

IN BOARD OF SUDBURY SELECTMEN  
TUESDAY, JULY 14, 2015

Present: Chairman Patricia A. Brown, Vice-Chairman Susan N. Iuliano, Selectman Charles C. Woodard, Selectman Leonard A. Simon, and Interim Town Manager Maryanne Bilodeau

Absent: Selectman Robert C. Haarde

The statutory requirements as to notice having been complied with, the meeting was convened at 7:30 p.m. in the Lower Town Hall, 322 Concord Road.

**Opening Remarks**

At 7:30 p.m., Chairman Brown opened the meeting. She cautioned residents to avoid Willis Pond until Board of Health results from recent testing are received. Chairman Brown congratulated the Sudbury Housing Trust (SHT) and everyone involved in bringing the 278 Maynard Road development to fruition. She announced tax bills for FY16 have been mailed to residents. Chairman Brown also announced the Sudbury Water District (SWD) is conducting water main flushing, and more information is available on the SWD website. She also congratulated everyone involved in making the July 4<sup>th</sup> Parade a success. Chairman Brown also announced Representative Gentile informed her there will be a public hearing on July 28, 2015 at 10:00 a.m. in Room A1 at the State House regarding Sudbury's Senior Means Test Tax Exemption. She also stated the \$290,000 request for the restoration of the Loring Parsonage is in the State budget. She thanked Representative Gentile and Senator Barrett for their work.

**Reports from the Interim Town Manager**

Interim Town Manager Bilodeau announced the Town's new Finance Director Andrew Vanni will begin work tomorrow. She also announced the bylaw changes from the May 2015 Annual and Special Town Meetings have been approved by the Attorney General's Office, and they have been posted by the Town Clerk.

Because so many people have been asking, Ms. Bilodeau wanted to announce publicly that she will not be submitting her resume for consideration for the Town Manager position. She has fully enjoyed covering as interim; however, given all the changes the Town has gone through recently she felt her time would be better spend working with the new Finance Director to get them up to speed and then returning to her former position, which has been critically short-staffed. She believes it is in the best interest of Sudbury to return to full staffing as soon as possible. Ms. Bilodeau thanked the Board for its support, stating she has enjoyed her time as Interim Town Manager. Every Board member thanked Ms. Bilodeau for doing an outstanding job in an understaffed situation.

**Reports from the Board of Selectmen**

Selectman Woodard stated he attended a Budget Strategy Task Force Meeting last week. The group is collecting historical budget data and information regarding how other towns allocate resources to cost centers.

Selectman Simon attended the Acton groundbreaking for its portion of the Bruce Freeman Rail Trail, which is set to be completed in 2016. On June 29, 2015, he attended a Conservation Commission Meeting, and he shared his displeasure with how he was treated by the Commission's Chair. Selectman Simon stated he and Chairman Brown held Selectmen's Office Hours on June 30, 2015, and residents came to discuss concerns regarding Minuteman Regional Vocational High School and development at Davis Field. He also stated he, Vice-Chairman Iuliano and Chairman Brown marched in the July 4th Parade. Selectman Simon also stated the Board had its first meeting with the consultant, Jon Wortmann, hired to address some of the

Listening Project recommendations and he has had a subsequent conversation with Mr. Wortmann. He stated the Board has received numerous communications regarding plans for Davis Field. Selectman Simon also stated the Fairbank Center Task Force met last week, and it will meet again on July 15, 2015 at 7:00 p.m. at the Department of Public Works Building. He encouraged anyone interested in the future plans for Fairbank to attend tomorrow's meeting.

Vice-Chairman Iuliano stated she wished to address comments made at the Board's June 23, 2015 Meeting. She explained at the June 23<sup>rd</sup> Meeting, the Board considered an agenda item request to publicly share a confidential Town Counsel opinion with the Goodnow Library Trustees. Selectman Iuliano further explained she recused herself from the discussion because her husband is a Library Trustee. She stated Selectman Haarde suggested she had violated her duties by sharing the confidential opinion with her husband before the Board Meeting because he questioned the timing of the Trustees' request to delay publicly sharing the opinion until they could review it. Vice-Chairman Iuliano emphasized, for the record, she did not share any information with her husband, and she did not violate her duties. She further stated the agenda had been publicly posted as of the previous Friday and filed with the Town Clerk's Office.

Chairman Brown stated she should have concluded this discussion at the Board's last Meeting, and she apologized to Selectman Iuliano for not terminating the dialogue sooner.

#### **Citizen's Comments**

At 7:48 p.m., Chairman Brown recognized Sudbury citizen David Manjarrez, 47 Firecut Lane.

Mr. Manjarrez stated he sent the Board and Finance Committee an email today regarding Minuteman Regional Vocational High School. He explained he served as the Town's representative to Minuteman's School Committee for seven years. Mr. Manjarrez opined that his observation has been that data and information from Minuteman has been inconsistent. He believes Sudbury has been subsidizing out-of-district students for many years, given the School's inequitable cost structure. Mr. Manjarrez stated Minuteman is moving forward with the construction of a 628-student facility, which will cost Sudbury millions of dollars over the next few decades. In addition, he stated the School is pushing for a district-wide ballot to be held, which he believes is not in Sudbury's best interests.

#### **Public Hearing: Restaurant License Change from All Alcoholic Beverages to the Sale of Wine and Malt Liquors – PTT Restaurant, Inc. d/b/a Chili Basil – 385 Boston Post Road**

Present: PTT Restaurant, Inc. d/b/a Chili Basil's Owner Tharanee Rojthanasirivanich, and Suratchanee Saejung

At 8:00 p.m., Chairman Brown opened the Public Hearing regarding the application of PTT Restaurant, Inc. d/b/a Chili Basil, 385 Boston Post Road, Sudbury, for a change in license from a Restaurant License for the Sale of All Alcoholic Beverages to a Restaurant License for the Sale of Wine and Malt Liquors, under M.G.L. Ch. 138, s.12, Christopher Segur, Manager. The Board was previously in receipt of copies of the "Application for Retail Alcoholic Beverage License" and accompanying documents and feedback from Town Department Heads, noting no objections to the request.

The restaurant's owner's representative, Tharanee Rojthanasirivanich, stated the request is to change to a Sale of Wines and Malt Liquors license from an All Alcoholic Beverages License.

Chairman Brown stated the Board has received the application, noting the restaurant has already been licensed and operating.

Selectman Simon referenced Section 2 of the application. He suggested the request is for a change of type of license rather than a transfer of license. He recommended this be clarified on final paperwork. Interim Town Manager Bilodeau referenced page 13 of the Board's agenda packet, noting the transaction type has been listed as a change of license type.

It was on motion unanimously

VOTED: As the licensing authority for the Town of Sudbury, to approve the application of PTT Restaurant, Inc. d/b/a Chili Basil, 385 Boston Post Road, Sudbury, for a Restaurant License for the Sale of Wine and Malt Beverages, under M.G.L. Ch. 138, s.12, Christopher Segur, Manager.

**Executive Office of Energy and Environmental Affairs – PARC Grant Submission**

Present: Sudbury Assistant Planner Jim Kupfer and Park and Recreation Commission members Paul Griffin and Bob Beagan

At 8:10 p.m., Chairman Brown opened a discussion regarding whether to submit a PARC grant to the Executive Office of Energy and Environmental Affairs for a Davis Field-related project. The Board was previously in receipt of a copy of the grant application and a draft letter from Chairman Brown dated July 14, 2015 authorizing Director of Planning and Community Development Jody Kablack to represent the Town in related communications and matters. In addition, copies of communications from Sudbury residents Sandy Moore (90 Windsor Road), John Kohler, Linda and Kermit Dubois (18 Lafayette Drive), Lisa West, Darlene Tupta (40 Powers Road), Scott Sawin (52 Puffer Lane), Thelma Sosa Walleth (610 Peakham Road), Robert McCune, Bob Lee (38 Candy Hill Road) and an email from Assistant Planner James Kupfer to Mr. Sawin dated July 14, 2015 were distributed tonight.

Sudbury Assistant Planner Jim Kupfer explained tonight's request is to authorize the submission of a grant to be potentially eligible for a \$400,000 award to be used for a future project at Davis Field. Mr. Kupfer stated the Park and Recreation Commission is working to finalize plans for a future project to improve Davis Field. He noted that, if the grant is awarded, the Board of Selectmen would decide whether to accept it, and then a Special Town Meeting would need to be held next winter to approve the project.

Selectman Woodard asked if the revised project is similar to the one presented at the 2015 Town Meeting minus the baseball fields. Park and Recreation Commission member Paul Griffin stated that is fairly accurate, noting the project also no longer includes any permanent structures.

Mr. Kupfer stated the revised plan would level the existing field and improve the parking. Mr. Griffin stated existing field space would be enhanced by approximately 30-40%.

Vice-Chairman Iuliano asked if applying for the grant limits the eventual plan, which has not yet been finalized by the Commission. It was stated that it does not limit the final plan. Mr. Griffin emphasized the Commission is trying to develop a final plan which is reasonable for all parties involved.

Selectman Woodard stated the Commission has tried to take the objections it has heard and revise the plan accordingly. He clarified tonight's request is to pursue a funding source for a future project yet to be finalized.

Mr. Griffin stated he believes the proposal at the 2015 Town Meeting was defeated because people did not want to spend the requested amount of money. Thus, they are trying to create a plan which will cost the taxpayers less.

Selectman Simon summarized the current recreational area at Davis is approximately 4.5 acres, and the revised plan would increase it to 7.5 acres. He stated the two major concerns voiced at Town Meeting were the proposed cost and the fact that many people do not want to change the present use of Davis Field.

Mr. Kupfer summarized what the Special Town Meeting process would be, noting the Town would know by October if the award was granted.

Selectman Simon suggested the Park and Recreation Commission should meet with those who object to its proposals, noting he would like to see some public discussions held. He further stated the Board understands the need for fields, but it also wants to do the right thing for the entire Town. Selectman Simon stated his preference is for a comprehensive Town recreational plan to be developed.

Chairman Brown asked the Board to focus on tonight's agenda item regarding submission of the grant application.

Park and Recreation Commission member Bob Beagan stated he and other Commission members have had discussions with objectors to the proposal. Mr. Beagan also stated this project has been discussed and worked on for nearly ten years. He further stated he does not believe the Commission's work is being valued, noting a lot has been done to create a plan to improve Davis Field, while leaving as much of the current area alone as possible.

Chairman Brown asked Mr. Kupfer to clarify why this is on tonight's agenda. Mr. Kupfer stated the grant submission deadline is tomorrow. He reiterated the request is only to submit the grant application, and not to approve a particular project. Mr. Kupfer stated he believes the Park and Recreation Commission has been working to address concerns.

Chairman Brown asked what would occur between now and October when the grants are awarded. Mr. Griffin stated the Commission would continue to work on developing the best possible project for the community. He stated he has personally reached out to the "Save Davis" constituency. Mr. Griffin further stated that to do no development at Davis Field would negatively impact the Town's field programs.

Chairman Brown asked what the plan is if a grant is not awarded. Mr. Griffin stated the Commission would continue to research and pursue other resources. He also opined there is a real need for useable field time.

Selectman Simon asked if there have been any accommodations reached between the interested parties. Mr. Griffin stated he is not at liberty to disclose his discussions at this time. However, he commended the amount of time devoted to this issue from all those interested in the future of Davis Field.

Sudbury resident Mark O'Neill, 155 Belcher Drive, stated many people want to leave Davis Field as it is, noting the amount of wildlife and other activities held on the property. He also stated a lot of senior citizens use Davis Field on a regular basis. Mr. O'Neill expressed his displeasure with the fact that the public made its feelings known at Town Meeting, but yet there still seems to be a movement to go forward with a project of some kind.

Sudbury resident Amy Robinson, 153 Powers Road, stated she attended the Selectmen's Office Hours and sent them a letter with photographs. Ms. Robinson stated Davis is a Town treasure, and it is unique for its multi-use activities. She noted the amount of wildlife on the property, noting the area's natural beauty should be allowed to remain for generations to come.

Sudbury resident Bob Lee, 38 Candy Hill Road, stated he is the President of Sudbury Youth Soccer, which has 3,000 participants. He stated improvements to Davis are needed, and the revised proposal will not greatly alter the current use. Mr. Lee also stated work to improve Davis will help to alleviate the other Town Fields, which are overused.

Sudbury resident Elizabeth Engerman, 52 Windmill Drive, stated Davis Field should not be compared to the flat and desolate Haskell Field, which has no shade. She stated there are many non-sports related users of Davis Field. Ms. Engerman stated the essence of the property would be greatly altered if the gentle, rising hills are leveled. She stated Channel 5's *Chronicle* show highlighted the beauty of Route 117 tonight. Ms. Engerman stated opponents are not belittling the work done by the Commission, but they are questioning the recommendations and conclusions made by Gale Associates, which is a company associated with athletic field proposals. She expressed her concern that the Town is asking for grant money for a project which has not been fully defined and developed. Ms. Engerman does not believe the Town should be seeking funds without community support to do so.

Sudbury resident Liz Darley, 106 Thunder Road, stated traffic has not been addressed. She also stated she disagrees with Mr. Griffin's earlier statement that the project failed at Town Meeting due to cost. Ms. Darley believes the project primarily failed because people want to leave Davis Field alone, and keep it as it is.

Vice-Chairman Iuliano thanked everyone who has voiced their opinions, noting this community conversation will continue. However, in the meantime, she stated she believes it would be irresponsible to not seek out funding options to be considered and helpful for a future project.

Selectman Simon stated he is torn on this issue because two months ago Town Meeting voted not to develop Davis Field as proposed, and the traffic concerns have not been addressed. He also expressed concern that there is not a specific plan for what will be done to the area and how traffic will be handled. He would prefer to see a clear vision of the Field's use, but he also does not want to miss an opportunity to pursue funds which could help defray project costs. Selectman Simon asked for clarification again regarding what the acceptance of the award and Special Town Meeting processes would be, which Mr. Kupfer provided.

Chairman Brown called the vote.

VOTED: To submit the application for a PARC grant to the Executive Office of Energy and Environmental Affairs as prepared and presented by the Planning and Community Development Dept.; and to authorize the Board of Selectmen's Chair to sign the application; and to authorize Jody Kablack, Director of Planning and Community Development, to represent Sudbury in all communication with the Executive Office of Energy and Environmental Affairs on this matter.

Voted 3-0-1 with Selectman Simon abstaining.

#### **Senior Tax Deferral Annual Interest Rate for FY16**

Present: Cynthia Gerry, Director of Assessing

At 8:55 p.m., Chairman Brown welcomed Director of Assessing Cynthia Gerry to the Meeting to discuss the recommendation for setting the senior tax deferral annual interest rate for FY16. The Board was previously in receipt of copies of a memorandum from Director of Assessing Cynthia Gerry dated July 8, 2015. In addition, copies of a memorandum and report from former Finance Director Andrea Terkelsen dated July 5, 2014 were distributed tonight.

Ms. Gerry explained the Board must vote the senior tax deferral annual interest rate every year. She noted the rate for FY15 was 2%, and it was 2.5% from 2005-2014. Ms. Gerry stated the law allows a rate to be charged up to 8%. She referenced Ms. Terkelsen's July 5, 2014 report, which summarized reasons for charging more than 0, including that a low charge would offset the costs to administer the program, while not being a burden to applicants.

It was on motion unanimously

VOTED: To approve a senior tax deferral interest rate of 2% for FY16.

**Town Manager Search Process - Municipal Resources, Inc. – Next Steps & Composition of Panel**

Present: Municipal Resources, Inc. Vice President Alan Gould

Chairman Brown opened a discussion regarding the Town Manager search process and the options available for interviewing and screening candidates. She welcomed Municipal Resources, Inc. Vice President Alan Gould, who had spent the entire day in Sudbury collecting feedback.

Mr. Gould stated the search is proceeding as expected, with 37 resumes received, of which 16 are from Massachusetts. Upon his initial review, Mr. Gould stated he is interested in approximately 14-15 of the applicants, whom he would likely invite to submit an essay. He stated the next step in the recruitment process is for the Town to decide how it would like to involve the community in the interview process. He referred to the summary provided by Chairman Brown, noting Municipal Resources, Inc. (MRI) can present the Board with candidates based on its screening, it could provide candidates based on input from an Interview Panel or a Search Committee could present the Board with candidates from a pre-qualified MRI pool.

Chairman Brown asked if Mr. Gould had a recommendation. Mr. Gould stated he prefers an Interview Panel, and he believes it is more efficient and it has less potential for creating conflict than creating a Screening Committee. He noted he would observe the Interview Panel and act as its facilitator.

The consensus of the Board was that it unanimously supports the formation of an Interview Panel.

Selectman Simon asked if Mr. Gould had suggestions regarding composition of the panel. Mr. Gould provided suggestions for groups to be represented. Following a brief discussion, it was requested that the Interim Town Manager and her staff contacts the Council on Aging, Finance Committee, both School Superintendents (or their designee), Chamber of Commerce (someone from the Business Community), the Sudbury Clergy Association, Park and Recreation Commission, Sudbury Housing Trust and the Planning Board to ask them to designate a representative and alternate to be available to participate on the interview panel for a new Town Manager during the week of August 24, 2015.

Chairman Brown noted Town offices are closed on Fridays in August. Mr. Gould stated he is flexible to schedule the Panel on whatever day works best for the participants during the week of August 24<sup>th</sup>. He noted it would be best to conduct the Interview Panel in a space which has two conference rooms in close proximity to each other (such as the second floor of the Flynn Building).

In response to a question from Chairman Brown, Mr. Gould explained how he would communicate in advance and prepare the members of the Interview Panel.

It was on motion

VOTED: To approve the recommendations of Sudbury's Town Manager Recruitment consultant regarding the next step in the process to assemble an Interview Panel to provide Municipal Resources, Inc. with input regarding Town Manager candidates to be considered as finalists, and for the Panel to be composed of a representative or alternate from each of the following groups: Council on Aging, Finance Committee, both School Superintendents (or their designee), Chamber of Commerce (someone from the business community), the Sudbury Clergy Association, Park and Recreation Commission, Sudbury Housing Trust and the Planning Board.

**Melone Property Technical Advisory Committee – Review Draft Mission Statement**

At 9:58 p.m., Chairman Brown opened a discussion to review the draft Mission Statement for the Melone Property Technical Advisory Committee. The Board was previously in receipt of copies of a black-lined draft Mission Statement, which she referenced.

Selectman Woodard questioned why another committee is needed. He stated the question for many is whether there is contamination at Melone, and to what extent. Selectman Woodard stated there are well-established engineering protocols by which engineering firms can determine this, but he does not see how a committee helps in the process. He stated the Board could select an engineering firm to conduct the study in a public session meeting.

Selectman Simon suggested the Board could develop a list of questions it has after the scope of services is determined.

Chairman Brown stated she would prefer for the Board's questions to be part of the scope of services. She further stated she does not feel she has any expertise in this area, but there are other Sudbury residents who do, and she would like their input. She also would prefer for a citizen to be involved, who can help communicate the process to the public. Chairman Brown believes a committee could be helpful with public communications.

Selectman Woodard stated that, if the Board selects an engineering firm to conduct the study, upon completion of the work, a presentation would be given by the firm to the Board in a public meeting.

Selectman Simon suggested those Town residents with expertise in this area should be invited to help with the scope of services for the Board's review.

Chairman Brown recalled Director of Planning and Community Development Jody Kablack stated she would develop the scope of services with help from local technical engineering advisors and she would present the scope of services to the Board for review.

It was on motion unanimously

VOTED: To require Director of Planning and Community Development Jody Kablack to present a draft scope of services, with help from local technical engineering advisors, and she would present the scope of services to the Board for review prior to advertising for a qualifying engineering firm.

The consensus of the Board was to take no further action regarding the draft Melone Property Technical Advisory Committee at this time.

**Minuteman Regional Technical High School – School Building Project Draft Resolution and Proposed District-wide Election - Discussion**

Present: State Representative Carmine Gentile

At 9:22 p.m., Chairman Brown opened a discussion regarding Minuteman Regional Vocational Technical High School. The Board was previously in receipt of copies of a draft Sudbury resolution concerning Minuteman, a “Comparison of Project Approval Options for Minuteman High School” dated July 7, 2015, and “Frequently Asked Questions District-Wide Balloting” Updated June 26, 2015 which were distributed at the Minuteman Regional High School Committee Meeting on July 7, 2015; a memorandum and accompanying letter from Arlington’s Town Manager dated July 1, 2015, and a letter from Belmont’s Board of Selectmen dated June 23, 2015 and accompanying addendums A & B, and copies of slides from the Minuteman Regional Vocational Technical School District MSBA’s Facilities Assessment Subcommittee Presentation. In addition, copies of an enrollment data spreadsheet and accompanying graphs from Chairman Brown were distributed tonight and Selectman Simon distributed copies of draft positions he prepared.

Chairman Brown stated the Massachusetts School Building Authority (MSBA) is meeting to decide on Minuteman’s building plans on August 6, 2015. Interim Town Manager Bilodeau stated materials to be considered at this meeting must be submitted by July 30, 2015. Chairman Brown stated she would like the Board to submit its positions prior to the July 30<sup>th</sup> deadline, i.e., that it opposes the proposed building project and the proposed district-wide election. She also mentioned there is a special meeting scheduled on September 8, 2015 regarding the proposed district-wide vote.

Selectman Simon stated he has followed the Minuteman issues for the past two years as a Board liaison. He believes it is important for residents to know 25 students from Sudbury attend the school and what the costs are for the Town to be part of the Minuteman District. Selectman Simon also believes it is important for residents to know what the capital costs will be for Sudbury for the next 20 years if the proposed 628-student new facility is approved and built. He emphasized the education of the students is a priority, and the students who attend Minuteman now should be able to finish their studies there. Selectman Simon referenced the draft resolution prepared by Chairman Brown, which he appreciated. However, he stated he believes a crisp, clear message needs to be sent to Minuteman and MSBA, which is what he tried to reflect in his draft. Selectman Simon stated the Board could always follow-up with a more comprehensive statement at a later time. He also suggested the Town should host a meeting with other Minuteman member towns, which have similar positions, to see if a common document could be drafted and signed. Selectman Simon believes there might be a greater impact if the message is sent as one united voice from several towns than by each doing it separately. He also acknowledged the input given, and work done, on these issues by Sudbury residents Dan DePompei and David Manjarrez and by Chairman Brown and Selectman Haarde and the Vocational Education Options Committee.

Chairman Brown acknowledged Representative Gentile, and she commended him and his office for offering to help. She asked him if he would be willing to host a meeting regarding the proposed district-wide vote.

Representative Carmine Gentile stated he would be happy to try to coordinate a meeting through other Boards of Selectmen and to follow up on any other requests from the Board. Following a brief discussion, the consensus was that the July 30, 2015 deadline does not allow enough time to convene a group of like-minded officials from other member towns.

Chairman Brown referenced her four-page handout, noting there are 35 students who attend Minuteman out of the 4,200 total students in Sudbury. She believes it is important to be cognizant of how money is

spent on educating all students. Chairman Brown summarized what the proposed district-wide election process would entail.

Selectman Simon reviewed the process for a proposed district-wide election. He believes this would take the decision-making ability out of Sudbury's hands by having voters from outside the Town impose their position on Sudbury taxpayers.

Chairman Brown asked the Board to decide on its positions to be sent to the MSBA prior to its July 30, 2015 deadline.

Vice-Chairman Iuliano stated she prefers Chairman Brown's draft letter because it includes more information regarding why Sudbury has reached its conclusions.

Selectman Simon reiterated his belief that a brief, clear statement should be sent, which does not invite further discussion, and that a more detailed explanation could be sent at a later time.

Selectman Woodard stated time is of the essence to have Sudbury's positions known. He stated he prefers Chairman Brown's draft, which includes more of the Board's thought process, and he suggested a one-word edit to it.

Sudbury resident David Manjarrez, 47 Firecut Lane, suggested there is no reason why the Board cannot approve all of the draft resolutions reviewed tonight.

It was on motion unanimously

VOTED: To approve sending Chairman Brown's draft resolution, as reviewed and amended tonight to include the word "acceptable" on page 44 of the agenda packet at the end of the second line, after the word "an," of the second paragraph under #1, and at the very end of the letter, to add a new paragraph to read as follows: "In summary, the Sudbury Board of Selectmen adopts the following positions regarding Minuteman Regional Vocational Technical High School: The Sudbury Board of Selectmen opposes Minuteman's proposed 628 student building project. The Sudbury Board of Selectmen opposes the district-wide election proposed by the Minuteman School Committee and the Minuteman School Building Committee."

Chairman Brown requested the Board to let Ms. Bilodeau know of any ideas they have for how Representative Gentile can help.

Following a brief discussion, the consensus was that Representative Gentile would work to coordinate like-minded legislators and Selectman Simon would work to coordinate a non-quorum meeting gathering of other Minuteman district town officials to discuss the possibility of signing a common document of opposition. If possible, Vice-Chairman Iuliano will assist Selectman Simon.

#### **Future Board of Selectmen Agenda Items - Discussion**

At 10:01 p.m., Chairman Brown opened a discussion regarding future agenda items for the Board.

Selectman Simon stated he will be absent from the July 28, 2015 Board Meeting. He asked if the Town Counsel Access Policy agenda item could be rescheduled to a meeting he can attend.

In response to a question from Chairman Brown, Vice-Chairman Iuliano stated she would like the Board to discuss sooner rather than later the upcoming Fall Town Forum. It was suggested it be added as a July 28,

2015 agenda item. Vice-Chairman Iuliano also stated she will reach out to Lincoln's Selectmen to research how Lincoln plans its Town Forum.

Chairman Brown asked Board members to carefully review their liaison assignments for accuracy. She also stated she would like a liaison review to be an agenda item for the July 28, 2015 Board Meeting.

**Fairbank Community Center Task Force – Amend Mission Statement**

It was on motion unanimously

VOTED: To amend the Fairbank Community Center Task Force mission statement membership composition to include two members of the Board of Selectmen to be Selectmen Haarde and Simon.

**Memorial Day Committee – Appointment**

It was on motion unanimously

VOTED: To appoint Elizabeth Dow, 52 Horse Pond Road, and Suzanne Steinbach, 83 Maynard Farm Road, to the Memorial Day Committee for a term to expire October 30, 2018, as requested by Peter Harvell, Chairman.

**Election Officers - Appointments**

It was also on motion

VOTED: To appoint all other Election Officers for a one-year term, commencing August 15, 2015, and ending August 14, 2016, as recommended by the Democratic and Republican Town Committee Chairmen and the Town Clerk.

Selectman Simon disclosed that his wife has worked as an Election Worker. However, since his wife was not listed on what was voted tonight, he felt it was appropriate for him to vote.

**Minutes**

Chairman Brown asked for the Board to vote the May 4 and May 5, 2015 Meeting Minutes separately, since Vice-Chairman Iuliano was not part of the Board for those Meetings and would be abstaining from the vote.

It was on motion

VOTED: To approve the Regular Session Meeting Minutes of May 4, 2015 and May 5, 2015.

Vice-Chairman Iuliano abstained from the vote.

It was also on motion unanimously

VOTED: To approve the Regular Session Meeting Minutes of June 9, 2015 and June 17, 2015.

**The Sudbury Foundation – Accept Grants**

It was on motion

VOTED: To accept, on behalf of the Town, two grants from The Sudbury Foundation, as noted in a July 2, 2015 letter from Marilyn Martino, Executive Director. The first grant, \$7,055, is to enable the Fire Chief to purchase an ALS training simulator manikin to assist with paramedic and EMT training sessions. The second grant, \$7,500, is to engage the Board of Selectmen in team building and communication consultation with Jon Wortmann.

Vice-Chairman Iuliano abstained from the vote.

**Special Permit Request – Sudbury Education Association – “Wally ‘Bells on’ 5K & Kids 1K”**

It was on motion unanimously

VOTED: To grant a Special Permit to the Sudbury Education Association, to hold the “Wally ‘Bells On’ 5K & Kids 1K” on Sunday October 4, 2015 from 10:00 a.m. through approximately 12:00 p.m., subject to Police Department safety requirements, proof of insurance coverage and the assurance that any litter will be removed at the race’s conclusion.

**Executive Session**

At 10:16 p.m., Chairman Brown announced the close of the regular meeting and it was on roll call unanimously

VOTED: To go into Executive Session to discuss the purchase, exchange, lease or value of real property, specifically the Wayland-Sudbury Septage Facility, if such discussion may have a detrimental effect on the negotiating position of the government body (exception 6) and; to conduct strategy sessions with respect to collective bargaining as an Open Meeting may have a detrimental effect on the bargaining position of the government body (exception 3), Chairman Patricia A. Brown, aye, Selectman Charles C. Woodard, aye, Vice-Chairman Susan N. Iuliano, aye, and Selectman Leonard A. Simon, aye.

Chairman Brown announced regular session would not reconvene following Executive Session.

There being no further business, the meeting adjourned at 10:16 p.m.

Attest: \_\_\_\_\_  
Maryanne Bilodeau  
Interim Town Manager-Clerk