stay with Minuteman are not financially punished by other towns choosing to leave the District.

Chairman Woodard stated that, if Sudbury determines it is in its best interest to leave the Minuteman District, it would be best to leave within the first year of approving the new amendment.

Selectman O'Brien emphasized it is important to fulfill the obligations to the Town's current students, and to advise middle school guidance counselors that Minuteman may not be a future option. He also suggested the impact of the Town's decision on Lincoln be considered, and perhaps feedback from Lincoln should be solicited.

Chairman Woodard suggested a mission statement for the proposed committee be drafted by Town staff to include the membership composition and important tasks to be accomplished. He further suggested the draft be reviewed by Vice-Chairman Brown and Selectman Haarde prior to the Board's next meeting to then be presented to the full Board on July 22, 2014.

Selectman O'Brien suggested Selectman Haarde be asked if his schedule and other Board obligations will allow him adequate time to also devote to this committee.

Chairman Woodard suggested a deadline for the Committee's report to be December 31, 2014, which would allow the Board time for review.

Selectman Simon stated he believes it is important for Sudbury to understand what other vocational school options exist before it decides whether to stay with or leave the District.

Sudbury's Minuteman Regional Vocational High School District Committee Liaison David Manjarrez, 47 Firecut Lane, stated the changes to the Regional Agreement were not initiated by the State, but rather by the Minuteman Superintendent. Mr. Manjarrez does not believe the proposed amendment is in Sudbury's best interests. He stated he has recently sought out information regarding other vocational schools which are cheaper than Minuteman, and their curriculums will be quite similar in coming years. In response to a question from Vice-Chairman Brown, Mr. Manjarrez stated he believes a guidance counselor would be helpful as a member of the proposed committee to evaluate curriculum comparisons. He emphasized he is a fan of Minuteman, and he believes the School has an educational model with which Sudbury should participate, but he believes there are other issues which must be addressed.

Chairman Woodard thanked Mr. Manjarrez for his time and input regarding the School and its impact on, and benefits for, Sudbury. Selectman Simon concurred, stating the objective data provided has been helpful to the Board.

Town Manager Valente stated a draft mission statement would be prepared and reviewed by Vice-Chairman Brown and Selectman Haarde to be presented at the July 22, 2014 Board meeting.

Sudbury Celebrates 375/Sudbury Day Committee – Update

Present: Sudbury Celebrates 375/Sudbury Day Committee Co-Chair Hal Cutler, Co-Chair Joe Bausk, and Committee member George Connor

At 8:52 p.m. Chairman Woodard welcomed Sudbury Celebrates 375/Sudbury Day Committee Co-Chairs Hal Cutler and Joe Bausk and Committee member George Connor to the meeting, and he thanked them for volunteering their time to the community.

Sudbury Celebrates 375/Sudbury Day Committee Co-Chair Hal Cutler stated the Committee has promoted activities throughout the year focusing on Sudbury's history and what the Town has become. He stated a few of the events were not as well attended as the Committee would have liked. Mr. Cutler highlighted the two upcoming major events. There will be a Community Fair on August 23, 2014, celebrating the Town's agricultural past, and on September 6, 2014, there will be a Field Day from 12 noon to 9:30 p.m., which will conclude with a fireworks display at the High School. Mr. Cutler stated many bands and musical groups are being recruited for entertainment, there will be children's activities, and there will be a "Sudbury Main Street," providing local businesses the opportunity to reach the public. He also stated the Colonial Faire and Muster of Fyfes and Drum group will celebrate its 50th anniversary with a special event on September 27, 2014 at the Wayside Inn.

Mr. Cutler broached the Committee's financial position. He stated the former Sudbury Day Committee left a balance of \$16,000 which has been very helpful to the Committee to purchase marketing items, including t-shirts, mugs, hats, etc. In addition, the Committee received a \$5,000 grant from The Sudbury Foundation and \$1,000 from the Sudbury Arts Council. However, the Committee believes fundraising will need to commence, and it would like to hire two local professional fundraisers. Mr. Cutler stated letters were sent from the Chamber of Commerce to selected local merchants, but the response has been negligible. He stated the paid fundraisers would target donations from Sudbury's commercial community.

Chairman Woodard asked how much money needs to be raised and what the financial arrangement would be. Mr. Cutler stated approximately \$14,000-\$15,000, and the fundraisers would receive 40% of what is raised, and the Town would receive 60%. He explained three bids have been received for \$15,000 for fireworks, approximately \$3,200 is needed for a stage and tent for the performers and approximately \$3,000 for a bus shuttle system.

Chairman Woodard stated he is impressed by all the Committee has done this year, and he thanked them for their efforts.

Selectman Brown asked for clarification regarding the timeframe for the fundraising campaign. Sudbury resident Kimbe Mikula-Maycock stated the schedule is tight, but the advertising program could be completed in about a week.

Selectman Simon asked if families will also have the opportunity to send a message to the Town with a donation. Mr. Cutler stated this will be possible and that news releases will be sent out. It was noted the Committee has a mailbox at the Flynn Building to receive donations, and donations can be made on the Town and Committee websites.

In response to a question from Selectman O'Brien, Committee Co-Chair Joe Bausk, 50 Pratt's Mill Road, stated marketing items can be purchased at the Wayside Inn, Bartlett Greenhouses and at Sudbury Wine and Spirits.

Selectman Simon stated he is inclined to believe professional fundraising assistance would benefit the Committee, but he noted it is the Committee's decision as to whether to commission the services. He also suggested a raffle item might entice people to donate.

At 9:18 p.m., the Board thanked the Committee for its work, and the discussion was concluded.

Minutes

Chairman Woodard provided three revisions to the meeting minutes, which he read aloud.

It was on motion unanimously

VOTED: To approve the June 10, 2014 Regular Session Meeting Minutes, as amended tonight.

Sudbury Housing Trust – Re-appointments

It was on motion unanimously

VOTED: To re-appoint Amy E. Lepak, 54 Jarman Road, and Robert Morrison, 16 October Road, to the Sudbury Housing Trust, both terms to expire April 30, 2016, and send letters of appreciation to the two members who have resigned: Michael Hewitt and Peter M. Crowe.

Route 20 Sewer Citizen's Advisory Committee – Re-appointments

Selectman O'Brien asked whether all the members noted in this and the following agenda items wish to be re-appointed. He noted the meetings of these two Committees often face a quorum challenge. Chairman Woodard stated the composition of the two committees may need to be reviewed in the future.

It was on motion unanimously

VOTED: To re-appoint Steven S. Eppich, 841 Concord Road; Craig E. Blake, 300 Old Lancaster Road; Kirsten Roopenian, 45 Harness Lane; John K. Baranowsky, 103 Belcher Drive; Daniel Kenn, 83 Robbins Road; Jonathan Lapat, 14 Ledge Road; Jonathan L. Danielson, 37 Landham Road; Peter J. Cramer, 40 Singletary Lane; to the Route 20 Sewer Citizen's Advisory Committee, all for terms to expire June 30, 2016.

Route 20 Sewer Steering Committee – Re-appointments

It was on motion

VOTED: To re-appoint Scott Nassa, 36 Clark Lane; Robert C. Haarde, 37 Belcher Drive; Eric D. Poch, 182 Pratts Mill Road; Stephen E. Grande, 60 Union Avenue; Ted Pasquarello, 74 Fox Run; Michael Coutu, 150 Nobscot Road; Andrew R. Sullivan, 28 French Road; Peter J. Abair, 14 Dawson Drive; Michael Precourt, 63 Harness Lane; Elizabeth D. Eggleston, 32 Old Framingham Road, Unit #29; Jody A. Kablack, 278 Old Sudbury Road, to the Route 20 Sewer Steering Committee, all for terms to expire June 30, 2016.

Chairman Woodard abstained from the vote.

Election Officers - Appointments

It was on motion

VOTED: To appoint Gail-Ann Simon and to appoint the remaining Election Officers for a one-year term commencing August 15, 2014 and ending August 14, 2015, as recommended by the Democratic and Republican Town Committee Chairmen and the Town Clerk.

Selectman Simon abstained from the vote.

Weekday Outdoor Entertainment License – Bullfinch’s

It was on motion unanimously

VOTED: As the Licensing Authority for the Town of Sudbury, to approve the application of Bullfinch’s Restaurant, 730 Boston Post Road, for a special outdoor entertainment permit to conduct weeknight soft jazz performances on the following Monday evenings: July 21, August 11, and September 15, 2014 from 6:00 p.m. to 9:00 p.m.

Route 20 Zoning Study – Design Services Contract

It was on motion unanimously

VOTED: To authorize the Town Manager to execute a \$24,500 contract with The Cecil Group for design services related to the Route 20 Zoning Study and the Town’s sewer project, as requested by Jody Kablack, Director of Planning and Community Development.

Lease Purchase Awards

It was on motion unanimously

VOTED: To approve the award by the Town Manager for the lease-purchase of one Toro Groundsmaster 5910 mower at a cost of \$95,773.89, said purchase to be financed over a five-year period; the Town Manager to execute all documents related thereto inclusive of the Lease-Purchase Agreement as negotiated by Town Counsel’s Office; and further; vote to approve the award by the Town Manager without further approval of the Board of Selectmen for all equipment proposed for lease-purchase or purchase approved by ATM14 Town Meeting and incorporated in the operating budgets or the Capital Budget for the departments involved under the Town Manager.

Regional Housing Services Office – Revolving Fund Increase

Vice-Chairman Brown asked for clarification regarding the request for \$20,000, which Town Manager Valente provided.

It was on motion unanimously

VOTED: To authorize an increase in the Regional Housing Services Revolving Fund maximum amount for FY15 from \$5,000 to \$20,000, as requested by Jody Kablack, Director of Planning and Community Development.

Drainage Easement – Distinctive Acton Homes, Inc.

It was on motion unanimously

VOTED: To accept a Drainage Easement, dated June 26, 2014, granted by Distinctive Acton Homes, Inc. on Easement areas shown as “Proposed Drainage Easement (20-Ft. wide)” on a portion of Lot 4 and “Proposed Drainage Easement” on Lot 1 on a Definitive Subdivision plan entitled “North Ridge Farm”, Sheet 3 of 9, 338 North Road, dated November 1, 2013, last rev. May 2, 2014, prepared by Foresite Engineering, as requested by Jody Kablack, Director of Planning and Community Development.

EPA MS4 Stormwater Permit – Contract

Chairman Woodard noted he is not related to, or associated with, the Woodard & Curran company in any manner.

It was on motion unanimously

VOTED: To authorize the Town Manager to execute a \$12,000 contract with Woodard & Curran for engineering work associated with compliance of the Town’s EPA MS4 Stormwater Permit.

Flynn Building Surveillance Systems - Contract

It was on motion unanimously

VOTED: To approve contract by the Town Manager at the request of the Facilities Director with Lan-Tel Communications, Inc. for the purchase and installation of surveillance systems at the Flynn Building (\$26,784) and Goodnow Library (\$21,947).

There being no further business, the meeting adjourned at 10:07 p.m.

Attest: _____
Maureen G. Valente
Town Manager-Clerk