

IN BOARD OF SUDBURY SELECTMEN
TUESDAY, JANUARY 8, 2013

Present: Chairman Lawrence W. O'Brien, Vice-Chairman Robert C. Haarde, and Town Manager Maureen G. Valente

Absent: Selectman John C. Drobinski

The statutory requirements as to notice having been complied with, the meeting was convened at 7:30 p.m. in the Lower Town Hall, 322 Concord Road.

Opening Remarks

At 7:30 p.m., Chairman O'Brien opened the meeting. He wished everyone a Happy New Year. Sadly, Chairman O'Brien announced Chairman of the Conservation Commission John Sklenak died this week, and he offered condolences to John's family and friends. He also announced a program regarding gun control and gun violence will be held at the Lincoln-Sudbury Regional High School (L-SRHS) Auditorium on January 16, 2013 at 7:00 p.m.

Chairman O'Brien further announced papers are available at the Town Clerk's Office for elected-position vacancies. He encouraged those interested to access more information on the Town website. Chairman O'Brien stated the Board was notified Governor Patrick signed Sudbury's legislation regarding the change from three to five Selectmen, and this will be reaffirmed with a vote at the Town Election in March.

Reports from the Town Manager

Town Manager Valente stated the State's Department of Public Health has issued information regarding the flu epidemic, which she asked the Board of Health to post on the Town website. It was noted Selectman Drobinski is absent tonight due to illness.

Town Manager Valente congratulated Sudbury's Fire Chief William Miles for successfully completing the Fire Academy's management training program.

Town Manager Valente stated she had previously informed the Board and the Finance Committee that the Massachusetts School Building Authority (MSBA) approved a project manager to work on the Minuteman Regional Vocational High School capital project proposals.

Reports from the Board of Selectmen

Vice-Chairman Haarde stated it has been a sad week for Sudbury losing long-time contributors to the community in John Sklenak and John Toland, who had been involved with many of Sudbury's youth through various sports programs. He offered condolences again to the family and friends of both men.

Chairman O'Brien stated the collective bargaining negotiation with L-SRHS has moved into a mediation process.

River Stewardship Council – Update

Present: Sudbury, Assabet and Concord Wild and Scenic River Stewardship Council member Lee Steppacher and Ponds and Waterways Committee Chair Anne Slugg

At 7:45 p.m., Chairman O'Brien welcomed Sudbury, Assabet and Concord Wild and Scenic River Stewardship Council member Lee Steppacher and Ponds and Waterways Committee Chair Anne Slugg to the meeting to update the Board on the activities of the Council. The Board was previously in receipt of copies

of the Council's June 2012 newsletter. It was noted Selectman Drobinski is an alternate representative to the Council.

Ms. Steppacher summarized the work done by the Council, working in partnership with other communities to protect water resources. She stated many of the Council's activities benefit Sudbury, including its work on water quality issues and land protection and its river education program in cooperation with the Massachusetts Audubon Society. Ms. Steppacher briefly described the Council's efforts with 35 other organizations working to protect the environment from invasive species on the watershed. She also noted working with Sudbury's Weed Eradication Team volunteers. Ms. Steppacher stated programs were set up with high school students during River Fest to use smart phones while pulling water chestnuts.

Ms. Slugg stated river recreational activities were increased this year, and efforts continue to reach out to young families for participation. Youth education programs are being developed to help get children engaged with the environment.

Ms. Steppacher stated the Council plans to continue its small grants program, and more information will be available in the spring.

Vice-Chairman Haarde asked for more information regarding the pulling of the water chestnuts. Ms. Slugg stated the work needs to be done annually, over a four or five year process to be effective.

Vice-Chairman Haarde asked what outreach is done with the schools, and how the Board can assist the Council. Ms. Steppacher stated efforts are made to reach out to science teachers and the environmental clubs. It was noted the response has been better from the elementary schools than from the High School.

Chairman O'Brien suggested contacting the Goodnow Library and other area Library Directors to build upon their strong children's programming. He also suggested events be taped for later access on cable television or computers, and that the cable scroll board be used to advertise programs.

Ms. Steppacher announced River Fest will be held June 22 and June 23, 2013.

Two Town Building Projects - Construction of a New Police Station and Town Hall Renovation – Update – Discussion Regarding Next Steps

Present: Combined Facilities Manager Jim Kelly

At 7:58 p.m., Chairman O'Brien welcomed Combined Facilities Manager Jim Kelly to the meeting to discuss the status of two Town building projects. The Board was previously in receipt of copies of the Final Report of the Sudbury Police Station Blue Ribbon Committee and accompanying drawings and exhibits and the Project Budget dated February 10, 2010 for an estimated \$6,689,710.

Mr. Kelly began by updating the Board on two other projects: the Nixon School roof project is moving along well and bids will be taken in March. Work is also scheduled to begin on March 18, 2013, for the Pool Natatorium project. In addition, work continues regarding the planned solar array panels on the closed landfill. Mr. Kelly acknowledged and thanked Permanent Building Committee (PBC) Co-Chair Mike Melnick and PBC member Bill Braun for their assistance on many projects. Mr. Kelly also stated the Fairbank Center Task Force has had productive discussions.

Mr. Kelly stated Town Meeting had previously approved \$50,000 of Community Preservation Act (CPA) funds for a feasibility study of Town Hall. He reported a Request for Proposal was issued, and last week he toured the building with 15 of the 36 designers who responded. Mr. Kelly stated their proposals are due

January 18, 2013 for further review. He noted the hope is to get assessments of the structure, including mechanicals, schematic ideas and cost estimates. In response to a question from Chairman O'Brien, Mr. Kelly stated a ten-year old plan has been previously discussed proposing to move staff from the Flynn Building into Town Hall, and moving Sudbury Public School administrative offices from the Fairbank Center to the Flynn Building. Chairman O'Brien listed several other Town projects which have been completed in the interim.

Mr. Kelly emphasized he views tonight as the beginning of the much-needed public discussion regarding Town projects in order to nurture support and understanding prior to bringing articles before a Town Meeting vote. He explained a design study was also previously appropriated by Town Meeting for construction of a new Police Station. Mr. Kelly noted the project failed to pass all of the required processes in 2007.

Mr. Kelly referenced the Blue Ribbon Committee Report and he explained how his involvement with the Fairbank Center Task Force led him to think anew about the need to begin the new Police station. In his new position, Mr. Kelly believes it is his responsibility to bring the project up again for consideration. He stated the Town needs to consider several large capital projects and determine if it wishes to proceed with submission of a Warrant article.

Chairman O'Brien asked if there is an estimated timeframe for a Fairbank Center project, and how the short-term roof problem in the building will be handled.

Vice-Chairman Haarde estimated the building project could take three to seven years to come to fruition. He further stated it would be premature at this point to state what the Task Force will recommend. Vice-Chairman Haarde later stated, it is likely renovations for this building will follow a process similar to how other buildings have been handled in Town. Mr. Kelly concurred, stating the Task Force has not yet completed its mission, and it will meet again tomorrow night.

Vice-Chairman Haarde commended Mr. Kelly for bringing the issue of a new Police Station forward. He stated the Town Hall, the Police Station and the Fairbank Center are very busy Town buildings. He also noted buildings are not meant to last forever, and these three are due for renovation. Vice-Chairman Haarde stated 2007 was not the right time for the project, but the Town was able to use the current Police Station for five additional years. He noted that perhaps now is a better time to build, rates are lower, and the Town's debt capacity position is stronger than it was five years ago. Vice-Chairman Haarde stated an order needs to be determined for dealing with each building which does not pit interest groups against each other.

Chairman O'Brien stated a lot of the work has already been done for a Police Station project, which is virtually ready to proceed. He suggested a placeholder be submitted for a Town Warrant article noting he endorses moving forward with a New Police Station proposal.

Vice-Chairman Haarde questioned if it is possible that the estimated project cost of \$6.8 million presented a few years ago could now be lower. He agreed that a Warrant article bookmark should be submitted. Vice-Chairman Haarde stated it will be important to build consensus for the project noting that public opinion was listened to in the past, which produced a more cost-effective design and bought the Town five more years.

Town Manager Valente stated Town staff can begin to do its due diligence and will publicly discuss the proposal again in a few months to help publicize the need for the project.

Chairman O'Brien stated he believes the Town has the resources available to educate the community and at 8:26 p.m. he concluded the discussion.

Council on Aging – May 2012 Plan Update

Present: Council on Aging (COA) Chair David Levington and COA Director Deb Galloway and COA members Bob Diefenbacher, Jack Ryan, Sabina Merra and Robert May.

At 8:27 p.m. Chairman O'Brien welcomed Council on Aging (COA) representatives to update the Board on its May 2012 plan. The Board was previously in receipt of copies of a COA handout entitled, "Progress Report on Objective Six: Housing, dated October 26, 2012" and a memorandum from Mr. Levington regarding a "Progress Report on Planning Goal Seven, Property Tax Relief dated October 24, 2012," and the "Results of Sudbury Council on Aging Planning Session dated May 19, 2012 and Approved June 5, 2012."

COA Chair David Levington stated the COA issued a survey this year, and feedback received indicates senior citizens are happy with their life in Town. He reported the Senior Center is busy, which is positive, but it results in a crowded situation. Mr. Levington stated the COA understands the Fairbank Center Task Force is currently assessing future building needs.

COA member Sam Merra stated data for activity levels at the Senior Center were evaluated from 2001 to present. The information confirmed that participation has increasingly grown. He later stated the COA has been successful inviting different groups to visit to learn more about its objectives.

COA member Jack Ryan reported the Senior Center shares space with Park and Recreation, and although the groups work well together, the oversubscription of programs puts a strain on the facility.

Chairman O'Brien asked if the COA is working with the schools to provide short-term relief regarding space during after-school hours. Mr. Levington stated the COA has successfully been able to use three Park and Recreation rooms, an exercise area and the Teen Center during non-peak hours. However, he noted the COA still is in need of a room large enough to hold a flu clinic or similar type of events. COA Director Deb Galloway stated the COA is also collaborating with the Library on occasion.

Mr. Levington stated the COA plans to resubmit a State bill to allow senior citizens who defer property taxes to be eligible for the Circuit-Breaker, if the Board supports it doing so. The Board stated it supports resubmitting the bill.

Mr. Levington asked if the idea of researching whether the State could provide support to municipalities to cover deferred taxes could be pursued, as is done in other states. Chairman O'Brien stated the idea could be investigated. Town Manager Valente cautioned the Town would need to fully research the potential implications, including an adverse impact on its credit rating, which could arise from accepting a loan from the State.

Mr. Levington stated the COA met with Trustees of Frost Farm regarding housing ideas. The survey indicated 60% of Frost Farm residents were from Sudbury. Thus, the COA believes the Frost Farm model meets a need for Sudbury senior citizens, and it should be considered for future senior housing plans. Mr. Levington stated the COA would like to be actively involved in any future discussions for the Melone property, which it believes would be ideal for a Frost Farm-type of development.

Mr. Levington stated the COA plans to sponsor two articles for the 2013 Town Meeting, with the support of the Board, regarding changing the bylaw from a 10% maximum restriction to a 25% maximum of one-bedroom units in Senior Residential Community (SRC) developments (previously discussed with the Planning Board and the Board of Health, neither of which voiced objections), and to raise the minimum wage for senior citizen workers as required from \$7.50 to \$8.00 per hour. Mr. Levington stated that, if the Board

supports the articles, Director of Planning and Community Development could begin to draft articles for the Warrant.

Town Manager Valente stated it is hoped to have a draft list of pending Warrant articles for the Board's review at its next meeting on January 22, 2013.

Vice-Chairman Haarde thanked the COA for its work noting he read its housing report. He offered to work with the COA on any of its housing initiatives because he agrees with many of the ideas presented.

Mr. Levington stated the COA is fortunate to have a great Director in Ms. Galloway, but she needs support to do her job effectively.

Public Hearing: Site Plan Application – Northern Bank and Trust Co. – 430 Boston Post Road

Present: Northern Bank & Trust Co. Attorney Shaun Briere, project engineer Brian Fairbanks and project architect Mark Sereda

At 8:45p.m., Chairman O'Brien opened the Public Hearing regarding the application for Northern Bank & Trust Company, applicant, and Colonial Auto of Sudbury, Inc., owner, for approval to construct a new 2,500 sq. ft. retail bank building at 430 Boston Post Road, zoned Business District, Town Assessor Map K08, Parcel 0077, which was continued from December 6, 2012.

Town Manager Valente described materials received to the file since the Board's last meeting, including copies of revised Site Plan Submissions and accompanying exhibits, including storm drainage calculations, and a Site Lighting Plan, a Public Way Access Permit Application dated January 2, 2013, a revised traffic memorandum from MDM Transportation Consultants dated November 28, 2012, an email message from Conservation Coordinator Debbie Dineen dated January 4, 2013, a memorandum from Director of Planning and Community Development Jody Kablack dated January 4, 2013, noting comments and recommendations, and a letter from Sudbury's Planning Board to Sudbury's Conservation Commission dated December 17, 2012, urging approval of the bank's proposal.

Chairman O'Brien noted the current January 31, 2013 deadline may need to be extended, and he advised the applicant accordingly. He stated the work done since the last meeting is appealing, and he believes the revisions are moving the project in a better direction.

Northern Bank & Trust Co. Attorney Shaun Briere stated he had copies of a written response to Ms. Kablack's January 4, 2013 memorandum and of a revised "Proposed Conditions Exhibit," which he distributed to the Board. Mr. Briere stated a Public Way Access Application has been filed, and the applicant met with the Zoning Board of Appeals (ZBA) last night and withdrew two of its requested variance waivers. He stated a meeting will be held with the Design Review Board (DRB) tomorrow, and the meeting with the Conservation Commission, which was to be held this week, will be rescheduled.

Project engineer Brian Fairbanks displayed exhibits as he described the current revised layout. He explained the septic system has been re-located to the rear, and the egress from the proposed drive-through has been re-designed to connect to the existing alley. Mr. Fairbanks also stated there is a proposed 25-foot setback to both roads, and thus no setback variances are required.

Chairman O'Brien advised the applicant to carefully consider the impact of the canopy lighting.

Mr. Briere introduced the project architect Mark Sereda to briefly describe some features of the plan, noting there will be revisions to the architectural plan to incorporate recommendations from the DRB.

Mr. Sereda displayed elevation exhibits, color samples and renderings, which highlighted a slate roof and brick façade. He stated more research is needed regarding the lighting, but he assured the Board the lighting illumination, including in the parking lot, would be appropriate for the site.

Vice-Chairman Haarde opined the building plan looks attractive, and he is impressed with the choice for a slate roof.

Mr. Briere stated there have been productive meetings with the abutter who owns the alley regarding shared use.

Chairman O'Brien stated he likes the color palette and textures presented to date. He suggested that Ms. Kablack is asked to prepare a draft Decision for the next meeting.

It was on motion unanimously

VOTED: To request Director of Planning and Community Development Jody Kablack prepare a draft affirmative Decision, subject to possible conditions being required for outstanding Conservation Commission related issues, for the application for Northern Bank & Trust Company, applicant, and Colonial Auto of Sudbury, Inc., owner, for approval to construct a new 2,500 sq.ft. retail bank building at 430 Boston Post Road, zoned Business District, Town Assessor Map K08, Parcel 0077, for the Board's review at its January 22, 2013 meeting.

It was also on motion unanimously

VOTED: To continue the Public Hearing regarding the application for Northern Bank & Trust Company, applicant, and Colonial Auto of Sudbury, Inc., owner, for approval to construct a new 2,500 sq.ft. retail bank building at 430 Boston Post Road, zoned Business District, Town Assessor Map K08, Parcel 0077 to January 22, 2013 at 9:10 p.m.

Chairman O'Brien reiterated that, if all outstanding issues cannot be resolved by the next meeting, it is possible the decision deadline may need to be extended beyond January 31, 2013.

Public Hearing: Stephanie DC Corp 418 Boston Post Road, Wine and Malt License, Common Victualler and Entertainment Licenses

Present: Manager Gilbert Almeida

At 9:10 p.m., Chairman O'Brien opened the Public Hearing regarding the request by Stephanie DC Corp, Gilbert C. Almeida, Manager, for Wine and Malt License, Common Victualler and Entertainment Licenses as the new owner of Rossini's Pizzeria and Restaurant, located at 418 Boston Post Road. The Board was previously in receipt of copies of the application and accompanying materials, an email from Board of Health Director Bob Leupold dated January 2, 2013, and an email from Police Chief Richard Glavin dated January 3, 2013, both stating no objections to the request. In addition, Town Manager Valente distributed copies of an email from Interim Building Inspector Mark Herweck dated January 7, 2013, noting no objections to the application.

Manager Gilbert Almeida briefly described the request for the licenses. Mr. Almeida stated he has owned the Rossini's in Concord for two years.

Chairman O'Brien stated he believes the application is straightforward. He advised the applicant the Sudbury Police Department occasionally runs sting operations.

Vice-Chairman Haarde asked if Mr. Almeida has ever experienced any alcohol-related issues at his other locations, and whether the staff would be TIPS-certified. Mr. Almeida stated he has not had an alcohol-related problem at his establishments, and his staff would be TIPS-certified.

Town Manager Valente reported, for the record, Town Departments reported no objections to the application request and were supportive.

Chairman O'Brien asked if the hours of operation and menu options would remain the same. Mr. Almeida responded yes to both questions.

It was on motion unanimously

VOTED: To close the Public Hearing regarding the application by Stephanie DC Corp, Gilbert C. Almeida, Manager, for Wine and Malt License, Common Victualler and Entertainment Licenses as the new owner of Rossini's Pizzeria and Restaurant, located at 418 Boston Post Road.

It was also on motion unanimously

VOTED: As the Licensing Authority for the Town of Sudbury, in accordance with M.G.L. c.138, s.12, to approve a Wine and Malt Restaurant License, Common Victualler and Entertainment Licenses for Stephanie DC Corp, d/b/a Rossini's Pizzeria and Restaurant, located at 418 Boston Post Road, Gilbert C. Almeida, Manager, as requested in an application dated December 6, 2012, said licenses to expire on December 31, 2013.

Public Hearing: Kassouf Management, Inc., d/b/a Stony Brook Market, Salim Kassouf, Manager, All Alcoholic Package Store License

Present: Manager Salim Kassouf and property co-owner Mike Carney

At 9:15 p.m., Chairman O'Brien opened the Public Hearing regarding the application by Kassouf Management, Inc., d/b/a Stony Brook Market, Salim Kassouf, Manager, for approval of an All Alcoholic Beverages Package Store License located at 29 Hudson Road. The Board was previously in receipt of copies of the application and accompanying materials, an email from Police Chief Richard Glavin dated January 3, 2013, noting no objections to the request, an email from Assistant Fire Chief John Whalen dated January 2, 2013, noting no comments regarding the application, an email from Board of Health Director Bob Leupold dated January 2, 2013 and an email from Interim Building Inspector Mark Herweck dated December 31, 2013, both noting the building has not yet been issued Certificates of Compliance for septic system upgrades or a Building Permit.

Manager Salim Kassouf explained his concept for a combined convenience and package store on Hudson Road. He stated he currently owns two other similar stores in Marlborough and Southborough, and he believes a Sudbury location could also be successful. In response to a question from Chairman O'Brien to further describe the store concept, Mr. Kassouf stated it would appear more like a market. He displayed photographs to the Board of his other locations, emphasizing the professional customer service and comfortable shopping experience the customers enjoy, which results in their loyalty. Chairman O'Brien requested the photographs be downloaded and submitted tomorrow to be added to the file. Mr. Kassouf stated the stores have received positive feedback in social media forums.

Property co-owner Mike Carney stated a lot of companies were interviewed for potential tenancy, including other exclusive package stores. However, he stated Mr. Kassouf was chosen specifically because of the uniqueness and professionalism of his operation.

Chairman O'Brien asked why a full liquor license is being requested when Mr. Kassouf's other locations have only Wine and Malt Licenses. Mr. Kassouf stated he feels the Hudson Road location is good for a full alcohol license, since there is not another license holder nearby.

Vice-Chairman Haarde thanked Mr. Kassouf for his interest in doing business in Sudbury, stating the project sounds good for the Town Center, subject to receipt of the requisite paperwork.

Chairman O'Brien asked about the hours of operation. Mr. Kassouf stated it would be 5:00 a.m. to 9:00 p.m., and possibly to 10:00 p.m. on weekends. He also described some of the items which would be available in the store, including children-oriented items like smoothies.

Mr. Carney stated the applicant is still working through the family-oriented issues in relation to the alcohol which will be on site. Mr. Kassouf stated the alcoholic and non-alcoholic items are not mixed within the same coolers. He also stated the alcohol is placed in the store in full view to staff, and cameras operate within the store 24 hours a day, seven days a week.

Sudbury resident Doug Adams, 111 Thunder Road, questioned whether there is need for another liquor store in Town. Chairman O'Brien stated the number of allowable licenses is determined by population, and Sudbury is allowed four. Mr. Adams asked if the Town is required to fulfill all four licenses. Chairman O'Brien stated it is not required, nor can the Town decline an opportunity for trade when presented with a solid business plan.

Chairman O'Brien stated he would like to visit one of the applicant's other locations.

Mr. Adams noted this location is within a historic district, and this type of commercialization seems inappropriate. Chairman O'Brien noted that, although the site has been vacant in recent years, the location has had a retail history. He stated the new owners are trying to revitalize the property, noting it is allowable within the current zoning.

Vice-Chairman Haarde thanked Mr. Adams for his feedback as a non-abutter. He stated the Board strives to do what is best for the Town, its businesses and its residents, and to balance all of these priorities.

Mr. Carney stated the goal of the development will be to create an environment children can enjoy, which he did not believe existed in Town when he was growing up.

Mr. Kassouf stated he too has children, and when running his businesses, he considers the safety of all children and families seriously.

Sudbury resident and psychiatric nurse Ann Wissink, 111 Thunder Road, expressed her concerns for another liquor store in Town and worries about the image and atmosphere it creates within the community.

Sudbury resident Felix Ngan, 103 Warren Road, stated there is a drinking problem at the High School, and he is concerned with this store being in such close proximity to the School. He too questioned whether Sudbury needs another liquor store, and if this is the best location for one.

Sudbury resident Whitford Bond, 18 Taylor Road, stated there are three other liquor licenses* already in Town. He does not think it is prudent to add another in a residential neighborhood. He urged the Board to consider where it grants such licenses. (*Note: There are only two All Alcohol Package Store Licenses issued by the Board: Kappy's and Sudbury Wine, Spirits and Provisions and one Wine and Malt: Sudbury Farms.)

Town Manager Valente asked the applicant if his other two locations sell hard liquor. Mr. Kassouf stated they sell only beer and wine at those stores.

Town Manager Valente stated Selectman Drobinski had informed her that he has a few questions regarding the application and would like the opportunity to pose them.

In response to a question from Chairman O'Brien, Mr. Kassouf described his management philosophy and practices. Mr. Carney noted Mr. Kassouf also has a partner who assists with the businesses.

Chairman O'Brien suggested the Public Hearing be continued to allow him to visit another store, to receive additional feedback from Sudbury's Police Chief, and for Selectman Drobinski to pose his questions.

Vice-Chairman Haarde asked when the store would be scheduled to open. Mr. Kassouf and Mr. Carney stated the process for approval with the All Alcoholic Beverages Commission can be lengthy, construction could begin in 45 days, and the store could potentially open in early summer.

It was on motion unanimously

VOTED: To continue the Public Hearing regarding the application by Kassouf Management, Inc., d/b/a Stony Brook Market, Salim Kassouf, Manager, for approval of an all-alcohol package store license located at 29 Hudson Road to January 22, 2013 at 9:20 p.m..

Vice-Chairman Haarde acknowledged the public comments made tonight, especially the social issues raised and those regarding the alcohol issues at the High School. He believes these are important issues to address perhaps in a separate discussion. However, Vice-Chairman Haarde is not sure that denying this applicant a license is the most effective way to address the other problems.

Sudbury resident Lily Lee, 103 Warren Road, stated the proximity of this location to an elementary school as well as the High School is a real issue.

Minutes

It was on motion unanimously

VOTED: To approve the Regular Session minutes of December 13, 2012, December 18, 2012 and December 27, 2012.

"Sudbury Celebrates 375/Sudbury Day Committee" – Appointments

It was on motion unanimously

VOTED: To appoint Jacqueline and Joe Bausk, 50 Pratt's Mill Road, Marilyn Ellsworth, 5 Hop Brook Lane, Rachel Goodrich, 10 Maple Avenue, Nancy S. Hamill, 16 Pine Street, and Sue Rushfirth, 48 Harvard Drive, to the Sudbury Celebrates 375/Sudbury Day Committee for a term to expire November 30, 2014.

Proclamation – Petty Officer Chris Forde

It was on motion unanimously

VOTED: To sign a proclamation for Petty Officer Chris Forde, acknowledging his safe return home after five years of service as a member of the United States Navy, and to proclaim Friday, January 11, 2013, as Petty Officer Chris Forde Day in Sudbury.

Rebecca Circle of the Sudbury United Methodist Church – Cheri Anne Cavanagh Fund Donation

It was on motion unanimously

VOTED: To accept, on behalf of the Town, a donation of \$701 from the Rebecca Circle of the Sudbury United Methodist Church to the Cheri Anne Cavanagh Fund, said funds to be expended under the direction of the Community Social Worker, and to send a note of appreciation to acknowledge such receipt.

Commission on Disability – Appointment

It was on motion unanimously

VOTED: To approve the Town Manager's Appointment of Renee Bordner, 75 Witherell Drive, to the Commission on Disability for a term to expire May 31, 2015, filling a vacancy occasioned by the resignation of Susan Stocker, and as recommended by the Commission Chair Lotte Diomedé, in a letter dated December 4, 2012.

The Sudbury Foundation – Grant

It was on motion unanimously

VOTED: To accept, on behalf of the Town, a \$15,000 grant from The Sudbury Foundation, as outlined in a letter dated January 4, 2013, from Marilyn Martino, Executive Director, for continued support of the Senior Volunteer Coordinator position at the Fairbank Senior Center, to be expended under the direction of the Council on Aging Director.

Supervisory Association Collective Bargaining Agreement – Ratification

Town Manager Valente stated a collective bargaining agreement has been reached with the Sudbury Supervisory Association, which was approved tonight by the Board in Executive Session, and it will soon be posted on the Town website. She briefly summarized the terms agreed to, and she thanked the Sudbury Supervisory Association members for the important services they provide for the Town.

It was on motion unanimously

VOTED: To ratify the Collective Bargaining agreement approved tonight in Executive Session for the Memorandum of Agreement between the Town of Sudbury and the Sudbury Supervisory Association dated December 18, 2012 regarding collective bargaining.

Annual 2013 Town Meeting – Meeting Date

Chairman O'Brien announced the Warrant period is now open, and all articles for inclusion in the Warrant should be brought to the Selectmen's Office to be stamped in no later than 5:00 p.m. on Thursday, January 31, 2013, and that additional information is posted on the Town website.

There being no further business, the meeting adjourned at 9:59 p.m.

Attest: _____
Maureen G. Valente
Town Manager-Clerk