

IN BOARD OF SUDBURY SELECTMEN
TUESDAY, JUNE 18, 2013

Present: Chairman Lawrence W. O'Brien, Vice-Chairman Robert C. Haarde, Selectman John C. Drobinski and Town Manager Maureen G. Valente

The statutory requirements as to notice having been complied with, the meeting was convened at 7:33 p.m. in the Lower Town Hall, 322 Concord Road.

Opening Remarks

At 7:33 p.m., Chairman O'Brien opened the meeting. He reminded citizens of the Special Town Election on June 25, 2013 to vote on two ballot questions and for two new members of the Board. He also stated there will be a second election held on the same day to fill Senator John Kerry's former seat. Chairman O'Brien stated there was a scrivener's error printed on Page 4 in the second paragraph of the summary for Ballot Question No. 2 in the Election Warrants, which were recently mailed to residents. He noted the impact on the tax rate should have been listed correctly as \$0.19 per \$1,000, not \$9 per \$1,000. Chairman O'Brien displayed a yellow postcard which will be mailed to residents this week to note the correction. He also stated residents can contact the Treasurer's Office if they have questions regarding the tax impact of the Ballot questions.

Chairman O'Brien also reminded residents it is time to renew stickers for the Transfer Station, and that additional information is available on the Town website. He also announced the Goodnow Library Board of Trustees has an open position, and more information is available on the Town website.

Reports from the Town Manager

Town Manager Valente stated no one from NStar has contacted the Town to accept the invitation to discuss tonight the issue of planting trees on Stock Farm and Pelham Island Roads. She stated NStar forwarded materials for review, and copies were distributed to the Board tonight. Ms. Valente advised the public the Board would discuss the issue later tonight, in the absence of representation from NStar.

Ms. Valente stated Interim Police Chief Scott Nix sent an email thanking the Department of Public Works (DPW) staff for its assistance during yesterday's storm.

Town Manager Valente mentioned State legislation pending, which gives municipalities the ability to fine utilities for double poles. She suggested the Board consider sending a letter to its legislators asking them to support the legislation.

Town Manager Valente explained an administrative change which she is contemplating making regarding the Town's Worker's Compensation Fund. She explained the Town has been self-insured for years. However, claims have been increasing in recent years to a point where it no longer seems advisable to remain self-insured. Ms. Valente also explained the Town has participated in a State-pool program through the Massachusetts Interlocal Insurance Association (MIIA). She believes the Town could save approximately \$40,000 next year if it were to become fully insured. Ms. Valente stated a decision must be made prior to July 1, 2013. She also noted the Town would need to keep its applicable Trust Fund active for two to three years after making the change to accommodate any claims which are processed at a later time.

In response to a few questions from the Board, Ms. Valente stated the annual cost to self-insure has been approximately \$211,000, and the anticipated cost to be fully insured is estimated at \$163,000.

Chairman O'Brien asked if the Town could fully insure for a multi-year contract to increase savings.

Ms. Valente stated she would research this question. She also stated it is believed now is an optimum time for the Town to consider this change. However, Town Manager Valente stated the Town would unlikely be able to return to a status of self-insured, once it makes the conversion. She also noted the Town's Police and Fire Department are not covered by this program, as they are covered under a different program.

The consensus of the Board was that the projected savings are substantial enough to pursue the change to a fully-insured program for the Worker's Compensation Fund, to be effective July 1, 2013.

Town Manager Valente also stated Town staff are preparing for the additional Selectmen who will be elected next week.

Selectman Drobinski stated it would be helpful to new Board members to meet with the Town Manager to review protocols and procedures. He also encouraged the current Board to reach out to new members. Vice-Chairman Haarde concurred, noting his initial orientation was helpful.

Reports from the Board of Selectmen

Vice-Chairman Haarde stated the Route 20 Sewer Steering Committee and its subcommittees have been busy meeting. He also stated the Fairbank Center Study Task Force will be updating the Board on recent activities later tonight.

Vice-Chairman Haarde mentioned a brochure produced by the Sudbury Military Support Network regarding the Town's military monuments. An effort was made a few weeks ago to clean the sites of these monuments, and the brochure provides photos and explanations of the monuments. He provided Board members with copies of the brochure.

Chairman O'Brien stated he and Vice-Chairman Haarde attended the Flag Day events at the Curtis Middle School.

Public Hearing – Site Plan Modification – New Cingular Wireless PCS, LLC d/b/a AT&T Mobility Corporation – 199 Raymond Road

Present: Director of Planning and Community Development Jody Kablack and AT&T attorney Michael Dolan, Esq.

At 8:02 p.m., Chairman O'Brien opened the Public Hearing regarding a modification request of a site plan approved July 6, 2010, to increase the height of an existing 90-foot high monopole wireless communications tower by an additional ten feet, and to slightly enlarge the equipment compound area to accommodate AT&T's installation.

Vice-Chairman Haarde recused himself from the discussion, due to a potential conflict with his employer.

Director of Planning and Community Development Jody Kablack read aloud materials received to the file, which included copies previously provided to the Board of the Notice of Public Hearing, a letter from Brown Rudnick LLP dated 5/10/2013, and an accompanying Site Plan Modification request and exhibits, a memorandum from Director of Planning and Community Development Jody Kablack dated June 10, 2013, a draft "Site Plan Modification Decision Sudbury Board of Selectmen New Cingular Wireless PCS, LLC by and through its Manager, d/b/a AT&T Mobility Corporation, 199 Raymond Road, dated June 18, 2013," an email from Conservation Coordinator Deborah Dineen dated May 31, 2013, minutes of the Sudbury Board of Appeals Public Hearing on May 20, 2013, the "Site Plan Decision Sudbury Board of Selectmen Bell Atlantic Mobile of Massachusetts Corp. LTD, d/b/a Verizon Wireless 199 Raymond Road SP# 10-002 dated July 6,

2010,” and an email from Assistant Fire Chief John Whalen dated June 11, 2013, stating no objections to the request.

Brown Rudnick LLP attorney for the applicant Michael Dolan summarized the modification request. He stated the Zoning Board of Appeals (ZBA) has approved the requested additional height, and approval from the property owner, the Sudbury Water District, has been obtained. The applicant requests the Board’s approval tonight.

Selectman Drobinski asked if the radio frequency maps reflect the present location. Mr. Dolan referenced exhibit 2679A and the following page, and he described how the 90-foot and 100-foot options have been presented.

Selectman Drobinski asked if it is possible AT&T will come back to the Board in the future requesting additional feet. Mr. Dolan stated this is not likely.

In response to questions from Chairman O’Brien, Ms. Kablack and Mr. Dolan explained AT&T would be the third carrier on the pole, which can accommodate four carriers. Ms. Kablack also stated the 100-foot height is the Town’s limit according to its bylaw, and thus a variance request was unnecessary. She further explained the draft Decision includes a condition to allow for space to be used by the Town’s Public Safety Departments, if needed.

Chairman O’Brien asked Mr. Dolan if he had reviewed the Draft Decision. Mr. Dolan stated he and his client had, and that there were no objections.

Ms. Kablack stated the only needed revision will be to #1 on Page 1, to insert a revised plan date of June 14, 2013, and to reflect that the plan now has six sheets. She also stated the plans are ready for the Board’s endorsement tonight.

Selectman Drobinski stated the request is straightforward.

Chairman O’Brien stated Ms. Kablack has recommended approval due to the minor nature of the request. He also noted there were no questions posed by the public tonight.

It was on motion unanimously

VOTED: To approve and sign the Site Plan Modification Decision Sudbury Board of Selectmen New Cingular Wireless PCS, LLC by and through its Manager, d/b/a AT&T Mobility Corporation, 199 Raymond Road, dated June 18, 2013, as reviewed and amended tonight by Director of Planning and Community Development Jody Kablack.

Town Center Intersection Project - Update

Present: Director of Planning and Community Development Jody Kablack

At 8:14 p.m., Chairman O’Brien welcomed Director of Planning and Community Development Jody Kablack to update the Board on the Town Center Intersection Project. The Board was previously in receipt of copies of draft meeting minutes of the Sudbury Center Improvement Advisory Committee (SCIAC) dated June 10, 2013 and a draft memorandum to be sent to Sherri Cline, President of First Parish of Sudbury Trustees from Town Manager Valente addressing several Parish concerns regarding the Project.

It was summarized that, following Town Meeting, the consensus of the SCIAC was that the No Name Road should remain a two-way road, and that the curbing should be aligned to deter right turns when heading south, and left turns when heading north. In response to a question from Selectman Drobinski, Ms. Kablack stated these revisions are very minimal, and they should not alter the project costs. The consensus of the Board was that these revisions will improve the project.

Town Manager Valente stated First Parish would appreciate a letter regarding items the Town is committed to regarding the project, including a designated crosswalk, which would be appropriately lighted, repaving of the Parish parking lot, with an opening large enough to accommodate a bus, appropriate plantings and that drainage will not be adversely altered. First Parish has also suggested that electrical transformers be buried, and that the Town reinstate a lease for the Town Common. Ms. Valente explained there has not been a lease in effect since 1991, and that typically, the Town controls activities on the Town Common and it maintains the area. It was also noted a roadway easement would need to be negotiated between the two parties.

Selectman Drobinski asked if the Town needs to establish in writing the ownership of the First Parish clock by the Town. Town Manager Valente will further research this.

It was on motion unanimously

VOTED: To approve sending the memorandum prior to June 25, 2013 to Sherri Cline, President of First Parish of Sudbury Trustees from Town Manager Valente, addressing several Parish concerns regarding the Project, as reviewed tonight.

Nixon School Roof - Accept Winning Bids for Short-Term Notes

Present: Sudbury Finance Director Andrea Terkelsen

At 8:26 p.m., Chairman O'Brien welcomed Sudbury Finance Director Andrea Terkelsen to the meeting to present the winning bids for the sale of bonds regarding the Nixon School Roof. The Board was previously in receipt of a memorandum from Ms. Terkelsen dated June 13, 2013.

Ms. Terkelsen reported the Town took bids on June 13, 2013 for the sale of short-term debt (bond anticipation notes – BAN)) totaling \$500,000 through the State House Note program for funding for the Nixon Elementary School Roof Replacement project. She stated four bids were received and the winning institution is Eastern Bank for .50% for 50 days. Ms. Terkelsen explained that, if all goes as anticipated, approximately \$400,000 would be permanently bonded, in mid-August, for possibly five to ten years, when Pantry Brook Farm is bonded for probably a 20-year term.

In response to a question from Chairman O'Brien, Ms. Terkelsen explained the State House Note program. She also stated all paperwork would be reviewed by Bond Counsel.

It was on motion unanimously

VOTED: To accept winning bids for Nixon School Roof project short-term notes (BANs) as requested by Andrea Terkelsen, Finance Director.

Public Hearing: All Alcoholic Beverages License – Change of Premises – Lavender Asian Cuisine

Present: Owner/Manager Tim Fong and attorney Stephen Grande

Chairman O'Brien opened a discussion regarding the application request submitted by Fong Tan, LLC, d/b/a Lavender Asian Cuisine, 519A Boston Post Road, Yee F. Fong, Manager, for a 1,200 sq. ft. addition to accommodate a 28-seat increase to the floor plan and the request to change members of the LLC. He explained the Board previously discussed this at its last meeting. However, the required posting in the local newspaper did not occur before the May 21, 2013 meeting. Thus, the Board will review the request tonight, along with a request to change members of the Board of Directors for the LLC. The Board was previously in receipt of copies of the appropriate applications and accompanying documentation.

The applicant's attorney Stephen Grande summarized the request, noting no changes have been made to the plan since it was discussed with the Board on May 21, 2013. He also explained one LLC member has been bought out.

Selectman Drobinski stated he has no objections to the straightforward request.

Vice-Chairman Haarde asked for clarification regarding the proposed changes to the bar area, which Mr. Grande explained.

It was on motion unanimously

VOTED: As the Licensing Authority for the Town of Sudbury, in accordance with MGL c138, s. 12, vote to approve a change of premises for the Sales of All Alcoholic Beverages, issued to Fong Tan, LLC., d/b/a Lavender Asian Cuisine, 519A Boston Post Road, Yee F. Fong, Manager, and to approve a Change of Membership of the LLC, as requested by Yee F. Fong.

Tax Deferral Annual Interest Rate for FY14

Present: Town Finance Director/Treasurer Andrea Terkelsen

At 8:58 p.m., Chairman O'Brien welcomed Town Finance Director/Treasurer Andrea Terkelsen to discuss her recommendation for setting the tax deferral annual interest rate for FY14. He explained the difference between this tax deferral program and the recently passed Senior Residential Tax Exemption program, which will be implemented soon, noting the Town provides several options for senior citizens to lessen their tax burden. The Board was previously in receipt of a memorandum from Ms. Terkelsen dated June 14, 2013, and an accompanying "Report – Sudbury's Senior Tax Deferral Program Details."

Ms. Terkelsen briefly summarized her information package, noting the initial report is on the Town website, which is updated each year. She summarized her reasons, which have not changed since last year, for recommending keeping the rate the same at 2.5%. In response to a few questions from Selectman Drobinski, she stated additional information is available for residents from the Assessor's Office, and that all program information submitted is held in strict confidence.

Vice-Chairman Haarde asked Ms. Terkelsen to clarify how an 8% deferral rate given in 1993 is handled. She explained the deferral rate remains 8% for the life of the amount deferred in the 1993 tax year.

Selectman Drobinski stated he favors the recommendation for the tax rate to remain the same because it sends an important and positive message to senior citizens that the program is consistent for planning purposes.

Ms. Terkelsen stated the program provides a very affordable option for senior citizens.

It was on motion unanimously

VOTED: To establish a tax deferral interest rate for taxes levied for FY14 at 2.5%, as requested by the Finance Director/Treasurer Collector Andrea Terkelsen.

Ms. Terkelsen stated the information will be posted on the Town website.

Town Capital Building Projects – Update and Accepting Donations for a Fairbank Community Center Complex

Present: Fairbank Community Center Study Task Force members Jack Ryan, Sarah Troiano and Dick Williamson and Combined Facilities Director Jim Kelly

At 9:03 p.m., Fairbank Community Center Study Task Force members Jack Ryan, Sarah Troiano and Dick Williamson and Combined Facilities Director Jim Kelly were welcomed to the meeting to update the Board on Town building projects. The Board was previously in receipt of copies of the Town webpage for the Fairbank Community Center Study Task Force and its Mission Statement as last amended on March 12, 2013, and noting proposed amendments for June 18, 2013, a “Draft Request for Qualifications Fairbank Community Center Complex – Master Plan,” the “Permanent Building Committee (PBC) Fairbank Task Force Designer Selection Process and Procedures,” and a letter to Marilyn Martino, Executive Director of The Sudbury Foundation, from the PBC, dated May 14, 2013. In addition, copies of a letter from the Friends of Sudbury Senior Citizens, Inc. dated June 17, 2013 and a letter from The Sudbury Foundation dated June 17, 2013 were distributed tonight.

Fairbank Community Center Study Task Force member Jack Ryan stated a commitment was made at Town Meeting to raise \$65,000 in private funds to accompany the Town appropriation of \$10,000 to be used to complete a feasibility study for the Fairbank building. Mr. Ryan reported fundraising efforts have successfully reached the \$65,000 mark, with donations from The Sudbury Foundation for \$30,000 and \$17,500 from the Friends of Sudbury Senior Citizens, Inc. In addition, Mr. Ryan provided the Board with a letter from the Friends of Park and Recreation donating \$14,500 to the Feasibility Study costs, and he stated two other grants of \$1,500 each are pending from the Sudbury Youth Basketball and Sudbury Swimming groups.

Mr. Ryan further reported members of the Task Force and Mr. Kelly met with the Permanent Building Committee (PBC) three weeks ago. He stated the meeting was very productive, and an aggressive project timeline was discussed. Mr. Ryan stated he represents the needs of Senior citizens, Mr. Williamson represents the needs of Park and Recreation, and Ms. Troiano represents the needs of Town residents.

Selectman Drobinski stated he is pleased the community has exhibited such positive support for the project.

Vice-Chairman Haarde commended the Task Force for its great work. However, he stated he is concerned about handing the project off to the PBC, which previously did not want to be involved with the project. Vice-Chairman Haarde believes it is important the project continues to proceed with the same positive momentum initiated by the Task Force. He also believes the Request for Qualifications should require more than two conceptual plans, and the option for full building replacement should be noted in the bid documentation.

Mr. Ryan explained there is a reference for replacement in the language. He also noted the relationship with the PBC appears to be good now. Mr. Ryan stated an amendment to the Task Force's Mission Statement was proposed to extend the time the Task Force is commissioned to allow for time to work with the PBC during the next year.

Chairman O'Brien stated the proposed change to the Mission Statement could be considered at a future time. However, in the interim, he emphasized the Task Force can continue to function as it has.

Vice-Chairman Haarde stated he would be disappointed to only review two concept designs, and if replacement was not an option considered by the consultants. He asked if the PBC Selection Process and Procedures could be altered.

Mr. Kelly stated there will be numerous opportunities for input from user groups with the consultants. He noted that, through these discussions, it is likely numerous concept designs will be discussed and considered.

Mr. Williamson stated he and Mr. Ryan, Ms. Troiano and Mr. Kelly will be working alongside the PBC throughout the process.

Mr. Ryan referred to the Request for Qualifications. He noted the budget is only for \$75,000, and thus the consultants can only develop so many viable designs for this price.

Chairman O'Brien asked what is being done regarding the failing Fairbank roof in the meantime. Mr. Kelly stated he has monitored the roof during the recent rain storms, and regular ongoing maintenance is being performed.

It was on motion unanimously

VOTED: To accept grants/donations in the amount of \$30,000 from The Sudbury Foundation to be used for the preparation of a Fairbank Community Center Complex Master plan; and direct that these funds be used with the \$10,000 appropriated at the 2013 Town Meeting under Art. 17, under the direction of the Permanent Building Committee.

It was also on motion unanimously

VOTED: To accept grants/donations in the amount of \$17,500 from The Friends of Senior Citizens to be used for the preparation of a Fairbank Community Center Complex Master plan; and direct that these funds be used with the \$10,000 appropriated at the 2013 Town Meeting under Art. 17, under the direction of the Permanent Building Committee.

It was further on motion unanimously

VOTED: To accept grants/donations in the amount of \$14,500 from The Friends of Park and Recreation to be used for the preparation of a Fairbank Community Center Complex Master plan; and direct that these funds be used with the \$10,000 appropriated at the 2013 Town Meeting under Art. 17, under the direction of the Permanent Building Committee.

Chairman O'Brien stated if official letters are received regarding the two pending donations, the Board could accept them at the July 9, 2013 meeting on the Consent Calendar.

Town Hall

Mr. Kelly stated plans to renovate Town Hall are a critical factor in the future plans for Fairbank. In July, a Public Hearing will be scheduled with the design firm working on Town Hall. Mr. Kelly stated architects have already met with potential future staff users for the space, and discussions have been held with the Sudbury Historical Society. He stated a final conceptual design for Town Hall would likely be ready by the end of the summer and that this project will progress at the same time the Fairbank plans are being researched.

Construction of New Police Headquarters

Present: Interim Police Chief Scott Nix

Mr. Kelly and Interim Police Chief Scott Nix stated they have been reaching out to the public since Town Meeting, in the hope of addressing all questions prior to the vote on the project next week. It was noted another Open House at the current Police Station was held after Town Meeting, and Interim Police Chief Nix and Mr. Kelly are available at any time to tour the facility with those interested. They asked the Board if there is more they can do before the Special Town Election to foster a positive outcome for the project.

Selectman Drobinski stated he has not heard specific concern from residents. He hopes the community understands the need for a new Police Station.

Vice-Chairman Haarde stated he believes Town Meeting made a good decision regarding this project, and he hopes it will be supported at the polls next week. He suggested possibly inviting those who have spoken against the project in the past to a meeting to address concerns.

Chairman O'Brien believes the public understands the request for design funds.

Miscellaneous Updates

Mr. Kelly stated the Nixon School Roof Project will begin once the school year is finished. He also stated work on the floors at the Noyes and Nixon Schools is scheduled to begin on July 8, 2013.

Chairman O'Brien commended Mr. Kelly on the great work he has done in the short time he has been the Town's Combined Facilities Director. He emphasized the cost savings and grant awards Mr. Kelly has been instrumental in bringing to the Town through a variety of sources.

NStar - Discussion regarding Plans for Re-planting Stock Farm Road and Pelham Island Road

At 9:43 p.m., Chairman O'Brien opened a discussion regarding NStar's plans to re-plant on Stock Farm and Pelham Island Roads. The Board was previously in receipt of copies of several emails and letters from Town Manager Valente and NStar representatives dated August 14, 2012 through June 12, 2013 and a relevant section of the Board of Selectmen's Meeting Minutes of March 9, 1971. In addition, Town Manager Valente distributed copies of a letter from NStar dated June 17, 2013 and a planting quotation from Weston Nurseries dated July 5, 2012.

Town Manager Valente summarized the June 17, 2013 letter received from NStar as its counter-proposal. She emphasized her concern that an agreement be reached so as to maximize this year's planting season and not miss another year.

Selectman Drobinski stated he would like to send a letter to NStar asking the company to clarify what is meant by “working with the Town,” as referenced in paragraph four of the June 17, 2013 letter.

Chairman O’Brien asked if the Town should send a letter to the State Department of Public Utilities about its dissatisfaction with NStar. Selectman Drobinski suggested Sudbury’s State representatives be asked to support any letter sent. He also stated NStar should be informed that, if an interim agreement is made, it does not relieve the company from its overall responsibilities to Sudbury.

Sudbury resident Stan Kaplan, 98 Victoria Road, stated he believes NStar should be brought to justice for denying the neighborhood the screening it deserves to replace what was cut down by NStar. Mr. Kaplan believes it is appropriate to contact the Department of Public Utilities because it was involved at the time of the initial agreement with Boston Edison in 1969, and he believes the Department would support the Town. He also believes NStar should be pushed to move its lines underground.

Sudbury resident Debbie Howell, 123 Victoria Road, stated she is confused because the discussion tonight seems to be about maintenance of plantings. However, she stated nothing has been planted off of Stock Farm Road to even maintain. Ms. Howell believes the Town must try something different or nothing will change with NStar.

Selectman Drobinski stated the Town has not yet agreed to the planting schedule, which is why NStar has not planted yet.

Ms. Howell asked if NStar provided maintenance agreements with some neighbors who have had plantings replaced in their yards. The Board stated it is unsure of the personal arrangements made by some residents.

Selectman Drobinski suggested a letter from Town Counsel be drafted to be sent to the Department of Public Utilities, and that it references the agreement the Town had with Boston Edison in 1969. Vice-Chairman Haarde asked if the Board wants its State representatives and senators to be asked to support the letter, and the Board responded affirmatively.

Town Manager Valente suggested the Town continues efforts to negotiate a planting agreement with NStar until September 1, 2013. However, she noted a decision will need to be made in September, so as to plant something before encountering winter conditions. Ms. Valente also stated NStar seems to be more responsive when there is adverse media coverage regarding its actions.

Vice-Chairman Haarde stated it is important for the Town to continue to push for the utility companies to bury wires underground.

At 10:05 p.m., Chairman O’Brien closed the discussion.

Legal Services – Discussion

At 10:05 p.m., Chairman O’Brien opened a continuation of the discussion regarding the Town’s legal services. The Board was previously in receipt of copies of a memorandum from Town Manager Valente dated June 12, 2013, and a draft red-lined “Letter of Understanding Between the Town of Sudbury and Paul L. Kenny, Esq.”

Chairman O'Brien summarized that the current contract with Town Counsel expires on June 30, 2013. It seems prudent for the Town to maintain legal coverage while a new contract is deliberated. Thus a red-lined-draft letter of understanding for an extension to the current contract for six months has been presented for review.

Selectman Drobinski stated he believes the six-month extension allows for the Town to be legally covered while newly-elected Board members work with this Board to assess the future of the Town's legal services.

It was on motion unanimously

VOTED: To appoint Paul L. Kenny as Sudbury's Town Counsel for the period of July 1, 2013 through December 31, 2013, and to authorize the Town Manager to sign, on behalf of the Board, a Letter of Understanding Between the Town of Sudbury and Paul L. Kenny, Esq., as reviewed tonight.

Minutes

It was on motion unanimously

VOTED: To approve the Regular Session minutes of April 22, 2013 with Lincoln-Sudbury Regional High School Committee, and the Regular Session minutes of June 4, 2013.

It was also on motion

VOTED: To approve the Regular Session minutes of May 21, 2013.

Vice-Chairman Haarde abstained from the vote on the minutes of May 21, 2013.

MIIA Grant - Roof Inspection Program

It was on motion unanimously

VOTED: To accept, on behalf of the Town, a Massachusetts Interlocal Insurance Assn. (MIIA) Loss Control Grant in the amount of \$5,000 for implementation of a roof inspection program, as outlined in a letter from Jeffrey J. Siena, MIIA Loss Control Manager.

2012 Green Community Grant

It was on motion unanimously

VOTED: To accept, on behalf of the Town, an energy efficiency incentive check from NStar in the amount of \$9,750, as part of the 2012 Green Community Grant, for installation of an Energy Recovery Ventilator and two new condensing boilers at the Atkinson Pool, where it is estimated that the Town will save 81,393 KWH annually, as requested by Combined Facilities Director, James Kelly, and expended under his direction.

FY14 Cleaning Services- Award Contract

It was on motion unanimously

VOTED: To approve award of contract by the Town Manager for FY14 cleaning services for the DPW/Highway buildings, Police Station, and the Town Hall, with an option for the Flynn Building, plus the option for continuing services in FY15 and FY16, subject to bid review and approval of Town Counsel.

Sudbury Military Support Network - Gift

It was on motion unanimously

VOTED: To accept, on behalf of the Town, a gift from Patty Houpt (Sudbury Military Support Network) of a framed logo, valued at \$35, to be displayed at Town Hall or other appropriate location, as requested in a memo dated June 11, 2013, from Rick Houpt.

Proclamation – Rogers and Bradshaw Families

It was on motion unanimously

VOTED: To sign a proclamation commemorating the contributions of the Rogers and Bradshaw Families, to be presented at a reception at the Goodnow Library on July 22, 2013, as requested in a memo dated June 3, 2013, by Barbara Pryor, Goodnow Library Foundation.

Pool Donations Account – Gift

It was on motion unanimously

VOTED: To accept, on behalf of the Town, a \$1,000 donation from Lucinda Lagasse to the Pool Donations Account, as requested by Nancy McShea, Park and Recreation Director, in a memo dated June 7, 2013, said funds to be expended under the direction of the Park and Recreation Director.

Livery and Limousine Licenses

It was on motion unanimously

VOTED: To renew the Livery and Limousine Licenses for AAA Limousine, Inc., 39 Union Avenue, and Sudbury Limousine and Taxi Service, Inc., 26 Shadow Oak Drive, and to approve rate schedules as provided, subject to approval of individual driver licenses and satisfactory vehicle inspections by the Police Department, said licenses to expire on June 30, 2014.

July 4th Road Race - Signage

It was on motion unanimously

VOTED: To approve the placement of six signs announcing the July 4th Road Race: two signs facing north and south on Concord Road at Featherland Park, one each at the corner of Fairbank and Hudson Road, Peakham and Old Lancaster Road, Fire Headquarters, 77 Hudson Road, and 50 Union Ave. (Johnston Paving), from June 25, 2013 to July 5, 2013, as requested by Graham R. Taylor, 221 Goodman's Hill Road, in a letter dated June 1, 2013.

Election Officers - Appointments

It was on motion unanimously

VOTED: To appoint Sudbury registered voters Susanne M. Blanchette, Democrat, 12 King Philip Rd.; Christine D. Schiller, Unenrolled, 202 Pratt's Mill Rd.; Robert Lee, Unenrolled, 481 Dutton Rd.; Catherine Burke, Republican, 249 Water Row; Sabino G. Merra, Unenrolled, 111 Woodside Rd.; Susan O'Connor, Unenrolled, 73 Fairbank Rd.; Jane Graham, Unenrolled, 32 Marlboro Rd.; Donna Johnson, Unenrolled, 33 Barbara Rd.; and Stow registered voter Erika James, Unenrolled, 10 Warren Rd. Unit 5, Stow, MA 01775; as Election Officers with terms to expire on August 14, 2013, as requested by Town Clerk Rosemary Harvell.

Goodnow Library Board of Trustees and Sudbury Celebrates 375/Sudbury Day Committee – Resignations

It was on motion unanimously

VOTED: To accept the resignation of Jill W. Browne, 80 Woodmere Drive, from the Goodnow Library Board of Trustees, and to accept the resignation of John Stevens, 168 Horse Pond Road, from the Sudbury Celebrates 375/Sudbury Day Committee, and to send letters of gratitude for their service.

Serving of Alcoholic Beverages - Stanley Cup Extension

It was on motion unanimously

VOTED: To extend the hours for serving of alcoholic beverages from 12:00 midnight to 1:00 a.m. on weeknights during the Stanley Cup Finals for restaurants with alcoholic beverage licenses, providing the kitchen remains open, and at the end of the game (during extended hours), the TV must be shut off and serving of food and beverages must be stopped.

Minuteman Regional Technical High School – Discussion of Recent Related Legislation

At 8:36 p.m., Chairman O'Brien opened a discussion regarding the Minuteman Regional Technical High School. The Board was previously in receipt of copies of a memorandum from Town Manager Valente dated June 14, 2013, a Joint Public Statement made by the School Committee of Minuteman Regional Vocational School District and its Superintendent Bouquillon, a letter from the Town of Carlisle sent to Alice Deluca, Chairperson of Minuteman's School Committee dated May 10, 2013, and a relevant *Boston Globe* article published on May 19, 2013.

Vice-Chairman Haarde summarized the funding model inequities as reported in recent years by Sudbury's Minuteman representative Dave Manjarrez, and the recently identified accounting irregularities at the school. It was noted the School Committee is voting tonight regarding Dr. Bouquillon's reappointment, and that the Town of Carlisle sent a strong letter urging no re-appointment. Vice-Chairman Haarde believes that, if Sudbury were to send a similar letter to the Minuteman School Committee telling them its preferences for hiring, that it would be perceived as an over-reaching action. He believes Sudbury cares most about resolving the capital funding inequities and the unfair funding model for non-member enrollment.

Selectman Drobinski emphasized the Town has no issues with the School and its curriculum, but Sudbury's concerns are related to the capital cost allocation for member and non-member towns.

Town Manager Valente explained there seems to be impenetrable resistance by some towns (Arlington) to accept the funding alternative developed by the Town Managers as a compromise. She is not sure how a change can occur at this point, unless there is legislation to force the change to occur.

Chairman O'Brien asked if Sudbury should be developing an exit strategy from the Minuteman District. Vice-Chairman Haarde noted L-SRHS was asked to consider other vocational options. Town Manager Valente stated she believes it is still in Sudbury's best interest to remain a member of the Minuteman District, under a fair funding formula and guidelines, and she summarized the Town's short-term choices.

Vice-Chairman Haarde believes legislation will be needed to fix the loophole which currently exists for non-member towns. He believes the capital funding issue is not equitable for member towns, which subsidize students from non-member towns. Vice-Chairman Haarde also stated Mr. Manjarrez is considering not accepting a re-appointment of his position.

At the request of the Board, Town Manager Valente will ask the new L-SRHS Superintendent how withdrawal from the Minuteman District would impact L-SRHS.

There being no further business, the meeting adjourned at 10:10 p.m.

Attest: _____
Maureen G. Valente
Town Manager-Clerk