

IN BOARD OF SUDBURY SELECTMEN
TUESDAY, JUNE 23, 2015

Present: Chairman Patricia A. Brown, Vice-Chairman Susan N. Iuliano, Selectman Charles C. Woodard, Selectman Robert C. Haarde, Selectman Leonard A. Simon, and Interim Town Manager Maryanne Bilodeau

The statutory requirements as to notice having been complied with, the meeting was convened at 7:42 p.m. in the Lower Town Hall, 322 Concord Road.

Opening Remarks

At 7:42 p.m., Chairman Brown opened the meeting. She stated Concord has announced White Pond will be closed for swimming this summer. Chairman Brown announced volunteers will be at the Senior Center on July 9 and July 10, 2015, from 9:00 a.m. to 12 noon, to answer any questions regarding the senior tax exemption program. She also announced Board of Selectmen Office Hours, with herself and Selectman Simon, will be June 30, 2015 from 7:00 to 8:00 p.m. in the Thompson Room of the Flynn Building. Chairman Brown also stated the Capital Improvement Committee (CIAC) is looking for new members.

Reports from the Interim Town Manager

Interim Town Manager Bilodeau noted the Town Manager's newsletter was published last week and it is on the Town website. Residents can also sign up on the website to receive the newsletter electronically. Ms. Bilodeau announced the Town received approval from The Sudbury Foundation for two grants to fund Board of Selectmen meetings with Jon Wortmann, and for the Fire Department to purchase a new manikin, which will help with the training for the new cardiac monitors. She also stated the Town Center improvements and new Police Station projects are proceeding on schedule.

Reports from the Board of Selectmen

Vice-Chairman Iuliano stated she was sworn in as a Sudbury Housing Trust (SHT) Trustee. She distributed copies of the announcement for the SHT's Groundbreaking Ceremony for the Maynard Road Homes to be held on July 7, 2015 at 10:00 a.m. Vice-Chairman Iuliano also attended a Town Hall Blue Ribbon Task Force Meeting.

At the previous request of the Board, Selectman Simon updated the Board on his conversation with resident Leon Goodman, who would like to make a transportation-related presentation to the Board. Mr. Goodman stated he would like to give a 15-minute presentation to the Board. Selectman Simon suggested to Mr. Goodman that he discuss his recommendations to ensure they are possible with the appropriate State agencies before meeting with the Board. Selectman Simon attended the Volunteer Appreciation Luncheon at the Senior Center. Selectman Simon also stated he spoke with Municipal Resources, Inc. (MRI) yesterday regarding the Town Manager search. He mentioned receiving communications from some residents who were disturbed by the Letter to the Editor written by Chairman Brown published in last week's *Town Crier* regarding the Sudbury Democratic Town Committee process. Some residents perceived the comments as degrading the work of some Sudbury residents, and inappropriately weighing in on political matters.

Selectman Woodard attended the June 15, 2015 Finance Committee meeting. He noted the Committee is waiting on feedback from the Sudbury Public Schools (SPS) and the Town to further deliberate a Free Cash policy. Selectman Woodard also attended the first meeting of the Budget Strategy Task Force, and he was elected as its Vice-Chairman. He stated the group discussed with representatives from the three cost centers the future budget pressures and it scheduled its next meeting for July 6, 2015. Selectman Woodard stated the Task Force requested ten years of a variety of historical information to review for its next meeting.

Citizen's Comments

At 7:53 p.m., Chairman Brown recognized Sudbury citizen Patricia Tabloski, 35 Maple Avenue #301.

Ms. Tabloski addressed the Board to request that it consider adding a member of the Council on Aging to the Town Manager Recruitment process. She emphasized senior citizens would like to have a voice regarding this important decision for the Town. Ms. Tabloski stated it is projected that in 2040, 32% of Sudbury's population will be over the age of 60. She also stated the Council on Aging would also like to be involved in the process determining the future of the Fairbank Community Center.

Town Manager Search Process - Municipal Resources, Inc.'s Update and Revise Agreement for Insurance

Present: Municipal Resources, Inc. Vice President Alan Gould

At 7:55 p.m., Chairman Brown opened a discussion regarding the Town Manager search process and she welcomed executive search consultant Alan Gould to the Meeting. The Board was previously in receipt of copies of a memorandum from Alan Gould dated June 5, 2015 and accompanying Town Manager Recruitment Timeline and Town Manager Recruitment Advertisement, a memorandum to Patty Golden from Mr. Gould dated June 10, 2015 and accompanying Certificate of Liability Insurance and the Agreement Between the Town of Sudbury and Municipal Resources, Inc.

Mr. Gould stated the Town Manager Recruitment Ad went live on June 10, 2015, and to date, 15 applications have been received. He noted the "soft" deadline for submission of applications is July 13, 2015. Mr. Gould stated he has begun interviews with four or five of the applicants. He has also had conversations with Board members to begin to develop a profile and essay, but he has had difficulty reaching Selectman Haarde. He also stated an email address, Sudbury@mri.gov.com, was created to receive public feedback, and he stated anyone can contact him by phone. Mr. Gould stated he would like to schedule some listening sessions with Town Department Heads, the Council on Aging (COA), and other groups the Board deems as a priority. He also would like to schedule an open listening session for the public. Mr. Gould stated his goal is that at the conclusion of this process, anyone who had wanted to provide input will have had the opportunity to do so.

Selectman Haarde provided his phone number to Mr. Gould.

Vice-Chairman Iuliano asked for clarification regarding how Mr. Gould would meet with Town staff. Mr. Gould stated his preference is to schedule individual times with key Department Heads in order to have an open dialogue.

Selectman Simon suggested the open sessions to be held by Mr. Gould should be posted on the Town website.

Selectman Woodard suggested Mr. Gould also schedules time to meet with the School superintendents and/or other School personnel.

Chairman Brown suggested posting an explanation of the recruitment process on the Town website.

In response to a few questions from the Board, Mr. Gould stated he would anticipate approximately 50 applications to be received, and MRI would initially screen and prioritize its top 12-16 candidates, who would be sent essays to complete. He stated phone interviews and background checks would then be conducted. Mr. Gould stated some communities choose to use a search committee or a screening committee.

However, Mr. Gould stated that in 50% of the Town Manager searches he has conducted, MRI completes all phases of the screening to then present the top three or four candidates to the Board. He stated he read the Sudbury Listening Project report, and he emphasized it is important to him that the recruitment process does not include opportunities for additional divisiveness. Mr. Gould noted that choosing members for a committee can sometimes add tension and stress to the process. However, he stated using a panel to solicit feedback can be helpful in the process.

Selectman Woodard asked if the Board would receive feedback provided by the public. Mr. Gould stated this information is typically not passed on to ensure the Board develops no biases based upon the input.

Selectman Haarde stated he believes the public input should be retained by MRI only in order to encourage honest public participation.

Selectman Woodard stated he would assume any information passed on would be anonymous. Mr. Gould stated people are told their discussions are confidential, but if the firm identified common themes, it would generically share the information. He emphasized candidates presented for consideration will be technically qualified to do the job and will be possible "good fits" for the Town.

Selectman Simon and Vice-Chairman Iuliano asked for clarification that a panel is not considered a committee, and thus its meetings would not have to be posted, and quorums would not need to be met, to comply with Open Meeting Laws. Mr. Gould stated his understanding is a panel is not considered to be a committee, and thus, it is not subject to Open Meeting Laws. It was suggested this be verified with Town Counsel.

Vice-Chairman Iuliano summarized the screening options available, noting she is concerned the process includes a balance of input from a variety of sources.

In response to questions from the Board regarding panel/committee size and composition, Mr. Gould stated he would recommend limiting the size to a nine or ten member group, in order to keep the process moving in a timely manner.

Selectman Woodard opined he believes MRI has the experience to initially screen applications down to approximately the top six candidates, and then possibly a panel could be convened.

Chairman Brown asked Mr. Gould what his screening preference would be, and whether good results have been received in the past. Mr. Gould stated he would prefer to use a community interview panel to work with MRI, and his second choice would be to convene a screening committee. He stated good results have been achieved with both methods.

It was noted a panel might include representatives from the Finance Committee, the two School systems and the Council on Aging.

Vice-Chairman Iuliano asked if a Town staff member would be on the panel. Mr. Gould stated he would not recommend employees be on a Search Committee inevitably choosing their next boss. Based on his experience, he stated an employee panel rarely agrees with a community panel regarding who the best candidate is.

In response to a question from Chairman Brown, Mr. Gould stated it is important to adhere closely to the proposed timeline so as not to lose a great candidate by having them hired by some other town first.

Mr. Gould stated he would like to know the Board's decision as to whether it will proceed with a panel or search committee by mid-July.

Selectman Simon referenced the memo from Mr. Gould regarding professional liability insurance. Chairman Brown explained a reduction from \$2 million to \$1 million in coverage has been requested. She stated Town Counsel has opined the request is reasonable. Interim Town Manager Bilodeau stated she also consulted with the Town's insurer, which stated the reduction would be acceptable.

It was on motion unanimously

VOTED: To approve the request of Municipal Resources, Inc. to reduce the required amount of professional liability insurance on the agreement from \$2,000,000 aggregate to \$1,000,000 aggregate as stated in the Agreement Between the Town of Sudbury and Municipal Resources, Inc.

Selectman Haarde suggested representatives from the Finance Committee, COA, Chamber of Commerce, PTO's for both School systems and Park and Recreation should be on the panel. Vice-Chairman Iuliano and Selectman Woodard opined the Superintendents or their designee might be more appropriate than a PTO member.

The consensus of the Board was it will vote by July 14, 2015 as to whether it would like to include a panel, search committee or screening committee in the Town Manager recruitment process and what its composition might be.

Inter-Municipal Agreement for the Regional Housing Services Office for FY16 – Vote and Sign Amendment

Present: Community Housing Coordinator Elizabeth Rust and Director of Planning and Community Development Jody Kablack

At 8:59 p.m., Chairman Brown welcomed Community Housing Coordinator Elizabeth Rust and Director of Planning and Community Development Jody Kablack to the meeting to provide an update regarding the amended Inter-Municipal Agreement for the Regional Housing Services Office (RHSO) for FY16. The Board was previously in receipt of copies of the Amendment and the current Agreement and presentation slides of information provided by Ms. Rust tonight.

Ms. Rust summarized the service model of the RHSO, stating the member towns receive administrative housing services for an annual fee as per the Inter-Municipal Agreement. She noted the membership fees cover all related staff costs. She briefly reviewed the RHSO Inventory and provided a program review for Sudbury activities.

Ms. Rust stated the Town's housing activities started in 2006 with the formation of the Sudbury Housing Trust (SHT). Since 2006, the Sudbury affordable housing inventory has increased from 215 to 354 units. Sudbury formed the RHSO for FY12, and it acted as the lead town for the first three years, and the RHSO is now administered by Concord. Ms. Rust summarized the housing activities, noting operations are also supported by the Regional Housing Services Office (RHSO), of which Sudbury is a member.

Ms. Rust provided a brief program review, and she noted some Sudbury-specific information. It was noted the groundbreaking for the Maynard Road homes will be on July 7, 2015. Ms. Rust mentioned a few other Town housing activities, including the West Metro Home Consortium HOME Program, acting as the Monitoring Agent for private 40B projects, and other assignments as requested and required.

Ms. Rust referred to FY16 budget information and a comparison to FY15. She noted the SHT financials are available on the Town website.

Ms. Rust summarized the changes made to the Amendment, noting Burlington was added as a member town and it eliminates constraints on communities to be added in the future. She stated the FY15 goals of launching a website, relocating the office and adding a new community were achieved. Ms. Rust further stated the FY16 goals include enhancing the website, continuing all current efforts and pursuing new ideas.

Selectman Woodard asked about the increase in hours from 455 to 600. Ms. Kablack stated the increased hours are primarily due to the Maynard Road project. She further stated the SHT is funding the increased hours.

Vice-Chairman Iuliano asked if the RHSO plans to add more members. Ms. Rust stated it will probably stay as it is for a while. She noted there had been discussions with Maynard last year, but no further action was taken by either party. Ms. Kablack stated the member Town Managers are reluctant to add additional members for fear of losing the amount of personalized services they receive.

Selectman Simon asked why the member towns need to be contiguous. Ms. Rust and Ms. Kablack explained staff travel to the member towns and it is hoped the proximity of the towns allows for more shared strategies.

Chairman Brown stated the amended Inter-Municipal Agreement still lists Maureen Valente as Sudbury's Town Manager, and she asked if this needs to be changed. Ms. Rust stated it will be revised on the next amendment.

It was on motion unanimously

VOTED: To sign the amended Inter-Municipal Agreement for the Regional Housing Services Office for FY16.

Vice-Chairman Iuliano suggested Ms. Rust's updated slides be put on the Town's website.

Melone Property – Engineer Procurement to Report on Contamination - Discussion

Present: Director of Planning and Community Development Jody Kablack

At 9:14 p.m., Chairman Brown opened a discussion regarding whether to authorize Director of Planning and Community Development Jody Kablack to procure the services of a qualified environmental engineer to report on the status of the Sperry Rand/Unisys contamination and its impact on the Melone property. The Board was previously in receipt of copies of a memorandum from Ms. Kablack dated June 17, 2015 and a memo from Selectman Woodard to the Board dated December 5, 2013.

Ms. Kablack summarized the request to do a study of the contamination data for the Melone property because it is an issue which has been broached at Town Meetings and other Town board/committee meetings. She stated the property has a long, complicated history, going back to 1990, and there are numerous reports, which were completed and paid for by the property owners, which are available at the Library and with the Board of Health. However, Ms. Kablack further stated the reports are extremely technical and are likely not understandable by a lay person. She noted the Sudbury Water District followed the information closely through the years because of the proximity to Town Well #5. Ms. Kablack believes it might be helpful to have an independent party review the reports and evaluate what current impacts there might be. She recommends hiring a licensed site professional to access all the data available from the

Town's perspective. Ms. Kablack stated she has discussed the suggestion with Town Counsel, who has advised that this would be an appropriate use of the funds previously appropriated at the 2014 Town Meeting. She stated she would work with the Planning Board and its two civil engineers to develop a scope of services.

Selectman Woodard asked why the Town does not do a Phase I environmental review now. Ms. Kablack stated she is not sure at this time whether a Phase I review is warranted, and she would like to discuss it further with Planning Board Chairman Craig Lizotte and Planning Board member Steve Garvin.

Vice-Chairman Iuliano asked who would select the independent firm. Ms. Kablack stated the Board of Selectmen would.

Selectman Haarde asked what the goal of the study would be. Ms. Kablack stated to have a current summary of the data and what the impacts would be for proposed uses now and for future development.

Selectman Haarde stated there already is 25 years of information. He believes the Town should follow the process which was voted in Article 33 of the 2014 Town Meeting, and for which \$150,000 was appropriated. Selectman Haarde opined no one trusts the information, and he suggested Ms. Kablack should recuse herself from this topic due to a potential conflict of interest. He believes the Town needs to try a different approach than what has been done in the past. He suggested an independent committee should be convened to conduct public meetings on the issues. Selectman Haarde believes tonight's recommendation will not accomplish anything other than writing another new chapter in the ongoing Melone saga. He also opined that Ms. Kablack and the Planning Board want housing at Melone.

Selectman Woodard stated he believes there is a lot of misinformation about contamination which might be cleared up by the study. He believes it would be useful to look at the issue from a technical standpoint and to identify the facts.

In response to a question from Chairman Brown, Selectman Haarde stated it is not good practice to build housing on land zoned for industrial uses, and if one does, one better be sure no one will get cancer in the future because of it.

Selectman Simon stated he believes there is confusion regarding this issue in Town and everyone would be more comfortable to have a professional review conducted and a re-statement of the data performed. He stated he would want the consultant to evaluate the data from the past and provide a fair interpretation for what is applicable today and in the future. He would want the Request for Services to ask what data is being reviewed and whether it is present today, and in the next five years, and/or whether more testing is required.

Selectman Haarde stated Selectman Woodard made a presentation at the 2014 Town Meeting stating a committee would be formed, but that did not happen, and he believes there has been no transparency on the related issues. He reiterated he believes the Town should pursue what was presented in Article 33.

Chairman Brown stated she is hearing Selectmen Haarde suggest that a different Melone Committee than the one referenced in Article 33 would need to be established.

Selectman Woodard stated Ms. Kablack is only suggesting the Town tries to clear up the different perspectives which exist on the contamination issue, as is evident tonight, by trying to get to the facts through an independent engineer and to answer the question for whatever the eventual use of the property is.

Selectman Haarde reiterated his opinion that Ms. Kablack and the Planning Board are on the record as wanting housing at Melone.

Vice-Chairman Iuliano referenced Article 33, and she read aloud from the motion voted. She believes doing the study is not inconsistent with what was voted, and that hiring an independent engineer is only being done a bit out of sequence.

Selectman Simon stated a lot of Unisys data exists, but people do not understand it.

A motion was made and seconded to authorize Director of Planning and Community Development Jody Kablack to procure the services of a qualified environmental engineer to report on the status of the Sperry Rand/Unisys contamination and its impact on the Melone property.

Selectman Haarde requested the motion be amended to staff a Melone Committee and to draft a Request for Proposal and scope of work regarding contamination issues.

Selectman Woodard noted the Selectmen will review the scope of services developed by Ms. Kablack and the Planning Board and it will select the independent engineering firm.

Ms. Kablack stated she does not have a personal vested interest in the future use of the Melone property. She emphasized every constituency which wants to use the property in the future wants to know the answers to the contamination questions. Ms. Kablack recommended the initial motion be amended after her job title, to read, ...“ to prepare a scope of services and present several qualified environmental engineering firms to the Board of Selectmen to report on the status of the Sperry Rand/Unisys contamination and its impact on the Melone property.”

Selectman Haarde reiterated he believes the Town should change the way it has dealt with the Melone property in the past.

It was on motion

VOTED: To authorize Jody Kablack, Director of Planning and Community Development, to prepare a scope of services and present several qualified environmental engineering firms to the Board of Selectmen to report on the status of the Sperry Rand/Unisys contamination and its impact on the Melone property.

Selectman Haarde opposed the vote.

Chairman Brown asked for Ms. Kablack's anticipated timeframe. Ms. Kablack stated she hopes to present a scope of services and list of qualified firms to the Board before its August 2015 Meeting.

Park and Recreation Commission - Davis Field Project – Discussion

Present: Park and Recreation Commission Chairman Jim Marotta and Commission member Bob Beagan, and Director of Planning and Community Development Jody Kablack

At 9:46 p.m., Chairman Brown welcomed Park and Recreation Commission Chairman Jim Marotta and Commission member Bob Beagan to the Meeting to update the Board on the Davis Field Project. The Board was previously in receipt of copies of a handout entitled “Sudbury Park & Recreation Commission Athletic Field Q & A- June 23, 2015.”

Mr. Marotta stated the Park and Recreation Commission wants to move forward with work at Davis Field, and he referenced the "Q&A" handout. He explained the Commission recently voted in favor of continuing efforts to address the Town's playing field shortage and to pursue a project to level the playing surface at Davis Field and remove the Little League fields. He emphasized there is the opportunity for a PARC grant of \$400,000, which has an application deadline of July 15, 2015. Mr. Marotta stated there is no "hard" plan at this time.

Selectman Woodard asked if there is an estimated cost for the revised plan. Mr. Marotta stated Department of Public Works Director Bill Place has reviewed the figures and has estimated \$1.1 million, which includes irrigation.

Vice-Chairman Iuliano asked for clarification regarding "fixing what exists for flat fields" or making a larger playing area. She also asked if plan decisions need to be finalized before applying for the grant. Director of Planning and Community Development Jody Kablack stated they do not.

Chairman Brown asked if user groups will be contributing donations to the project. Mr. Marotta stated he hopes so.

In response to a question from Chairman Brown, Mr. Beagan stated the other objective of pursuing a project at Davis Field is to help rest the other Town playing fields. He also noted that while the same user groups will be able to utilize the Field, it will not be exactly the same as it is now. Mr. Beagan emphasized there is a need to improve Davis Field, and the Commission is striving to develop a plan to satisfy as many user groups as possible.

Selectman Simon asked if the neighbors are more accepting of the revised plan than the one presented at Town Meeting. He stated it is difficult for him to separate the two issues of the use of fields and costs, and he would like to see more information about these factors.

Mr. Marotta noted Davis Field is under the purview of the Park and Recreation Commission and it is not zoned as Open Space.

Selectman Simon stated there are other open areas in Town such as the Melone property and Ti-Sales, which could also fulfill some field needs. He would prefer all these sites be considered as part of a master plan for recreational uses and that more facts are shared with the public.

Mr. Beagan stated he appreciates the idea of a master plan, but he does not want to consider Davis Field with other properties at this point. He believes more fields are needed, not more process.

Selectman Simon asked about a traffic study. Mr. Marotta stated that, if one is needed, it will be done. Mr. Beagan stated the Community Preservation Committee also brought up concerns regarding traffic and the possible contamination issue (by using Melone material) and the Commission is working to address these concerns.

Vice-Chairman Iuliano asked if a traffic study will be done if the use is increased at the Field. Mr. Marotta stated the Commission does not have money in its budget for a traffic study, but, if is required, it will find a way to do it.

Selectman Haarde stated his children played many youth soccer games at Davis Field, and he never encountered traffic problems.

Selectman Simon stated he would be interested in seeing a more concrete proposal, including costs, and to hear the opinions of the opposition to a revised plan.

Selectman Woodard opined it is likely a compromise plan is what will emerge.

Chairman Brown encouraged the Commission to ask the user groups to voice the need for the project, because the alternative users were more vocal at Town Meeting. She also stated she would like to see the user groups contribute money to the project. Chairman Brown commended the Commission for pursuing the grant.

Sudbury resident Joe Laferrera, 47 Windmill Drive, stated there is no plan at this time for him to respond to, but he is sure he will have comments when a plan is presented. He noted the Field is already being used for youth sports, and many folks would like to preserve the space which remains.

Sudbury resident Robert Lee, 38 Candy Hill Road, stated he is involved with Sudbury Youth Soccer and he sees a need for work to be done at Davis Field, which will help rest Haskell Field and improve the Field's drainage.

Ms. Kablack stated the Board will need to authorize the grant submission at its next Meeting. She explained the grant would be awarded in October 2015, and, if received, there would need to be a Special Town Meeting called before the end of the year. She also stated there is no requirement to accept the grant if it is awarded.

The consensus of the Board was to add the vote to authorize the grant submission as an agenda item for the July 14, 2015 Meeting, and it requested the "Q&A" handout be put on the Town website.

Library Director – Appointing Authority Town Counsel Opinion – Request to Release Opinion

At 8:42 p.m., Chairman Brown opened a discussion regarding whether to release Town Counsel's opinion to the public regarding the appointing authority for the Library Director. The Board was previously in receipt of a confidential memorandum from Town Counsel Barbara Saint Andre dated June 17, 2015.

Vice-Chairman Iuliano recused herself from the discussion and vote because her husband is a member of the Library Board of Trustees.

Chairman Brown stated the Library Trustees have requested the Board not yet make the opinion public because they would like to first review the opinion and have the opportunity to discuss it with Town Counsel.

Selectman Haarde stated he questioned the timing of the request from the Library Trustees to not make the opinion public. He believes the request should be ignored and the Board should vote to make the opinion publicly available. Selectman Haarde further stated he does not believe the Board should begin to pick and choose which opinions it makes public. He believes this would set a bad precedent for other groups, which would then also need to have their requests respected.

Selectman Woodard stated he believes the Board should respect the request of the Trustees because he sees no good reason to not do so at this time. He does not think there is anything unusual about the request other than the Trustees wished they had been consulted by Town Counsel prior to an opinion being issued.

It was on motion unanimously

VOTED: To make Town Counsel's opinion available to the Library Board of Trustees, subject to requiring the opinion be held as confidential by the Library Board of Trustees as it considers its next steps and whether any issues need to be discussed with the Board of Selectmen at a later time.

Future Board of Selectmen Agenda Items - Discussion

At 8:52 p.m., Chairman Brown opened a discussion regarding future agenda items for the Board.

Selectman Simon stated a future agenda item might be the possible presentation by resident Leon Goodman, as previously reported tonight.

Vice-Chairman Iuliano asked that the Fall Town Forum be a future agenda item.

Chairman Brown stated future agenda items should include a discussion regarding a panel or screening committee for the Town Manager recruitment process and an update on the Minuteman School Building Committee. She mentioned she learned today of an upcoming related presentation with the Massachusetts School Building Authority (MSBA). Selectman Simon referenced a related email from Belmont regarding their plans regarding Minuteman. Chairman Brown encouraged Sudbury to consider also submitting input by letter. Selectman Simon asked Interim Town Manager Bilodeau to ask Town Counsel if Sudbury can still send a letter to Minuteman.

Board of Selectmen Chairman and Vice-Chairman – Discussion of Responsibilities

At 10:25 p.m., Chairman Brown opened a discussion regarding the responsibilities of the Board's Chairman and Vice-Chairman. The Board was previously in receipt of copies of drafts of responsibilities of the Board of Selectmen Chairman and Vice-Chairman synthesized by Vice-Chairman Iuliano from feedback previously provided by the Board, including recommendations from Selectman Simon.

It was on motion unanimously

VOTED: To approve the Board of Selectmen Chairman and Vice-Chairman Responsibilities as reviewed tonight.

Chairman Brown suggested that each Board member should follow particular issues throughout the year, and she asked the Board to think about which topics inspire them.

Selectman Simon stated he believes the majority of issues could dovetail with the liaison roles.

The consensus of the Board was that, going forward, as issues arise, the Board will try to assign them to a Board member to follow.

Board of Selectmen Meeting Calendar – Discussion and Possible Reschedule of August 2015 Meeting

Copies of a draft Board of Selectmen Vacation Schedule for June, July and August and September 2015 were distributed tonight. Due to Board member vacation schedules, it was suggested the August 18, 2015 meeting be rescheduled to August 20, 2015.

Chairman Brown reminded the Board Town offices would be closed on Friday's in August.

It was on motion unanimously

VOTED: To reschedule the Board of Selectmen's August 18, 2015 Meeting to August 20, 2015.

It was also on motion unanimously

VOTED: To designate Selectman Simon as Acting Board of Selectman Chairman for August 9- August 11, 2015, due to the fact that the Chair and Vice-Chairman are on vacation.

Sudbury Listening Project – Implementation of Recommendations and Next Steps

At 10:41 p.m., Chairman Brown opened a discussion regarding the implementation of the recommendations of the Sudbury Listening Project. The Board was previously in receipt of copies of suggestions for implementation of the recommendations submitted by each Board member.

Selectman Woodard would like to discuss how to address communication with the community. He believes more information could be posted on the Town website. Interim Town Manager Bilodeau stated she will be meeting soon with the Information Technology Department to discuss ways to make the website more user-friendly. She asked the Board to send any ideas along to her.

Vice-Chairman Iuliano stated it might be difficult for staff to add more info with the resources available. She suggested coordinating this effort with the Schools.

Selectman Simon suggested there could be a place on the Town website for anyone to post a question. He also suggested committees and boards should be reminded to submit current documents to be posted on the Town website.

The consensus of the Board was to continue this discussion at another time.

Town Counsel – Policy for Accessing Services – Discussion and Vote

At 10:50 p.m., Chairman Brown opened a discussion regarding the draft policy for accessing Town Counsel services. The Board was previously in receipt of the revised draft and red-line versions provided by Selectmen Haarde and Simon of the "Policy on Access to Town Counsel and Confidentiality of Attorney-Client Communications."

Vice-Chairman Iuliano stated she reviewed previous discussions the Board held on this topic and suggested revisions submitted by Selectmen Haarde and Simon, and she combined the input into a new draft "Policy on Access to Town Counsel and Confidentiality of Attorney-Client Communications," dated as February 24, 2015 draft with notes, and she distributed copies tonight.

Selectman Haarde questioned whether a policy is needed, since there has never been one before, and he questioned if the draft is a solution looking for a problem.

Vice-Chairman Iuliano stated she believes the draft addresses three important policy issues, and she believes it would be irresponsible of the Board not to address them. She described the three issues as separating the Board of Selectmen from other Town boards and committees, other committees, and the confidentiality and waiver process.

After a brief discussion, it was on motion unanimously

VOTED: To table for tonight the discussion and vote regarding adopting a policy for accessing Town Counsel services.

Board of Selectmen's June 29, 2015 Meeting – Discussion as to Whether to Tape the Meeting with Jon Wortmann

At 10:56 p.m., Chairman Brown opened a discussion regarding whether the Board's June 29, 2015 Meeting with Jon Wortmann should be taped.

Chairman Woodard stated he believes the discussion should not be taped in order to encourage an atmosphere of frankness. He further stated the meeting could be posted, and people could choose to attend, but he does not believe it should be taped.

It was on motion

VOTED: To not videotape the Board's June 29, 2015 meeting with Jon Wortmann.

Selectman Haarde opposed the vote.

Feeley Field – Award Contract for Tennis Court Resurfacing

It was on motion unanimously

VOTED: To approve award by the Interim Town Manager of a contract for Tennis Court Resurfacing at Feeley Field and to execute any documents relative thereto, subject to review by Town Counsel.

Minutes

Chairman Brown stated she has proposed revisions to the Board's April 14, 2015 and June 9, 2015 Executive Session Minutes, which she can only share in Executive Session. She also suggested, and the Board concurred, that the second sentence of the first paragraph under the heading "Vote to Sign Special Town Election Warrant" on page 1 of the Board's April 14, 2015 Regular Session Meeting Minutes needs to replace the words "Vice-Chairman Brown" with the words "Dick Williamson."

It was on motion

VOTED: To approve the Regular Session Meeting Minutes of April 14, 2015, as amended tonight.

Vice-Chairman Iuliano abstained from the vote.

George J. Raymond Scholarship Fund – Award

It was on motion unanimously

VOTED: To approve the disbursement of \$1,000 from the George J. Raymond Scholarship Fund to the 2014-2015 academic school year recipient, Ruiyi Gao, as requested by Lincoln-Sudbury Regional High School Superintendent/Principal Bella Wong.

Fairbank Community Center Task Force – Appoint Finance Committee Representative

Selectman Simon referenced the Task Force's membership composition, noting one member of the Board of Selectmen. However, he further stated Selectman Haarde and he have been appointed to serve. He suggested he should be voted to be removed from the Task Force or the membership composition should be amended to have two members of the Board of Selectmen.

The consensus of the Board was to add to the Board's July 14, 2015 consent calendar an agenda item to amend the Fairbank Community Center Task Force membership composition to include two members of the Board of Selectmen.

It was on motion unanimously

VOTED: To appoint Bryan Semple, 15 Revere Street, as the Finance Committee representative to the Fairbank Community Center Task Force, for a term ending May 31, 2016, as recommended by Susan Berry, Finance Committee Chairman.

There being no further business, the meeting adjourned at 11:04 p.m.

Attest: _____
Maryanne Bilodeau
Interim Town Manager-Clerk